

May 17, 2011

**TO:** BOARD OF TRUSTEES  
Valencia Community College

**FROM:** SANFORD C. SHUGART  
President

**RE:** PROPERTY DELETIONS

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. Equipment which is surplus, obsolete or not economically repairable may be donated to local school systems, non-profit organizations or other governmental entities.

Per Florida Statute 274.02, equipment with a cost or fair market value of \$1,000 or more and a projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. Therefore, original cost reflects the cost of the item at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives:

- Computers – three years
- Vehicles, office machines, educational equipment – five years
- Furniture – seven years

Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation).

Missing

1 asset with an original cost of \$1,606.00 with a book value of \$0.00

Obsolete

26 assets with an original cost of \$48,138.38 with a book value of \$0.00

Surplus


68 assets with an original cost of \$84,996.75 with a book value of \$0.00

Economically Unrepairable

3 assets with an original cost of \$17,727.10 with a book value of \$0.00

**RECOMMENDED ACTION:**

The President recommends that the Board of Trustees approve the disposition and deletion of equipment from the property records as requested and authorize the College to exchange, dispose of, or trade in the items as surplus property according to Board Policy 6Hx28:06-26.

  
\_\_\_\_\_  
President

# Property Deletion Detail

Tuesday, May 17, 2011

VCC Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
<b>Missing</b>					
G00002777	11/6/2001	01-02	PC, Dell, GX150	\$1,606.00	\$0.00
1 detail record				\$1,606.00	\$0.00
<b>Obsolete</b>					
00113895	4/3/1998	97-98	CD Tower (7 Bay/7 Drive), JES Hardware Solutions, IT7	\$2,099.00	\$0.00
00115942	6/20/2000	99-00	Digital Camera, Sony, DSC-D770	\$1,420.00	\$0.00
G00002035	9/28/1999	99-00	PC, Dell, P3	\$1,440.00	\$0.00
G00002043	9/28/1999	99-00	PC, Dell, P3	\$1,440.00	\$0.00
G00002062	9/28/1999	99-00	Server, Dell, 2300	\$3,502.00	\$0.00
G00002870	3/7/2002	01-02	Laptop #6, Dell, C810	\$1,877.62	\$0.00
G00002871	3/7/2002	01-02	Laptop #2, Dell, C810	\$1,877.62	\$0.00
G00002872	3/7/2002	01-02	Laptop #8, Dell, C810	\$1,877.62	\$0.00
G00002874	3/7/2002	01-02	Laptop #5, Dell, C810	\$1,877.62	\$0.00
G00002875	3/7/2002	01-02	Laptop #3, Dell, C810	\$1,877.62	\$0.00
G00002916	4/30/2002	01-02	Laptop cart 21, Dell, C810	\$1,858.00	\$0.00
G00002919	4/30/2002	01-02	Laptop, cart 17, Dell, C810	\$1,858.00	\$0.00
G00002921	4/30/2002	01-02	Laptop, cart 19, Dell, C810	\$1,858.00	\$0.00
G00002922	4/30/2002	01-02	Laptop cart 22, Dell, C810	\$1,858.00	\$0.00
G00002923	4/30/2002	01-02	Laptop, cart 18, Dell, C810	\$1,858.00	\$0.00
G00002925	4/30/2002	01-02	Laptop, cart 16, Dell, C810	\$1,858.00	\$0.00
G00002946	5/7/2002	01-02	Laptop, cart 10, Dell, C810	\$1,858.00	\$0.00
G00002948	5/7/2002	01-02	Laptop, cart 01, Dell, C810	\$1,858.00	\$0.00
G00003190	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
G00003194	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
G00003195	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
G00003197	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
G00003198	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
G00003199	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
G00003201	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
G00003202	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
26 detail records				\$48,138.38	\$0.00
<b>Surplus</b>					
00107906	6/22/1993	92-93	Electric Spiral Binder, Elektro Kombo, EPK211BICO	\$1,250.00	\$0.00
00111815	11/1/1996	96-97	Laser Printer, Hewlett Packard, 5	\$1,185.91	\$0.00
00202796	3/5/2003	02-03	PC, Dell, GX260T	\$1,441.90	\$0.00
00203925	10/23/2003	03-04	PC, Dell, GX270T	\$1,179.33	\$0.00
00206791	5/10/2005	04-05	PC, Dell, GX280	\$1,896.36	\$0.00
00207181	6/30/2005	04-05	PC, Dell, GX280	\$1,126.38	\$0.00
00207242	8/9/2005	05-06	PC, Dell, GX520	\$1,046.76	\$0.00
00207290	8/30/2005	05-06	PC, Dell, GX280	\$1,076.38	\$0.00
00207293	8/30/2005	05-06	PC, Dell, GX280	\$1,076.38	\$0.00

VCC Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
00207645	10/27/2005	05-06	PC, Dell, GX520	\$1,053.10	\$0.00
00207661	10/27/2005	05-06	PC, Dell, GX520	\$1,053.10	\$0.00
00207793	11/17/2005	05-06	PC, Dell, GX520	\$1,132.08	\$0.00
00207804	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207807	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207808	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207809	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207811	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207813	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207814	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207815	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00208013	1/17/2006	05-06	PC, Dell, GX520	\$1,097.32	\$0.00
00208252	3/21/2006	05-06	PC, Dell, GX520	\$1,141.97	\$0.00
00208261	2/16/2006	05-06	PC, Apple, G5	\$4,592.00	\$0.00
00208421	3/21/2006	05-06	PC, Dell, GX520	\$1,097.73	\$0.00
00208933	5/24/2006	05-06	PC, Dell, GX220	\$1,097.73	\$0.00
00208934	5/24/2006	05-06	PC, Dell, GX220	\$1,097.73	\$0.00
00208939	5/24/2006	05-06	PC, Dell, GX220	\$1,097.73	\$0.00
00208992	5/30/2006	05-06	PC, Dell, GX520	\$1,113.53	\$0.00
00209075	6/15/2006	05-06	PC, Dell, GX520	\$1,105.63	\$0.00
00209081	6/15/2006	05-06	PC, Dell, GX520	\$1,105.63	\$0.00
00209301	6/30/2006	05-06	PC, Dell, GX520	\$1,113.53	\$0.00
00209302	6/30/2006	05-06	PC, Dell, GX520	\$1,113.53	\$0.00
00209303	6/30/2006	05-06	PC, Dell, GX520	\$1,113.53	\$0.00
00209434	9/14/2006	06-07	PC, Dell, GX520	\$1,097.73	\$0.00
00209629	10/5/2006	06-07	PC, Dell, GX520	\$1,074.03	\$0.00
00209631	10/17/2006	06-07	PC, Dell, GX520	\$1,074.03	\$0.00
00209650	11/7/2006	06-07	PC, Dell, GX520	\$1,145.13	\$0.00
00209797	11/21/2006	06-07	PC, Dell, GX520	\$1,085.88	\$0.00
00209901	12/5/2006	06-07	PC, Dell, GX520	\$1,070.85	\$0.00
00209925	12/5/2006	06-07	PC, Dell, GX520	\$1,070.85	\$0.00
00209928	12/5/2006	06-07	PC, Dell, GX520	\$1,070.85	\$0.00
00209938	12/5/2006	06-07	PC, Dell, GX520	\$1,070.85	\$0.00
00209963	12/12/2006	06-07	PC, Dell, GX520	\$1,074.03	\$0.00
00209988	12/20/2006	06-07	PC, Dell, GX620	\$1,285.92	\$0.00
00210049	1/4/2007	06-07	Laptop, Apple, Macbook 13"	\$1,455.00	\$0.00
00210214	2/20/2007	06-07	PC, Dell, 745	\$1,472.17	\$0.00
00210339	2/27/2007	06-07	PC, Dell, 745	\$1,194.15	\$0.00
00210350	2/27/2007	06-07	PC, Dell, 745	\$1,194.15	\$0.00
00210375	3/1/2007	06-07	PC, Dell, 745	\$1,495.08	\$0.00
00210415	3/27/2007	06-07	PC, Dell, 745	\$1,517.20	\$0.00
00210437	3/27/2007	06-07	PC, Dell, 745	\$1,216.10	\$0.00
00210455	3/27/2007	06-07	PC, Dell, 745	\$1,391.50	\$0.00
00210458	3/27/2007	06-07	PC, Dell, 745	\$1,391.50	\$0.00
00210460	3/27/2007	06-07	PC, Dell, 745	\$1,391.50	\$0.00
00210625	4/17/2007	06-07	PC, Dell, 745	\$1,186.98	\$0.00
00210895	5/29/2007	06-07	PC, Dell, 745	\$1,167.75	\$0.00
00210897	5/29/2007	06-07	PC, Dell, 745	\$1,167.75	\$0.00
00211234	8/22/2007	07-08	Laptop, Dell, Latitude D630	\$1,442.16	\$0.00

VCC Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
00211245	8/2/2007	07-08	PC, Dell, 390	\$1,987.93	\$0.00
00211484	10/9/2007	07-08	PC, Dell, 745	\$1,216.90	\$0.00
00211505	10/9/2007	07-08	PC, Dell, 745	\$1,216.90	\$0.00
00211523	10/18/2007	07-08	PC, Dell, 745	\$1,404.23	\$0.00
00211786	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00211798	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00211805	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00211812	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
G00003131	3/5/2003	02-03	Flatbed Scanner, Microtek, 9800XL	\$1,120.21	\$0.00
G00003356	9/16/2004	04-05	PC, Dell, GX270	\$1,333.33	\$0.00
68 detail records				\$84,996.75	\$0.00
<b>Economically Unrepairable</b>					
00104057	10/18/1989	89-90	Vehicle, Van FCC/RMC #3, Chevrolet, CG21305	\$12,435.88	\$0.00
00109916	4/21/1995	94-95	Dishwasher, National, NUC 92	\$2,816.22	\$0.00
00206233	11/16/2004	04-05	Projector, Panasonic, PT-L735U	\$2,475.00	\$0.00
3 detail records				\$17,727.10	\$0.00
<b>Grand Total</b>	98 detail records			\$152,468.23	\$0.00