

AUDIT PLAN UPDATE

AUDIT PLAN 2021 - 2022	Planning Stage	Opening Meeting	Fieldwork	Draft Audit Report	Meeting Exit	Final Audit Report
Bookstore Inventory & Operations	✓	✓	✓			
HEERF III (Process & Disbursement Review)	✓	✓	✓			
Compensation and Benefits	✓					
Procurement Operations	✓					
Foundation: Business Operations	✓	This engagement will be outsourced with Fieldwork to begin December 2021.				
Information Technology Operational Audit - Ellucian Banner Enterprise Resource Planning System	✓	✓	✓	✓	Awaiting update from AG	
Financial Audit (FY 6/30/2021)	✓	✓	✓			
State of Florida Compliance and Internal Controls Over Financial Reporting and Federal Awards Audit (FY 6/30/2021)	✓	✓	✓	✓	Awaiting update from AG	
Education Stabilization Fund (ESF) Program (CFDA 84.425) - (CARES Act HEERF)	✓	✓	✓			
Bright Futures / FSAG (FY 6/30/2020 and 6/30/2021)	✓	✓	✓	✓	No findings noted	
Operational Audit (Jan 2021 - Dec 2021)	Expected to begin March 2022					

HEERF III – Process & Disbursement Review

The Higher Education Emergency Relief Fund III (HEERF III) is authorized by the American Rescue Plan (ARP). HEERF III provides financial support to higher education institutions. A portion of each institution’s allocation must be awarded to students in the form of emergency financial aid grants for expenses related to the disruption of campus operations due to the COVID-19 crisis. Valencia College received \$102.4 million from the US Department of Education, under Section 2003(a)(1) of the ARP Act, of which at least \$52.9 million will be used for emergency student aid.

Audit conducted a review of processes and controls in place, and testing of data files to ensure compliance with requirements and procedures within the scope of eligibility for the HEERF III disbursement processed on November 22, 2021. 38,967 students were eligible for the emergency student aid for the HEERF III disbursement: degree- and certificate-seeking students, accelerated skills training students, intensive English program students, and English for speakers of other languages students.

Additionally, scope of work will include an evaluation of processes and controls related to the Education Stabilization Fund (ESF) program, in consideration with work being conducted by the Florida Auditor General’s office, to minimize duplication of efforts.

Valencia College Foundation: Business Operations Audit

An assessment of internal controls will be conducted to determine if current internal controls are designed appropriately to mitigate identified risks and to determine the adequacy of the design of the internal controls as it relates to effective and efficient achievement of the specific purpose.

This engagement will be performed as an outsourced engagement in collaboration with the College’s senior team. Areas to be included in the scope of work include:

- Financial statements and reporting
- Accounts payables and receivables
- Cash management
- Grant processes
- Information technology general controls
- Payroll process
- Policies and procedures

State Operational Audit – Planned March 2022

The Auditor General’s office conducts operational audits of the Florida College system on a periodic rotation (at minimum a 3-year cycle). The previous operational audit conducted for the College is summarized below:

Scope	Fieldwork	Report #	Issue Date	Findings
1/2018 - 12/2018	3/2019 - 7/2019	2020-036	10/16/2019	Sexual Predator and Sexual Offender Registry Notification Information Technology User Access Privileges

The scope of the operational audit will include work from January – December 2021, and may include the following areas:

- Information Technology resources and related controls;
- Student fees;
- Textbook affordability;
- Contracted services;
- Financial aid;
- Financial disbursements;
- Cash management;
- Compliance with State and Regulatory requirements.