



December 12, 2018

TO: THE DISTRICT BOARD OF TRUSTEES
Valencia College

FROM: SANFORD C. SHUGART
President

RE: PROPERTY DELETION

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. All equipment is disposed of through recyclers or to trash, depending on the type of equipment. All electronic equipment is disposed of through recyclers.

Per Florida Statute 274.02, equipment with a cost or fair market value of \$1,000 or more and a projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. Therefore, original cost reflects the cost of the item at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives.

- Computers - 3 years
- Vehicles, Office Machines, Educational Equipment - 5 years
- Furniture - 7 years

Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation).

Missing

1 asset with an original cost of \$1,582.00 with a book value of \$0.00

Stolen

1 asset with an original cost of \$1,285.00 with a book value of \$0.00

Outdated/Obsolete

88 assets with an original cost of \$258,017.15 with a book value of \$0.00

Economically Unrepairable

11 assets with an original cost of \$22,167.24 with a book value of \$0.00

Other

2 assets with an original cost of \$6,192.60 with a book value of \$0.00

RECOMMENDED ACTION:

The President recommends that the Board of Trustees approve the disposition and deletion of equipment from the property records as requested and authorize the college to exchange, dispose of, or trade in the items as surplus property according to Board Policy 6Hx28:05-11.

President

Property Deletion Detail

Wednesday, December 12, 2018

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
Missing					
00224377	1516	2/9/2016	Laptop, APPLE, MACBOOK PRO	\$1,582.00	\$0.00
1 detail record				\$1,582.00	\$0.00
Stolen					
00221155	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
1 detail record				\$1,285.00	\$0.00
Outdated					
00115756	9900	3/7/2000	PC, APPLE, DV SB 400	\$1,249.00	\$0.00
00205715	0405	1/13/2005	Projector, PANASONIC, PT-L736U	\$2,495.00	\$0.00
00206049	0405	1/6/2005	Projector, PANASONIC, PT-L735U	\$2,479.34	\$0.00
00206168	0405	1/4/2005	Hospital Bed, CENTURY, CP-100	\$2,919.16	\$0.00
00206176	0405	1/4/2005	Hospital Bed, CENTURY, CP-100	\$2,919.16	\$0.00
00206178	0405	1/4/2005	Hospital Bed, CENTURY, CP-100	\$2,919.16	\$0.00
00209123	0506	6/20/2006	Processor, CRESTRON, PRO 2	\$2,060.00	\$0.00
00211055	0607	6/28/2007	Projector, EPSON, 6100I	\$1,806.00	\$0.00
00211065	0607	6/30/2007	Projector, PROXIMA, 6860	\$1,570.13	\$0.00
00212106	0708	1/15/2008	Projector, EPSON, 6100I	\$1,650.00	\$0.00
00212111	0708	1/15/2008	Projector, EPSON, 6100I	\$1,650.00	\$0.00
00212206	0708	3/6/2008	Projector, EPSON, 6100I	\$2,937.75	\$0.00
00216196	1011	11/9/2010	Projection Screen, DRAPER, 112012	\$2,968.06	\$0.00
00216197	1011	11/9/2010	Projection Screen, DRAPER, 112012	\$2,968.06	\$0.00
00216457	1011	1/20/2011	PC, DELL, 780	\$1,122.59	\$0.00
00216583	1011	2/1/2011	Laptop, DELL, E6410	\$1,247.49	\$0.00
00217872	1112	1/10/2012	Projector, PANASONIC, PT-FX400U	\$4,533.55	\$0.00
00218812	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00
00218813	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00
00218814	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00218815	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00
00218817	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00
00218818	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00
00218819	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00
00218820	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00
00218821	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00
00218822	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218823	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218824	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218825	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218826	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218827	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218828	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218830	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218831	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218832	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218833	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218834	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218836	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218837	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218838	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218839	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218840	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218841	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218842	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218843	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218844	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218845	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218848	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00218849	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218850	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218852	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218854	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218855	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218856	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218857	1213	9/11/2012	Presentation System, CRESTRON, DMPS-300-C	\$4,200.00	\$0.00
00218858	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00
00218859	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00
00218860	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00
00218861	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00
00218862	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00
00218863	1213	9/11/2012	Projector, SONY, VPL-FH30	\$3,270.80	\$0.00
00218864	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218865	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218866	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218867	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218869	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$2,280.00	\$0.00
00218870	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$4,200.00	\$0.00
00218871	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$4,200.00	\$0.00
00218872	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$4,200.00	\$0.00
00218873	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$4,200.00	\$0.00
00218874	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$4,200.00	\$0.00
00218875	1213	9/11/2012	Touch Panel, CRESTRON, TPMC-9-B	\$4,200.00	\$0.00
00219637	1213	12/20/2012	Laptop, DELL, E6430	\$1,373.00	\$0.00
00221774	1314	6/30/2014	Projector, PANASONIC, PT-VW435NU	\$1,680.97	\$0.00
00221819	1314	6/30/2014	Projector, PANASONIC, PT-VW435NU	\$1,680.97	\$0.00
00221821	1314	6/30/2014	Projector, PANASONIC, PT-VW435NU	\$1,680.97	\$0.00
00222616	1415	2/5/2015	Tablet, MICROSOFT, Surface Pro 3	\$1,169.10	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00229302	1819	11/14/2018	Vehicle, SUV, FORD, Expedition	\$2,100.00	\$0.00
00229303	1819	11/14/2018	Vehicle Auto, FORD, Fusion	\$2,500.00	\$0.00
00229304	1819	11/14/2018	Vehicle, Truck, FORD, E-350	\$1,500.00	\$0.00
G00002744	0102	11/8/2001	IV Pump, , FLO-GARD 6200	\$1,945.00	\$0.00
G00002745	0102	11/8/2001	IV Pump, ,	\$1,945.00	\$0.00
G00002746	0102	11/8/2001	IV Pump, , FLO-GARD 6200	\$1,945.00	\$0.00
G00003254	0304	8/27/2003	Processor, CRESTRON, PRO 2	\$2,067.23	\$0.00
G00003257	0304	8/27/2003	Projector, SHARP, XG-P25X	\$5,315.23	\$0.00
G00003258	0304	8/27/2003	Projector, SHARP, XG-P25X	\$5,315.23	\$0.00
G00004351	1011	5/31/2011	Hospital Bed, HILL-ROM, CENTRA 850	\$3,443.00	\$0.00
88 detail records				\$258,017.15	\$0.00
Economically Unrepairable					
00108278	9394	9/10/1993	Microscope, MEIJI,	\$1,259.97	\$0.00
00110258	9495	6/30/1995	Buffer, ADVANCE, 183700	\$1,213.02	\$0.00
00112343	9697	1/24/1997	Microscope, NIKON,	\$1,011.93	\$0.00
00208151	0506	2/7/2006	Auto Film Processor, AIRTEC, 45005	\$4,723.20	\$0.00
00219129	1213	11/13/2012	Motor Cart, CLUB CAR, CARRYALL II	\$6,108.00	\$0.00
00219554	1213	12/20/2012	Spill Container, UNGER, P2	\$1,341.00	\$0.00
00225048	1617	7/26/2016	Counter-Rotating Brush, STRONG INDUSTRIES, TM4	\$1,800.00	\$0.00
G00004307	1011	11/11/2010	PC, DELL, 780	\$1,111.11	\$0.00
G00004516	1112	9/27/2011	PC, DELL, 790	\$1,199.67	\$0.00
G00004519	1112	9/27/2011	PC, DELL, 790	\$1,199.67	\$0.00
G00004520	1112	9/27/2011	PC, DELL, 790	\$1,199.67	\$0.00
11 detail records				\$22,167.24	\$0.00
Other					
00201568	0203	3/13/2003	Lectern, DALITE, CAMBRIDGE Reason: Already discarded	\$2,812.00	\$0.00
00219655	1213	2/7/2013	Microwave/Convection Oven, AMANA, MCE14 Reason: Location not equip to use it.	\$3,380.60	\$0.00
2 detail records				\$6,192.60	\$0.00
Grand Total	103 detail records			\$289,243.99	\$0.00