



June 23, 2022

**TO:** THE DISTRICT BOARD OF TRUSTEES OF VALENCIA COLLEGE

**FROM:** DR. KATHLEEN PLINSKE  
President

**RE:** POLICY ADOPTION

To promote a work environment that will enhance the College's ability to serve students and other key constituents, the following new policy is proposed for adoption. The proposed policy and its implementing procedures formalize the College's requirements, expectations, and practices with respect to the provision of flexible work arrangements, including work schedules and remote work locations under certain circumstances, for non-instructional employees:

- College Policy 6Hx28: 3C-02 - Flexible Work Arrangements for Non-Instructional Employees

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College adopt College Policy 6Hx28: 3C-02 Flexible Work Arrangements for Non-Instructional Employees, as presented.

A handwritten signature in cursive script that reads "Kathleen Plinske".

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President