



December 7, 2023

TO: THE DISTRICT BOARD OF TRUSTEES OF VALENCIA COLLEGE
FROM: DR. KATHLEEN PLINSKE
President
RE: PROPERTY DELETION

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. All equipment, depending on type, is disposed of through recyclers or trash (electronic equipment is disposed of through recyclers).

Pursuant to Section 274.02, F.S., equipment with a cost or fair market value of \$5,000 or more and a projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. As a result, the original cost reflects the item's cost at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives.

- Computers - 3 years
- Vehicles, Office Machines, Educational Equipment - 5 years
- Furniture - 7 years

Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation).

Outdated/Obsolete

2 assets with an original cost of \$29,876.90 with a book value of \$0.00

Other

1 asset with an original cost of \$6,151.01 with a book value of \$1,230.20

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College approve the disposition and deletion of equipment from the property records and authorize the college to exchange, dispose of, as presented.



President

Property Deletion Detail

Thursday, December 7, 2023

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
Outdated					
00214146	0809	6/30/2009	Catalyst, CISCO, 6500	\$17,976.90	\$0.00
00221279	1314	1/28/2014	Switch, CISCO, CAT6500	\$11,900.00	\$0.00
2 detail records				\$29,876.90	\$0.00
Other					
00229774	1920	4/2/2020	Carousel Table, LANDSCAPEFORMS, 5 METAL GRID Reason: Patio table located outside of District Office.	\$6,151.01	\$1,230.20
1 detail record				\$6,151.01	\$1,230.20
Grand Total	3 detail records			\$36,027.91	\$1,230.20