



July 28, 2021

TO: THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE

FROM: KATHLEEN PLINSKE
President

RE: AWARD OF PHASE 4 SANITATION EQUIPMENT AND SUPPLIES- BUCKEYE,
CA- 2018-30

In furtherance of its COVID-19 protocols, the College needs to procure additional custodial supplies and equipment (e.g. sanitizers, ECO sanitizing chemicals with spray bottles and paper towels) before the Fall 2021 term begins. To expedite the procurement process, the College leveraged RFP 18/047TJ, Chemical Products and Services, conducted by Choice Partners national purchasing cooperative, in partnership with Harris County Department of Education located in Houston, Texas, in order to obtain the best possible price with their contracted vendor, Buckeye.

Because of serious supply chain challenges for products sought in this procurement, the College has applied Valencia College Policy 6Hx28:5-10, *Procurement Requirements for Commodities and Services*, by which the College President exercises the authority to approve this purchase as an emergency order in light of the supply chain challenges and health imperatives related to the Covid-19 pandemic that otherwise would prove detrimental to the best interests of the College.

As required by sec. 287.017 F.S., the approval of the District Board of Trustees is required for the award of this emergency purchase contract to Buckeye in the amount of \$419,400. This purchase is being funded with Higher Education Emergency Relief Funds (HEERF).

RECOMMENDATION:

The President recommends that the District Board of Trustees of Valencia College authorize the College to purchase Sanitation Equipment and Supplies for Phase 4 reopening from Buckeye at a cost of \$419,400.

President