



**THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE
REGULAR MEETING**

Minutes

June 24, 2020

Valencia College – Teleconference Meeting

Members Present

Ms. Tracey Stockwell, Chair

Ms. Daisy Lopez-Cid, Vice Chair

Dr. Bruce Carlson

Mr. John Davis

Ms. Maria Grulich

Mr. Michael Sasso

Ms. Beth Smith

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Members Absent

Mr. Guillermo Hansen

Call to Order

Chair Stockwell called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:38am. A quorum was present.

**Approval of Minutes
May 27, 2020
Regular Meeting**

Dr. Carlson moved to approve the meeting minutes of the May 27, 2020 Regular Meeting, as presented. The motion was seconded by Ms. Lopez-Cid and approved unanimously in a roll call vote.

President's Report

Dr. Shugart reported that the College has been notified of three confirmed cases of COVID-19 among students. The cases are linked to Valencia's Fire Training Academy on Orange Technical College Mid Florida Campus. Dr. Shugart indicated that all safety protocols are being followed, and for extra care, the facility has been shut down for two weeks.

Dr. Shugart reported that the Valencia's 2020 virtual Commencement recast will be held Sunday, June 28, 2020, 9am. Student feedback and planning involvement helped create the redesigned, online ceremony. Dr. Shugart

thanked Chair Stockwell for her engagement, and the Commencement team for its substantial efforts.

Dr. Shugart reported that Ms. Betsy DeVos soon will hold a virtual meeting with twelve community college presidents, including himself, to discuss the Colleges' response to the COVID-19 crisis.

Dr. Shugart reported that the College is committed to the work and making space for the challenging conversations in which the College must engage, to continue creating a place where everyone is to be treated with respect, courtesy, equanimity, and equity.

Dr. Shugart reported that Dr. Falecia Williams, West and Downtown Campus President, has accepted a new role as President of Prince George's Community College (PGCC) in Maryland. Dr. Shugart indicated that an interim President for West and Downtown will soon be appointed. Dr. Shugart thanked Dr. Williams for her leadership and many years of outstanding service to Valencia.

Dr. Shugart reported that the Organizational and Regular Board meetings will be held Wednesday, July 22, 2020.

Faculty Association Report

Mr. Stanton Reed, Faculty Association, shared a video that he believes captures the feelings of many Valencia faculty and staff, as they discuss equity issues and racial and social justice.

Public Comments

A question was raised by a part-time faculty member with respect to a union. Although not on the business agenda of the meeting, it was noted that the College has been following the State mandated process.

New Business

- 1. Operating Budget 2020-2021:** Mr. Loren Bender, Vice President, Business Operations and Finance, presented the report, which was distributed to the Board. Following full discussion, Dr. Carlson moved to approve the Operating Budget 2020-2021, as presented. Ms. Smith seconded the motion, and the motion was approved unanimously in a roll call vote. Ms. Stockwell thanked Mr. Bender for his great work.
- 2. CARES Act Institutional Stability and Minority Serving Institution Funds:** Mr. Bender presented the report, which was distributed to the Board. Following a full discussion, Ms. Smith moved to authorize the College to disburse CARES Act 18004(a)(2) institutional stability funds and 18004(a)(3) minority serving institution funds in accordance with the funds disbursement plan as presented, and that the Board further authorize the College to adjust the funds disbursement plan in a compliant manner as necessary or appropriate in the event new regulations or official guidance is issued with respect to CARES Act disbursements or to fulfill complete utilization of allowed funding in a

compliant manner. Mr. Davis seconded the motion, and the motion was approved unanimously in a roll call vote.

- 3. Capital Improvement Program (CIP) – Fiscal Years 2020/2021 – 2025/2026:** Mr. Bender presented the report, which was distributed to the Board. Mr. Bender stated that the Capital Improvement Program (CIP) is created to identify, document, and support legislative requests for funds for the major categories of capital projects, including remodeling, renovation, and new construction. Following discussion, Ms. Lopez-Cid moved to approve the Capital Improvement Program for the Fiscal Years 2020/2021 – 2025/2026, as presented. Mr. Sasso seconded the motion, and the motion was approved unanimously in a roll call vote. Dr. Carlson commended Mr. Bender and his team for their great work.

A motion was made by Dr. Carlson and seconded by Ms. Lopez-Cid to consider, accept, and approve property-related items 4, 5, and 6, under New Business in the manner of a consent agenda. Following discussion led by Mr. Bender, the Board unanimously approved, in a roll call vote, the following items under New Business in the consent agenda, as recommended:

- 4. Award of CA-2020-21, Student Building Roofing**
- 5. Chiller Replacement, East Campus**
- 6. Award of East Campus WIFI Enhancements**
- 7. President’s Performance Evaluation:** Ms. Stockwell thanked the Board for providing thoughtful feedback on Dr. Shugart’s performance as President this past year. Ms. Stockwell discussed the written summary of the Board’s feedback on the President’s accomplishments and performance over the past year, which was distributed to the Board. She stated that Dr. Shugart’s evaluation scores and related Board comments are excellent, once again. Ms. Stockwell noted that the Board unanimously praised Dr. Shugart for his outstanding leadership qualities, the college’s outstanding results, and his innovative and collaborative approach. She then invited members to offer additional comments on Dr. Shugart’s performance as Valencia’s President. The Board, in turn, individually praised Dr. Shugart for his leadership, skills and many professional accomplishments. Following discussion, Dr. Carlson moved to approve the President’s Performance Evaluation, as presented and discussed. Ms. Grulich seconded the motion, and the motion was approved unanimously in a roll call vote.
- 8. President’s Employment Contract:** Dr. William Mallowney, Vice President, Policy and General Counsel, indicated that the proposed adjustments to the President’s contract of employment, as distributed and presented for consideration, reflect the routine adjustment of dates

(pushing the four-year agreement forward by one year). Dr. Mullooney indicated that, at Dr. Shugart's request, the President's contract of employment as presented does not reflect a salary increase, nor the incentive compensation to which he is contractually entitled, given his evaluation scores. Dr. Mullooney indicated that Dr. Shugart's retention compensation provision has been adjusted to reflect that he is entering the second year of the three-year retention compensation provision, which allows him to elect payouts at the conclusion of this second year, or to defer them to the end of the third year. Following discussion, and in furtherance of the Board's desire to retain the President in employment at the College, Ms. Lopez-Cid moved to approve the President's Employment Contract, as presented. Ms. Grulich seconded the motion, and the motion was approved unanimously in a roll call vote. Dr. Shugart expressed his gratitude to the College's leadership team, and to the Board.

The Board presented Dr. Shugart a commissioned painting by Florida Highwaymen artist Willie Reagan, to honor his twentieth anniversary as fourth College President of Valencia College. Dr. Shugart expressed his gratitude to the Board.

A motion was made by Dr. Carlson and seconded by Ms. Smith to consider, accept, and approve items 9, and 10 under New Business as part of the consent agenda. Following discussion led by Dr. Kathleen Plinske, Executive Vice President Provost, the Board unanimously approved, in a roll call vote, the following items of New Business in the consent agenda, as recommended:

9. Approval of 2020-2021 Academic Calendar

10. Approval of 2020-2021 College Catalog

11. Policy Adoptions: Dr. Mullooney presented the report, which was distributed to the Board. Dr. Mullooney indicated that amendments to the policies presented, are proposed to update and better align with applicable laws and regulations, to eliminate obsolete language, and to reflect current and improved practices:

- Policy 6Hx28: 1-01 – Organization, Authority, and Location
- Policy 6Hx28: 1-02 – General Organization
- Policy 6Hx28: 1-03 – Meetings of the District Board of Trustees
- Policy 6Hx28: 1-04 – Rules of Procedures of Meetings of the District Board of Trustees
- Policy 6Hx28: 1-05 – Officers and their Duties
- Policy 6Hx28: 1-06 – The President of the College
- Policy 6Hx28: 1-07 – Valencia College-Wide Faculty Association
- Policy 6Hx28: 1-08 – College Strategic Planning
- Policy 6Hx28: 1-10 – Policy Against Improper Activities;

Whistleblower Protection

- Policy 6Hx28: 1-11 – Indemnification
- Policy 6Hx28: 1-13 – Review and Amendment of Governance Policies

Following discussion, Dr. Carlson moved to approve Policies 6Hx28: 1-01 – Organization, Authority, and Location; 6Hx28: 1-02 – General Organization; 6Hx28: 1-03 – Meetings of the District Board of Trustees; 6Hx28: 1-04 – Rules of Procedures of Meetings of the District Board of Trustees; 6Hx28: 1-05 – Officers and their Duties; 6Hx28: 1-06 – The President of the College; Policy 6Hx28: 1-07 – Valencia College-Wide Faculty Association; Policy 6Hx28: 1-08 – College Strategic Planning; 6Hx28: 1-10 – Policy Against Improper Activities; Whistleblower Protection; and 6Hx28: 1-11 – Indemnification, and Policy 6Hx28: 1-13 – Review and Amendment of Governance Policies, as presented. Mr. Davis seconded the motion, and the motion was approved unanimously in a roll call vote.

A motion was made by Dr. Carlson and seconded by Mr. Sasso to consider, accept, and approve items 12, 13, 14, 15, 16, 17, and 18 under New Business as part of the consent agenda. The Board unanimously approved, in a roll call vote, the following items of New Business in the consent agenda, as recommended:

12. Delinquent Account Charge-Off

13. Capital Outlay and Debt Services (CO&DS) and Project Priority list (PPL)

14. Annual Pre-Qualification of General Contractors for the Period of July 1, 2020 Through June 30, 2021

15. Human Resources Agenda

16. Continuing Education Courses

17. Submission of Grant Proposals

18. Property Deletions

Reports

- A. Plans for Fall 2020:** Dr. Plinske, Mr. Bender, and Dr. Amy Bosley, Vice President, Organizational Development and Human Resources, presented the report, which was distributed to the Board. Dr. Bosley reported that the Conditions to Reopen work team formed in April 2020 to create the framework and related operational protocols and plans that would allow the College to meet its top priorities: The health and safety of students, faculty, and staff, and the continuity of all students' learning. The report included a Conditions to Reopen background summary, a review of student success data by modality, and a roadmap to reopen task forces summary. Mr. Bender thanked the Conditions to Reopen team for their great work.

- B. CARES Act Emergency Student Aid Update:** Dr. Plinske presented the report, which was presented to the Board. The report included a CARES Act Round One plan summary, noted the issuance of a new interim final rule from the US Department of Education, dated June 17, 2020, and provided a CARES Act background summary. Dr. Plinske thanked Dr. Joe Richardson, Vice President, Student Affairs, Dr. Daniel Barkowitz, Assistant Vice President, Financial Aid and Veteran Affairs, and Ms. Jackie Lasch, Assistant Vice President, Financial Services, for their outstanding work.
- C. Lake Nona Campus Report:** Dr. Mike Bosley, Executive Dean, Lake Nona Campus, presented the report, which was distributed to the Board. The report included an overview of Valencia's Biotechnology Laboratory Sciences program, located at the Lake Nona Campus, and Lake Nona Campus enrollment data by degree type, student age, student ethnicity, and county residents.
- D. Lake Nona Campus SGA Report:** Mr. Angel Moronta, Lake Nona Campus SGA President, presented the report, which was distributed to the Board. The report included an overview of the Lake Nona Campus SGA goals, community collaboration efforts, and the announcement of a virtual kickoff for the fall 2020 semester.
- E. Audit Plan Update:** Ms. Cynthia Santiago-Guzmán, Director, Compliance and Audit, presented the report, which was distributed to the Board. The report included a summary regarding completed audits, audit processes currently in progress, and a 2020 Bookstore Operations audit-planning memorandum. Ms. Santiago-Guzmán thanked the College's accounting and financial teams for their great work.
- F. Financial Report:** Mr. Bender presented the report, which was distributed to the Board. Mr. Bender indicated that the College's financials are positive and on target.
- G. Construction Report:** Mr. Bender presented the report, which was distributed to the Board. Mr. Bender stated that all construction projects are proceeding as planned.
- H. Valencia Foundation Report:** Ms. Smith presented the report, which was distributed to the Board. Ms. Smith thanked the Valencia Foundation for its great work.

Board Comments

The Board praised Dr. Shugart for his great leadership and accomplishments, and Valencia's faculty, and staff, for their great work. The Board praised Dr. Williams for her great work during her many years of outstanding service to Valencia.

Adjournment

Chair Stockwell adjourned the Regular Meeting at 12:10pm.

Secretary

Chair