



June 24, 2020

**TO:** THE DISTRICT BOARD OF TRUSTEES  
OF VALENCIA COLLEGE

**FROM:** SANFORD C. SHUGART  
President

**RE:** POLICY ADOPTIONS

Amendments to the policies listed below are proposed to update and better align with applicable laws and regulations, to eliminate obsolete language, and to reflect current and improved practices:

- Policy 6Hx28: 1-01 – Organization, Authority, and Location
- Policy 6Hx28: 1-02 – General Organization
- Policy 6Hx28: 1-03 – Meetings of the District Board of Trustees
- Policy 6Hx28: 1-04 – Rules of Procedures of Meetings of the District Board of Trustees
- Policy 6Hx28: 1-05 – Officers and their Duties
- Policy 6Hx28: 1-06 – The President of the College
- Policy 6Hx28: 1-07 – Valencia College-Wide Faculty Association
- Policy 6Hx28: 1-08 – College Strategic Planning
- Policy 6Hx28: 1-10 – Policy Against Improper Activities; Whistleblower Protection
- Policy 6Hx28: 1-11 – Indemnification
- Policy 6Hx28: 1-13 – Review and Amendment of Governance Policies

**RECOMMENDED ACTION:**

The President recommends that the District Board of Trustees of Valencia College approve Policies 6Hx28: 1-01 – Organization, Authority, and Location; 6Hx28: 1-02 – General Organization; 6Hx28: 1-03 – Meetings of the District Board of Trustees; 6Hx28: 1-04 – Rules of Procedures of Meetings of the District Board of Trustees; 6Hx28: 1-05 – Officers and their Duties; 6Hx28: 1-06 – The President of the College; Policy 6Hx28: 1-07 – Valencia College-Wide Faculty Association; Policy 6Hx28: 1-08 – College Strategic Planning; 6Hx28: 1-10 – Policy Against Improper Activities; Whistleblower Protection; and 6Hx28: 1-11 – Indemnification, and Policy 6Hx28: 1-13 – Review and Amendment of Governance Policies, as presented.

---

President

**POLICY: 6Hx28:1-02**



**Responsible Executive:**  
Vice President, Policy and General Counsel

**Policy Contacts:** Vice President, Policy and General Counsel

**Specific Authority:** Sections 8(b) and (c), Art. IX of the State Constitution; 1001.61-65, 1004.70, F.S.

**Law Implemented:** 1001.61-65, 1004.70, F.S.

**Effective Date:** ~~xx6-xx24~~-2020

**Date of Last Policy Review:**  
~~11-20 6-24-2001~~201920

---

## **General Organization**

---

### **Policy Statement:**

#### I. Name

The District Board of Trustees is constituted a body corporate by the name of “The District Board of Trustees of Valencia College, Florida,” which serves as the formal legal name of Valencia College. Valencia College is a political subdivision of the State of Florida.

#### II. Membership, Term of Office

A. The number of members of the District Board of Trustees of Valencia College shall be no less than five (5) and no more than nine (9) members five (5) from Orange County and three (3) from Osceola County as appointed by the Governor; ~~approved by four (4) members of the State Board of Education~~, and confirmed by the Senate in regular session;

A.B. A member of the District Board of Trustees of Valencia College must be a resident of Orange or Osceola County ~~however, no appointee shall take office until after his/her appointment has been approved by four (4) members of the State Board of Education.~~

~~B-C.~~ \_\_\_\_\_ Members of the District Board of Trustees shall receive no salary but may receive reimbursement for expenses as provided in Sec. 112.061, F.S., including mileage to and from official District Board of Trustees meetings.

~~C-D.~~ \_\_\_\_\_ Trustees shall be appointed for terms of four (4) years and may be reappointed. ~~Terms shall expire~~ Trustees shall serve for such periods on May 31 of the year of expiration, or as soon thereafter as the successors shall be qualified to serve as provided by law.

~~D.~~ ~~When changes in District Board of Trustees composition and numbers are required by law, the Governor shall stagger the length of terms of the District Board of Trustees positions next in line for appointment in such a manner as to provide for future position expiration dates as equal in number as possible in each succeeding year for each county.~~

### III. Orientation of New Members

The President shall assist ~~each~~ new member/~~appointees~~ to understand the District Board of Trustees' functions, policies, and procedures and introduce them to Valencia College before or shortly after ~~he/she~~ they takes ~~take~~ office. Each new member/~~appointee~~ shall be familiarized with and provided with access to pertinent portions of the School Code and Rules of the State/~~Florida~~ Board of Education, rules of procedure for meetings of the District Board of Trustees, relevant plans and reports, and the President's evaluation form.

### IV. District Board of Trustees Self-Evaluation

A. Each year the members of the District Board of Trustees shall complete a Board Self-Evaluation instrument, evaluating the performance of the Board as a unit, and discuss the results in a Board meeting.

B. The discussion of Board roles and responsibilities strengthens communication and understanding among the members and leads to a stronger, more cohesive governing group.

---

#### **Policy History:**

Replaced former Policies 6Hx28:01-00, 6Hx28:02-00, 6Hx28:02-01, 6Hx28:02-02, 6Hx28:02-03, 6Hx28:02-05, 6Hx28:04-01 and 6H28:04-02; Amended 11-20-01; Amended xx6-xx24-2020

---

#### **Procedures:**

None

---

