



**VALENCIA COLLEGE  
DISTRICT BOARD OF TRUSTEES  
ORGANIZATIONAL MEETING**

**Minutes**

**September 11, 2019**

Valencia College – West Campus – Room 8-111

Members Present

Dr. Bruce Carlson, Chair

Ms. Tracey Stockwell, Vice Chair

Mr. John Davis

Ms. Daisy Lopez-Cid

Ms. Maria Grulich

Mr. Michael Sasso

Ms. Beth Smith

Ms. Mai Swanson

Dr. William J. Mullaney, Vice President for Policy and General Counsel

Members Absent

Mr. Guillermo Hansen

**Call to Order**

Dr. Mullaney called the Organizational Meeting of the District Board of Trustees of Valencia College to order at 9:35am. A quorum of the board was present.

Dr. Shugart thanked special guests Florida Senator Randall Racey, and Florida House Representative Bruce Antone, for their outstanding efforts while helping the College in long-term resource challenges, and for their great support to the College's mission.

Dr. Carlson introduced Mr. Michael Sasso, Ms. Mai Swanson, and Mr. John Davis, as newly appointed Trustees to the District Board of Trustees.

Dr. Mullaney reviewed Board protocols with respect to the election of officers.

**Election of Chair  
and Vice Chair**

Dr. Carlson nominated Ms. Stockwell for election as Chair of the Board. The nomination was seconded by Ms. Grulich and approved unanimously. Dr. Carlson nominated Ms. Lopez-Cid for election as Vice Chair of the Board. The nomination was seconded by Ms. Smith and approved unanimously.

**Authorization of  
Signature of Board  
Officers**

Dr. Carlson moved approval of the Authorization of Signatures of Board Officers. The motion was seconded by Ms. Stockwell and approved unanimously.

**Election of  
Foundation Board  
Representative**

Dr. Carlson moved for Ms. Smith to continue to serve as Board representative to the Valencia College Foundation Board, and Ms. Lopez-Cid seconded. The motion was approved unanimously.

**Adjournment**

Dr. Mullooney adjourned the Organizational Meeting at 9:52am.

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Secretary

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Chair

State of Florida  
County of Orange

I, the undersigned authority, hereby certify that this document is a true and exact copy of the September 11, 2019 Organizational Meeting minutes of the Valencia College District Board of Trustees wherein the Board authorized the Chair and Secretary (President) to sign all official documents for the College.

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Solange Fernández del Pino, Notary Public, State of Florida



**THE DISTRICT BOARD OF TRUSTEES  
OF VALENCIA COLLEGE  
REGULAR MEETING**

**Minutes**

**September 11, 2019**

Valencia College West Campus – Room 8-111

Members Present

Ms. Tracey Stockwell, Chair  
Ms. Daisy Lopez-Cid, Vice Chair  
Dr. Bruce Carlson  
Mr. John Davis  
Ms. Maria Grulich  
Mr. Michael Sasso  
Ms. Beth Smith  
Ms. Mai Swanson

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Members Absent

Mr. Guillermo Hansen

**Call to Order**

Chair Stockwell called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:52am. A quorum was present.

**Invocation**

The invocation was offered by Mr. James Galbraith, Vice President for Public Affairs and Marketing.

**Pledge of Alliance**

The Pledge of Allegiance was recited by all.

**Approval of Minutes  
June 26, 2019**

Ms. Lopez-Cid moved to approve the meeting minutes of the June 26, 2019 Regular Meeting, as presented. The motion was seconded by Dr. Carlson, and approved unanimously.

**President's Report**

Dr. Shugart provided a legislative update. He indicated that the next legislative session will be held in January 2020.

Dr. Shugart reported that Ms. Kathy Hebda, Florida College System (FCS) Chancellor, will visit Valencia College September 12, and 13, 2019.

Ms. Stockwell shared the Valencia College Legislative and Community Talking Points, both of which were distributed to the Board. Ms. Stockwell described the talking points as a helpful resource for Board members as they engage the community.

**Faculty Council Report**

Mr. Stanton Reed, President, Faculty Association, shared the Faculty Council focus for the 2019-2020 academic year. He encouraged self-care and fostering personal connections.

**Public Comments**

No public comments were offered.

**New Business**

1. **Award of RFP 2019-31, Classroom and Conference Room Technology Services, College Wide:** Following discussion led by Mr. Loren Bender, Vice President, Business Operations and Finance, Dr. Carlson moved to authorize Valencia College to award RFQ 2019-31, for a period of two years with three one-year options to renew, to Audio Fidelity Communications Corporation, d.b.a. Whitlock, for the provision of classroom and conference room technology. Ms. Smith seconded the motion, and the motion was approved unanimously.
2. **Human Resources Agenda:** Dr. Amy Bosley, Vice President, Human Resources and Organizational Development, presented the report, which was distributed to the Board. Dr. Bosley indicated that, following thorough review, the 2019-2020 Salary Schedule, as approved by the Board at the June 26, 2019 Regular Meeting, was found to need adjustments to correct minor discrepancies. The proposed corrections have no impact on the budget itself. Following discussion, Ms. Grulich moved to approve the amended 2019-2020 Salary Schedule, as presented. Ms. Lopez-Cid seconded the motion, and the motion was approved unanimously.

A motion was made by Ms. Smith and seconded by Ms. Lopez-Cid to consider, accept, and approve items 3, 4, 5, and 6 under New Business in the manner of a consent agenda. The Board unanimously approved the following items of New Business in the consent agenda, as recommended:

3. **Continuing Education Course and Fees**
4. **Additions, Deletions or Modifications of Courses and Programs**
5. **Submission of Grant Proposals**
6. **Property Deletions**

## Reports

- A. West Campus and Downtown Campus Report:** Dr. Falecia Williams, West Campus and Downtown Campus President, presented the report, which was distributed to the Board. The report included a list of all programs offered at the new Downtown Campus, and details regarding the Walt Disney World Center for Culinary Arts and Hospitality, student housing, and the project vision of the Downtown Orlando/Parramore area.

Dr. Williams, and Mr. Joe Battista, Vice President, Global, Professional and Continuing Education, presented the Downtown Center for Accelerated Training (CAT) report, which was distributed to the Board. The inaugural classes began on August 19, 2019.

Dr. Williams presented the West Campus report, which was distributed to the Board. Dr. Williams referred to the West Campus as a “polytechnic school.” Dr. Williams indicated that polytechnics were created to educate students using practice-based learning in technical fields.

- B. West Campus SGA Report:** Mr. DeShawn Williams, West Campus SGA President, and Ms. Jennifer Simpson, Vice President, and Mr. Forestal Tresner, West Campus SGA Senator of Marketing and Relations, presented the report, which was distributed to the Board. Mr. Williams, Ms. Simpson, and Mr. Tresner reported on the West Campus SGA legacy, initiatives, areas of focus, and future projects.
- C. Provost Update:** Dr. Kathleen Plinske, Executive Vice President and Provost, presented the report, which was distributed to the Board. She presented student outcomes, degree completion rates, cumulative graduation rate over time, five-year graduation rates, five-year graduation rates disaggregated by race/ethnicity, five-year graduation rate goals, five-year graduation rate by success in first five courses, and leading indicators.
- D. Fall Enrollment Report:** Dr. Joe Richardson, Vice President, Student Affairs, presented the report, which was distributed to the Board. The report included 2010-2019 historical academic year enrollment data, historical fall enrollment data, and fall 2019 student demographics. Dr. Richardson reported that enrollment headcount is up by 1.2% and full-time enrollment, is up by 1.5%.
- E. Financial Report:** Mr. Bender presented the report, which was distributed to the Board. Mr. Bender briefed the Board on the 2018-2019 year-end financial review, employment rate and enrollment, credit hour enrollment, student based, Florida College System (FCS) state support share of total revenues, recurring and non-recurring state support,

continuing education, and a 2018-2019 year end summary. Mr. Bender indicated that the College's financial positions are positive and on target.

**F. Construction Report:** Mr. Bender presented the report, which was distributed to the Board. Mr. Bender indicated that all construction projects are proceeding on time and on budget, as expected.

**G. Valencia Foundation Report:** The report was distributed to the Board. Ms. Stockwell encouraged the Board to attend the Gus Henderson Scholarship Reception, to be held Tuesday, September 17, 2019, 6-8pm, at the Winter Park Campus.

**Board Comments**

The Board congratulated Valencia College for the recent opening of the Downtown Campus.

**Adjournment**

Chair Stockwell adjourned the Regular Meeting at 11:54am.

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Secretary

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Chair