



July 28, 2021

**TO:** THE DISTRICT BOARD OF TRUSTEES  
OF VALENCIA COLLEGE

**FROM:** KATHLEEN PLINSKE  
President

**RE:** POLICY REPEALS

The recommended repeal of Policy 6Hx28: 3B-01- Human Resource Actions, is deemed appropriate, as the substance of this policy language is contained in College Policy 6Hx28: 1-06 – The President of the College.

The recommended repeal of Policy 6Hx28: 6-03.2 – Signatures on Checks and Human Resource Contracts, is deemed appropriate, as the subject matter is more specifically addressed in College Policy 6Hx28: 5-13 – Signatures.

**RECOMMENDED ACTION:**

The President recommends that the District Board of Trustees of Valencia College approve the repeals of Policy 6Hx28: 3B-01- Human Resource Actions, and Policy 6Hx28: 6-03.2 – Signatures on Checks and Human Resource Contracts, as presented.

A handwritten signature in black ink that reads "Kathleen Plinske". The signature is written in a cursive, flowing style.

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President

**POLICY: 6Hx28:6-03.2**



**Responsible Executive:** Vice President,  
Business Operations and Finance

**Policy Contacts:**

**Specific Authority:** 1001.64, F.S.

**Law Implemented:** 1001.64, F.S.

**Effective Date:** 11-18-1992

**Last Date of Policy Review:**  
11-18-1992

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## **Signatures on Checks and Human Resource Contracts**

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### **Policy Statement:**

All checks and all human resource contracts require the signatures of the president and the chairman of the District Board of Trustees. A facsimile signature may be used on these documents. The signature stamps and other facsimile signatures shall be in the custody of and controlled by the vice president of business operations and finance.

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### **Policy History:**

Adopted 12-11-74; Amended 12-15-82; Amended 11-18-92; Repealed xx-xx-21;  
Formerly 6Hx28:6-12; Formerly 6Hx28:06-01