



October 13, 2022

**TO:** THE DISTRICT BOARD OF TRUSTEES OF VALENCIA COLLEGE

**FROM:** DR. KATHLEEN PLINSKE  
President

**RE:** AWARD OF RFQ #2023-04, COMMISSIONING SERVICES, CONTINUING SERVICES CONTRACT

On June 27, 2022, the College issued a Request for Qualifications, RFQ #2023-04 - Commissioning Services, Continuing Services Contract. The solicitation seeks to provide a primary commissioning services consultant for various buildings and projects on a continuing basis.

Proposals for the RFQ were received and opened on August 4, 2022. The following 12 firms submitted proposals in response to the solicitation:

exp U.S. Services Inc.	FCM Engineering
GRAEF	Hanson Professional Services
Matern Professional Engineering, Inc.	Motz Consulting Engineers
Nelson Engineering Co. subsidiary of Salas Obrien	OCI Associates, Inc.
Quality Commissioning and Consulting Inc.	SGM Engineering, Inc.
TLC Engineering Solutions	TriStar Commissioning, Inc.

A public evaluation meeting was held on August 24, 2022, to review qualifications. Five committee members reviewed and ranked the proposals based on the following criteria: business structure, capabilities and workload, experience and past performance, proposed commissioning team qualification and experience, project approach, and proximity/location.

In accordance with the RFQ process, the Evaluation Committee elected to move directly to final selection of the highest ranked firm: Quality Commissioning and Consulting Inc.

**RECOMMENDED ACTION:**

The President recommends that the District Board of Trustees of Valencia College award RFQ #2023-04 - Commissioning Services, Continuing Services Contract to Quality Commissioning and Consulting Inc. subject to the negotiation of a mutually agreeable contract.

  
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President