



**THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE
REGULAR MEETING**

Minutes

July 28, 2021

Valencia College – West Campus, Room 8-111
and
Zoom Meeting

Members Present

Ms. Tracey Stockwell, Chair
Ms. Daisy Lopez-Cid, Vice Chair
Mr. John Davis (via Zoom)
Mr. Angel de la Portilla
Mr. John Martinez
Dr. Bobby Olszewski
Mr. Guillermo Hansen
Mr. Michael Sasso
Ms. Beth Smith

Dr. Kathleen Plinske, Secretary of the Board and President of the College

Call to Order

Chair Stockwell called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:33am. A quorum was present.

Chair Stockwell congratulated Mr. Michael Sasso and Ms. Daisy-Lopez Cid, for their re-appointment to the District Board of Trustees of Valencia College.

Chair Stockwell introduced Mr. John Martinez and Dr. Bobby Olszewski, as newly appointed members of the District Board of Trustees of Valencia College.

**Approval of Minutes
June 23, 2021
Regular Meeting**

Mr. Sasso moved to approve the meeting minutes of the June 23, 2021 Regular Meeting, as presented. Ms. Daisy Lopez-Cid seconded the motion, and the motion was approved unanimously.

President's Report

Dr. Plinske submitted her presidential goals for 2021-2022, which were distributed to the Board. Dr. Plinske shared that the goals reflect her understanding of key priorities and opportunities, based on her prior experience at the College, documents prepared for the presidential search process, and her initial conversations with the Board. Dr. Plinske indicated that while she expects to make significant progress toward each of these goals in 2021-2022, her work on the majority of these goals will continue into 2022-2023 and beyond, serving as a framework for her leadership for the next three to five years. The presidential goals for 2021-22 are as follows:

- Make demonstrable progress toward the three opportunities and challenges that were identified as immediate needs in the Presidential Profile: navigating the College through the global pandemic, nourishing the emerging work in equity-minded practices and commitment to racial justice, and adding new members to a high-performing senior leadership team.
- Develop and implement an organizational leadership structure to position Valencia to expand access to higher education in Orange and Osceola counties, improve student learning and outcomes, support the community's workforce and economic development needs, advance equity, and increase operational effectiveness.
- Leverage our Strategic Impact Plan to build coherence around the college's key priorities and support the implementation of Institutional Plans, aligning budget and resource development, fundraising, and major initiatives to accelerate progress toward the bold and ambitious goals we have set for the year 2030.
- Demonstrate continued commitment to Valencia's culture of collaborative leadership by regularly engaging with students, faculty, and staff, being intentional about listening to voices and experiences that traditionally may not have been widely heard, and by expanding capacity for strategic work within our system of shared governance.
- Continue to advance Valencia's reputation, credibility, visibility, partnerships, and collaboration with key educational, workforce, and community partners, as well as elected and appointed officials, at the local, state, and national level.
- Develop intentional opportunities for communication and engagement with board members, seeking meaningful opportunities for the college to benefit from our trustees' expertise.
- Refresh, align, and strengthen the college's relationship with the Valencia Foundation. As part of my continued professional development, engage in formal academic study of philanthropy and fundraising.

Public Comments

No public comments were offered.

New Business

1. Award of ITB 2021-20, Bi-Polar Ionization for HVAC, Collegewide:

Mr. Loren Bender, Vice President, Business Operations and Finance, presented the report, which was distributed to the Board. Mr. Bender shared that on June 15, 2021, Valencia College issued Invitation to Bid (ITB) 2021-20, Bi-Polar Ionization for HVAC, College-wide. The College desires to improve air quality to minimize potential exposure to airborne particles that may contain hazards such as the COVID-19 virus. Bi-polar Ionization takes oxygen molecules from the air and converts them into charged atoms that then cluster around micro particles, surrounding and deactivating harmful substances like airborne mold, bacteria, allergens, and viruses. The use of Bi-Polar Ionization is reported to reduce airborne Coronavirus by 99.92% within 30 minutes and capture 99.9% of all microbes.

Bids submitted in response to the ITB were received by the College, and opened on July 9, 2021. The following firms submitted Bids in response to the solicitation:

- Air Mechanical & Service Corp.
- Citory Solutions, LLC
- Climate Control Mechanical Services, Inc.
- Commercial Mechanical Services
- Duct Dynasty Clean Air, LLC
- Page Mechanical Group, Inc.
- Starr Mechanical, Inc.
- Technology International, Inc.

The Procurement Department, along with the Operations Manager of Energy Efficiency, reviewed the bids for compliance with minimum qualifications, completion and submittal of all required documents, adherence to scope of work, and pricing. Pricing includes design, equipment, installation, and training. A bid tabulation sheet was completed, and all responsive and qualified firms were ranked by price. Climate Control Mechanical Services, Inc. provided the lowest bid, proposing a total cost of \$2,164,606. If approved, project costs will be covered by Higher Education Emergency Relief Funds (HEERF III)/American Rescue Plan.

Following discussion, Ms. Smith moved to authorize the College to award ITB 2021-20, Bi-Polar Ionization for HVAC to Climate Control Mechanical Services, Inc. with the proviso that, should the College not be able to negotiate a mutually agreeable contract with this vendor, then negotiations will cease and negotiations will commence with the second ranked bidder and so on until a fair, competitive and reasonable agreement is reached. Mr. Martinez seconded the motion, and the motion was approved unanimously.

2. Award of CA 2021-21, Campus Store Lockers: Mr. Bender presented the report, which was distributed to the Board. Mr. Bender shared that, in March 2020, at the onset of the Coronavirus pandemic, Valencia College's independently run Campus Store, which historically used a predominately face-to-face sales model, was challenged with finding an efficient, safe, and effective way to deliver educational materials to students in a timely manner. Recognizing the need for a safer distribution approach, the Campus Store seeks to include on-site parcel lockers as a distribution option. The investment in parcel lockers will provide a distribution option that is safe, contactless and will enable a positive student experience. Valencia staff completed a thorough review of available options, to identify products that would meet College and student needs. Valencia College evaluated solutions offered by six (6) companies:

- Bibliotheca,
- FedEx
- Quadient, Inc.
- Package Concierge
- Pitney Bowes, Inc.
- Telezygology, Inc.

Factors such as pricing, locker configuration, software compatibility, maintenance plan options, and higher education experience were considered. The College determined that Quadient, Inc. uniquely provides the functionality, and technical requirements needed by the College. In accordance with applicable law and College policy, Valencia leveraged State of Florida Contract 44102100-17-1, Mail Processing Equipment, to obtain the best possible price with the contracted vendor, Quadient, Inc., for a cost of \$385,027, which includes the first year of the recurring annual software and maintenance costs. Mr. Bender indicated that the project will be funded by Higher Education Emergency Relief Funds (HEERFII)/ Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA).

Following discussion, Mr. de la Portilla moved to recommend that the College enter into an agreement with Quadient, Inc., for the purchase of parcel lockers, as presented. Mr. Sasso seconded the motion, and the motion was approved unanimously.

3. Award of Phase 4 Sanitation Equipment and Supplies: Buckeye – CA 2018-30: Mr. Bender presented the report, which was distributed to the Board. Mr. Bender shared that, in furtherance of Valencia's COVID-19 protocols, the College needs to procure additional custodial supplies and equipment (e.g. sanitizers, ECO sanitizing chemicals with spray bottles and paper towels) before the Fall 2021 term begins. To expedite the procurement process, the College leveraged RFP 18/047TJ, Chemical Products and Services, conducted by Choice Partners national

purchasing cooperative, in partnership with Harris County Department of Education located in Houston, Texas, in order to obtain the best possible price with the contracted vendor, Buckeye. Due to serious supply chain challenges for products sought in this procurement, the College has applied Valencia College Policy 6Hx28:5-10 - Procurement Requirements for Commodities and Services, by which the College President exercises the authority to approve this purchase as an emergency order, in light of the supply chain challenges and health imperatives related to the COVID-19 pandemic that otherwise would prove detrimental to the best interests of the College. As required by sec. 287.017 F.S., the approval of the District Board of Trustees of Valencia College is required for the award of this emergency purchase contract to Buckeye, in the amount of \$419,400. Mr. Bender indicated that this purchase is being funded with Higher Education Emergency Relief Funds (HEERF).

Following discussion, Mr. Martinez moved to authorize the College to purchase sanitation equipment and supplies for Phase 4 reopening from Buckeye, in the amount of \$419,400. Ms. Smith seconded the motion, and the motion was approved unanimously.

4. **Policy Repeals:** Dr. William Mallowney, Vice President for Policy and General Counsel, presented the following two (2) policies to be repealed:
- ***Policy 6Hx28: 3B-01 – Human Resource Actions***
The recommended repeal of Policy 6Hx28: 3B-01- Human Resource Actions, is deemed appropriate, as the substance of this policy language is contained in College Policy 6Hx28: 1-06 – The President of the College.
 - ***Policy 6Hx28: 6-03.2 – Signatures on Checks and Human Resource Contracts***
The recommended repeal of Policy 6Hx28: 6-03.2 – Signatures on Checks and Human Resource Contract, is deemed appropriate, as the subject matter is more specifically addressed in College Policy 6Hx28: 5-13 – Signatures.

Following discussion, Mr. Sasso moved to approve the repeals of Policy 6Hx28: 3B-01, Human Resource Actions, and Policy 6Hx28: 6-03.2 – Signatures on Checks and Human Resource Contracts, as presented. Mr. de la Portilla seconded the motion, and the motion was approved unanimously.

**Recess for
Organizational
Meeting**

The Board recessed at 10:17am, to convene the Organizational meeting.

**Reconvene for
Strategic Discussion**

The Board reconvened the Regular meeting at 10:26am.

Strategic Discussion

Dr. Plinske presented the report, which was distributed to the Board. The report summarized the College's student persistence rates from semester to semester, graduation rates, the impact of the COVID-19 pandemic, Valencia's 2030 Strategic Impact Plan goal areas, and Valencia students' choice of program studies, students' average age, race/ethnicity, enrollment and employment status, and the learning modality chosen by students during the pandemic.

Dr. Plinske reported that in the Fall 2020 term, the College saw a 21% decline in the number of first-time-in-college students, due to the pandemic. Dr. Plinske presented results from a survey of 500 current Valencia students about how the pandemic has impacted their lives and their educational journey.

The Board engaged in a robust discussion, and then thanked Dr. Plinske for her great work.

Board Comments

The Board thanked former Chair Stockwell for her exemplary service as Board Chair.

The Board thanked Valencia's faculty and staff for their great work.

Adjournment

Chair Lopez-Cid adjourned the Regular Meeting at 11:50am.

Secretary

Chair