

Student Detail Schedule

Your **Student Detail Schedule** shows you which courses you have registered for and their meeting dates and times. Follow the instructions below to locate and view or print your **Student Detail Schedule**.

- 1. Log in to your Atlas account
- 2. Click on the Courses tab:



3. On the Courses tab, click on Student Detail Schedule inside the My Courses channel:



4. You will be directed to a page named View Registration Information (screenshot on next page):

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No Data F	ound							
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5. From the **Term** drop-down, select the term you wish to view your **Student Detail Schedule** for:

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Look up a S	chedule Act	tive Registrations						
Class Sc ^{Term:}	:hedule		Ţ	Select term yo the drop-down	u wish to view from			Ð
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Class Schee 12am 1am 2am 3am	dule for Fall 2010 Sunday	Credit Courses Monday	Tuesday	Wednesday	e Details Thursday	Friday	Saturday	

6. In the **Class Schedule** section, you will see the list of classes you are registered in:

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Look up a	a Schedu	le Active Registrations									
Class S	Class Schedule Term: Fall 2023 Credit Courses *										
CRN	\$	Details	Title \$	Hours \$	Part Of Term 🔻	Schedule Type	Status \$	Date	° ф.		
10854		SLS 1303, 0	Job Search	1	H2	Classroom Section	Registered	10/17/2023			
									Records: 1		
Total Hour	Total Hours Registered: 1 Billing: 1 CEU: 0 Min: 0 Max: 19										
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7. Underneath the Class Schedule display are the Schedule and Schedule Details tabs:

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Look up	a Schedu	le Active Registrations	ş								
Class	Sched	I ule 3 Credit Courses	*								8
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Class S	iedule chedule f	Schedule Details	i								
12am		Sunday	Monday	1	Tuesday	Wednesday	Thursday	Friday	Saturday		•
1am											
4am											

8. To view your **Student Detail Schedule**, click on the **Schedule Details** tab and your registration details will display:

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Look up	a Schedu	le Active Registrations										
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Term:	Fall 2023	3 Credit Courses	¥									-
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Class So	hedule fo	or Fall 2023 Credit Courses										
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Aessage	: Registe	red Via Web Hours: 1 Leve	I: Credit Campus: Osceo	la Campus Scl	hedul	e Type: Classroom S	ection Instructional M	etho	d: Online Course Grade Mode	e: Standard Wait	list Positio	on: (
10/13/20	123 12/1 pr: <u>Kristin</u>	0/2023 S M T W T F S Soederlind (Primary)	- Type: Online Locatio	n: Off Campus I	Buildi	ing: Online Room: N	one					
DN-10	854											

9. To print your class schedule, click on the eigen icon inside the Class Schedule section:

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Look up a Schedule Active Registrations											
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CRN	¢	Details	Title	¢	Hours \$	Part Of Term 🔻	Schedule Type	Status \$	Date	° 🔅	
10854		SLS 1303, 0	Job Search		1	H2	Classroom Section	Registered	10/17/2023		
	Records: 1										
Total Hou	Total Hours Registered: 1 Billing: 1 CEU: 0 Min: 0 Max: 19										
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Need help? Reach out to one of our <u>Student Support Services</u>. For technical assistance with your Atlas account, call the Atlas Student Help Desk at 407-582-5444 or email <u>askatlas@valenciacollege.edu</u>.