January 27, 2022

TO: THE DISTRICT BOARD OF TRUSTEES OF VALENCIA COLLEGE

FROM: DR. KATHLEEN PLINSKE
            President

RE: ADDITIONS, DELETIONS, OR MODIFICATIONS OF COURSES AND
            PROGRAMS

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College approve the
Additions, Deletions, or Modifications of Courses and Programs, as presented.

President

Minutes

Members Present: Joan Alexander, Scott Creamer, Dan Diehl, John Edwards, Susan Gosnell, Lisa Macon, Adrienne Mathews, Chiara Ojeda, Kristy Pennino, Robin Poole, Cheryl Robinson (co-chair), Richard Sansone, Jenna Settles, Wanda Stanek, Ravi Varma (co-chair), Doreen Watson, Suzanne Winchoba

Alternates Present: Catherine Espenscheid, Bob Gessner, Jerry Reed, Marie Vasquez-Brooks

Ex-Officio Present: Kevin Curley, Pedro Gonzalez, Nasser Hedayat, Darnell Purcell, Edwin Sanchez Velez, Pat Sebastian, Darren Smith

Staff Present: Krissy Brissett

Visitors Present: Kristin Bartholomew, , Raul Valery

1.   **A. Welcome to Committee Members and Visitors.**

The committee meeting opened with a welcome and new members were asked to introduce themselves.

Review of Minutes: October 2021
(**http://valenciacollege.edu/curriculumcommittee/Minutes.cfm**)

The minutes were approved by consensus.

2.   **Consent Agenda:** Course modifications or deletions involving minor editing of course descriptions or level changes which do not impact other departments are eligible for placement on the consent agenda. Any members of the committee may request to remove a proposal from the consent agenda for the purpose of discussion.

   a) **The following course(s) have outlines in Course Information Management that may be viewed in ATLAS:**

   DES 1100, DES 1100L, DES 1800
   ETS 2535
   MUM 1646C, MUM 1648L, MUM 1674C, MUM 2645C
   RTE 4941L

   b) The following outlines are being presented as part of the Two-Year Program Review Cycle. These courses may have changes to course outcomes, but not to information directly reflected in the catalog such as the course title or description:

   DES 2804, DES 1020
   HUN 1201, HUN 2015, HUN 2202

3.   **Regular Agenda:**

2122-003   MUM 1646C   Dialog Editing and Voice Processing, CCM……………R. Valery
Purpose: 2-Year Review. Adding alternate prerequisite; *Revised Prerequisites:* Minimum grade of C in MUM 2634L or in MUM 2630C or in MUM 1003L; *Effective Date:* Fall 2022 (202310).

Adding online MUM 1003L option as an alternate prerequisite.

Proposal 2122-003 was approved by consensus.

2122-004   MUM 1648L   Foley and Sound Design, CCM…………………………………R. Valery
Purpose: 2-Year Review. Adding alternate prerequisite; *Revised Prerequisites:* Minimum grade of C in MUM 2634L or in MUM 2630C or in MUM 1003L, or department approval; *Effective Date:* Fall 2022 (202310).

Adding online MUM 1003L option as an alternate prerequisite.

Proposal 2122-004 was approved by consensus.

2122-005   MUM 1674C   Project and Home Studio I, CCM……………………………R. Valery
Purpose: Add SLS 1122 as a selection in the prerequisites; *Revised Prerequisites:* Minimum grade of C in MUM 1002C, MUM 2623C, and MUM 2634L or MUM 1003L, and in TPA 1380 or SLS 1122; *Revised Co-requisites:* MUM 2623C, and MUM 2634L or MUM 1003L; *Effective Date:* Fall 2022 (202310).

Proposal 2122-005 was approved by consensus.

2122-006   MUM 2645L   Mastering Techniques, CCM…………………………………R. Valery
Purpose: 2-Year Review. Adding alternate prerequisite; *Revised Prerequisites:* MUM 2661C; *Effective Date:* Fall 2022 (202310).

The prerequisite was changed to: Minimum grade of C in MUM 2661C.

Proposal 2122-006 was approved by consensus.

2122-013   RTE 4941L   Practicum, CCM……………………………………S. Gosnell
Purpose: Clarify learning outcomes to better align with assessment strategies. Name changed to clarify modality; *Revised Course Title:* Mammography Practicum; *Effective Date:* Fall 2022 (202310).

The department is trying to make this change to avoid having to complete audits in order for students to be able to get credit. Will a student that needs to repeat this course be able to with this change or is it repeatable for credit? The course is not repeatable for credit.

Proposal 2122-013 was approved by consensus.

2122-014   DES 1100   Dental Materials, CCM…………………………………………R. Poole

Purpose: Requested evaluation/change in equity principles; *Revised Catalog Course Description:* Includes study of characteristics, properties, and application of materials used in dentistry. This course includes expanded functions as outlined in Chapter 466 of the Dental Practice Act such as: sealants, custom tray fabrication, suture removal, and temporary restorations; *Effective Date:* Fall 2022 (202310).

The department is updating the outcomes to be more equitable.

Proposal 2122-014 was approved by consensus.

2122-015   DES 1100L   Dental Materials Lab, CCM…………………………………R. Poole
Purpose: Requested evaluation/change in equity principles; *Revised Catalog Course Description:* Students practice manipulating and using materials commonly used in dental and dental hygiene practice. This course includes expanded functions as outlined in Chapter 466 of the Dental Practice Act such as: sealants, custom tray fabrication, suture removal, and temporary restorations; *Effective Date:* Fall 2022 (202310).

The department is updating the outcomes to be more equitable.

Proposal 2122-015 was approved by consensus.

2122-016   DES 1800   Intro to Clinical Procedure, CCM………………………R. Poole
Purpose: Requested evaluation/change in equity principles; *Revised Catalog Course Description:* This course covers infection control procedures to prevent disease transmission. Patient assessment criteria is analyzed, including vital signs, the intraoral and extraoral examination, and gingival examination. Instrument transfer procedures are reviewed in the course; *Effective Date:* Fall 2022 (202310).

The department is updating the outcomes to be more equitable.

Proposal 2122-016 was approved by consensus.

2122-017   ETS 2535   Automated Process Control, CCM………………………K. Curley
Purpose: The ASET program created a new PLC course that was coded as ETI 2542C and this is the correct prerequisite for this course; *Revised Prerequisite:* ETI 2542C; *Effective Date:* Fall 2022 (202310).

There was a discussion about if the course needs to have a C designation. Faculty member indicates that course has lab work, but they are not requesting that change.

The department will have to do manual overrides until the fall effective date.

Proposal 2122-017 was approved by consensus.

2122-018   A.S. in Engineering Technology, CPM……………………………………………A. Notash
Purpose: 1) Add ETI 2542C - Industry 4.0 and Automation Control with PLCS (newly developed and more in line with ET degree curriculum and industry certifications. This course will replace ETS 2542C in the program. 2) Remove ETS 2542C from Intermediate courses. 3) Remove

following courses from Selected ET Electives: ETS 2544C, CET 2178C, and CNT 2417C.
4) Minor editorial corrections (headings, font size, and rearrangements); *Effective Date:* Fall 2022 (202310).

Proposal 2122-018 was tabled.

2122-019 **Engineering Technology Support Specialist, TC, CPM…………………………A. Notash**
Purpose: New A.S. Engineering Technology (ASET) technical certificate titled: Engineering Technology Support Specialist; *Effective Date:* Fall 2022 (202310).

Proposal 2122-019 was tabled.

2122-020 **Lean Manufacturing, TC, CPM…………………………A. Notash**
Purpose: New A.S. Engineering Technology (ASET) technical certificate titled: Lean Manufacturing; *Effective Date:* Fall 2022 (202310).

Proposal 2122-020 was tabled.

4. **Discussion Items.**

   A. Equity minded outcomes:

   Cheryl discussed the feedback that the committee gave last month regarding the Equity Minded Brief.

   1. What are we doing as a committee to ensure that general education courses are preparing students for success? Should we be looking to ensure courses promote growth mindset and that outcomes are scaffolded (specifically, performance indicators for specific outcomes)?
   2. Are we creating a sense of belonging by focusing on asset-based evaluation of student success? Do we promote courses that allow students to see themselves in the curriculum and that function as both a mirror and a window to identities?
   3. Faculty and Curriculum Committee members should keep the philosophy/mindset in mind as they are evaluating new/updated courses. Ask: How does this address equity-minded practices?
   4. How do the responsibilities of Curriculum Committee representatives move the equity work forward?
   5. We've already done some of this work over the past year by updating CIM and outcomes with equity in mind.

5. **Information Items:**

   There are no information items on this month's agenda.

The next meeting of the College Curriculum Committee is scheduled **January 12, 2022,** and will be a zoom meeting. Deadline for submission of materials for the agenda is **December 22, 2021.**