



YHL Tutoring Program

6388 Silver Star Road, Suite 2C
Orlando, FL 32818
Phone: 407-845-1050

JOB OVERVIEW

Job title: Tutor

Job location: Pine Hills (Office or Tutoring Center), and/or Apopka (Tutoring Center)

Position Type: Part time (10 hours/week or less)

JOB DESCRIPTION

The tutor will make meaningful connections by aiding students, ranging from Kindergarten through High School, with their homework and will also help with various academic subjects including but not limited to math and reading.

RESPONSIBILITIES AND DUTIES

- Review student's assignment.
- Supervise students as they work on their assignments.
- Ensures parents/guardians have signed students in and out; refers to ECC for reference.
- Attends monthly meeting to provide updates and feedback with Program Coordinator and Director.

QUALIFICATIONS

- GPA of 3.5 or higher; High School degree preferred.
- Some computer skills preferred.
- Flexible Team Player.
- Prior experience working with children preferred.
- Ability to multi-task; good interpersonal skills and organizational skills.

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