



April 25, 2018

TO: THE DISTRICT BOARD OF TRUSTEES  
OF VALENCIA COLLEGE

FROM: SANFORD C. SHUGART  
President

RE: PROPERTY DELETIONS

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. All equipment is disposed of through recyclers or to trash, depending on the type of equipment. All electronic equipment is disposed of through recyclers.

Per Florida Statute 274.02, equipment with a cost or fair market value of \$1,000 or more and a projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. Therefore, original cost reflects the cost of the item at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives:

- Computers – three years
- Vehicles, office machines, educational equipment – five years
- Furniture – seven years

Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation).

Stolen

10 assets with an original cost of \$10,958.81 with a book value of \$0.00

Outdated/Obsolete

108 assets with an original cost of \$223,322.42 with a current book value of \$0.00

Economically Unrepairable

9 assets with an original cost of \$26,528.15 with a book value of \$0.00

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees approve the disposition and deletion of equipment from the property records as requested and authorize the College to exchange, dispose of, or trade in the items as surplus property according to Board Policy 6Hx28:5-11.

President

A handwritten signature in black ink, reading "Sanford C. Shugart", is written over a horizontal line.

# Property Deletion Detail

Wednesday, April 25, 2018

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
<b>Stolen</b>					
00217978	1112	3/15/2012	Laptop, DELL, E6420	\$1,360.13	\$0.00
00223646	1516	8/18/2015	Laptop, DELL, E5450/5450	\$1,066.52	\$0.00
00223661	1516	8/18/2015	Laptop, DELL, E5450/5450	\$1,066.52	\$0.00
00223676	1516	8/18/2015	Laptop, DELL, E5450/5450	\$1,066.52	\$0.00
00223688	1516	8/18/2015	Laptop, DELL, E5450/5450	\$1,066.52	\$0.00
00223778	1516	8/18/2015	Laptop, DELL, E5450/5450	\$1,066.52	\$0.00
00223796	1516	8/18/2015	Laptop, DELL, E5450/5450	\$1,066.52	\$0.00
00223833	1516	8/18/2015	Laptop, DELL, E5450/5450	\$1,066.52	\$0.00
00223841	1516	8/18/2015	Laptop, DELL, E5450/5450	\$1,066.52	\$0.00
00223842	1516	8/18/2015	Laptop, DELL, E5450/5450	\$1,066.52	\$0.00
10 detail records				\$10,958.81	\$0.00
<b>Outdated</b>					
00109026	9394	1/25/1994	Visual Presenter, ELMO, EV 368	\$2,758.00	\$0.00
00109216	9394	6/7/1994	Desk, ,	\$1,897.70	\$0.00
00109217	9394	6/7/1994	Desk, ,	\$1,897.70	\$0.00
00109225	9394	6/7/1994	Desk, ,	\$1,009.50	\$0.00
00109226	9394	6/7/1994	Desk, ,	\$1,304.00	\$0.00
00109897	9495	2/28/1995	Collection System (Automatic), BARNSTEAD, C440704	\$1,090.00	\$0.00
00111605	9697	9/6/1996	Visual Presenter, ELMO, EV 400AF	\$2,948.00	\$0.00
00112911	9697	6/27/1997	Workstation, , CS1125FB/K	\$1,633.10	\$0.00
00114121	9798	6/26/1998	Visual Presenter, ELMO, EV 400AF	\$2,932.00	\$0.00
00117442	0001	1/23/2001	Visual Presenter, ELMO, EV 400AF	\$2,210.00	\$0.00
00119981	0102	12/18/2001	Server, DELL, 2500	\$5,330.00	\$0.00
00207271	0506	8/18/2005	Projector, PANASONIC, PT-LB20U	\$1,671.00	\$0.00
00207577	0506	10/13/2005	PC, DELL, GX520	\$1,050.00	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00207594	0506	10/13/2005	PC, DELL, GX520	\$1,050.00	\$0.00
00207929	0506	12/15/2005	Laptop, DELL, D610	\$1,809.58	\$0.00
00209025	0506	5/30/2006	PC, DELL, GX520	\$1,082.72	\$0.00
00210786	0607	5/15/2007	Server, DELL, 2950	\$7,487.50	\$0.00
00210975	0607	6/12/2007	Printer, DELL, 5110CN	\$1,349.00	\$0.00
00211666	0708	11/28/2007	PC, DELL, 745	\$1,069.27	\$0.00
00213270	0809	12/5/2008	Laptop Cart, DELL, 30-MODULE	\$1,526.32	\$0.00
00213271	0809	12/5/2008	Laptop Cart, DELL, 30-MODULE	\$1,526.32	\$0.00
00213305	0809	12/16/2008	Exterior Sentinel Camera, ULTRAK, CEILING MOUNT	\$1,404.00	\$0.00
00213664	0809	4/28/2009	Laptop, DELL, E6400	\$1,154.36	\$0.00
00214822	0910	10/22/2009	Server, BRADFORD NETWORKS, NETWORK SENTRY 1200 (NETWORK CONTROL SERVER)	\$6,495.00	\$0.00
00214823	0910	10/22/2009	Server, BRADFORD NETWORKS, NETWORK SENTRY 8200 (NETWORK CONTROL SERVER)	\$6,495.00	\$0.00
00214824	0910	10/22/2009	Server, BRADFORD NETWORKS, NETWORK SENTRY NCS - HIGH AVAILABILITY	\$6,130.00	\$0.00
00214825	0910	10/22/2009	Server, BRADFORD NETWORKS, NETWORK SENTRY NAS - HIGH AVAILABILITY	\$6,130.00	\$0.00
00215711	0910	6/30/2010	Server, DELL, R310	\$3,587.50	\$0.00
00215732	0910	6/30/2010	Server, DELL, T610	\$9,216.90	\$0.00
00215903	1011	8/19/2010	Laptop, DELL, E6410	\$1,274.39	\$0.00
00217047	1011	5/31/2011	Laptop, DELL, E6420	\$1,482.55	\$0.00
00217165	1011	6/30/2011	PC, DELL, T3500	\$1,509.69	\$0.00
00217762	1112	11/17/2011	Scanner, KODAK, I1320	\$1,365.00	\$0.00
00217835	1112	12/13/2011	Server, DELL, R310	\$2,957.50	\$0.00
00217917	1112	2/2/2012	Laptop, DELL, E6420	\$1,374.93	\$0.00
00218183	1112	5/8/2012	Server, DELL, T610	\$7,108.50	\$0.00
00218759	1213	8/2/2012	Laptop, DELL, E6530	\$1,501.49	\$0.00
00218992	1213	8/31/2012	Laptop, APPLE, MACBOOK PRO	\$1,999.00	\$0.00
00219178	1213	11/16/2012	Laptop, DELL, E6430s	\$1,495.00	\$0.00
00219801	1213	3/19/2013	Presentation Switch, EXTRON, IN1606	\$1,505.70	\$0.00
00220203	1213	6/27/2013	Projector, PANASONIC, PT-FW430U	\$1,495.12	\$0.00
00220210	1213	6/27/2013	Projector, PANASONIC, PT-FW430U	\$1,495.12	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00220223	1213	6/6/2013	Projector, SONY, VPL-FH31/B	\$3,270.80	\$0.00
00220417	1213	6/13/2013	Projector, PANASONIC, PT-FW430U	\$1,495.12	\$0.00
00220418	1213	6/13/2013	Projector, PANASONIC, PT-FW430U	\$1,495.12	\$0.00
00220470	1213	6/27/2013	Camera, , ICR-100X	\$1,450.00	\$0.00
00220471	1213	6/27/2013	Camera, , ICR-100X	\$1,450.00	\$0.00
00220599	1213	6/27/2013	PC, DELL, 9010	\$1,035.00	\$0.00
00220657	1213	6/27/2013	PC, DELL, 9010	\$1,035.00	\$0.00
00221013	1314	10/24/2013	Scanner, KODAK, I2800	\$1,486.07	\$0.00
00221055	1314	11/19/2013	Laptop, DELL, E6430s	\$1,278.10	\$0.00
00221060	1314	11/19/2013	Laptop, DELL, E6430s	\$1,278.10	\$0.00
00221068	1314	11/19/2013	Laptop, DELL, E6430s	\$1,278.10	\$0.00
00221075	1314	11/19/2013	Laptop, DELL, E6430s	\$1,278.10	\$0.00
00221081	1314	11/19/2013	Laptop, DELL, E6430s	\$1,278.10	\$0.00
00221124	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221156	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221164	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221228	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221463	1314	3/13/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221469	1314	3/13/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221472	1314	3/13/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221480	1314	3/13/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221482	1314	3/13/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221488	1314	3/13/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221718	1314	6/30/2014	Projector, PANASONIC, PT-VW435NU	\$1,415.11	\$0.00
00221750	1314	6/30/2014	Projector, PANASONIC, PT-VW435NU	\$1,410.73	\$0.00
00221751	1314	6/30/2014	Projector, PANASONIC, PT-VW435NU	\$1,410.73	\$0.00
00221851	1314	6/26/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221852	1314	6/26/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221853	1314	6/26/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00221854	1314	6/26/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221856	1314	6/26/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221857	1314	6/26/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221859	1314	6/26/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00222010	1314	6/30/2014	Tablet, MICROSOFT, Surface Pro 3	\$1,268.99	\$0.00
00222260	1415	11/13/2014	Tablet, MICROSOFT, Surface Pro 3	\$1,513.08	\$0.00
00222313	1415	11/11/2014	Laptop, APPLE, MACBOOK PRO	\$1,044.00	\$0.00
00222322	1415	12/11/2014	Tablet, MICROSOFT, Surface Pro 3	\$1,169.10	\$0.00
00222370	1415	1/6/2015	Laptop, DELL, E7440	\$1,260.85	\$0.00
00222372	1415	1/6/2015	Laptop, DELL, E7440	\$1,260.85	\$0.00
00222377	1415	1/6/2015	Laptop, DELL, E7440	\$1,260.85	\$0.00
00222380	1415	1/6/2015	Laptop, DELL, E7440	\$1,260.85	\$0.00
00222404	1415	1/15/2015	Laptop, DELL, E7440	\$1,416.00	\$0.00
00222407	1415	1/15/2015	Laptop, DELL, E7440	\$1,416.00	\$0.00
00222422	1415	1/15/2015	Laptop, DELL, E7440	\$1,416.00	\$0.00
00222486	1415	1/27/2015	Tablet, MICROSOFT, Surface Pro 3	\$1,485.47	\$0.00
00223105	1415	6/30/2015	Tablet, MICROSOFT, Surface Pro 3	\$1,368.30	\$0.00
00223140	1415	6/9/2015	Projector, PANASONIC, PT-VW530U	\$1,392.97	\$0.00
00223165	1415	6/9/2015	Projector, PANASONIC, PT-VW530U	\$1,392.97	\$0.00
00223879	1516	7/1/2015	Tablet, MICROSOFT, Surface Pro 3	\$1,472.29	\$0.00
00224088	1516	12/17/2015	Laptop, DELL, M2800	\$1,815.56	\$0.00
G00002254	0001	9/29/2000	73.4 GB SCSI, ,	\$1,175.00	\$0.00
G00002788	0102	11/29/2001	Scanner, SCANTRON SERVICES GROUP, 2260	\$5,097.00	\$0.00
G00003171	0203	4/15/2003	Laptop, DELL, C640	\$2,021.60	\$0.00
G00003544	0506	8/30/2005	PC, DELL, 745	\$1,500.00	\$0.00
G00003545	0506	8/30/2005	PC, DELL, 745	\$1,500.00	\$0.00
G00003630	0506	3/9/2006	PC, DELL, GX620	\$1,461.55	\$0.00
G00003647	0506	4/27/2006	PC, DELL, GX520	\$1,097.73	\$0.00
G00003780	0607	12/19/2006	Laptop, DELL, D620	\$7,345.10	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
G00003898	0607	6/19/2007	PC, DELL, 745	\$1,284.15	\$0.00
G00003979	0708	1/31/2008	ID Card Printer, DATA MASTER, CP60 PLUS	\$4,270.00	\$0.00
G00004344	1011	5/5/2011	PC, DELL, 780	\$1,060.64	\$0.00
G00004349	1112	6/12/2012	Camera, ,	\$2,820.00	\$0.00
G00004350	1112	6/12/2012	Camera, ,	\$2,820.00	\$0.00
G00004555	1112	11/22/2011	Projector, PANASONIC, PT-LB90U	\$1,971.28	\$0.00
G00004612	1112	6/12/2012	Projector, PANASONIC, PT-FW430U	\$3,286.01	\$0.00
G00005055	1314	1/23/2014	Projector, SONY, VPL-FH30	\$4,400.59	\$0.00
108 detail records				\$223,322.42	\$0.00
<b>Economically Unrepairable</b>					
00111730	9697	10/18/1996	Motor Cart, CLUB CAR, CARRYALL II	\$5,173.34	\$0.00
00111785	9697	10/1/1996	Hard Drive, AVID, 9GB	\$1,500.00	\$0.00
00116469	0001	8/8/2000	Motor Cart, CLUB CAR,	\$4,147.00	\$0.00
00117801	0001	4/5/2001	Motor Cart, CLUB CAR,	\$4,292.00	\$0.00
00205099	0304	6/30/2004	Stretcher, HILL-ROM, 883	\$1,755.00	\$0.00
00219128	1213	11/13/2012	Motor Cart, CLUB CAR, CARRYALL II	\$6,108.00	\$0.00
00221533	1314	4/15/2014	Audiocode, AUDIOCODES,	\$1,184.27	\$0.00
00221535	1314	4/15/2014	Audiocode, AUDIOCODES,	\$1,184.27	\$0.00
00221537	1314	4/15/2014	Audiocode, AUDIOCODES,	\$1,184.27	\$0.00
9 detail records				\$26,528.15	\$0.00
<b>Grand Total</b>	127 detail records			\$260,809.38	\$0.00