



June 22, 2023

**TO:** THE DISTRICT BOARD OF TRUSTEES OF VALENCIA COLLEGE

**FROM:** DR. KATHLEEN PLINSKE  
President

**RE:** POLICY ADOPTIONS AND REPEALS

The following policy actions are recommended:

1. Update the following policies as proposed to conform with applicable laws and regulations, to eliminate obsolete language, to reflect current College practices, and to maintain consistency with the College's mission:
  - College Policy 6Hx28: 3F-01 Employment Separations and Exit Process (Formerly "Outprocessing of Employees")
  - College Policy 6Hx28: 3F-05.2 Abandonment of Position
  - College Policy 6Hx28: 10-05 Smoking Regulations
  - College Policy 6Hx28: 11-07 Changes in Construction After Contract Award
2. Repeal the following policies, as now obsolete:
  - College Policy 6Hx28: 3E-05.5 Tutoring (language is being consolidated with procedures of College Policy 6Hx28: 3E-05.2 Ethical Conduct and Performance)
  - College Policy 6Hx28: 3F-05.1 Resignations of Administrative and Instructional Employees (language is being consolidated with procedures of College Policy 6Hx28: 3F-01 Employment Separations and Exit Process)

**RECOMMENDED ACTION:**

The President recommends that the District Board of Trustees of Valencia College adopt amended Policies 6Hx28: 3F-01 Employment Separations and Exit Process; 6Hx28: 3F-05.2 Abandonment of Position; 6Hx28: 10-05 Smoking Regulations; 6Hx28: 11-07 Changes in Construction After Contract Award; and repeal Policies 6Hx28: 3E-05.5 Tutoring; and 6Hx28: 3F-05.1 Resignations of Administrative and Instructional Employees, as presented.

  
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President