



**POLICY: 6Hx28:11-05**

**Responsible Executive:** Vice President, Business Operations and Chief Financial Officer

**Policy Contacts:**

**Specific Authority:** 1001.64, F.S.  
**Law Implemented:** 287.055, F.S.

**Effective Date:** 10-16-2007

**Date of Last Policy Review:**  
10-16-2007

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## Selecting Professional Services

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### **Policy Statement:**

Selection by the District Board of Trustees of professional services of architects, professional engineers, landscape architects, and registered land surveyors shall be made as required by the Consultants' Competitive Negotiations Act, Section 287.055, Florida Statutes.

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### **Policy History:**

Adopted 12-11-74; Amended 1-19-83; Amended 11-18-92; Amended 10-16-07; Formerly 6Hx28:11-11

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### **Procedures:**

- I. Public announcement of the project
- II. Pre-qualification and certification of firms as qualified to perform
- III. Selection of certified qualified firms
- IV. Recommendation to Board

V. Board instructs office of facilities to negotiate with first choice

VI. If impasse or no closure, begin negotiation with second Board recommendation

(Expanded details are found in published documents on file in the office of the assistant vice president for facilities.)

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**Procedure**

**History:**

Adopted 1-19-83; Amended 11-18-92; Formerly 6Hx28:11-11

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**Date of Last Procedure Review:** 10-16-2007