



Policy: 6Hx28:4-09

Authority: 1001.64, F.S.

Law: 1001.64, F.S.

Responsible Party: Vice President, Academic Affairs and Planning

Effective Date: 11/18/1992

Volume 4 - Curriculum and Instruction

Textbook Selection

Policy Statement:

Textbooks are selected at the discipline level with the participation of faculty members who teach particular courses. Text recommendations are made by the supervising administrator. A professor may teach without a text or with any combination of the officially adopted text(s). Textbooks should be evaluated carefully before adoption and once adopted should be used for a minimum of one year. Text adoptions may be changed only if sufficient evidence is presented for making a change.

Related Items

- See Policy 6Hx28:4-10 "Materials Required of Students"

Policy History

Adopted 12-11-74; Amended 12-15-82; Formerly 6Hx28:5-10; Amended 11-18-92; Formerly 6Hx28:05-06

Procedure Effective Date: 11/18/1992

Procedure Statement:

- Textbook changes should be made prior to June 1 for the following Session 1 through Session 5.
- Professors teaching without a text should inform the immediate supervisor before book order deadlines.
- East, West, and Central Campus faculty may adopt different sets of textbooks or instructional materials for the same course.
- When more than one professor is teaching a course, two sets of textbooks or instructional materials may be adopted per campus.
- Each discipline may recommend non-required supplemental materials. (For additional information, see link below.)
- Adjunct professors may use only textbooks adopted by full-time professors.

Procedure History

Adopted 12-15-82; Amended 11-18-92; Formerly 6Hx28:05-06