



October 28, 2020

TO: THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE

FROM: SANFORD C. SHUGART
President

RE: AWARD OF RFP 2021-02, HVAC MAINTENANCE AND SMALL PROJECTS

On August 11, 2020, the College issued a Request for Proposal (RFP) 2021-02 for HVAC Maintenance and Small Projects. The RFP sought to engage one or more qualified State of Florida Certified Mechanical Contractors to provide services in the following areas: Lot 1, Quarterly and Annual Preventative Maintenance, to include service and repair; Lot 2, Leibert Cooling System Maintenance, to include service and repair; and Lot 3, Small projects less than \$300,000.

On September 15, 2020, Twelve (12) suppliers submitted proposals:

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| 1. ABM Building Services | 7. Hill York Service Company, LLC |
| 2. Air Mechanical & Service Corp | 8. McCloskey Mechanical Contractors, Inc. |
| 3. Bernhard MCC, LLC | 9. Mechanical Services of Central Florida, Inc. |
| 4. Comfort Temp Company | 10. SHAW Mechanical Services, LLC |
| 5. Comprehensive Energy Services, Inc. | 11. Thermetrics Corporation |
| 6. Cortez Heating & Air Conditioning | 12. Trance US, Inc. |

A public evaluation meeting was held on September 30, 2020, to discuss and review the proposals. Four (4) committee members scored and ranked the proposals based on the following criteria: related experience with a focus on facilities of similar size, cost, proximity to the College, and proposer's RFP process.

Following full discussion and deliberation, the Evaluation Committee recommends selecting the highest ranked supplier Mechanical Services of Central Florida, Inc., for all three lots. Proposal includes total annual and quarterly preventative maintenance cost of \$97,294 and fixed hourly rates and material percentage costs for special projects and service and repairs. The College intends to award a contract for a three (3) year term with the option to renew for up to two (2) one (1) year periods or portions thereof, potentially up to a cumulative total of five (5) years.

RECOMMENDATION:

The President recommends that the District Board of Trustees of Valencia College authorize the College to award RFP 2021-02 to Mechanical Services of Central Florida, Inc for the provision of HVAC Maintenance and Small Projects.

Samuel C. Sheyart

President