



**THE DISTRICT BOARD OF TRUSTEES  
OF VALENCIA COLLEGE  
REGULAR MEETING**

**Minutes**

**December 11, 2019**

Poinciana Campus, Room 125

Members Present

Ms. Tracey Stockwell, Chair

Dr. Bruce Carlson

Mr. John Davis

Ms. Maria Grulich

Mr. Michael A. Sasso

Ms. Mai Swanson

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Members Absent

Ms. Daisy Lopez-Cid, Vice Chair

Mr. Guillermo Hansen

Ms. Beth Smith

**Call to Order**

Chair Stockwell called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:38am. A quorum was present.

**Invocation**

The invocation was offered by Dr. William Mallowney, Vice President for Policy and General Counsel.

**Pledge of Alliance**

The Pledge of Allegiance was recited by all.

**Approval of  
Regular Minutes  
October 16, 2019,  
and Board  
Workshop Minutes  
November 20, 2019**

Mr. Sasso moved to approve the meeting minutes of the October 16, 2019 Regular Meeting, as presented. The motion was seconded by Dr. Carlson, and approved unanimously. Ms. Grulich moved to approve the November 20, 2019 Board Workshop minutes, as presented. The motion was seconded by Dr. Carlson, and approved unanimously.

**President's Report**

Dr. Shugart presented Governor DeSantis' FY2020-20201 budget proposal. The report was distributed to the Board. Dr. Shugart thanked Mr. Jay Galbraith, Vice President for Community Affairs and Marketing, and Dr. Mullaney, for their great work and engagement in Tallahassee.

Dr. Shugart reported that the search to fill the Osceola, Lake Nona, and Poinciana Campuses President position has resumed.

**Faculty Council  
Report**

Mr. Stanton Reed, President, Faculty Association, reported on one of Valencia College's key principles, "*anyone can learn anything under the right conditions.*" Mr. Reed praised Chef Jennifer Denlinger, Professor, Culinary Management, Poinciana Campus, for her great work while creating the right learning conditions for her students to learn about international and regional cuisine.

**Public Comments**

No public comments were offered.

**New Business**

A motion was made by Dr. Carlson and seconded by Mr. Sasso to consider, accept, and approve all items under New Business in the manner of a consent agenda. The Board unanimously approved all items under New Business in the consent agenda, as recommended:

**1. Policy Adoptions**

- *Policy 6Hx28: 2-02 – Workplace Accommodations for Applicants and Employees*
- *Policy 6Hx28: 3D-06.3 – Workers' Compensation and Illness or Injury in Line of Duty Leave*
- *Policy 6Hx28: 10-1 – Reporting Incidents or Injuries*

**2. Human Resources Agenda**

**3. Additions, Deletions or Modifications of Courses and Programs**

**4. Continuing Education Courses and Fees**

**5. Submission of Grant Proposals**

**6. Property Deletions**

**Reports**

**A. Poinciana Campus Report:** Dr. Kathleen Plinske, Osceola, Lake Nona, and Poinciana Campuses President, and Dr. Jennifer Robertson, Executive Dean, Poinciana Campus, presented the report, which was distributed to the Board. Dr. Robertson reported on the Poinciana Campus Early Alert program, in which all of the campus' professors

submit grades by mid-semester for students who are at risk of failing. The report included information regarding the Early Alert student outreach, Early Alert outcomes, and Early Alert student success rates. Dr. Robertson reported that professors are able to obtain training on how to support students through Faculty Development, the Learning Support teams, and faculty partnerships, to create embedded tutoring.

- B. Poinciana Campus SGA Report:** Ms. Adelina Cardona, Poinciana Campus SGA President, and Mr. Sebastian Valenzuela, Vice President, presented the report, which was distributed to the Board. Ms. Cardona and Mr. Valenzuela reported on the creation of a Student Outreach Committee, which proactively alerts students of resources available on campus, to help them remove barriers, and improve learning. They stated that the Osceola County college-going rate has increased from 40.1% in 2010, to 57.4% in 2017, and that the Poinciana high schools students' college-going rate also has greatly increased as a result of the opening of the Poinciana Campus.
- C. Provost Update:** Dr. Kathleen Plinske, Executive Vice President Provost, presented the report, which was distributed to the Board. Dr. Plinske indicated that DirectConnect to UCF assures the next step in the educational journey for Valencia College students. Dr. Plinske shared data regarding transfer student success, Associate in Arts graduate data, top four-year institution destinations for Associate in Arts graduates, and demographics on Valencia's Associate in Arts graduates at the University of Central Florida. Dr. Plinske indicated that after transferring to UCF, Valencia alumni have a four-year UCF graduation rate of 60%.
- D. Audit Plan Update:** Ms. Cynthia Santiago-Guzmán, Director, Compliance and Audit, presented the report, which was distributed to the Board. The report included a year-end 2018-2019 audit plan update, an audit engagement update, and a State audit engagement update. The Board thanked Ms. Santiago-Guzmán for her great work.
- E. Financial Report:** Mr. Loren Bender, Vice President, Business Operations and Finance, presented the report, which was distributed to the Board. Mr. Bender indicated that the College's financial positions are positive and on target.
- F. Construction Report:** Mr. Bender presented the report, which was distributed to the Board. He indicated that the all construction projects are progressing on target.
- G. Valencia Foundation Report:** The report was distributed to the Board. Dr. Shugart announced that Ms. Michelle Matis, Foundation Vice President and Chief Operating Officer, has accepted the position of

Foundation Chief Financial Officer at Northern Arizona University. Dr. Shugart praised Ms. Matis for her outstanding years of service to the Valencia Foundation.

**Board Comments**

The Board thanked Valencia's administration, faculty, and staff, for their great work.

**Adjournment**

Chair Stockwell adjourned the Regular Meeting at 10:55am.

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Secretary

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Chair