

**POLICY: 6Hx28:3A-07**



**Responsible Executive:**

Vice President, Organizational Development and Human Resources

**Policy Contacts:**

**Specific Authority:** 1001.64, F.S.

**Law Implemented:** 1001.64, F.S.

**Effective Date:** 11-18-1992

**Date of Last Policy Review:**

11-18-1992

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## Temporary Duty

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**Policy Statement:**

The president or a designee, may assign employees to temporary assignments which require them to be absent from their regular duties. Such temporary duty outside the college district shall be upon the mutual consent of the president or a designee and the employee.

- I. Temporary assignments are for the purpose of performing other educational services including, but not limited to: participation in staff and program development activities, educational surveys, professional meetings, workshops, and administrative projects. Employees may not be assigned for temporary duty for the purpose of earning college credit.
- II. Employees on temporary duty will receive their regular salary and may be allowed remuneration for their expenses in accordance with college policy.

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**Policy History:**

Adopted 1-19-83; Amended 11-18-92; Repealed 2-24-21; Formerly 6Hx28:07-10