



May 24, 2017

**TO:** THE DISTRICT BOARD OF TRUSTEES  
OF VALENCIA COLLEGE

**FROM:** SANFORD C. SHUGART  
President

**RE:** ADDITIONS, DELETIONS OR MODIFICATIONS OF COURSES & PROGRAMS

**RECOMMENDED ACTION:**

The President recommends that the District Board of Trustees of Valencia College approve the Additions, Deletions or Modifications of Courses and Programs as presented.

  
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President

## COLLEGE CURRICULUM COMMITTEE

March 8, 2017

### MINUTES

**Members Present:** Melody Boeringer, Karen Borglum (Co-Chair), Ana Caldero Figueroa, Esther Coombs, Masood Ejaz, Al Groccia, Leann Hudson, Debra Jacobs, Lisa Lippitt, John Niss (Co-Chair), Julia Ribley, Cheryl Robinson, Regina Seguin, Raul Valery, Ravi Varma, Betty Wanielista

**Alternates Present:** Carin Gordon, Jerry Reed

**Ex-Officio Present:** Pedro Gonzalez, Ed Holmes, Darnell Purcell, Edwin Sanchez, Pat Sebastian

**Visitors Present:** Stephen Chancey, Jamy Chulak, Susan Ingersoll, Kristy Pennino, Sharon Shenton

**Staff Present:** Glenn Ricci

1. **Welcome to Committee Members and Visitors**

*John Niss opened the meeting with a welcome to all attendees.*

2. **Review of Minutes February 15, 2017**

( <http://valenciacollege.edu/curriculumcommittee/Minutes.cfm> )

*Minutes are not available and will be sent out before spring break for yes or no approval.*

3. **Consent Agenda** – Course modifications or deletions involving minor editing of course descriptions or level changes which do not impact other departments are eligible for placement on the consent agenda. Any members of the committee may request to remove a proposal from the consent agenda for the purpose of discussion.

**a)The following course(s) have outlines in Course Information Management which may be viewed in ATLAS:**

BSC 2426C, BSC 2427C

EET 1214C

ETI 2943

ETP 1501C

ETS 4217C, ETS 4236C

FFP 2930

GLY 2951C

HSC 1400C

MAT 0018C, MAT 0022C, MAT 0028C

MUM 2721

MUS 2361C

RET 1025, RET 1264, RET 1274L, RET 1295, RET 1450, RET 1485, RET 2244, RET 2283L, RET 2284L, RET 2350, RET 2447, RET 2714, RET 2920, RET 3287, RET 3354, RET 3536, RET 3715, RET 4034, RET 4440C, RET 4441C, RET 4443C, RET 4444C, RET 4524, RET 4940, RET 4942L, RET 4943L, RET 4944L

*MAT 1822 and 0028 outline were removed for editing. There were some inconsistencies. Courses should have a minimum grade of C required for successful completion. Edited versions were handed to Karen for rewrite. MAT 0018C, MAT 0022C, and MAT 0028C will be held until regular agenda.*

**b)The following outlines are being presented as part of the Two-Year Program Review Cycle**

EDF 2005

MUM 2720C

*The consent agenda was approved with the above editions.*

**4. Regular Agenda**

**1617-051 BSC 2426C Biotechnology Methods I, CCM.....Susan Ingersoll**  
**Purpose:** Revise prerequisites; **Revised Prerequisites:** BSC 1010C and CHM 1045C or higher and BSC 1421C (previously BSC 1010C and CHM 1045C or higher); **Effective Date:** Fall 2017 (201810).

*Discussion of 3 prerequisites and what is prompting students to have to take these. The added prerequisites were for the next class in the series for students to get started in the sequence early in the program.*

**1617-052 BSC 2427C Biotechnology Methods II, CCM.....Susan Ingersoll**  
**Purpose:** Revise prerequisites; **Revised Prerequisites:** BSC1010C and CHM1045C or higher and BSC 2426C (previously BSC 1010C and CHM 1045C); **Effective Date:** Fall 2017 (201810).

*All prerequisites with the exception of BSC 2426C were removed since the others were required for BSC 2426C.*

*Proposals 1617-051 and 1617-052 were approved by consensus.*

**1617-103 HSC 1400C First Aid and CPR, CCM..... Tammy Sabourin**  
**Purpose:** Modify contact and lab hours; **Revised Credit/Contact/Lab Hours:** 3/1/2 (previously: 3/3/3); **Effective Date:** Fall 2017 (201810).

*Question about lab and contact hours that was not explained.*

*Proposal 1617-103 was tabled.*

**1617-062 MAT 0018C Developmental Mathematics I, CCM ..... Lisa Cohen**  
**Purpose:** Revise course description; **Revised Catalog Course Description:** This is the first course in college-preparatory two-course sequence (MAT 0018C and MAT 0028C) designed to prepare students for MAT 1033/Intermediate Algebra, MGF 1106 /College Math, and STA1001C/Introduction to Statistical Reasoning. This course emphasizes the fundamental mathematical operations with application to beginning algebra. Significant time will be devoted to connections between mathematics and other academic disciplines and to applications outside educational settings. Minimum grade of C required for successful completion. This course does not apply toward mathematics requirements in general education or toward any associate degree; **Effective Date:** Fall 2017 (201810).

*Should be minimum grade of C required for successful completion. Discussion on course description of content and topics which did not match format and listing as in 0022C and 0028C from state descriptions. Grammar will be corrected for the new catalog, but it will need to be rewritten for next year.*

*Proposal 1617-062 was approved with the above changes.*

**1617-063 MAT 0022C Dev. Mathematics Combined, CCM ..... Lisa Cohen**  
**Purpose:** Revise course description; **Revised Catalog Course Description:** This college-preparatory course is designed to prepare students for MAT 1033C Intermediate Algebra. Topics include sets, computations with decimals, percent, integer, operations with rational and polynomial expressions, solving linear equations and simplifying expressions, plane plan geometric figures and applications, graphing graphic ordered pairs and lines and determining the intercepts of lines. A minimum course grade of C is required for C, which is required for successful completion of this course. This course does not apply towards mathematics requirements in general education or towards any associate degree; **Effective Date:** Fall 2017 (201810).

*The following wording was added to the description: A minimum course grade of C is required for successful completion of this course.*

*Proposal 1617-063 was approved with the above change.*

**1617-064      MAT 0028C    Dev. Mathematics II, CCM .....Lisa Cohen**

**Purpose:** Revise course description; **Revised Catalog Course Description:** This college-preparatory course is designed to supplement the algebraic background of students prior to taking MAT 1033C Intermediate Algebra. Topics include sets, fundamental operations with polynomials, linear equations and inequalities with applications, factoring and its use in algebra, introduction to graphing of linear equations, introduction to radicals. Calculators are not permitted on the final exam. This course does not apply toward mathematics requirements in general education or toward any associate degree; **Effective Date:** Fall 2017 (201810).

*The following wording was added to the description: A minimum course grade of C is required for successful completion of this course.*

*Proposal 1617-063 was approved with the above change.*

**1617-137      Seneff Honors College, Global Studies, CPM ..... Cheryl Robinson**

**Purpose:** Change co-curricular requirement from 15 hours to 3 events. This will help focus on quality offerings, make the co-curricular requirement more obtainable, and offer events that support program learning outcomes; **Effective Date:** Fall 2017 (201810).

*It was explained that students needed to complete 18 to 24 credits and specific learning outcomes associated with each. It was originally intended for students to take 1 hour per week for co-curricular course work. The problem was that all co-curricular activities went on the college calendar list with some that may not be academic. It was suggested that only preapproved events be added to the description to control which events will satisfy the requirement. Students need to complete a co-curricular form to receive credit which are then logged in the honors office. Track coordinators will develop the events to be attended and accepted for what has a stronger connection to the learning outcomes.*

*Proposal 1617-137 was approved by vote with 13 yay and 3 votes.*

**1617-138      Seneff Honors College, Interdisciplinary Studies Track, CPM ..C.Robinson**

**Purpose:** Change co-curricular requirement from 15 hours to 3 events. This will help focus on quality offerings, make the co-curricular requirement more obtainable, and offer events that support program learning outcomes. Also removes IDH 1112 as deleted by College Curriculum Committee; **Effective Date:** Fall 2017 (201810).

*Will keep IDH 1112 in the program as part of this proposal.*

*Proposal 1617-138 was approved with the above change.*

**1617-139 Seneff Honors College, Leadership Track, CPM .....C.Robinson**

**Purpose:** Change co-curricular requirement from 15 hours to 3 events. This will help focus on quality offerings, make the co-curricular requirement more obtainable, and offer events that support program learning outcomes; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-139 was approved by consensus.*

**1617-140 Seneff Honors College, Undergrad. Research Track, CPM.....C.Robinson**

**Purpose:** Change co-curricular requirement from 15 hours to 3 events. This will help focus on quality offerings, make the co-curricular requirement more obtainable, and offer events that support program learning outcomes; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-140 was approved by consensus.*

**1617-142 FFP 2930 Selected Topics in Fire Science, CCA.....Stephen Chancey**

**Purpose:** This course existed in previous catalogs but was inadvertently deleted. I would like to add it back to the catalog; **Credit/Contact/Lab:** 1-3/variable/0; **Prerequisites:** Department approval; **Co-requisites:** None; **Catalog Course Description:** For students interested in discussion and exploration of selected topics in fire science technology. May be repeated for credit and grade forgiveness cannot be applied; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-142 was approved by consensus.*

**1617-143 GLY 2951C Geology Summer Field Course, CCA.....Mary Beck**

**Purpose:** This course provides a capstone-like experience for students who have completed physical geology. Students develop and conduct an undergraduate research project with faculty mentoring. This course provides a unique opportunity for students to conduct field-based science research. The outcomes of this course support Learning Assured strategic goals of creating optimal conditions for student learning and partnering with students to improve their contribution to achieving their potential; **Credit/Contact/Lab:** 3/2/0; **Prerequisites:** GLY 2010C and department approval; **Co-requisites:** None; **Catalog Course Description:** This course provides students who have taken Physical Geology with the opportunity to apply research methods and techniques in a geologic field setting. Students will be guided in choosing and constructing field projects during pre-field classroom time. Students will be oriented to the field region and the instructor will provide guidance in the collection of data and in making observations as needed. Upon returning from the field, students will complete and present posters on their research projects; **Effective Date:** Summer 2017 (201730).

*Proposal 1617-143 was tabled.*

**1617-144 A. S. in Graphic and Interactive Design, CPM.....Kristy Pennino**

**Purpose:** We are replacing SPC 1017 interpersonal communication in our general education requirement with SLS 1122 new student experience. As such, we are recommending it as a "semester 1" foundation course; **Effective Date:** Fall 2017 (201810).

*The communication requirement was redundant. This change works more effectively for the articulation with UCF.*

*Proposal 1617-144 was approved by consensus.*

**1617-145 ETI 2943 Practicum in Tech Industry, CCA.....James McDonald**

**Purpose:** New course offering to be included in the A.S. in Supervision and Management degree; **Credit/Contact/Lab:** 1-3/variable/0; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** This is a planned work-based experience that provides students with an opportunity to fine-tune skill sets learned in course work and enhance workplace skills through supervised practical experiences related to their career objectives. The number of credit hours awarded will be determined by faculty as described in current articulation agreements. May be repeated for credit up to a maximum of 21 hours, but grade forgiveness cannot be applied; **Effective Date:** Fall 2017 (201810).

*There are certificates that are being brought into the tech industry program and this will serve as the vehicle. The number of credits are identified that will be brought in the program. This is an internal award of credit for their certification being brought into the program. This is part of the strategic impact plan.*

*Proposal 1617-145 was approved by consensus.*

**1617-146 A. S. in Supervision and Management for Industry, CPM.....J. McDonald**

**Purpose:** Adopted a different way to award credit, rather than in the traditional block award fashion. We are now awarding credit aligned with a specific course, repeatable for additional credit hours depending on the total number of credit hours awarded for a particular certification or PSAV program; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-146 was approved by consensus.*

**1617-147 RET 1025C Principles of Respiratory Care, CCD.....Jamy Chulak**

**Purpose:** This course, and other "Combined" will have hours associated with a Lab removed and aggregated into a 3 new laboratory courses to satisfy learning outcomes along with accreditation faculty to student ratio guidelines; **Revised Course Number:** RET 1025; **Effective Date:** Spring 2018 (201820).

**1617-148 RET 1025 Principles of Respiratory Care, CCA.....Jamy Chulak**

**Purpose:** Modified course. Laboratory content will be taught within the NEW Respiratory Care Lab I course; **Revised Course Number:** RET 1025; **Revised Credit/Contact/Lab Hours:** 3/3/0 (previously 6/4/6); **Effective Date:** Spring 2018 (201820)-

*The effective dates were changed to Spring 2018 (201820) since the related program has a Spring start.*

*The prerequisite was changed to: Acceptance into the Respiratory Care A. S. degree program.*

*Proposal 1617-147 and 1617-148 were approved by consensus.*

**1617-149 RET 1264C Principles of Mechanical Ventilation, CCD.....Jamy Chulak**

**Purpose:** I am removing credits within "combined" courses associated with lab and aggregating them into 3 new Respiratory Care Lab courses to meet learning outcome needs and satisfy accreditation requirements of faculty to student ratios; **Effective Date:** Spring 2018 (201820).

**1617-150 RET 1264 Principles of Mechanical Ventilation, CCA.....Jamy Chulak**

**Purpose:** Curriculum change; **Revised Course Number:** RET 1264; **Revised Credit/Contact/Lab Hours:** 3/3/0 (previously 4/3/3); **Effective Date:** Spring 2018 (201820).

*The effective dates were changed to Spring 2018 (201820) since the related program has a Spring start.*

*Proposals 1617-149 and 1617-150 were approved by consensus.*

**1617-151 RET 1274L Respiratory Care Lab I, CCA.....Jamy Chulak**

**Purpose:** Curriculum change; **Credit/Contact/Lab Hours:** 2/6/6; **Prerequisites:** Minimum grade of C in RET 1485, RET 1025, and RET 2350; **Co-requisites:** None; **Catalog Course Description:** This laboratory course is designed to introduce competencies in the areas of diagnostic, therapeutic, and critical thinking. Students will experience competencies through the use of lab activities, simulation and web-based exercises in small groups. Explores the indication, contraindications and hazards of medical gas and aerosol therapy. Information gathering and decision making in a clinical setting will be explored through the use of therapy drive protocols and evidence-based medicine; **Effective Date:** Spring 2018 (201820).

*The banner staff pointed out that 2/6/6 is a unique reflection of lab and contact hours.*



*The effective date was changed to Spring 2018 (201820) since the related program has a Spring start.*

*The second to last sentence in the description was changed to: Explores the indication, contraindications and hazards of medical gas and aerosol therapy.*

*Proposal 1617-151 was approved by consensus.*

**1617-152      RET 1275C      Clinical Care Techniques, CCD.....Jamy Chulak**

**Purpose:** Curriculum change; **Credit/Contact/Lab Hours:** 4/3/3; **Prerequisites:** Minimum grade of C in RET 1485, RET 1025, and RET 2350; **Co-requisites:** None; **Catalog Course Description:** Presents basic principles and essential skills necessary to perform patient care safely and effectively. Includes medical asepsis, terminology, communication, patient assessment and position, medical ethics, and behavioral problems unique to patients with respiratory illness. Orientation to clinical rotation. Student must maintain C through didactic portion to participate in clinical setting; **Effective Date:** Spring 2018 (201820).

*This is a duplicate competency-based course; no longer needed.*

*The effective date was changed to Spring 2018 (201820) since the related program has a Spring start.*

*Proposal 1617-152 was approved by consensus.*

**1516-153      RET 1295C      Chest Medicine, CCD.....Jamy Chulak**

**Purpose:** I am removing credits within "combined" courses associated with lab and aggregating them into 3 new Respiratory Care Lab courses to meet learning outcome needs and satisfy accreditation requirements of faculty to student ratios. Revise course title; **Effective Date:** Spring 2018 (201820).

**1516-154      RET 1295      Respiratory Disease Management, CCA.....Jamy Chulak**

**Purpose:** New curriculum; **Revised Course Title:** Respiratory Disease Management; **Revised Course Number:** RET 1295; **Revised Credit/Contact/Lab Hours:** 3/3/0 (previously 4/3/3); **Revised Prerequisites:** Minimum grade of C in RET 1485 and RET 1025 (previously: Minimum grade of C in RET 1025C and RET 1485C); **Effective Date:** Spring 2018 (201820).

*The effective dates were changed to Spring 2018 (201820) since the related program has a Spring start.*

*Proposals 1617-153 and 1617-154 were approved by consensus.*

**1516-155 RET 1450C Basic Physiology Monitoring, CCD.....Jamy Chulak**  
**Purpose:** I am removing credits within "combined" courses associated with lab and aggregating them into 3 new Respiratory Care Lab courses to meet learning outcome needs and satisfy accreditation requirements of faculty to student ratios; **Effective Date:** Spring 2018 (201820).

**1516-156 RET 1450 Basic Physiology Monitoring, CCA.....Jamy Chulak**  
**Purpose:** New curriculum; **Revised Course Number:** RET 1450; **Revised Credit/Contact/Lab Hours:** 3/3/0 (previously: 3/2/3); **Revised Prerequisites:** Minimum grade of C in RET 1485 and RET 1025 (previously: Minimum grade of C in RET 1025C and RET 1485C); **Effective Date:** Spring 2018 (201820).

*The effective dates were changed to Spring 2018 (201820) since the related program has a Spring start.*

*Proposals 1617-155 and 1617-156 were approved by consensus.*

**1617-157 RET 1485C Cardiopulmonary Physiology, CCD.....Jamy Chulak**  
**Purpose:** I am removing credits within "combined" courses associated with lab and aggregating them into 3 new Respiratory Care Lab courses to meet learning outcome needs and satisfy accreditation requirements of faculty to student ratios; **Effective Date:** Spring 2018 (201820).

**1617-158 RET 1485 Cardiopulmonary Physiology, CCA.....Jamy Chulak**  
**Purpose:** New curriculum; **Revised Course Number:** RET 1485; **Revised Credit/Contact/Lab Hours:** 3/3/0 (previously: 4/3/3); **Revised Course Description:** Course emphasis on the functions of the cardiopulmonary system as it relates to ventilation, regulation of breathing, respirations, gas exchange and delivery. We introduce common factors effecting oxygen and carbon dioxide transport. An emphasis on the cardiovascular system and cellular respiration compared to the manifestations of disease and blood gas analysis; **Effective Date:** Spring 2018 (201820).

*The effective dates were changed to Spring 2018 (201820) since the related program has a Spring start.*

*The second sentence was changed to: The course introduces common factors effecting oxygen and carbon dioxide transport.*

*The prerequisite was changed to: Acceptance into the Respiratory Care A. S. degree program.*

*Proposals 1617-157 and 1617-158 were approved by consensus*

**1516-159 RET 2244C Life Support, CCD.....Jamy Chulak**  
**Purpose:** I am removing credits within "combined" courses associated with lab and aggregating them into 3 new Respiratory Care Lab courses to meet learning outcome needs and satisfy accreditation requirements of faculty to student ratios; **Effective Date:** Spring 2018 (201820).

**1516-160 RET 2244 Advanced Life Support, CCA.....Jamy Chulak**  
**Purpose:** New curriculum; **Revised Course Title:** Advanced Life Support; **Revised Course Number:** RET 2244; **Revised Credit/Contact/Lab Hours:** 3/3/0 (previously: 3/2/3); **Revised Prerequisites:** Minimum grade of C in RET 1264, RET 2247, and RET 2283L (previously: Minimum grade of C in RET 1264C and RET 1874L); **Revised Course Description:** The course is designed to emphasize cardiopulmonary management in the critical care unit. Offer a comprehensive review of advanced cardiac life support along with special procedures related to cardiopulmonary disease management. Introduce special procedures using intra-aortic balloon pumps (IABP) and extracorporeal membrane oxygenation (ECMO); **Effective Date:** Spring 2018 (201820).

*The effective dates were changed to Spring 2018 (201820) since the related program has a Spring start.*

*The course description was changed to: The course is designed to emphasize cardiopulmonary management in the critical care unit. Offer a comprehensive review of advanced cardiac life support along with special procedures related to cardiopulmonary disease management. Introduce special procedures using intra-aortic balloon pumps (IABP) and extracorporeal membrane oxygenation (ECMO)*

*Proposals 1617-159 and 1617-160 were approved by consensus*

**1617-161 RET 2283L Respiratory Care Lab II, CCA.....Jamy Chulak**  
**Purpose:** Curriculum changes; **Credit/Contact/Lab Hours:** 2/6/6; **Prerequisites:** Minimum grade of C in RET 1274L, RET 1450, and RET 1295; **Co-requisites:** None; **Catalog Course Description:** This laboratory course is designed to introduce competencies in the areas of diagnostic, advanced therapeutics, and critical care medicine. Students will experience competencies through the use of lab activities, simulation and web-based exercises in small groups. The course will explore the indications, contraindications and hazards of mechanical ventilation and hemodynamic monitoring. Information gathering and decision making in a clinical setting will be explored through the use of therapy drive protocols and evidence-based medicine; **Effective Date:** Spring 2018 (201820).

*The banner staff pointed out that 2/6/6 is a unique reflection of lab and contact hours.*

*The effective date was changed to Spring 2018 (201820) since the related program has a Spring start.*

*The second to last sentence in the description was changed to: The course will explore the indications, contraindications and hazards of mechanical ventilation and hemodynamic monitoring.*

*Proposal 1617-161 was approved by consensus.*

**1617-162     RET 2284L     Respiratory Care Lab III, CCA.....Jamy Chulak**  
**Purpose:** New curriculum; **Credit/Contact/Lab Hours:** 2/6/6; **Prerequisites:** Minimum grade of C in RET 1264, RET 2247, and RET 2283L; **Co-requisites:** None; **Catalog Course Description:** This laboratory course is designed to introduce competencies in the areas of diagnostic, advanced therapeutics, and critical care medicine. Students will experience competencies through the use of lab activities, simulation and web-based exercises in small groups. The course will explore the indication, contraindications and hazards of mechanical ventilation and hemodynamic monitoring in the neonatal, pediatric and adult patient populations. We will review the role of respiratory therapists and advanced procedures in the intensive care unit. Information gathering and decision making in a clinical setting will be explored through the use of therapy drive protocols and evidence-based medicine; **Effective Date:** Spring 2018 (201820).

*The banner staff pointed out that 2/6/6 is a unique reflection of lab and contact hours.*

*The effective date was changed to Spring 2018 (201820) since the related program has a Spring start.*

*Proposal 1617-162 was approved by consensus.*

**1617-163     RET 2350C     Respiratory Pharmacology, CCD.....Jamy Chulak**  
**Purpose:** I am removing credits within "combined" courses associated with lab and aggregating them into 3 new Respiratory Care Lab courses to meet learning outcome needs and satisfy accreditation requirements of faculty to student ratios; **Effective Date:** Spring 2018 (201820).

**1617-164     RET 2350     Respiratory Pharmacology, CCA.....Jamy Chulak**  
**Purpose:** New curriculum; **Revised Course Number:** RET 2350; **Revised Credit/Contact/Lab Hours:** 3/3/0 (previously: 4/3/3); **Revised Prerequisites:** Acceptance to Respiratory Care A.S. Degree program (previously: BSC 2094C or department approval; and acceptance to the Respiratory Care A.S. Degree Program); **Revised Course Description:** History of pharmacology, regulatory agencies and regulations concerning use of drugs. Drug action, absorption, distribution, and use in human body. Emphasis on respiratory drugs, cardiac drugs and related drugs therapist is exposed to in a hospital; **Effective Date:** Spring 2018 (201820).

*The effective dates were changed to Spring 2018 (201820) since the related program has a Spring start.*

*The prerequisite was changed to: Acceptance into the Respiratory Care A. S. degree program.*

*Proposals 1617-163 and 1617-164 were approved by consensus*

**1617-165      RET 2447      Hemodynamic Monitoring, CCA.....Jamy Chulak**

**Purpose:** Deleting credit related to laboratory portion of the course and aligning curriculum focusing on advanced competencies of future respiratory therapists. This course was formerly named Life Support but content didn't match the course number; **Credit/Contact/Lab Hours:** 3/3/0; **Prerequisites:** Minimum grade of C in RET 1295, RET 1450, and RET 1274L; **Co-requisites:** None; **Catalog Course Description:** The course is designed to emphasize cardiopulmonary assessment, diagnostic and hemodynamic monitoring equipment. This course offers a comprehensive introduction to the latest advances in technology and trends in non-invasive monitoring technology; **Effective Date:** Spring 2018 (201820).

*This course is labeled incorrectly in the curriculum as RET 2243.*

*The effective date was changed to Spring 2018 (201820) since the related program has a Spring start.*

**1516-166      RET 2714C      Pediatric Respiratory Care, CCD.....Jamy Chulak**

**Purpose:** I am removing credits within "combined" courses associated with lab and aggregating them into 3 new Respiratory Care Lab courses to meet learning outcome needs and satisfy accreditation requirements of faculty to student ratios; **Effective Date:** Spring 2018 (201820).

**1516-167      RET 2714      Neonatal/Pediatric Respiratory Care, CCA.....Jamy Chulak**

**Purpose:** Curriculum changes; **Revised Course Title:** Neonatal/Pediatric Respiratory Care; **Revised Course Number:** RET 2714; **Revised Credit/Contact/Lab Hours:** 3/3/0 (previously: 4/3/3); **Revised Prerequisites:** Minimum grade of C in RET 2283L, RET 2443, and RET 1264 (previously: RET 1264C or departmental approval); **Revised Course Description:** Instruction includes the following areas: development and physiology of fetal and neonate lung; perinatal circulation; neonatal pulmonary disorders; treatment of perinatal patients with respiratory care techniques and pediatric respiratory therapy. This course will cover fetal development, birth and onset of respirations, assessment of the neonatal and pediatric patient, diagnostic tools, common respiratory disorders and diseases of the neonatal and pediatric patient, respiratory care procedures, commonly used equipment, indications for ventilation, management of the ventilated patient, and modifications in therapeutic procedures, transport, and home care. The NBRC Matrix will be followed for applicable content; **Effective Date:** Spring 2018 (201820).

*The effective dates were changed to Spring 2018 (201820) since the related program has a Spring start.*

*Proposals 1617-166 and 1617-167 were approved by consensus*

**1617-168      RET 2920      Respiratory Care Practicum, CCA.....Jamy Chulak**

**Purpose:** Deleting credit related to laboratory portion of courses and aligning curriculum focusing on advanced competencies of future respiratory therapists that will be assessed and documented within this course. Activities that currently reside in a clinical course are more appropriate associated with this type of course;

**Credit/Contact/Lab Hours:** 3/3/0; **Prerequisites:** Minimum grade of C in RET 2244, RET 2714, RET 1875L, and RET 2284L; **Co-requisites:** None; **Catalog Course Description:** This course will be a collection of sessions dedicated to enhance the student transition into the workforce. The course will reflect on content learned and measure knowledge against the content matrix on the national credentialing examination using simulated mock examinations. Students will develop a professional portfolio that includes a summary of competencies, development of a resume, and complete a professional mock interview. An exploration of a 3, 5, and 10 year goals will include both academic and professional credentialing goal pathways; **Effective Date:** Spring 2018 (201820).

*The effective date was changed to Spring 2018 (201820) since the related program has a Spring start.*

*Proposal 1617-168 was approved by consensus.*

**1617-169      A. S. in Respiratory Care, CPM.....Jamy Chulak**

**Purpose:** Developed new curriculum to enhance student laboratory hours to improve compliance with CoARC accreditation on faculty to student ratios and improve student learning through competency-based curriculum that increases the use of simulation and lab activities; **Effective Date:** Spring 2018 (201820).

*Proposal 1617-169 was approved by consensus.*

**1617-170      RET 3287      Cardiopulmonary Diagnostics, CCM.....Sharon Shenton**

**Purpose:** Revise prerequisites; **Revised Prerequisites;** Admission into the BS Cardiopulmonary Sciences Program (previously: Admission into the Cardiopulmonary Program and Community Health Track or into the Radiologic and Imaging Sciences Program); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-170 was approved by consensus.*

**1617-171      RET 3354      Medical Pharmacology.....Sharon Shenton**  
**Purpose:** Revise prerequisites; **Revised Prerequisites;** Admission to the BS  
Cardiopulmonary Sciences Program (previously: A.S. Degree in Respiratory Care or A.S.  
Degree in Cardiovascular Technology, and state or national credential within discipline);  
**Effective Date:** Fall 2017 (201810).

*Proposal 1617-171 was approved by consensus.*

**1617-172      RET 3536      Cardiopulmonary Rehabilitation.....Sharon Shenton**  
**Purpose:** Revise prerequisites; **Revised Prerequisites;** Admission to the BS  
Cardiopulmonary Sciences Program (previously: A.S. Degree in Respiratory Care or A.S.  
Degree in Cardiovascular Technology, and state or national credential within discipline);  
**Effective Date:** Fall 2017 (201810).

*Proposal 1617-172 was approved by consensus.*

**1617-173      RET 3715      Neonatal Medicine.....Sharon Shenton**  
**Purpose:** Revise prerequisites; **Revised Prerequisites;** Admission to the BS  
Cardiopulmonary Sciences Program (previously: A.S. Degree in Respiratory Care or A.S.  
Degree in Cardiovascular Technology, and state or national credential within discipline);  
**Effective Date:** Fall 2017 (201810).

*Proposal 1617-173 was approved by consensus.*

**1617-174      RET 4034      Problems in Patient Management, CCM...Sharon Shenton**  
**Purpose:** Revise prerequisites; **Revised Prerequisites;** Admission into BS  
Cardiopulmonary Sciences Program, Community Health Track, or BS Radiologic and  
Imaging Sciences Program (previously: Admission into the Cardiopulmonary Program  
and Community Health Track or into the Radiologic and Imaging Sciences Program);  
**Effective Date:** Fall 2017 (201810).

*Proposal 1617-174 was approved by consensus.*

**1617-175      RET 4440C      Cardiac Ultrasound I, CCM.....Sharon Shenton**  
**Purpose:** Pre-Reqs revised to include BSRAD and ATC; **Revised Prerequisites;** Admission  
into BS Cardiopulmonary Sciences program, Non-Invasive Cardiology Track, BS in  
Radiologic and Imaging Sciences Program, Cardiac Ultrasound Track, or ATC in  
Echocardiography (previously: Admission to the B.S. degree program in  
Cardiopulmonary Sciences and Non-Invasive Cardiology Track); **Effective Date:** Fall 2017  
(201810).

*Proposal 1617-175 was approved by consensus.*

**1617-176      RET 4441C      Cardiac Ultrasound II, CCM.....Sharon Shenton**

**Purpose:** Pre-Reqs revised to include BSRAD and ATC; **Revised Prerequisites;** Minimum grade of C in RET 4440C and admission to BS Cardiopulmonary Sciences program, Non-Invasive Cardiology Track, BS Radiologic and Imaging Sciences Program, Cardiac Ultrasound Track, or ATC in Echocardiography (previously: Min grade of C in RET 4440C); **Effective Date:** Fall 2017 (201810).

*The prerequisites were revised to list the minimum grade of C requirement first.*

*Proposal 1617-176 was approved by consensus.*

**1617-177      RET 4443      Cardiac Ultrasound Physics, CCM.....Sharon Shenton**

**Purpose:** Pre-Reqs revised; **Revised Prerequisites;** Admission into BS Cardiopulmonary Sciences program, Non-Invasive Cardiology Track, BS in Radiologic and Imaging Sciences Program, Cardiac Ultrasound Track, or ATC in Echocardiography (previously: Admission to the BSCARDIO Program and Cardiac Ultrasound Concentration or Echocardiography Advanced Technical Certificate); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-177 were approved by consensus.*

**1617-178      RET 4444C      Cardiac Ultrasound III, CCM.....Sharon Shenton**

**Purpose:** Pre-Reqs revised; **Revised Prerequisites:** Minimum grades of C in RET 4441C and RET 4943L and admission to the BS in Cardiopulmonary Sciences program, Non-Invasive Cardiology Track; BS in Radiologic and Imaging Sciences Program, Cardiac Ultrasound Track, or ATC in Echocardiography (previously: Admission to the BSCARDIO Program, Cardiac Ultrasound Concentration or Echocardiography Advanced Technical Certificate and RET 4440C, RET 4640, RET 4441C, RET 4942L and RET 4943L); **Effective Date:** Fall 2017 (201810).

*Approved with courses listed as minimum grade of C in RET 4640 and RET 4640. Remove two of the pre reqs since they are understood.*

*Proposal 1617-179 was approved by consensus.*

**1617-179      RET 4524      Community Health, CCM.....Sharon Shenton**

**Purpose:** Pre-Reqs revised; **Revised Prerequisites;** Admission to BS Cardiopulmonary Program and Community Health Track (previously: Admission into the Cardiopulmonary Program and Community Health Track); **Effective Date:** Fall 2017 (201810).

*Add BS in Cardiopulmonary; per Sharon: remove the C on this course.*

*Proposal 1617-179 was approved by consensus.*



**1617-180      RET 4940      Community Health Service Learning, CCM.....S. Shenton**  
**Purpose:** Pre-Reqs revised; **Revised Prerequisites:** Minimum grade of C in RET 4524 and admission into the BS Cardiopulmonary Program and Community Health Track; (previously: Admission into the Cardiopulmonary Program and Community Health Track. RET 4524); **Effective Date:** Fall 2017 (201810).

*Approved with course listed as minimum grade of C in RET 4524 first; per Sharon: remove the C on this course.*

*Proposal 1617-179 was approved by consensus.*

**1617-181      RET 4942L      Cardiac Ultrasound Clinical Practice I, CCM**  
.....**S. Shenton**  
**Purpose:** Pre-Reqs revised; **Revised Prerequisites;** Admission into BS Cardiopulmonary Sciences program, Non-Invasive Cardiology Track, BS in Radiologic and Imaging Sciences Program, Cardiac Ultrasound Track, or ATC in Echocardiography (previously: Admission to the B.S. degree program in Cardiopulmonary Sciences and Non-Invasive Cardiology Track. RET 4440C); **Effective Date:** Fall 2017 (201810).

*The prerequisite was changed to: Minimum grade of C in RET 4440C and admission to the BS Cardiopulmonary Program, Community Health Track; BS in Radiologic Imaging Sciences Program, Cardiac Ultrasound Track; or ATC in Echocardiography.*

*Proposal 1617-181 was approved by consensus.*

**1617-182      RET 4943L      Cardiac Ultrasound Clinical Practice II, CCM**  
.....**S. Shenton**  
**Purpose:** Pre-reqs revised to include BS Rad program, that concentration was approved after this submission. Course pre-req updated to list previous clinical course, which is most relevant to success in this course; **Revised Prerequisites;** Minimum grade of C in RET 4942L and admission into BS Cardiopulmonary Sciences Sciences Program, Non-Invasive Cardiology Track; BS in Radiologic and Imaging Sciences Program, Cardiac Ultrasound track; or ATC in Echocardiography (previously: Admission into the B.S. degree program in Cardiopulmonary Sciences and Non-Invasive Cardiology Track); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-182 was approved by consensus.*

**1617-183      RET 4944L      Cardiac Ultrasound Clinical Practice III, CCM**  
.....**S. Shenton**  
**Purpose:** Pre-reqs revised; **Revised Prerequisites;** Minimum grade of C in RET 4943L and admission into the BS Cardiopulmonary Sciences program, Non-Invasive Cardiology Track, BS in Radiologic and Imaging Sciences Program, Cardiac Ultrasound Track, or ATC

in Echocardiography (previously: Admission to the BSCARDIO Program, Cardiac Ultrasound Concentration or Advanced Technical Certificate in Echocardiography and RET 4440C, RET 4640, RET 4441C, RET 4942L and RET 4943L); **Effective Date:** Fall 2017 (201810).

*Added minimum grade of C requirement for RET 4943L and list it at the beginning of the prerequisite statement.*

*Proposal 1617-183 approved by consensus.*

**1617-184 A. S. to B. S. Cardiopulmonary Sciences, CPM.....Sharon Shenton**

**Purpose:** BS Cardiopulmonary Sciences is a more accurate reflection of the program curriculum. The program is not an AS to BS program, it is a BS program that requires a specific AS as an admission requirement. Leadership Concentration added. This will give the BSCARDIO students a third focus to enhance their education. Many of our students seek a BS degree for career advancement as a leader in their profession. The courses in this concentration will help to prepare graduates to become health care leaders; **Revised Program Title:** B. S. in Cardiopulmonary Sciences; **Effective Date:** Fall 2017 (201810).

*Program title now corresponds with how the state has it listed.*

*Proposal 1617-184 was approved by consensus.*

**1617-185 EET 1214C Intro to Engineering Technology, CCM.....Ravi Varma**

**Purpose:** Removing 6P's which will be added in the New Student Experience course SLS 1122; **Revised Catalog Course Description:** An introductory course involving laboratory environment learning. Students will learn to identify electronic components, use computer circuit simulator, solder and desolder components, and use the basic lab instruments for testing and troubleshooting. Students will be required to build a kit and demonstrate functionality and workmanship; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-185 was approved by consensus.*

**1617-186 A.S. in Electronics Engineering Technology, CPM.....Ravi Varma**

**Purpose:** 1. Replacing Humanities (GR) with SLS 1122 New Student Experience Course.  
2. Moving Internship course EET 2942 from Program Requirements course list to Program Electives course list; **Effective Date:** Fall 2017 (201810).

*Remove EET 2942 as separate course in electives; it is counted in the prefixes listed.*

*Proposal 1617-186 was approved by consensus.*

**1617-187 ETP 1501 Intro. To Alternative and Renewable Energy, CCD.....D. Hall**  
**Purpose:** Revise course number, course hours, and course description; **Effective Date:** Fall 2017 (201810).

**1617-188 ETP 1501C Intro. To Alternative and Renewable Energy, CCA.....D. Hall**  
**Purpose:** Revise course number, course hours, and course description; **Revised Course Number:** ETP 1501C; **Revised Credit/Contact/Lab Hours:** 3/4/2 (previously: 3/3/0); **Revised Course Description:** This course will introduce students to a variety of energy sources such as nuclear, wind, geothermal, solar, hydro, biodiesel, and Energy Management and Controls Technology troubleshooting tools; **Effective Date:** Fall 2017 (201810).

*Proposals 1617-187 and 1617-188 were tabled.*

**1617-189 ETS 4217C Optical Engineering and Lens Design, CCM.....Ali Notash**  
**Purpose:** Revise prerequisites; **Revised Prerequisites:** Minimum grade of C in ETS 2221C or PHY 2049C and EGN 3428 (previously: ETS 2221C or PHY2049C and minimum grade of C in EGN 3428); **Effective Date:** Fall 2017 (201810).

*The prerequisite was changed to: ETS 1210C or PHY2049C and a minimum grade of C in EGN 3428.*

*Proposal 1617-189 was approved by consensus.*

**1617-190 ETS 4236C Laser Engineering Design, CCM.....Ali Notash**  
**Purpose:** Revise prerequisites; **Revised Prerequisites:** ETS 1210C or PHY 2049C and EGN 3428 (previously: ETS 2230C or PHY 2049C and minimum grade of C in EET 3086C); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-190 was approved by consensus.*

**1617-191 MUM 2721 Business of Music II: Entrepreneurship & Freelancing, CCM.....Raul Valery**  
**Purpose:** Revise prerequisites; **Revised Prerequisites:** Minimum grade of C in MUM 2720C (previously: Minimum grade of C in MUM 2720); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-191 was approved by consensus.*

**1617-192 MUS 2361C MIDI and Electronic Music II, CCM.....Raul Valery**  
**Purpose:** Revise contact hours, revise prerequisites; **Revised credit/contact/lab hours:** 3/6/4 (previously 3/1/4); **Revised Prerequisites:** Minimum grade of C in MUS 2360C (previously: Minimum grade of C in MUS 2360); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-192 was approved by consensus.*

## **5. Discussion Items**

*There are no Discussion Items for this month's meeting.*

## **6. Information Items**

### **CUD-A Codes:**

*EMS 0110*

*Emergency Medical Technician-12301 Health Occupations – PSV*

*EDG 2001*

*Education Capstone-11408 Education – AP*

### **Articulated Pre-Major, Engineering (UCF):**

*EGN 2322 is required for all engineering majors from the academic year 2016-2017.*

### **EAP courses:**

*Karen presented informational item: last meeting there was request for consistency in EAP courses with outcomes and competencies but there is consistency with progressions rather than competency base. There is a rubric for how they are doing the assessments based on higher level skill sets each time. Progression is based on skill competency shown.*

*There was a question about ETS 4280 C in CIM that could not be worked on and needed approval for prerequisite with minimum grade of C or department approval as shown in CIM. This was approved.*

*Meeting adjourned at 3:55 p.m.*

The next meeting of the College Curriculum Committee is scheduled for April 12, 2017, and will be held on the East Campus. *Deadline for submission of materials for the agenda is **March 29, 2017.***

**COLLEGE CURRICULUM COMMITTEE**  
**February 15, 2017**

**MINUTES**

**Members Present:** Melody Boeringer, Beverly Bond, Karen Borglum (Co-Chair), Ana Caldero Figueroa, Esther Coombs, Masood Ejaz, Yolanda Gonzalez, Al Groccia, Debra Jacobs, Chris Klinger, Lisa Lippitt, Lisa Macon, John Niss (Co-Chair), Julia Ribley, Regina Seguin, Raul Valery, Ravi Varma, Betty Wanielista

**Alternates Present:** Jerry Reed

**Ex-Officio Present:** Pedro Gonzalez, Darnell Purcell, Pat Sebastian

**Visitors Present:** Kristin Abel, Cecil Battiste, Kristol Bell, Tanya Bizon, Carolyn Deleo, Susan Gosnell, Patti Lopez, Rob McCaffrey, Lee McCain, Pam Sandy, Lynda Wilson, Wendy Wish-Bogue

1. **Welcome to Committee Members and Visitors**

*John Niss opened the meeting with a welcome to all attendees.*

2. **Review of Minutes January 11, 2016**

( <http://valenciacollege.edu/curriculumcommittee/Minutes.cfm> )

*The minutes were approved by consensus.*

3. **Consent Agenda** – Course modifications or deletions involving minor editing of course descriptions or level changes which do not impact other departments are eligible for placement on the consent agenda. Any members of the committee may request to remove a proposal from the consent agenda for the purpose of discussion.

**a)The following course(s) have outlines in Course Information Management which may be viewed in ATLAS:**

ACG 2030C

DEH 1000, DEH 1003, DEH 2700, DEH 2701

DEH 1800, DES 1800L

DIG 1102C, DIG 1108C, DIG 2282C, DIG 2291C, DIG 2580C, DIG 2822C, DIG 2950C

EAP 0281C, EAP 0300C, EAP 0320C, EAP 0340C, EAP 0360C, EAP 0381C, EAP 0400C, EAP 0420C, EAP 0440C, EAP 0460C, EAP 1500C, EAP 1520C, EAP 1540C, EAP 1560C, EAP 1585C, EAP 1586C, EAP 1620C, EAP 1640C

ETS 4228C

EMS 1010

GEB 2860  
GLY 2951C  
HSA 4184C, HSA 4340, HSA 4850  
HSC 4640, HSC 4652  
MUM 1002C, MUM 1660L, MUM 2600C, MUM 2634L, MUM 2640C  
RTE 3116, RTE 3213, RTE 3253, RTE 3588, RTE 3590, RTE 3591, RTE 3765, RTE 4474, RTE 4574  
SON 1000C, SON 1112C, SON 2061  
TAX 2002, TAX 2021  
TPA 1380, TPA 2000C, TPA 2063C, TPA 2190C, TPA 2260C, TPA 2358C

*BSC 2426C, BSC 2427C, MAT 0018C, MAT 0022C, MAT 0028C, and HSC 1400C were removed from the consent agenda. The proposals they were attached to were tabled until the March meeting.*

*The consent agenda was approved with the above changes.*

**b)The following outlines are being presented as part of the Two-Year Program Review Cycle**

MAC 1105  
MAT 1033C  
TPA 1200C

**4. Regular Agenda**

**1617-051      BSC 2426C      Biotechnology Methods I, CCM.....Susan Ingersoll**  
***Purpose:*** Revise prerequisites; ***Revised Prerequisites:*** BSC 1010C and CHM 1045C or higher and BSC 1421C (previously BSC 1010C and CHM 1045C or higher); ***Effective Date:*** Fall 2017 (201810).

**1617-052      BSC 2427C      Biotechnology Methods II, CCM.....Susan Ingersoll**  
***Purpose:*** Revise prerequisites; ***Revised Prerequisites:*** BSC1010C and CHM1045C or higher and BSC 2426C (previously BSC 1010C and CHM 1045C); ***Effective Date:*** Fall 2017 (201810).

*Proposals 1617-051 and 1617-052 were tabled.*

**1617-053      BSC 1084      Essen. of Human Structure and Function, CCD.....L Wilson**  
***Purpose:*** This class was originally taught as EMS 1010. In order to allow it to count as a Gen Ed class toward an AS degree, it was changed to BSC 1084 and was been taught as a biology class. After 5 years it was not allowed as a Gen Ed class, so the class is now going to go back under the umbrella of Allied Health as an EMS course.

EMS 1010 or an Anatomy and Physiology equivalent is required to be accepted into the Paramedic program; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-053 was approved by consensus.*

**1617-054 EMS 1010 Essen. of Human Structure and Function, CCA.....L Wilson**

**Purpose:** This class was originally taught as EMS 1010. In order to allow it to count as a Gen Ed class toward an AS degree, it was changed to BSC 1084 and was been taught as a biology class. After 5 years it was not allowed as a Gen Ed class, so the class is now going to go back under the umbrella of Allied Health as an EMS course. EMS 1010 or an Anatomy and Physiology equivalent is required to be accepted into the Paramedic program; **Credit/Contact/Lab:** 3/3/0; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** This is a comprehensive study of anatomy and physiology of the human body. The general concepts of anatomy and physiology for the assessment and management of emergency patients by the paramedic in the prehospital field area will be emphasized. Each body system is presented with emphasis on cardiovascular, respiratory and the nervous system. It applies principles of anatomy and physiology to show interaction of organ systems with emphasis on the processes that maintain homeostasis. This course meets the student objectives found in the national standard dot paramedic curriculum anatomy and physiology objectives; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-054 was approved by consensus.*

**1617-055 Paramedic Technology Technical Certificate, CPM.....Cindy Bell**

**Purpose:** EMS 1010 will be replacing BSC 1084. Initially it was changed BSC 1084 to meet the general education requirements. This course is no longer a general education course and we will be going back to EMS 1010; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-055 was approved by consensus.*

**1617-056 ACG 2030C Capstone Review Course of Acct. Princ., CCA....L. Larson**

**Purpose:** The purpose of the new course is to improve student success and program outcomes; **Credit/Contact/Lab:** 3/3/1; **Prerequisites:** ACG 2071C, ACG 2100C, and ACG 2460C or CGS 2100C; **Co-requisites:** ACG 2100C; **Catalog Course Description:** This course gives students the opportunity to integrate knowledge learned from prior accounting, computer, and communication courses through a variety of individual and group learning experiences. Discipline specific projects and workplace scenarios will be used to demonstrate mastery of requisite paraprofessional skills. This course must be taken in the student's final semester of study; **Effective Date:** Fall 2017 (201810).

*The committee wondered if it was their intention for ACG 2100C to be a prerequisite or a co-requisite. Patti Lopez stated that it would be fine to have ACG 2100C be a prerequisite or a co-requisite.*

*Prerequisite was changed to: ACG 2071, and ACG 2460C or CGS 2100C.*

*Co-requisite was changed to: None*

*Prerequisite or co-requisite was changed to: ACG 2100C*

*Proposal 1617-056 was approved with the above changes.*

**1617-057      TAX 2002      Taxation Practices and Procedures, CCA.....Cecil Battiste**

***Purpose:*** This new class will allow Valencia credit and non-credit students to take three tax courses at Valencia that will prepare them to handle entry level tax compliance matters professionally and prepare for the IRS Enrolled Agents exam, if they choose to take it. The EA exam has three parts and this class covers the third section of that test. The basic topics covered include administrative matters of how taxpayers and taxpayer advocates deal with IRS audits and resolution of disputes; ***Credit/Contact/Lab:*** 3/3/0; ***Prerequisites:*** TAX 2000; ***Co-requisites:*** TAX 2021; ***Catalog Course Description:*** This course will cover Internal Revenue Service taxation practices and procedures. Topics covered will convey knowledge of IRS rules and penalties, rules for representing taxpayers before the IRS and in the courts, rules and requirements associated with the tax return filing process and records maintenance rules and basic tax research skills; ***Effective Date:*** Fall 2017 (201810).

**1617-058      TAX 2021      Taxation of Business Organizations, CCA.....Cecil Battiste**

***Purpose:*** This course covers federal income taxation issues related to business organizations such as partnerships, LLC's and corporations. These skills are commonly used by entry level accountants in public and private accounting offices. Having a working knowledge of the content in this class will make our students more valuable and employable; ***Credit/Contact/Lab:*** 3/3/0; ***Prerequisites:*** TAX 2000; ***Co-requisites:*** TAX 2002; ***Catalog Course Description:*** This course will cover federal income taxation of Corporations, S Corporations, Limited Liability Companies and Partnerships. Topics covered include determining the tax consequences of income, expenses, distributions, redemptions and liquidations for business entities. Practical application of the tax law will be emphasized along with analysis of tax procedures; ***Effective Date:*** Fall 2017 (201810).

*Cecil explained that the current tax class focuses on taxation of individuals, but these courses focus on the taxation of businesses.*

*A committee member asked if the courses will be added into the degree, and Cecil explained that he believes the courses should be used to create a different track. Karen asked if the courses should be added to their list of elective courses. Chris Klinger explained that if they are not added to the list of electives then financial aid will not cover them. Cecil and Patty were in agreement.*

*Raul pointed out that these courses seemed to be more focused on those already coming from the workforce with some experience and he wondered if they will be required to take the prerequisite. That was also not their intention with the courses.*



*Cecil and Patty explained that it is not their expectation that the courses have to be taken together as required when courses are listed as co-requisites.*

*The prerequisite for TAX 2002 was changed to: TAX 2000 or department approval.  
The prerequisite for TAX 2021 was changed to: TAX 2000 or department approval.  
The co-requisite requirements were removed from both courses.*

*Proposals 1617-057 and 1617-058 were approved with the above changes.*

**1617-059      A. S. in Accounting Technology, CPM .....Laurie Larson**

**Purpose:** The purpose of the change is to improve student success and program outcomes by replacing Intermediate Accounting II with an Accounting Capstone course. Faculty members have been discussing and working on this change for some time. The Accounting Capstone course was presented at and approved by the Accounting Advisory Council members at the November 2016 meeting; **Effective Date:** Fall 2017 (201810).

*TAX 2002 and 2021 were added to the list of electives in the program.*

*Proposal 1617-060 was approved with the above changes.*

**1617-060      GEB 2860      Business Administration Capstone, CCA.....Lee McCain**

**Purpose:** To provide a college wide consistent and measurable course to assess Business students' business subjects mastery; **Credit/Contact/Lab:** 3/3/0; **Prerequisites:** ENC 1101, MAN 2021, ACG 2071C; **Co-requisites:** None; **Catalog Course Description:** This course is designed as the capstone for the A.S. Business Administration degree program. The business capstone course will assess the knowledge learned throughout the program and will cover aspects from marketing, management, accounting, business law, economics, and ethics. Students will be required to apply this knowledge to develop, complete and present a business case project; **Effective Date:** Fall 2017 (201810).

*Lee explained to the committee that other courses have been inconsistent in grading and also in how they are measured. This combination will reflect a mastery of all business areas and will be taught using case studies.*

*Proposal 1617-060 was approved by consensus.*

**1617-061      A. S. in Business Administration, CPM .....Lee McCain**

**Purpose:** To make modifications for the capstone course to be numbered by state. ECO 2023 & ECO 2013 now required in all specializations; **Effective Date:** Fall 2017 (201810).

*This proposal also includes the removal of the Property and Casualty Insurance Management Specialization.*

*Proposal 1617-061 was approved by consensus.*

**1617-062      MAT 0018C      Developmental Mathematics I, CCM .....Lisa Cohen**

**Purpose:** Revise course description; **Revised Catalog Course Description:** This is the first course in college-preparatory two-course sequence (MAT 0018C and MAT 0028C) designed to prepare students for MAT 1033/Intermediate Algebra, MGF 1106 /College Math, and STA1001C/Introduction to Statistical Reasoning. This course emphasizes the fundamental mathematical operations with application to beginning algebra. Significant time will be devoted to connections between mathematics and other academic disciplines and to applications outside educational settings. Minimum grade of C required for successful completion. This course does not apply toward mathematics requirements in general education or toward any associate degree; **Effective Date:** Fall 2017 (201810).

**1617-063      MAT 0022C      Dev. Mathematics Combined, CCM .....Lisa Cohen**

**Purpose:** Revise course description; **Revised Catalog Course Description:** This college-preparatory course is designed to prepare students for MAT 1033C Intermediate Algebra. Topics include sets, computations with decimals, percent, integer, operations with rational and polynomial expressions, solving linear equations and simplifying expressions, plane plan geometric figures and applications, graphing graphic ordered pairs and lines and determining the intercepts of lines. A final course grade of C is required for C, which is required for successful completion of this course. This course does not apply towards mathematics requirements in general education or towards any associate degree; **Effective Date:** Fall 2017 (201810).

**1617-064      MAT 0028C      Dev. Mathematics II, CCM .....Lisa Cohen**

**Purpose:** Revise course description; **Revised Catalog Course Description:** This college-preparatory course is designed to supplement the algebraic background of students prior to taking MAT 1033C Intermediate Algebra. Topics include sets, fundamental operations with polynomials, linear equations and inequalities with applications, factoring and its use in algebra, introduction to graphing of linear equations, introduction to radicals. Calculators are not permitted on the final exam. This course does not apply toward mathematics requirements in general education or toward any associate degree; **Effective Date:** Fall 2017 (201810).

*John explained that the developmental math course descriptions were out of date. Also, they would be changing nothing structurally about the courses. There were some questions regarding the minimum grade of C requirement and how that requirement is worded in the descriptions.*

*Proposals 1617-062 to 1617-064 were tabled.*

**1617-065 SON 1000C Intro. To Medical Sonography, CCM ..... Carolyn DeLeo**  
**Purpose:** Revise credit hours, revise prerequisites, and revise prereq or coreq; **Revised Credit/Contact/Lab Hours:** 4/3/4 (previously: 3/2/4); **Revised Prerequisites:** Acceptance into the A.S. Diagnostic Medical Sonography program (previously: BSC 2093C and acceptance to Sonography A.S. Degree Program); **Revised Prerequisites or Co-requisites:** None (previously: BSC 2094C and HSC 1531); **Effective Date:** Fall 2017 (201810).

*Carolyn explained that she realized after teaching the course that two hours was not enough time to cover all the material. They decided to revise the hours for SON 2061 as they didn't need that much contact time. They also changed SON 1112C to make the courses consistent.*

*Karen wondered how they calculated the hours.*

*Carolyn explained that they use a 1:1 ratio for lecture or classroom, and a 3:1 ratio for lab or clinical.*

*Proposal 1617-065 was approved by consensus.*

**1617-066 SON 1112C Abdominal Sonography II, CCM..... Carolyn DeLeo**  
**Purpose:** Revise lab hours; **Revised Credit/Contact/Lab Hours:** 4/3/4 (previously 4/3/2); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-066 was approved by consensus.*

**1617-067 SON 2061 Seminar in Sonography, CCM.....Carolyn DeLeo**  
**Purpose:** Revise lab hours; **Revised Credit/Contact/Lab Hours:** 3/3/0 (previously 4/4/0); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-067 was approved by consensus.*

**1617-068 A. S. in Diagnostic Medical Sonography, CPM.....Carolyn DeLeo**  
**Purpose:** Increasing credit hours for SON1000C and decreasing for SON2061 to maintain 77 credit hours for program; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-068 was approved by consensus.*

**1617-069 DEH 1000 Intro. To Dental Hygiene, CCA.....Pam Sandy**  
**Purpose:** Move content from DEH 1003 to proposed new DEH 1000 to introduce students to the dental hygiene profession and professional ethics. Concepts of oral health and disease will also be introduced. DEH 1003 credit hours reduced to 2. Intent is to reduce number of credit hours in first fall term that is very heavy on lab hours; **Credit/Contact/Lab:** 1/1/0; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** This course introduces the student to the dental hygiene profession and professional ethics.

Concepts of oral health and disease with emphasis on various dental deposits and their effects on oral health will be introduced for application in subsequent clinical courses; **Effective Date:** Summer 2017 (201730).

*The prerequisite was changed to: Admission into the Dental Hygiene program.*

*Proposal 1617-069 was approved with the above change.*

**1617-070 DEH 1003 Fund. Of Dental Hygiene, CCM ..... Pam Sandy**

**Purpose:** Reduction in credit hours to add a new one credit hour course to the dental hygiene curriculum in the summer term. Some course content will be moved to the new course; **Revised Credit/Contact/Lab Hours:** 2/2/0 (previously: 3/3/0); **Revised Prerequisites:** None; **Revised Co-requisites:** DEH 1003L and DES 1800L; **Effective Date:** Summer 2017 (201730).

*Proposal 1617-070 was approved by consensus.*

**1617-071 DEH 2700 Dental Health Education, CCA.....Pam Sandy**

**Purpose:** Move course content from DEH 2701 to proposed DEH 2700 (summer term) to prepare students for community oral health presentations in fall term; **Credit/Contact/Lab:** 1/1/0; **Prerequisites:** SPC 1608; **Co-requisites:** None; **Catalog Course Description:** Prepares the dental hygiene student to present oral health information to various groups in the community using sound educational principles for children, teens, and adults; **Effective Date:** Summer 2017 (201730).

*Proposal 1617-071 was approved by consensus.*

**1617-072 DEH 2701 Community Dental Health I, CCM..... Pam Sandy**

**Purpose:** Reduce credit hours from 3 to 2 for the addition of proposed 1 credit DEH 2700 Dental Health Education. Move content to the proposed new course to prepare students for community oral health presentations earlier in the curriculum. The new course is to be offered in fourth semester of the curriculum prior to DEH 2701; **Revised Credit/Contact/Lab:** 2/2/0 (previously: 3/3/0); **Revised Catalog Course Description:** Introduces students to the study of various aspects of community dentistry/public health, including basic concepts of analysis, planning, implementation, and evaluation in public health. Community dental health data including statistical analysis and research methodology are also discussed; **Effective Date:** Summer 2017 (201730).

*Proposal 1617-072 was approved by consensus.*

**1617-073      DES 1800      Intro. To Clinical Procedures, CCM..... Pam Sandy**

**Purpose:** Course to be moved to summer term so co-requisites removed; **Revised Co-requisites:** None (previously: DES 1800L, DEH 1003, DEH 1003L); **Revised Catalog Course Description:** Course topics include the dental hygiene profession, infection control procedures to prevent disease transmission, and patient assessment skills; **Effective Date:** Summer 2017 (201730).

*There was a question from the committee regarding why they decided to split the courses up and move them to different semesters.*

*Pam explained that the students have a heavy work load in the Fall semester so their intention is to lessen the load for the students.*

*Proposal 1617-073 was approved by consensus.*

**1617-073A      DES 1800L      Intro. To Clinical Procedures Lab, CCM ..... Pam Sandy**

**Purpose:** Modify co-requisite; **Revised Co-requisites:** DEH 1003, and DEH 1003L (previously: DES 1800, DEH 1003, and DEH 1003L); **Effective Date:** Summer 2017 (201730).

*DES 1800 was added as a prerequisite for DES 1800L.*

*Proposal 1617-073A was approved with the above change.*

**1617-074      A. S. in Dental Hygiene, CPM.....Pam Sandy**

**Purpose:** Curricular change to move content from first and second fall terms to two new courses in the preceding summer terms. Modify students' course loads to increase summer one hours and lighten the load in the first fall term; move content from community dental health course to a new dental health education course year two summer two term to prepare dental hygiene students to give oral health presentations to groups during year two fall term; **Effective Date:** Summer 2017 (201730).

*Proposal 1617-074 was approved by consensus.*

**1617-075      MUM 1002C      Fundamentals of Sound, CCM .....Raul Valery**

**Purpose:** Revise prerequisite or co-requisite; **Revised Prerequisite or Co-requisite:** None (previously: TPA 1380); **Effective Date:** Fall 2017 (201810).

*Raul explained that the co-requisite requirements were causing confusion for students when registering. Also, since MUM 1002C is a foundation course it should not have a prerequisite.*

*Raul asked if TPA 1380 was going to be programmed into banner registration as their NSE course. Karen explained that ultimately that the goal is for all the NSE courses to be programmed, but she will have to ask the NSE group if they have the list ready.*

*Raul explained that students are continuously registering for the wrong course because it has not been programmed as yet.*

*Kristol Bell explained that sometimes students do not come in for advising until the end of their degree so she wondered if the course should be moved. She went on to say that she sometimes has to have hard conversations with students regarding graduation. Raul does not think it should be moved because it is not required for all specializations.*

*Proposal 16117-075 was approved by consensus.*

**1617-076 MUM 1660L Location Sound, CCM .....Raul Valery**  
**Purpose:** Revise prerequisites; **Revised Prerequisites:** None (previously: MUM 1002C or TPA 2260C or department approval); **Effective Date:** Fall 2017 (201810).

*Raul explained that they want to make the program more accessible especially since they now have new facilities that can accommodate more students. They were in essence using the course to control enrollment in the program, but that is no longer necessary.*

*Proposal 1617-076 was approved by consensus.*

**1617-077 MUM 2600C Sound Recording I, CCM .....Raul Valery**  
**Purpose:** Revise prerequisites; **Revised Prerequisites:** Minimum grade of C in MUM 1002C or department approval (previously: Minimum grade of C in MUM 1620C and in MUM 1002C or TPA 2260C); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-077 was approved by consensus.*

**1617-078 MUM 2634L The Digital Audio Workstation, CCM.....Raul Valery**  
**Purpose:** Revise prerequisites; **Revised Prerequisites:** Minimum grade of C in MUM 1002C or department permission (previously: Minimum grade of C in MUM 1620C and in MUM 1002C or TPA 2260C); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-078 was approved by consensus.*

**1617-079 MUM 2640C Post-Production Sound, CCM.....Raul Valery**  
**Purpose:** Revise prerequisites, revise course description; **Revised Prerequisites:** Minimum grade of C in MUM 2606C and in MUM 1620C (previously: Minimum grade of C in MUM 2606C); **Revised Catalog Course Description:** A project-oriented approach to sound post-production techniques. Includes surround sound mixing, picture -sound synchronization techniques, and an introduction to Sound for Video Games, Virtual Reality, Simulations, and Audio Restoration; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-079 was approved by consensus.*

**1617-080 A. S. Sound and Music Technology, CPM.....Raul Valery**

**Purpose:** Electives modification due to change in number of credits in TPA 1380C to satisfy NSE outcomes. Add 1 credit Music Performance elective to Music Production Specialization. Include MUM 1660L Location Sound as elective to the Audio and Music Business Management and to the Music Production specializations; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-080 was approved by consensus.*

**1617-081 DIG 1102C Intro. to Client Side Programming, CCM.....Rob McCaffrey**

**Purpose:** We are making this course the single intro to programming course in the Web Developer track. Revise course title, revise course description; **Revised Course Title:** Introduction to Web Programming; **Revised Catalog Course Description:** Covers basic programming knowledge applied to front-end web technology with a focus on a current web programming language; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-081 was approved by consensus.*

**1617-082 DIG 1108C Intro. to Server-Side Programming, CCM.....R. McCaffrey**

**Purpose:** We're concentrating on a single class as an intro to programming. DIG 1108C will now build on that class. Revise prereqs, revise course description; **Revised Prerequisites:** Minimum grade of C in DIG 1102C or COP 1000C; or program approval (previously: None); **Revised Catalog Course Description:** Covers basic programming knowledge applied to back-end web technology with a focus on a current web programming language; **Effective Date:** Fall 2017 (201810).

*Rob explained that they don't want to make students take courses they don't need. These changes follow the philosophy that if they took a specific course then they have the competency to take the higher level course. Karen wondered why COP 1000C was included as a prerequisite for his students. He does not want his students to take COP 1000C, but if students switch form another program that requires COP 1000C then they will accept COP 1000C. Kristol Bell stated that so far they have not had an issue with digital media students taking this course. It was decided that COP 1000C would be removed from the prerequisites.*

*The prerequisites were changed to: Minimum grade of C in DIG 1102C or department approval.*

*Proposal 1617-082 was approved by consensus.*

**1617-083      DIG 2282C      Visual Media for Audio Professionals, CCM....R. McCaffrey**

**Purpose:** This course will be used for a wider group of students. References to 'media for audio' have been removed. Revise course title, revise credit/contact/lab hours, revise prereqs, revise course description; **Revised Course Title:** Visual Media Essentials; **Revised Credit/Contact/Lab Hours:** 3/3/1 (previously 3/1/4); **Revised Prerequisites:** None (previously: Minimum grade of C in MUM 2600C and MUM 2634C or department approval); **Revised Catalog Course Description:** Students will learn basic concepts of video production, video editing, graphics creation, project authoring, and distribution of media; **Effective Date:** Fall 2017 (201810).

*In the past this course was specifically for music, but journalism and entertainment technology students will also be using this course now  
There was a discussion regarding what the correct hours should be for the course.*

*The credit/contact/lab hours were changed to: 3/4/1*

*Proposal 1617-083 was approved with the above change.*

**1617-084      DIG 2291C      Advanced Audio Visual Technology, CCM.....R. McCaffrey**

**Purpose:** Changed to reflect the courses new role as a primary support for the new Ent. Tech audio visual track. Revise prereq; **Revised Prerequisites:** Minimum grade of C in TPA 2252C or DIG 2030C; or department approval (previously: Minimum grade of C in TPA 2257C or TPP 1260; AND a minimum grade of C in DIG 2284C or TPA 2290; or department approval); **Effective Date:** Fall 2017 (201810).

*Rob explained that this course has always served the entertainment track, but will now be serving the digital media track. They are changing the prerequisites based on how the course is going to be used.*

*Karen had another concern about including TPA 2257C as a prerequisite for this course since his students do not have to take it.*

*The prerequisites were changed to: Minimum grade of C in TPA 2257C for Entertainment Design Technology students, or minimum grade of C in DIG 2030C for Digital Media Technology students; or department approval.*

*Proposal 1617-084 was approved with the above changes.*

**1617-085      DIG 2580C      Digital Media Portfolio Review, CCM.....Rob McCaffrey**

**Purpose:** Updating the pre-reqs due to other changes in the tracks; **Revised Prerequisites:** Minimum grade of C in DIG 2284C or DIG 2822C or DIG 2950C or DIG 2561C; or department approval (previously: Minimum grade of C in DIG 2284C or DIG 2342C or DIG 2561C; or department approval); **Effective Date:** Fall 2017 (201810).



*Rob explained that a state framework change caused the program to lose hours. They had to move some courses and some prerequisites had to be modified to stay in line with those changes.*

*In order to make the requirements easier for students to understand, the prerequisites were changed to: Minimum grade of C in DIG 2284C for Video Production Specialization, or DIG 2822C for Mobile Journalism Specialization, or DIG 2950C for Motion Graphics Specialization, or DIG 2561C for Web Development Specialization; or department approval.*

*Proposal 1617-085 was approved by consensus.*

**1617-086      DIG 2822C      Electronic Journalism, CCM.....Rob McCaffrey**  
**Purpose:** Changing the name based on talks with Communications faculty teaching in Mobile Journalism track; **Revised Course Title:** Video Journalism; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-086 was approved by consensus.*

**1617-087      DIG 2950C      Digital Media Project, CCM.....Rob McCaffrey**  
**Purpose:** Changing pre-reqs to reflect other changes in the tracks. Revise course description; **Revised Prerequisites:** Minimum grade of C in DIG 2030C or DIG 2341C or DIG 2106C; or department approval (previously: Minimum grade of C in DIG 2284C or DIG 2342C or DIG 2561C; or department approval); **Revised Catalog Course Description:** Student will participate in selected media and / or web programming projects for clients internal/external to the college; **Effective Date:** Fall 2017 (201810).

*Rob explained that a state framework change caused the program to lose hours. They had to move some courses and some prerequisites had to be modified to stay in line with those changes.*

*Proposal 1617-087 was approved by consensus.*

**1617-088      A. S. Digital Media Technology, CPM.....Rob McCaffrey**  
**Purpose:** Adjusting for an upcoming state framework listing Digital Media Technology as a 60-hour program. Adding Valencia's new student experience to Digital Media tracks. Addressing advisory board and colleague feedback on Digital Media tracks; **Effective Date:** Fall 2017 (201810).

*Karen asked if the four courses that were not listed in the electives should be included. Karen will add the corresponding course into the corresponding track.*

*Proposal 1617-088 was approved with the above change.*

**1617-089 Digital Media Web Production Technical Certificate, CPM....R. McCaffrey**  
**Purpose:** Updating to reflect changes in Web Development track and Motion Graphics track; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-089 was approved by consensus.*

**1617-090 Webcast Media Technical Certificate, CPM.....R. McCaffrey**  
**Purpose:** Updating the TC to reflect the fact that TPA courses have been removed from this track; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-090 was approved by consensus.*

**1617-091 Webcast Technology Technical Certificate, CPM.....R. McCaffrey**  
**Purpose:** Updating the TC to reflect the fact that TPA courses have been removed from this track; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-091 was approved by consensus.*

**1617-092 TPA 1380 Survey of Entertainment Technology, CCM....Kristin Abel**  
**Purpose:** Revise course hours; **Revised Credit/Contact/Lab Hours:** 3/3/0 (previously 2/3/0; **Effective Date:** Fall 2017 (201810).

*Kristin explained that they were revising the course hours to align with the required NSE credit hour requirement. Also, they have already submitted the course and are on track to get the course approved by the NSE team.*

*Proposal 1617-092 was approved by consensus.*

**1617-093 TPA 2000C Creative Design for Theater, CCM.....Kristin Abel**  
**Purpose:** TPA 1200C pre or co req will give students a background in theater conventions, the stage itself, basic scenery, props and scenic painting which will assist with learning how to create designs for theatrical purposes; **Revised Prerequisite or Co-requisite:** TPA 1200C (previously: None); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-093 was approved by consensus.*

**1617-094 TPA 2063C Principles of Scenery Design, CCM.....Kristin Abel**  
**Purpose:** This change will provide some flexibility in course sequencing for students, allowing more students to graduate on time. The two courses address drafting for theater from different but complimentary perspectives; **Revised Co-requisite:** TPA 2343C (previously: None); **Effective Date:** Fall 2017 (201810).

*The co-requisite was revised to: None  
TPA 2343C was changed to a prerequisite or co-requisite.*

*Proposal 1617-094 was approved with the above changes.*

**1617-095      TPA 2190C      Theater and Design Practicum, CCM.....Kristin Abel**

**Purpose:** This is a correction of the course numbers of the prerequisites. The addition of TPA 2063C as a co-requisite option assists course sequencing, making it possible for students to graduate in two years. Revise course title; **Revised Course Title:** Theater Design Practicum; **Revised Prerequisites:** TPA 2000C, TPA 2030C, TPA 2063C, and TPA 2292C; and department approval; **Revised Co-requisites:** TPA 2063C; (previously: None); **Effective Date:** Fall 2017 (201810).

*The co-requisite was revised to: TPA 2000C, TPA 2030C, TPA 2063C, and TPA 2292C.*

*Proposal 1617-095 was approved with the above changes.*

**1617-096      TPA 2260C      Introduction to Audio Production, CCM.....Kristin Abel**

**Purpose:** We need to adjust due to the one credit increase in the TPA 1380 course to keep the program at 64 credits. This adjustment also reflects the narrowing of the focus of the course on a smaller set of more complex equipment; **Revised Credit/Contact/Lab Hours:** 3/3/2 (previously: 4/3/2); **Effective Date:** Fall 2017 (201810).

*The credit/contact/lab hours were changed to: 3/5/2*

*Proposal 1617-095 was approved with the above change.*

**1617-097      TPA 2358C      Networking for Show Control, CCA.....Kristin Abel**

**Purpose:** This new course is part of the new AV Events Production track and was created on the advice of the advisory committee to respond to the growing demand for live entertainment techs to have networking knowledge. I'm using an old lab fee template because the newest one is enormous; **Credit/Contact/Lab:** 3/2/2; **Prerequisites:** TPA 2220C, TPA 2260C, TPA 2252C; **Co-requisites:** TPA 2252C; **Catalog Course Description:** This course focuses on computer networking issues commonly encountered by live entertainment technicians. Basic computer networking and networking of live show control systems (such as lighting, audio and video) will be covered in this course, as well as system troubleshooting; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-097 was approved by consensus.*

**1617-098      A. S. Entertainment Design and Technology, CPM.....Kristin Abel**

**Purpose:** The reason for this change is to provide flexibility for our students in choice of communication class: Interpersonal Communication or Speech. The addition of the Audio Visual Events track will enable students to concentrate on a more specialized skill set specifically aimed at the thriving AV events industry here in Central Florida. The specialization will identify graduates to employers as employment candidates who have attained this skill set; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-098 was approved by consensus.*

**1617-099 A. S. Film Production Technology, CPM.....Kristin Abel**

**Purpose:** TPA credit hour modifications due to the change in the Entertainment Design & Technology curriculum. Modifying MGF 1106 to a general A.S. Degree mathematics requirement, it's creating registration constraints for the students who are enrolling in the advanced courses. MGF 1106 isn't directly related to our program needs. With this modification, students are able to select their own general education math course that would support them academically moving forward; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-099 was approved by consensus.*

**1617-100 HSA 4850 Healthcare Leadership Capstone, CCA.....Sharon Shenton**

**Purpose:** New capstone Course; **Credit/Contact/Lab:** 1/1/0; **Prerequisites:** Admission to BS Cardiopulmonary Sciences Leadership track, and minimum grade of C in HSA 4110, HSA 4340 and HSA 4341; **Co-requisites:** None; **Catalog Course Description:** This capstone course will enable students to apply leadership theory to a health care organization or clinical department. Students will integrate knowledge from previous leadership courses to develop a proposal and complete a project or research paper based on an area of interest in health care leadership with an emphasis on problem solving.; **Effective Date:** Summer 2017 (201730).

*Proposal 1617-100 was approved by consensus.*

**1617-101 HSA 4184 Leadership in Healthcare, CCM.....Susan Gosnell**

**Purpose:** Clarification of the course prerequisites to be consistent across the entire program; **Revised Prerequisites:** Admission into the BS in Radiologic & Imaging Sciences, or the BS in Cardiopulmonary Sciences programs, or the ATC in Leadership in Healthcare (previously: None); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-101 was approved by consensus.*

**1617-102 HSA 4340 Principles of Human Resources Management, CCM  
.....Susan Gosnell**

**Purpose:** Clarification of the course prerequisites to be consistent across the entire program; **Revised Prerequisites:** Admission into the BS in Radiologic & Imaging Sciences, or the BS in Cardiopulmonary Sciences programs (previously: None); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-102 was approved by consensus.*

**1617-103 HSC 1400C First Aid and CPR, CCM..... Tammy Sabourin**  
**Purpose:** Modify contact and lab hours; **Revised Credit/Contact/Lab Hours:** 3/1/2  
(previously: 3/3/3); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-103 was tabled.*

**1617-104 HSC 4640 Health Law and Compliance, CCM ..... Susan Gosnell**  
**Purpose:** Clarification of the course prerequisites to be consistent across the entire  
program; **Revised Prerequisites:** Admission into the BS in Radiologic & Imaging  
Sciences, or the BS in Cardiopulmonary Sciences programs (previously: None); **Effective  
Date:** Fall 2017 (201810).

*Proposal 1617-104 was approved by consensus.*

**1617-105 HSC 4652 Ethics and Healthcare in a Pluralistic Society, CCM  
..... Susan Gosnell**  
**Purpose:** Clarification of the course prerequisites to be consistent across the entire  
program; **Revised Prerequisites:** Admission into the BS in Radiologic & Imaging  
Sciences, or the BS in Cardiopulmonary Sciences programs (previously: None); **Effective  
Date:** Fall 2017 (201810).

*Proposal 1617-105 was approved by consensus.*

**1617-106 RTE 3116 Advanced Patient Care, CCM..... Susan Gosnell**  
**Purpose:** Clarification of the course prerequisites to be consistent across the entire  
program; **Revised Prerequisites:** Admission into the BS in Radiologic & Imaging Sciences  
program, or the ATC in CT, MRI or Mammography (previously: None); **Effective Date:**  
Fall 2017 (201810).

*Proposal 1617-106 was approved by consensus.*

**1617-107 RTE 3213 Radiology Information Systems, CCM..... Susan Gosnell**  
**Purpose:** Clarification of the course prerequisites to be consistent across the entire  
program; **Revised Prerequisites:** Admission into the BS in Radiologic & Imaging Sciences  
program (previously: None); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-107 was approved by consensus.*

**1617-108 RTE 3253 Teaching in the Health Profession, CCM ..... Susan Gosnell**  
**Purpose:** Clarification of the course prerequisites to be consistent across the entire  
program; **Revised Prerequisites:** Admission into the BS in Radiologic & Imaging  
Sciences, or the BS in Cardiopulmonary Sciences programs (previously: None); **Effective  
Date:** Fall 2017 (201810).

*Proposal 1617-108 was approved by consensus.*

**1617-109 RTE 3588 Mammography, CCM ..... Susan Gosnell**  
**Purpose:** Clarification of the course prerequisites to be consistent across the entire program; **Revised Prerequisites:** Admission the BS Radiologic and Imaging Sciences program or ATC in Mammography (previously: Admission the BS Radiologic and Imaging Sciences program); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-109 was approved by consensus.*

**1617-110 RTE 3590 Computed Tomography, CCM ..... Susan Gosnell**  
**Purpose:** Clarification of the course prerequisites to be consistent across the entire program; **Revised Prerequisites:** Admission into the BS in Radiologic & Imaging Sciences program, or the ATC in CT (previously: None); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-110 was approved by consensus.*

**1617-111 RTE 3591 Magnetic Resonance Imaging I, CCM ..... Susan Gosnell**  
**Purpose:** Clarification of the course prerequisites to be consistent across the entire program; **Revised Prerequisites:** Admission into the BS in Radiologic & Imaging Sciences program, or the ATC in MRI (previously: None); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-111 was approved by consensus.*

**1617-112 RTE 3765 Anatomy for the Medical Imager, CCM..... Susan Gosnell**  
**Purpose:** Clarification of the course prerequisites to be consistent across the entire program; **Revised Prerequisites:** Admission into the BS in Radiologic & Imaging Sciences program, or the ATC in CT, or MRI (previously: None); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-112 was approved by consensus.*

**1617-113 RTE 4474 Quality Management, CCM ..... Susan Gosnell**  
**Purpose:** Clarification of the course prerequisites to be consistent across the entire program; **Revised Prerequisites:** Admission into the BS in Radiologic & Imaging Sciences program, or the ATC in Mammography (previously: None); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-113 was approved by consensus.*

**1617-114 RTE 4574 Advanced Imaging Modalities, CCM ..... Susan Gosnell**  
**Purpose:** Clarification of the course prerequisites to be consistent across the entire program; **Revised Prerequisites:** Admission into the BS in Radiologic & Imaging Sciences program (previously: None); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-114 was approved by consensus.*

**1617-115      A.S. to B. S. in Radiologic and Imaging Sciences (BSRAD), CPM  
.....Susan Gosnell**

**Purpose:** Decision was made to change to verbiage in the catalog from "AS to BS" to "Bachelor of Science" degree; **Revised Program Title:** B.S. in Radiologic and Imaging Sciences (BSRAD); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-115 was approved by consensus.*

**1617-116      EAP 0381C      Low Intermediate Combined Skills for English Language Learners, CCA .....Linda Neal**

**Purpose:** This class is a multi-skills approach similar to the 0281 class we currently run on East. It incorporates the salient components from 0300, 0320, 0340, and 0360 in an integrated fashion to facilitate learning and deeper connectivity of concepts;  
**Credit/Contact/Lab:** 6/6/1; **Prerequisites:** Demonstration of required level of English proficiency or a minimum grade of C in EAP 0281C; **Co-requisites:** None; **Catalog Course Description:** Students develop basic speaking and listening skills necessary for participating in classroom discussions, with an introduction to oral presentation and listening skills. Additionally, they will comprehend basic academic-level reading texts, express themselves on personal topics in writing, develop control of basic grammatical structures, and use computer-assisted language learning facilities. Competencies: 1) basic academic speaking/listening skills, 2) basic reading and vocabulary skills, 3) guided discourse writing skills at the sentence and paragraph level, 4) basic grammatical structures and patterns, and 5) basic skill in using language learning software. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit does not apply toward any associate degree. Completion of this course is equivalent to completion of EAP 0300C, 0320C, 0340C, and 0360C; **Effective Date:** Fall 2017 (201810).

*The EAP faculty in attendance explained that they would not be offering EAP 0300C, 0320C, 0340C, and 0360C, but they are going to keep the courses active for any students that are transferring in with those courses.*

*John reminded them that if the courses are not taught in five years then they run the risk of deletion.*

*The last sentence was changed to: Completion of this course will satisfy for the completion of EAP 0300C, 0320C, 0340C, and 0360C.*

*Proposal 1617-116 was approved by consensus.*

**1617-117 EAP 0281C High Beginning Combined Skills for Non-Native Speakers of English, CCM.....Wendy Wish-Bogue**

**Purpose:** Revise course title, revise course description; **Revised Course Title:** High Beginning Combined Skills For English Language Learners; **Revised Catalog Course Description:** Students develop sufficient elementary skill in English used for academic purposes to understand high-frequency vocabulary in oral contexts and respond to simple questions and phrases. Additionally, they will comprehend basic academic-level text, express themselves on personal topics in writing, develop control of basic grammatical structures, and use computer-assisted language learning facilities. Competencies: 1) elementary academic speaking/listening skills, 2) basic reading and vocabulary skills, 3) guided discourse writing skills, 4) basic grammatical structures and patterns, and 5) basic skill in using language learning software. Lab work is a required component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit does not apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-117 was approved by consensus.*

**1617-118 EAP 0300C Low Intermediate Speech Non-Native, CCM  
..... W. Wish-Bogue**

**Purpose:** Revise course title, revise prerequisites, revise course description; **Revised Course Title:** Low Intermediate Speaking and Listening for English Language Learners; **Revised Prerequisites:** Demonstration of required level of English proficiency or minimum grade of C in EAP 0281C; **Revised Catalog Course Description:** Students develop basic speaking and listening skills necessary for participating in classroom discussions, with an introduction to oral presentation and listening skills. Competencies: 1) basic academic speaking skills; 2) introduction to listening and note taking strategies; 2) classroom interaction skills. Lab work is a required component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit does not apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-118 was approved by consensus.*

**1617-119 EAP 0320C Low Intermediate Reading for Non-Native Speakers of English, CCM  
..... W. Wish-Bogue**

**Purpose:** Revise course title, revise prerequisites, revise course description; **Revised Course Title:** Low Intermediate Speaking and Listening for English Language Learners; **Revised Prerequisites:** Demonstration of required level of English proficiency or minimum grade of C in EAP 0281C; **Revised Catalog Course Description:** Students develop the ability to read text on familiar and basic academic topics with an emphasis on vocabulary. Competencies: 1) developing base-line English vocabulary, 2) locating key concepts, 3) reading and understanding, and 4) understanding and using information resources. Required lab work is a component of this course.



A departmental final exam is required. Minimum grade of C is required for successful completion. Credit does not apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-119 was approved by consensus.*

**1617-120      EAP 0340C      Low Intermediate Composition for Non-Native Speakers of English, CCM** ..... **W. Wish-Bogue**

**Purpose:** Revise course title, revise course description; **Revised Course Title:** Low Intermediate Composition for English Language Learners; **Revised Catalog Course Description:** Students develop the ability to use writing-related technology and plan, write, revise, and edit sentences and paragraphs at the low-intermediate level. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit does not apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-120 was approved by consensus.*

**1617-121      EAP 0360C      Low Intermediate Structure for Non-Native Speakers of English, CCM** ..... **W. Wish-Bogue**

**Purpose:** Revise course title, revise course description; **Revised Course Title:** Low Intermediate Grammar for English Language Learners; **Revised Catalog Course Description:** Students develop the ability to use low-intermediate grammatical structures, verb tenses, and parts of speech appropriate to writing and speaking. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit does not apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-121 was approved by consensus.*

**1617-122      EAP 0400C      Intermediate Speech for Non-Native Speakers of English, CCM** ..... **W. Wish-Bogue**

**Purpose:** Revise course title, revise course description; **Revised Course Title:** Intermediate Speaking and Listening for English Language Learners; **Revised Catalog Course Description:** Students continue to develop speaking and listening skills necessary for participation in classroom discussions, with an emphasis on oral presentation. Competencies: 1) intermediate academic speaking skills with introduction to oral presentation; 2) listening comprehension and note taking strategies; 3) classroom interaction skills. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit does not apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*The course prerequisite was changed to: Demonstration of required level of English proficiency or minimum grade of C in EAP 0300C or EAP 0381C.*

*Proposal 1617-122 was approved with the above change.*

**1617-123      EAP 0420C      Intermediate Reading for Non-Native Speakers of English, CCM**  
..... W. Wish-Bogue

**Purpose:** Revise course title, revise course description; **Revised Course Title:** Intermediate Reading for English Language Learners; **Revised Catalog Course Description:** Students develop the ability to comprehend longer texts of limited length and difficulty on a variety of academically-related topics, they expand vocabulary knowledge, and begin to apply critical reading skills. Competencies: 1) improving English vocabulary, 2) locating key concepts, 3) reading and understanding, 4) understanding and using information resources, and 5) reading for personal enrichment. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit does not apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*The course prerequisite was changed to: Demonstration of required level of English proficiency or minimum grade of C in EAP 0320C or EAP 0381C.*

*Proposal 1617-123 was approved with the above change.*

**1617-124      EAP 0440C      Intermediate Composition for Non-Native Speakers of English, CCM**  
..... Tanya Bizon

**Purpose:** Revise course title, revise course description; **Revised Course Title:** Intermediate Composition for English Language Learners; **Revised Catalog Course Description:** Students develop the ability to use writing-related technology and plan, write, revise, and edit sentences and paragraphs and/or essays at the intermediate level. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit does not apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*The course prerequisite was changed to: Demonstration of required level of English proficiency or minimum grades of C in EAP 0381C, or EAP 0340C and EAP 0460C.*

*Proposal 1617-124 was approved with the above change.*

**1617-125      EAP 0460C      Intermediate Structure for Non-Native Speakers of English, CCM**  
..... Tanya Bizon

**Purpose:** Revise course title, revise course description; **Revised Course Title:** Intermediate Grammar for English Language Learners; **Revised Catalog Course Description:** Students develop the ability to use intermediate level grammatical structures, verb tenses, and parts of speech appropriate to writing and speaking.

Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit does not apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*The course prerequisite was changed to: Demonstration of required level of English proficiency or minimum grade of C in EAP 0360C or EAP 0381C.*

*Proposal 1617-125 was approved with the above change.*

**1617-126      EAP 1500C      High Intermediate Speech for Non-Native Speakers of English, CCM** .....Tanya Bizon

**Purpose:** Revise course title, revise course description; **Revised Course Title:** High Intermediate Speaking and Listening for English Language Learners; **Revised Catalog Course Description:** Students develop communication, organization, and pronunciation skills necessary for effective academic presentation and discussion, with an introduction to lecture note taking. Competencies: 1) speech preparation and delivery; 2) academic lecture comprehension and note taking; 3) general academic communication skills. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit may apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*The last sentence of the course description was changed to: College credit may apply.*

*Proposal 1617-126 was approved with the above change.*

**1617-127      EAP 1520C      High Intermediate Reading for Non-Native Speakers of English, CCM** .....Linda Neal

**Purpose:** Revise course title, revise course description; **Revised Course Title:** High Intermediate Reading for English Language Learners; **Revised Catalog Course Description:** Students develop ability to comprehend longer texts on a variety of academically-related topics by applying appropriate reading strategies. Competencies: 1) improving English vocabulary, 2) locating key concepts, 3) reading critically, 4) reading a variety of materials, such as texts, periodicals, journals, and electronic materials 5) reading to enhance personal life, and 6) developing effective study habits. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit may apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*The last sentence of the course description was changed to: College credit may apply.*

*Proposal 1617-127 was approved with the above change.*

**1617-128 EAP 1540C High Intermediate Composition for Non-Native Speakers of English, CCM ..... Linda Neal**

**Purpose:** Revise course title, revise course description; **Revised Course Title:** High Intermediate Composition for English Language Learners; **Revised Catalog Course Description:** Students develop the ability to use writing-related technology and plan, write, revise, and edit sentences, paragraphs, and essays at the high-intermediate level. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit may apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*The last sentence of the course description was changed to: College credit may apply.*

*Proposal 1617-128 was approved with the above change.*

**1617-129 EAP 1560C High Intermediate Grammar for Non-Native Speakers of English, CCM ..... Linda Neal**

**Purpose:** Revise course title, revise course description; **Revised Course Title:** High Intermediate Grammar for English Language Learners; **Revised Catalog Course Description:** Students develop the ability to use high-intermediate grammatical structures, verb tenses, and parts of speech appropriate to writing and speaking. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit may apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*The last sentence of the course description was changed to: College credit may apply.*

*Proposal 1617-129 was approved with the above change.*

**1617-130 EAP 1585C Upper Intermediate Integrated Writing and Grammar, CCM ..... Linda Neal**

**Purpose:** Revise course title, revise prerequisites, revise course description; **Revised Course Title:** High Intermediate Integrated Writing and Grammar for English Language Learners; **Revised Prerequisites:** Demonstration of required level of English proficiency or minimum grade of C in EAP 0440C and EAP 0460C; **Revised Catalog Course Description:** Students develop the ability to use high-intermediate grammatical structures, verb tenses, and parts of speech appropriate to writing and speaking. Students develop the ability to use writing-related technology and to plan, write, revise, and edit sentences, paragraphs, and essays at the high-intermediate level. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit may apply toward any associate degree. Completion of this course is equivalent to completion of EAP 1540C and EAP 1560C; **Effective Date:** Fall 2017 (201810).

*The statement regarding equivalency was removed from the course description as students cannot get grade forgiveness. EAP 1540C and EAP 1560C are not equivalent to EAP 1585C.*

*The last sentence was changed to: College credit may apply.*

*Proposal 1617-130 was approved with the above change.*

**1617-131      EAP 1586C      Upper Intermediate Integrated Reading, Speech, and Listening, CCM** ..... Linda Neal

**Purpose:** Revise course title, revise prerequisites, revise course description; **Revised Course Title:** High Intermediate Integrated Reading, Speaking, and Listening for English Language Learners; **Revised Prerequisites:** Demonstration of required level of English proficiency or minimum grade of C in EAP 0400C and EAP 0420C; **Revised Catalog Course Description:** Students develop ability to comprehend longer texts and lectures on a variety of academically-related topics by applying appropriate reading and listening strategies, including note-taking. Students develop communication, organization, and pronunciation skills necessary for effective academic presentation and discussion. Competencies: 1) improving English vocabulary, 2) locating key concepts, 3) reading critically, 4) reading a variety of materials, such as texts, periodicals, journals, and electronic materials, 5) reading to enhance personal life, 6) speech preparation and delivery, 7) academic lecture comprehension and note taking, 8) general academic communication skills, 9) developing effective study habits. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit may apply toward any associate degree. Completion of this course is equivalent to completion of EAP 1500C and EAP 1520C; **Effective Date:** Fall 2017 (201810).

*The statement regarding equivalency was removed from the course description as students cannot get grade forgiveness. EAP 1500C and EAP 1520C are not equivalent to EAP 1586C.*

*The last sentence was changed to: College credit may apply.*

*Proposal 1617-131 was approved with the above change.*

**1617-132      EAP 1620C      Advanced Reading for Non-Native Speakers of English, CCM** ..... Linda Neal

**Purpose:** Revise course title, revise prerequisites, revise course description; **Revised Course Title:** Advanced Reading for English Language Learners; **Revised Prerequisites:** English proficiency or minimum grade of C in EAP 1520C and EAP 1500C or EAP 1586C;

**Revised Catalog Course Description:** Students develop ability to comprehend and interpret authentic college-level texts in content areas by applying appropriate reading strategies. Competencies: 1) improving English vocabulary, 2) locating key concepts, 3) reading critically, 4) reading for study and enjoyment, and 5) reading a variety of materials, such as texts, periodicals, journals, and electronic materials. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit may apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*The prerequisites were changed to: Demonstration of required level of English proficiency or minimum grade of C in EAP 1520C and EAP 1500C or EAP 1586C.*

*The last sentence was changed to: College credit may apply.*

*Proposal 1617-132 was approved with the above change.*

**1617-133      EAP 1640C      Advanced Composition for Non-Native Speakers of English, CCM** ..... Linda Neal

**Purpose:** Revise course title, revise prerequisites and co-requisite, revise course description; **Revised Course Title:** Advanced Composition for English Language Learners; **Revised Prerequisites:** Demonstration of required level of English proficiency or minimum grades of C in EAP 1540C and EAP 1560C or EAP 1585C; **Revised Prerequisite or Co-Requisite:** EAP 1560C; **Revised Catalog Course Description:** Students develop the ability to use writing-related technology and plan, write, revise, and edit sentences, paragraphs, and essays at the advanced level. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of C is required for successful completion. Credit may apply toward any associate degree; **Effective Date:** Fall 2017 (201810).

*Julia wondered why some courses listed the competencies but others did not. The EAP faculty agreed to revise the descriptions to include the competencies for consistency.*

*Julia also asked why they included the wording regarding credit applying or not applying towards associate degrees. Everyone agreed that the wording could be deceptive and all descriptions with those phrases were adjusted as shown in the minutes.*

*The last sentence was changed to: College credit may apply.*

*Proposal 1617-133 was approved with the above change.*

*After further reflection it was discovered that the Speech and Reading courses include the competencies, but the Writing and Grammar courses do not. It was decided that the faculty did not need to update the Writing and Grammar courses.*

**1617-134 ETS 4228C Optical Detectors and Systems, CCM.....Masood Ejaz**  
**Purpose:** Prerequisites are modified to more appropriate courses required for the class;  
**Revised Prerequisites:** ETS 1210C and minimum grade of C in EGN 3428 (previously:  
Minimum grade of C in EET 3086C and ETS 4216C); **Effective Date:** Fall 2017 (201810).

*Proposal 1617-134 was approved by consensus.*

**1617-135 B.S. in Electrical and Computer Engineering Technology (A.A. Program Requirements), CPM.....Masood Ejaz**  
**Purpose:** Removal of Audio and Electro-Acoustical Systems Concentration due to extremely low enrollment; **Effective Date:** Fall 2017 (201810).

*A few committee members wondered how many students would be affected. Masood and Lisa explained that only two students were affected and that has already been addressed.*

*Proposal 1617-135 was approved by consensus.*

**1617-136 B.S. in Electrical and Computer Engineering Technology (A.S. Program Requirements), CPM.....Masood Ejaz**  
**Purpose:** Removal of Audio and Electro-Acoustical Systems Concentration due to extremely low enrollment; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-136 was approved by consensus.*

**1617-137 Seneff Honors College, Global Studies, CPM ..... Cheryl Robinson**  
**Purpose:** Change co-curricular requirement from 15 hours to 3 events. This will help focus on quality offerings, make the co-curricular requirement more obtainable, and offer events that support program learning outcomes; **Effective Date:** Fall 2017 (201810).

**1617-138 Seneff Honors College, Interdisciplinary Studies Track, CPM ..C.Robinson**  
**Purpose:** Change co-curricular requirement from 15 hours to 3 events. This will help focus on quality offerings, make the co-curricular requirement more obtainable, and offer events that support program learning outcomes. Also removes IDH 1112 as deleted by College Curriculum Committee; **Effective Date:** Fall 2017 (201810).

**1617-139 Seneff Honors College, Leadership Track, CPM .....C.Robinson**  
**Purpose:** Change co-curricular requirement from 15 hours to 3 events. This will help focus on quality offerings, make the co-curricular requirement more obtainable, and offer events that support program learning outcomes; **Effective Date:** Fall 2017 (201810).

**1617-140 Seneff Honors College, Undergrad. Research Track, CPM.....C.Robinson**  
**Purpose:** Change co-curricular requirement from 15 hours to 3 events. This will help focus on quality offerings, make the co-curricular requirement more obtainable, and offer events that support program learning outcomes; **Effective Date:** Fall 2017 (201810).

*Karen explained that all the Seneff Honors College changes were made because the required one hour co-curricular activity requirement seemed like an excessive burden. The requirement is keeping students from graduating.*

*Chris Klinger questioned if this is really the direction we want to go, where we are reducing the substance of the tracks. He explained that his students who want to graduate with a distinction have to do one hundred hours or more sometimes, but honors students will only be reduced to attending three events.*

*Karen explained that the current requirement is also affecting student's financial aid. Chris and other committee members would like more information as they are concerned that three events is way less than seems appropriate for honors students.*

*Ravi suggested that a portfolio assignment for the honors students might be more appropriate.*

*Proposals 1617-137 to 1617-140 were tabled.*

**1617-141 Transfer Plan for Psychology, CPD.....Karen Borglum**  
**Purpose:** We added a pre-major in Psychology so we no longer need a transfer plan; **Effective Date:** Fall 2017 (201810).

*Proposal 1617-141 was approved by consensus.*

## 5. Discussion Items

*There are no Discussion Items for this month's meeting.*

## 6. Information Items

*-Karen explained that there was a new process in place for the approval of lab fees which was explained to her by the AVP of the Budget Office. The state now requires for any change in fees to be advertised to the students at least one month before the Board of Trustees review them. That will force a change in how lab fees are typically approved since the timeline is going to change. Once the fees are approved by the board they will come to the Curriculum Committee as informational.*

The next meeting of the College Curriculum Committee is scheduled for March 8, 2017, and will be held on the East Campus. **Deadline for submission of materials for the agenda is February 22, 2017.**