



June 22, 2023

**TO:** THE DISTRICT BOARD OF TRUSTEES OF VALENCIA COLLEGE

**FROM:** DR. KATHLEEN PLINSKE  
President

**RE:** MODIFICATION TO 2023-24 CATALOG TO ALIGN WITH FLORIDA LAW

At the May 25, 2023, Valencia College District Board of Trustees meeting, the Board approved the 2023-24 College Catalog. In order to comply with Florida law, one modification to the catalog is required with respect to a state mandated update to the full cost of instruction fee as was listed in the 2023-24 catalog as presented in May.

Section 1009.285, F.S., requires that “a student enrolled in the same undergraduate college-credit course more than twice shall pay tuition at 100 percent of the full cost of instruction,” and further states that calculations of the full cost of instruction are based on the systemwide average of the prior year’s cost of undergraduate programs for the Florida College System institutions and the state universities. Accordingly, the amount of this fee is not established at the discretion of the District Board of Trustees; rather, each year the Florida Department of Education (FLDOE) calculates the systemwide average of the prior year’s cost of undergraduate programs and communicates the resulting amount to the College. The FLDOE recently has determined that the full cost of instruction fee for the 2023-24 academic year shall be \$266 per credit hour. For information purposes, the 2022-23 academic year full cost of instruction fee was calculated by the FLDOE to be \$240 per credit hour.

**RECOMMENDED ACTION:**

The President recommends that the District Board of Trustees approve the modification to the 2023-24 College Catalog, including updating the “Full Cost of Instruction Fee” section with the \$266/credit hour rate, as established by the FLDOE in accordance with Florida law, with additional language to clarify that the amount of the full cost of instruction fee is not set by the District Board of Trustees but instead is updated and set annually by the FLDOE as provided by law.

  
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President