



**VALENCIA COLLEGE
DISTRICT BOARD OF TRUSTEES
ORGANIZATIONAL MEETING**

Minutes

September 12, 2018

UCF – Center for Emerging Media – Room 157

Members Present

Dr. Bruce Carlson, Chair
Ms. Maria Grulich
Mr. Guillermo Hansen
Ms. Rosene Johnson
Mr. Raymer F. Maguire, III
Mr. Lewis M. Oliver, III
Ms. Beth Smith
Ms. Tracey Stockwell

Dr. William J. MULLOWNEY, Vice President for Policy and General Counsel

Members Absent

Ms. Daisy Lopez-Cid

Call to Order

Dr. William MULLOWNEY, Vice President for Policy and General Counsel called the Organizational Meeting of the District Board of Trustees of Valencia College to order at 9:35am. A quorum of the board was present.

Election of Chair and Vice Chair

Mr. Maguire moved to reappoint Dr. Carlson as Chair of the Board, and Mr. Oliver seconded. The motion was approved unanimously. Mr. Oliver nominated Ms. Tracey Stockwell for election as Vice Chair of the Board. The nomination was seconded by Ms. Smith, and approved unanimously.

Schedule of Regular Meetings

Ms. Stockwell moved to approve the 2018-2019 meeting schedule as presented, and Mr. Oliver seconded. The motion was approved unanimously.

**Authorization of
Signature of Board
Officers**

Mr. Maguire moved approval of the Authorization of Signatures of Board Officers. The motion was seconded by Ms. Johnson and approved unanimously.

**Election/Appointment
of Representative to
the Valencia College
Foundation Board of
Directors**

Following discussion, Dr. Carlson nominated Ms. Smith to serve as Board representative to the Valencia College Foundation. Mr. Oliver seconded. The motion was approved unanimously. Dr. Carlson thanked Ms. Lopez-Cid for her great service during her four-year appointment as Board representative to the Valencia College Foundation Board of Directors.

Adjournment

Dr. Mallowney adjourned the Organizational Meeting at 9:45am.

Secretary

Chair

State of Florida
County of Orange

I, the undersigned authority, hereby certify that this document is a true and exact copy of the September 12, 2018 Organizational Meeting minutes of the Valencia College District Board of Trustees wherein the Board authorized the Chair and Secretary (President) to sign all official documents for the College.

Barbara Halstead, Notary Public, State of Florida



**THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE
REGULAR MEETING**

Minutes

September 12, 2018

UCF Center for Emerging Media – Room 157

Members Present

Dr. Bruce Carlson, Chair
Ms. Tracey Stockwell, Vice Chair
Mr. Lewis M. Oliver, III
Mr. Raymer F. Maguire, III
Mr. Guillermo Hansen
Ms. Maria Grulich
Ms. Rosene Johnson
Ms. Beth Smith

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Members Absent

Ms. Daisy Lopez-Cid

Call to Order

Chair Carlson called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:45am. A quorum was present.

Invocation

The invocation was offered by Mr. James Galbraith, Vice President for Public Affairs and Marketing.

Pledge of Alliance

The Pledge of Allegiance was recited by all.

**Approval of Minutes
June 27, 2018**

Mr. Maguire moved to approve the meeting minutes of the June 27, 2018 Regular Meeting, as presented. The motion was seconded by Ms. Stockwell and approved unanimously.

President's Report

Ms. Traci Bjella, Assistant Vice President, Marketing, provided an update on Valencia's new "Make It Happen" marketing campaign.

Dr. Shugart introduced Dr. Brandon McKelvey, Vice President, Analytics and Planning, to the Board.

Dr. Shugart shared that Ms. Rachel Allen, Director, Peace and Justice Institute, participated in a United Nations panel discussion focused on creating a culture of peace in our society.

Dr. Shugart announced that Valencia College will be hosting a Board of Directors meeting for the League for Innovation in the Community College in October 2018.

Dr. Shugart briefed the Board on an emerging collaboration with Guild Education, Inc., an educational benefits coordination firm engaged by the Walt Disney Company. Dr. Shugart reported that Guild Education enters into partnerships with universities, colleges, and organizations to assist company employees to pursue education and training opportunities. Dr. Shugart announced that Valencia College will be one of the Guild Education in-network providers to Walt Disney World's over 50,000 plus hourly employees.

Dr. Shugart praised the Valencia's Cybersecurity Program. He thanked Dr. Nasser Hedayat, Assistant Vice President, Career and Workforce Education, faculty, and staff, for their outstanding work.

Faculty Council Report

Mr. John Niss, President, Faculty Association, presented the report, which was distributed to the Board. Mr. Niss briefed the Board on the Faculty Association role, ongoing projects, and proposed strategies. Mr. Niss shared higher education data surveys from the Pew Research Center, the United States Department of Education, and the Bureau of Labor Statistics.

Public Comments

Several members of Valencia's part-time faculty and external advocates promoted unionization, sharing their perspectives on part-time teaching at Valencia and elsewhere. Speakers included Dr. Dale Truscott, Ms. Carol Miller, Mr. Paul Diaz Truman, Ms. Teresa Greene, and Senator Linda Stewart.

New Business

- 1. Careers in Industry and Technology Building (CIT) and Center for Accelerated Training (CAT):** Following discussion led by Mr. Loren Bender, Vice President, Business Operations and Finance, Mr. Oliver moved to approve the transfer of \$3 million from Fund 4 Quasi Endowment to Fund 7 (for the CIT), the reallocation of \$1 million from Fund 3 (for the Downtown Center CAT) to Fund 7 (for the CIT), the reallocation in Fund 7 of \$245,000 from realized cost savings funded from previous Fund 1 transfers (for the CAT/CIT), the designation of

\$825,000 from Capital Improvement Fees (for the CIT), and additionally, approve the expenditure of the remaining project balance of \$5,070,000.00 as needed to complete the construction and furnishing of the CAT and CIT buildings on the Osceola Campus. Ms. Grulich seconded. The motion was approved unanimously.

- 2. Facilities Use Agreement – Career Source of Central Florida:** Following discussion with Mr. Bender, Mr. Oliver moved that the District Board of Trustees of Valencia College authorize the College to complete negotiations and finalize the facilities use agreement with Career Source of Central Florida, as presented. Ms. Johnson seconded, and the motion was approved unanimously.
- 3. East Campus Building 1B – Change Order:** Following discussion with Mr. Bender, Ms. Grulich moved that the District Board of Trustees of Valencia College authorize changes orders with Oelrich Construction, pending the negotiation of a mutually agreeable, fair and reasonable agreement. Ms. Stockwell seconded, and the motion was approved unanimously.

A motion was made by Mr. Oliver and seconded by Ms. Johnson to consider, accept, and approve items 4, 5, 6, 7, and 8 under New Business in the manner of a consent agenda. The Board unanimously approved the following items of New Business in the consent agenda, as recommended:

- 4. Policy Adoptions**
 - *Policy 6Hx28: 5-02 – Speech, Expression, and Commercial Activity on College Property*
 - *Policy 6Hx28: 10-2 – Trespass Warning/Arrest*
- 5. Human Resources Agenda**
- 6. Continuing Education Course & Fees**
- 7. Submission of Grant Proposals**
- 8. Property Deletions**

Reports

- A. West Campus SGA Report:** Ms. Tiara Scarlett, and Mr. Donovan Smith, West Campus SGA President and Vice President, respectively, presented the report, which was distributed to the Board. Ms. Scarlett and Mr. Smith reported on the West Campus SGA initiatives, areas of focus, and future projects.
- B. Fall Enrollment Report:** Dr. Kimberly Sepich, Vice President, Student Affairs, presented the report, which was distributed to the Board. Dr. Sepich stated that student headcount enrollment, full-time equivalent enrollment (FTE), Bachelor Degree enrollment, and dual enrollment all are increasing. Dr. Sepich reported that the students who moved to

Central Florida from Puerto Rico due to Hurricane Maria are performing well as students at Valencia.

- C. Financial Report:** Mr. Bender presented the report, which was distributed to the Board. Mr. Bender briefed the Board on the 2017-18 year end revenue, 2018-19 revenue budget assumptions, 2018-19 projected year end (PYE), and 2018-19 year-to-date (YTD) financial summary. Mr. Bender indicated that the College's financial positions are positive and on target.
- D. Construction Report:** Mr. Bender presented the report, which was distributed to the Board. Mr. Bender indicated that all construction projects are proceeding on time and on budget, as expected.
- E. Valencia Foundation Report:** Dr. Geraldine Gallagher, President and Chief Executive Officer, Valencia College Foundation, presented the report, which was distributed to the Board. Dr. Gallagher thanked Ms. Lopez-Cid for her service on the Board of Directors of the Valencia College Foundation, and Mr. Maguire for his continuing support. Dr. Gallagher reported that during the 2017-2018 academic year, the Valencia Foundation awarded \$3.8 million, including \$2.2 million in scholarships, and \$1.3 million for Endowed Chairs and college programs.
- F. West/Downtown Campus Report:** Dr. Falecia Williams, President, West and Downtown Campuses President, presented the report, which was distributed to the Board. Dr. Williams shared highlights about the Downtown Campus, including the business model for the Valencia and UCF partnership, enrollment expectations, student enrollment strategies and the staffing plan. Dr. Williams thanked the West Campus team for their great work.

Board Comments

No board comments were offered.

Adjournment

Chair Carlson adjourned the Regular Meeting at 12:05pm.

Secretary

Chair