

POLICY: 6Hx28:3B-01



Responsible Executive:

Vice President, Organizational Development and Human Resources

Policy Contacts:

Specific Authority: 1001.64, F.S.

Law Implemented: 1001.64, F.S.

Effective Date: 05-28-2014

Date of Last Policy Review:

05-28-2014

Human Resource Actions

Policy

Statement:

- I. The president shall recommend to the District Board of Trustees the appointment, leave, suspension, or termination of employees.
- II. Although the president may initiate the above human resource actions prior to official action of the District Board of Trustees, such actions shall be considered temporary until approved by the District Board of Trustees at its regular meeting. Should the District Board of Trustees fail to approve an action as recommended, an employee will be paid only for days of service performed.

Policy

History

Adopted 1-19-83; Amended 11-18-92; Amended 5-28-2014; Repealed 7-28-21; Formerly 6Hx28:07-03

Procedures:

Human resource actions, including recommendation to hire, extended leave of absence, transfer, suspension, and terminations, will be initiated by the appropriate supervisor, and approved by the president or a designee. Human resource actions will be presented to the District Board of Trustees for approval at the next regularly scheduled meeting.

**Procedure
History:**

Adopted 1-19-83; Amended 11-18-92; Amended 5-28-2014; Repealed 7-12-21; Formerly
6Hx28:07-03

Date of Last Procedure Review: 05-28-2014