



**THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE
REGULAR MEETING**

Minutes

October 28, 2020

Teleconference Meeting

Members Present

Ms. Tracey Stockwell, Chair

Ms. Daisy Lopez-Cid, Vice Chair

Dr. Bruce Carlson

Mr. John Davis

Ms. Maria Grulich

Mr. Michael A. Sasso

Members Absent

Mr. Guillermo Hansen

Ms. Beth Smith

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Call to Order

Chair Stockwell called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:31am. A quorum was present.

**Approval of
Regular Minutes,
September 23, 2020**

A motion was made by Ms. Lopez-Cid and seconded by Dr. Carlson to approve the meeting minutes of the September 23, 2020 Regular meeting, as presented. The motion was approved unanimously, in a roll call vote.

President's Report

- 1. Strategic Impact Plan Metrics:** Dr. Brandon McKelvey, Vice President, Analytics and Planning, presented the report, which was distributed to the Board. The report reflected a revised version of

Valencia's Impact Plan draft metrics and targets, which previously were presented to the Board at the July 22, 2020 Regular meeting.

Dr. McKelvey indicated that the goal areas were conceptualized using historical data, and established a framework for high-level organizing metrics. Dr. McKelvey shared that between September 14, 2020, and October 8, 2020, sixteen Impact Plan forums were held for employees to provide feedback on these four proposed Impact Plan goal areas. Nearly 400 employees provided feedback through the forum discussions. An additional 130 recommendations were received through surveys or e-mail. Student Government Association leaders also provided their feedback in this highly collaborative process through the Provost's Student Advisory Board.

Dr. McKelvey reported that employee feedback revealed strong support for the four goal areas, with a large majority of employees reporting that the goal areas represented Valencia College's most important work, and were aligned with their job roles. Employees and students shared recommendations for revisions to the names of several of the goal areas, to increase clarity. The revised names of goal areas are as follows: "Access" to "College Access," "Transfer" to "Transfer Success," and "Workforce" to "Career Readiness".

Dr. McKelvey shared that in addition to feedback from employees and students, leaders from the school districts of Orange and Osceola counties provided feedback on the Impact Plan Access goal area, and leaders from the University of Central Florida provided feedback on the Impact Plan Transfer Success goal area. A synthesis of all feedback was then shared with the College's Leadership Forum and Governance Council, composed of administrators and faculty leaders from across the College, to advise on a final draft of the metrics, and targets for each goal area.

The Board thanked Dr. McKelvey, Dr. Plinske, and their team, for their great work.

2. **Response to Economic Crisis:** Ms. Stockwell indicated that the Response to Economic Crisis report will be deferred to a future Board meeting.
3. **COVID-19 Update/Spring 2021 Update:** Dr. Amy Bosley, Vice President, Organizational Development and Human Resources, presented the report, which was distributed to the Board.

Dr. Bosley shared that as of Wednesday, October 21, 2020, Valencia College has experienced 38 known COVID-19 cases involving students

or employees who had been onsite. Dr. Bosley indicated that this is a low number in comparison with other institutions. Dr. Bosley reported that since August 2020, only one class was required to be quarantined due to a member of the class having close contact with someone who had received a COVID-19 diagnosis. Dr. Bosley stated that careful compliance with the College's safety protocols has significantly reduced the need to disrupt educational experiences for students and faculty.

Dr. Kathleen Plinske, Executive Vice President and Provost, presented a report on academic matters during the COVID-19 pandemic, which was distributed to the Board. Dr. Plinske explained that course success rates for online courses during the Summer 2020 term were comparable to the success rates for face-to-face courses in the Summer 2019 term. Dr. Plinske shared that the majority of the Valencia's courses will remain online in Spring 2021, with a limited number offered on the College's campuses. The College will offer about fifty additional courses in a face-to-face or mixed-mode format in Spring 2021, as compared to Fall 2020.

Faculty Association Report

Mr. Stanton Reed, President, Faculty Association, praised the College's robust faculty development, initiatives, and learning support during the COVID-19 pandemic, while continuing to invest in the College's processes, and framework currently in place.

Chair Stockwell thanked Mr. Reed for his great work.

East Campus SGA Report

Ms. Esther Perceval, East Campus SGA President, and Ms. Fior Santana, East Campus SGA Vice President, presented the report, which was distributed to the Board. The report included an update on the Provost Student Advisory Board, the SGA's efforts to promote civic engagement, areas of focus, and future projects.

Public Comments

No public comments were offered.

New Business

- 1. Approval of Presidential Search Unranked Slate of Semi-Finalist Candidates for the Position of President, Valencia College:** Dr. Bosley presented the report, which was distributed to the Board.

Dr. Bosley stated that The District Board of Trustees of Valencia College is leading the College's presidential search process through the work of its Presidential Search Committee, appointed for this task and charged with developing and implementing a discernment process that reflects the Board's commitment to a transparent, open and collaborative search. Chair Stockwell stated that the Board instructed the Presidential Search Committee to follow this process, and recommend an unranked slate of semi-finalist presidential candidates for Board consideration.

Dr. Bosley reported that the Presidential Search Committee reviewed carefully the 57 applications received for the position of Valencia College's fifth president. The Committee then removed from consideration all candidates who did not meet the minimum qualifications established and approved by the District Board of Trustees, including an earned doctorate of philosophy or doctorate of education and ten years of higher education senior leadership experience. Qualified candidates then were presented for conversation in two public Presidential Search Committee meetings.

Dr. Bosley shared that the following candidates, presented in alphabetical order, are recommended by the Presidential Search Committee to move forward to participate in the next stage of the Presidential Search process:

- Shah Ardalan, EdD
- Donald Green, EdD
- Charles Lepper, PhD
- Margo Martin, EdD
- Lee Ann Nutt, EdD
- Kathleen Plinske, EdD
- Anton Reece, PhD

Following a full discussion, Ms. Grulich moved to approve the slate of semi-finalist candidates for the position of President, Valencia College, as recommended by the Presidential Search Committee. Ms. Daisy Lopez-Cid seconded the motion, and the motion was approved unanimously, in a roll call vote.

The Board praised the members of the Presidential Search Committee, for their great participation, and feedback related to the Presidential Search process

Chair Stockwell thanked the AGB Search team, and Committee staff, and Dr. Bosley and her team.

- 2. Valencia Foundation Annual Audit Review/Certification of Valencia Foundation:** Dr. Geraldine Gallagher, Valencia Foundation President, and Chief Executive Officer, presented the report, which was distributed to the Board. The report included information on the Valencia Foundation's current financial position and endowment value. Dr. Gallagher noted that once again, the Valencia Foundation independent auditor's report concluded that the financial statements of the Foundation for the fiscal year ending March 31, 2020 are complete, accurate, and free of material misstatement. Following discussion, Dr. Carlson moved to accept the Valencia Foundation's 2020 Audit Report, 2020 Internal Revenue Service Return of Organization Exempt from Income Tax Form

990, and Internal Revenue Service Application for Recognition of Exemption Form 1023, and to certify the Valencia Foundation to be operating in a manner consistent with the goals of Valencia College and in the best interest of the state, as presented. Ms. Grulich seconded the motion, and the motion was approved unanimously.

A motion was made by Ms. Lopez-Cid and seconded by Mr. Sasso to consider, accept, and approve the Midtown Orlando Center for Accelerated Skills Training items 3, and 4, under New Business in a combined fashion. Following discussion led by Mr. Bender, Vice President, Business Operations and Finance, and Mr. Joe Battista, Vice President, Global, Professional, and Continuing Education, the Board unanimously approved, in a roll call vote, the following items under New Business in the consent agenda, as recommended:

- 3. Authorization for Lease Agreement – Princeton Oaks Industrial Investors, LLC**
- 4. Amendment to the Educational Plant Survey – Midtown Orlando Center for Accelerated Skills Training**
- 5. Award of RFP 2021-02, HVAC Maintenance and Small Projects:**
Mr. Bender presented a description of the project, which was distributed to the Board. Following discussion, Mr. Davis moved to authorize the College to award RFP 2021-02 to Mechanical Services of Central Florida, Inc. for the provision of HVAC Maintenance and Small Projects, as presented. Dr. Carlson seconded the motion, and the motion was approved unanimously, in a roll call vote.

A motion was made by Dr. Carlson and seconded by Ms. Grulich to consider, accept, and approve items 6, 7, 8, 9, and 10 under New Business in the manner of a consent agenda. The Board unanimously approved, in a roll call vote, the following items under New Business in the consent agenda, as recommended:

- 6. Human Resources Agenda**
- 7. Additions, Deletions or Modifications of Courses and Programs**
- 8. Continuing Education Courses and Fees**
- 9. Submission of Grant Proposals**
- 10. Property Deletions**

Reports

- A. Provost Update:** Dr. Plinske presented the report, which was distributed to the Board. The report focused on data related to cumulative graduation rate over time. Dr. Plinske shared that the College's five-year graduation rate is the highest ever at Valencia, and surpasses that of peer institutions.

B. East Campus Report: Dr. Wendy Givoglu, Interim President, East and Winter Park Campuses, and Dr. Leonard Bass, East Campus Dean, Learning Support, presented the report, which was distributed to the Board. Dr. Givoglu reported on the East Campus onsite courses offered during Fall 2020, and she stated that 273 students are currently taking face-to-face courses at East Campus. Dr. Bass reported on the Learning Support collaborative leadership model designed to provide a common experience for students across the College, develop college-wide goals and strategies, increase efficiencies and share resources, improve communication throughout the division college-wide, focus on innovation and collaboration, while leaving space for campus-based decision making and honoring the unique needs of each campus.

Chair Stockwell thanked Dr. Givoglu and Dr. Bass, for their great work.

C. Financial Report: Mr. Bender presented the report, which was distributed to the Board. Mr. Bender shared the Valencia's Annual Financial Report for the July 1, 2018 to June 30, 2019 fiscal year, and the September 2020 monthly financial summary. Mr. Bender indicated that the College's financial positions are positive and on target. Mr. Bender thanked faculty and staff for their financial stewardship as the College addresses an approximately \$9 million revenue shortfall created by state budget reductions, offset by some aggressive cost management actions taken to avoid employee layoffs and furloughs. Mr. Bender praised Ms. Jackie Lasch, Assistant Vice President, Financial Services, and her team, for their great work.

D. Construction Report: Mr. Bender presented the report, which was distributed to the Board. Mr. Bender reported that all ongoing construction projects are progressing on budget, and on target.

Board Comments

The Board thanked the members of the Presidential Search Committee for their great engagement, valuable insight and perspective while reviewing and discussing the application materials submitted by presidential candidates under consideration for the position of President, Valencia College.

Adjournment

The Board thanked Valencia's staff, and faculty, for their great work.

Chair Stockwell adjourned the Regular Meeting at 11:47am.

Secretary

Chair