



**THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE
REGULAR MEETING**

Minutes

December 1, 2022

Valencia College – West Campus,
Building 8, Room 111
and
Zoom Meeting

Members Present

Ms. Daisy Lopez-Cid, Chair
Ms. Beth Smith, Vice Chair
Mr. John Davis
Mr. Angel de la Portilla
Mr. Guillermo Hansen
Mr. John Martinez
Mr. Michael Sasso
Ms. Tracey Stockwell

Dr. Kathleen Plinske, Secretary of the Board and President of the College

Call to Order

Chair Lopez-Cid called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:33 a.m. A quorum was present.

**Approval of Minutes
October 13, 2022
Regular Meeting**

Ms. Stockwell moved to approve the meeting minutes of the October 13, 2022, Regular Meeting, as presented. Mr. de la Portilla seconded the motion, and the motion was approved unanimously.

President's Report

Dr. Plinske introduced Mr. Jeff Hayward, President and Chief Executive Officer of the Heart of Florida United Way. Dr. Plinske and the Board

recognized the Heart of Florida United Way’s longstanding partnership and recent gift of \$1 million to create “Live United” scholarships for students in Valencia’s Accelerated Skills Training programs. These scholarships will provide stipends to help offset the opportunity and other costs associated with participating in training, such as wages lost by having fewer hours to work while participating in the program. The gift was recently recognized by naming the College’s facility, located in northwest Orlando, as the Heart of Florida United Way Center for Accelerated Training.

Dr. Plinske stated that the College is expecting about 1,500 students to participate in the Fall Commencement Ceremony, to be held at 2 p.m. on Tuesday, December 13, 2022, at the UCF Addition Financial Arena.

Dr. Plinske shared that more than 3,500 students, faculty, staff, alumni, and community members submitted a vote to name Valencia’s puma mascot. The votes have been counted, and the mascot’s name will soon be revealed.

Dr. Plinske congratulated Dr. Isis Artze-Vega, Provost and Vice President for Academic Affairs, for publishing her recent book.

Dr. Plinske thanked Mr. Loren Bender, Vice President, Business and Chief Financial Officer, Ms. Jackie Lasch, Assistant Vice President, Financial Services, and their teams, for their hard work and contributions to recently successful audit results.

Dr. Plinske stated that Valencia College students and faculty prepared 8,250 Thanksgiving meals for The Salvation Army Orlando on Thursday, November 24, 2022. This public event provided meals for the residents of the Salvation Army Orlando towers downtown, as well as 2,000 to-go meals for Central Floridians wanting a warm holiday meal.

Dr. Plinske congratulated Valencia’s culinary students Ms. Molly Donahue and Ms. Faith Weber because they were invited to help build and decorate the gingerbread version of the U.S. Capitol now on display at the Capitol building in Washington, D.C. Dr. Plinske praised Chef Steven Rujak, Professor of Culinary Management, for his work.

Faculty Association Report

Dr. Doreen Watson, President, Faculty Association, stated that Valencia’s faculty celebrated the Winter Appreciation event, which was held on Wednesday, November 30, 2022, at the West Campus.

Student Government Association Report

Mr. Ty’Jon Streets, West Campus SGA President, and Ms. Ayesha Ali, West Campus Vice President, presented the report, which was distributed to the Board. Mr. Streets and Ms. Ali reported on the West Campus SGA platform points for 2022-2023, which include student engagement and community

outreach, fall highlights, spring semester plans, and SGA collegewide updates.

The Board thanked the SGA team members for their great contributions and leadership.

Public Comments

No public comments were offered.

New Business

1. **Approval of 2023-2024 Student Block Tuition and Fee Rate Schedule:**

Dr. Plinske presented the report, which was distributed to the Board. For the tenth consecutive year, this proposed schedule includes no increase in tuition, technology, student financial aid, student activity, or capital improvement fees. These fees are specified in the proposed Fee Schedule, which was included in the report.

Following discussion, Ms. Stockwell moved to approve the 2023-2024 Student Block Tuition and Fee Rate Schedule, as presented. Mr. Martinez seconded the motion, and the motion was approved unanimously.

2. **Award of CA 2023-12, Collegewide Network Hardware Refresh:**

Dr. Brandon McKelvey, Vice President, Technology, Research and Analytics, presented the report, which was distributed to the Board. Dr. McKelvey shared that the collegewide network is critical to academic and operational success, enabling the support of classroom technology, systems monitoring, and access to a range of applications needed for instruction. Valencia's core network infrastructure received its last major upgrade in 2010, with some components of the network currently over 15 years old. The age of these components causes network outages, reduces the effectiveness of our instructional and operations software, and creates limits on our ability to upgrade security software. This directly impacts the educational experience of students and working conditions for faculty and staff. The College requests authorization to expend funds to support a full refresh of the core network hardware and software. The following key benefits will be realized:

- Increased network reliability for students, faculty, and staff
- Lower failure rates of hardware equipment
- Better control of devices connecting to the College network
- Improved automation capabilities to reduce operational overhead
- Enhanced network access control for devices connected to the College network

Dr. McKelvey reported that Valencia leveraged Florida Administrative Code (F.A.C.) 6A-14.0734 (2)(g) and E&I Cooperative Agreement (CNR01439) to obtain the best possible price with its contracted vendor,

CDW-G. The quoted prices include network switches for the entire College, totaling \$4,500,000, which is inclusive of a 2.5% contingency. The work is anticipated to take approximately 18 months to complete. This timeline is contingent on availability of equipment due to continued supply chain issues for technology items and installation support timelines.

- 3. Network Room Facilities Upgrade and Security:** Dr. McKelvey presented the report, which was distributed to the Board. Dr. McKelvey shared that throughout Valencia's campuses, network hardware runs through Main Distribution Frame (MDF) and Independent Distribution Frame (IDF) rooms. MDFs are computer rooms for servers, switches, and routers, and IDFs are remote rooms or closets that connect to the MDFs. To make improvements in this area, the College will install 76 door access control units and 148 cameras and update 30 power supplies that support the access control and camera systems. This \$1,500,000 improvement project, as identified in Valencia's 2022 September spending plan, will significantly enhance the overall physical security of our network infrastructure.

To facilitate the network enhancements, Valencia's Office of Information Technology (OIT) and facilities staff worked directly with the College's contracted vendor, Signature Systems of Florida, to provide the functionality and technical requirements needed by the College. Leveraging the existing College contract awarded on February 26, 2020, Signature Systems' proposal provides a solution that includes, but is not limited to, equipment, infrastructure upgrades, and installation at a cost of \$799,289. In addition, Valencia leveraged Florida Administrative Code (F.A.C.) 6A-14.0734 (2)(g), E&I Cooperative Agreement (CNR01439), and the Dell Technology Refresh Program (TRP) contracted by the Florida College System, to obtain the best possible price for server hardware, installation costs, and uninterrupted power sources with CDW-G, and network-attached storage hardware and installation costs from Dell. This acquisition will add additional servers and uninterrupted power sources to ensure that equipment remains current and improve overall redundancy for resiliency during unplanned outages, at an estimated cost of \$515,000.

- 4. Transfer of Funds from Fund 1 to Fund 7 for Capital Related Projects:** Dr. McKelvey presented the report, which was distributed to the Board. Dr. McKelvey shared that the College seeks to transfer non-recurring funds from the Operating Fund (Fund 1) into the Capital Outlay Fund (Fund 7) for two distinct projects. The first project, Collegewide Network Hardware Refresh, was presented to the District Board of Trustees on December 1, 2022. This project, which totals \$5,000,000, is

comprised of the \$4,500,000 as defined in the Board transmittal for CDW-G and a contingency of \$500,000. The contingency budget would cover unanticipated costs related to configuration, software deployment, and cutover support. If additional network components are required to support this transition, these would also be covered through the contingency budget.

The second project, Network Room Facilities Upgrade and Security, totaling \$1,500,000, was presented to the District Board of Trustees on December 1, 2022. This project is comprised of the \$1,314,289 for Signature Systems and CDW-G, with a contingency of \$185,711. The contingency budget would cover unanticipated costs related to blade replacement, network storage, and access controls.

The two projects are included within the attached Budget Amendment Request form, which must be submitted to the FLDOE for Chancellor's review following District Board of Trustees approval. The transfer of these funds into Fund 7 will allow the College to track these capital projects over multiple fiscal years to ensure funds are spent as approved.

Following a recommendation from Dr. Plinske, a motion was made by Mr. de la Portilla, and seconded by Ms. Stockwell to consider, accept, and approve items 2, 3, and 4 under New Business. The Board unanimously approved the Award of CA 2023-12, Collegewide Network Hardware Refresh, the Network Room Facilities Upgrade and Security, and the Transfer of Funds from Fund 1 to Fund 7 for Capital Related Projects, as recommended and presented.

Dr. Plinske thanked Dr. McKelvey, Mr. John Knights, Managing Director, Network and Security, and their teams.

A motion was made by Mr. Sasso, and seconded by Mr. Martinez, to consider, accept, and approve items 5, 6, and 7 under New Business in the manner of a consent agenda. The Board unanimously approved the following items under New Business in the consent agenda, as recommended:

- 5. Award of ITB 2023-03, Graduation Diplomas and Supplies**
- 6. Policy Amendment and Repeal**
 - *Amend Policy 6Hx28: 3D-06.1 – Family Medical Leave*
 - *Amend Policy 6Hx28: 3D-06.3 – Workers' Compensation and Illness or Injury in Line of Duty Leave*
 - *Amend Policy 6Hx28: 10-1 – Reporting Incidents or Injuries*
 - *Repeal Policy 6Hx28: 3A-06 – Employee and Student Exchanges*

7. Additions, Deletions, or Modifications of Courses and Programs

Reports

Chair Lopez-Cid stated that the following report items are detailed in the written materials, which have been distributed to the Board:

A. Financial Report

B. Valencia Foundation Report

Strategic Discussion

Dr. Plinske shared an overview of the 2030 Strategic Impact Plan – Graduation. The report was distributed to the Board. The report included a baseline visualization, Integrated Postsecondary Education Data System (IPEDS) comparison data, graduation goal leading indicators, graduation progress through 2021-2022, and data related to the Florida College System (FCS) 2021-2022 college completers. A full discussion ensued. Future strategic discussions in which the Board would like to engage were also identified.

Board Comments

The Board thanked the West Campus team for providing Board members with a hands-on experience in the engineering labs, including a 3D printing experience.

Adjourn

Chair Lopez-Cid adjourned the Regular Meeting at 11:08 a.m.

Secretary

Chair