

VALENCIA COLLEGE

Equipment Donation Information Request

Name: _____
Name of organization or individual donating equipment.

Date: _____

Description	Make	Model #	Serial Number	Cost Or FMV	Comments

Donating Agent:

Signature of the person authorized to donate listed equipment.

Note:

Provide as much information as possible about each piece of equipment being donated. The cost or Fair Market Value must be provided for accounting purposes.