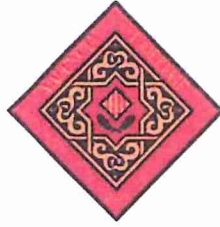


**ADDITIONS, DELETIONS OR  
MODIFICATIONS  
OF  
COURSES AND PROGRAMS**



December 4, 2013

**TO:** THE DISTRICT BOARD OF TRUSTEES  
of Valencia College

**FROM:** SANFORD C. SHUGART  
President

**RE:** Additions, Deletions of Modifications of Courses and Programs

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College approve the Additions, Deletions or Modifications of courses and Programs as presented.

A handwritten signature in black ink that reads "Sanford C. Shugart". The signature is written in a cursive style with a large, prominent 'S' at the beginning.

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President

## COLLEGE CURRICULUM COMMITTEE

September 11, 2013

### Minutes

**Members Present:** Joan Alexander, Karen Borglum (Co-Chair), Chris Borglum, Carl Creasman, Lisa Gray, Marie Howard, Debra Jacobs, Anita Kovalsky, Adrian Manley, John Niss (Co-Chair), Kristy Pennino, Paula Pritchard, Yasmeen Qadri, Suzanne Salapa, Lester Sandres, Pam Sandy, Jackie Starren, Lee Thomas, Ravi Varma

**Alternates Present:** Deidre Holmes Dubois

**Ex-Officio Present:** Krystal Cortez, Kurt Ewen, Darnell Purcell, Cheryl Robinson, Edwin Sanchez

**Staff Present:** Krissy Brissett (Recording), Glenn Ricci

**Guests Present:** Colin Archibald, Christina Hardin, Cathy Penfold-Navarro, Karen Reilly, Landon Shephard

#### 1. Welcome to Committee Members and Visitors

*John Niss opened the meeting with a welcome and introductions.*

#### 2. Review of Minutes – July 10, 2013

*The minutes were approved by consensus.*

3. **Consent Agenda** – Course modifications or deletions involving minor editing of course descriptions or level changes which do not impact other departments are eligible for placement on the consent agenda. Any members of the committee may request to remove a proposal from the consent agenda for the purpose of discussion.

The following course(s) have outlines in Course Outline Builder which may be viewed in ATLAS:

*There were no Consent Agenda items presented this month.*

The following outlines are being presented as part of the Two-Year Program Review Cycle

*There were no Two-Year Program Review Cycle outlines presented this month.*

#### 4. Regular Agenda

**1213-195 LIT 2955 Holocaust Studies Trip Abroad (Flex Credit), CCM.....Richard Gair**  
**Purpose:** It has been difficult to obtain the enrollment numbers needed for this study abroad trip. Some students have not taken the Pre-Req of LIT 2174 Literature and Multimedia of the Holocaust. To reach more students we will offer a flex credit version. Students who do NOT have the pre-req will have to attend a series of content classes to prepare for the trip.

These will be in addition to those required orientations for all study abroad students. The students that attend these extra classes and take the trip will earn a credit for the trip. This will give them the background needed for the trip to be meaningful. Students who have taken LIT 2174 the current pre-req will be exempt from the additional class meetings and merely attend the required orientation meetings and just receive 2 credits for the trip.

The ones without the pre-req will earn 3 credits. This course was originally 3 credits but it has been hard to meet the required documented hours in the time allotted for the trip. Now it will be a 2 credit trip or a 3 credit trip...Flex Credit; **Revised Credit/Class (Lecture)/Lab Hours:** 2-3 Variable; **Effective Date:** Fall 2013 (201410).

*There were various concerns from the committee members regarding this agenda item. Valencia College uses the term "variable credit", and some committee members had questions about using the term "flex credit." Committee members questioned why students that have prerequisite would earn more credits for the course than students who do not.*

*Proposal 1213-195 was tabled until October 2013*

- **General Education Timeline Discussion**

*Karen Borglum presented all committee members with a timeline of all upcoming work regarding General Education. She said that some faculty members stated that they were not aware of what is coming up. Karen explained that General Education changes have been requested by the State, which prompted the work that they have to complete. The work started with the survey that went out regarding Gen Ed, which will be discussed a little later on today.*

*Karen explained that great strides have not been made since the SACS visit 2 years ago, and in order to close the gaps that SACS determined, the faculty has to decide which courses they want in Gen Ed.*

*Important dates that the Curriculum Committee will have to keep in mind are as follows:*

*September 11, 2013-Distribution of hours*

*October 16, 2013-Vote on core courses*

*November 1, 2013-Feedback for the state on core courses*

*November 13, 2013-Final application of institution hours for Gen Ed*

*Karen also explained the things that a course needs to have in order to be in Gen Ed, which are as follows:*

*-An outline*

*-Connect learning outcomes to Gen Ed outcomes assessments*

*-Gen Ed template indicating that course meets the Gen Ed principles reestablished on Learning Day 2013*

*John Niss mentioned that the voting for the core courses is not something that can be delayed. He also noted that the proposal seems like a reasonable set of courses, and a lot of work went into developing the list of core courses at the statewide committee level and that although the core may not be perfect it is a good start toward satisfying the statute.*

*Karen mentioned that she had passed along feedback to the state, from faculty, about issues that they have with a course that they would like to be replaced, but she does not believe that a request from one institution about one course will make a huge ripple.*

**1314-001 General Education, CPM.....Karen Borglum**

**Purpose:** Changes to General Education Program requirements for the Associate in Arts Degree with regard to HB 7135 for 2015-2016; **Effective Date:** Fall 2015 (201610).

*Karen Borglum started by saying that the initial piece of legislation (HB 7135) had 30 hours in Gen Ed. Faculty members were concerned about the divisions that would be losing hours, so they wanted equity in the division of hours (6 hours each). In SB 1720, Gen Ed hours went back to 36 hours, and faculty thought it was fair to split those hours equally. Interpersonal communication and ethical responsibility were not being assessed so we wanted to figure out how to use the extra hours to assess for those things. We also wanted to connect to our QEP that will help students prepare and have a plan for graduating. A survey had gone out to full-time faculty, administrators, and Student Affairs personnel asking about the proposed distribution of hours. There were 217 respondents (161 Full-time faculty, 31 Administrators, and 25 Student Affairs personnel). The survey indicated that 180 respondents supported the proposal and 37 did not. Karen posed the question to the Committee if they want to vote to support the distribution of hours that have been proposed.*

*Lisa Gray: Why is SLS 1122 necessary?*

*Landon Shephard: SLS 1122 has been redesigned to address concerns that new students have. SLS 1122 will assess for 4 Gen Ed outcomes.*

*Debra Jacobs: I feel it enhances student ability, and I have seen the difference with students that I have taught.*

*Ravi Varma: What are the impacts of humanities losing 3 hours?*

*Karen Borglum: The Humanities area is concerned, but either way students are always required to take courses from their area. The only concern I can see is a scheduling concern.*

*Edwin Sanchez: How many areas will we have now?*

*Karen Borglum: SLS will not fall under a specific area, but we would have 5 areas plus a course.*

*Proposal 1314-001 was approved by vote with 16 yes votes and 2 nay votes, and it will be implemented in the 2015/2016 academic year.*

**5. Discussion Items**

- **Gordon Rule-** We need to discuss the issue of Gordon Rule as it relates to General Education.

*Karen Borglum pointed out that the Committee made a decision not to put any new courses into Gen Ed unless it was an honors section. The Committee agreed to keep Gordon Rule courses in Gen Ed, but they anticipated that the issue would come up again. Faculty is interested in coming up with non Gen Ed Gordon Rule courses for students.*

*Chris Borglum: What is wrong with certain courses remaining in Gen Ed apart from it being anti-traditional?*

*Karen Borglum: It could become confusing for advising and students, some students may come up short in the long run.*

*Kurt Ewen: The map being proposed for future Gen Ed attempts to integrate Gordon Rule writing into Gen Ed.*

*Deidre Holmes: We could come up with a way to indicate in the catalog that a course is writing intensive but may not be Gordon Rule.*

*Jackie Starren: I do not think we should do that because students should expect writing intensive courses.*

*Melody Boeringer: It would be nice if we could have a catalog designation for Gen Ed like GE or G for Gordon Rule.*

*Kurt Ewen: I think this work is ending up being more of an enrollment centered approach to curriculum design, but not student centered which is not what I think the state envisioned.*

*Chris Borglum: I think just because something isn't Gordon Rule doesn't mean faculty can't require students to do a lot of writing.*

*Cheryl Robinson: It is difficult to get non Gen Ed courses to classify as Gordon Rule. Think of broadening what we are going for with Gordon Rule. Think of other ways to satisfy Gordon Rule.*

*John Niss: There are also changes coming in advising. Students will have to have different advising paths so the simpler that we can keep it for advising the better.*

*Karen Borglum: Senate Bill 1720 says no PERT testing is required for students who started at a Florida high school in 2003 or for students that are active military. Everyone else is non-exempt from that rule. That includes anyone that started at a Florida high school before 2003, anyone that was home schooled, anyone that transferred to a Florida high school after 2003 or anyone that is an out of state transfer.*

**FINAL THOUGHTS: THERE WILL BE NO GORDON RULE CLASSES OUTSIDE OF GENERAL EDUCATION UNTIL FURTHER DISCUSSION.**

- **Course Equivalences** – Kristy Pennino brought it to our attention that we do not have a process for deleting old equivalencies. We need to design a process that will remove old equivalencies from the system as they come up.

*Kristy Pennino: Returning students are trying to finish their degrees or freshen up their skills, but because of the way the system is set up students are being blocked from taking courses, because the courses they took many years ago are counted as equivalent in the system. I think credit for a course should expire after a certain time, because the skills learned in a course taken ten years ago will not be equivalent to what we teach today.*

*Karen: Let us get each area to review their equivalencies every year.*

*Cheryl: Problems may arise with this regarding AS degrees, but not with Gen Ed courses, because while workforce courses may need to be updated certain courses like Algebra may not have an equivalency issue.*

*FINAL THOUGHTS: KAREN BORGLUM WILL RUN A REPORT ANNUALLY AND SEND IT TO THE PROGRAM CHAIRS FOR THEM TO REVIEW.*

- **Physical Education Representative-** We need to continue the discussion about removing this representative or finding an alternate area to be represented on the Committee.

*Karen Borglum: While updating the course voting lists, the Physical Education division asked to be removed from committee, but recently Tammy Sabourin expressed interest in being on the committee, so Deidre will revisit the issue.*

*Karen Borglum and John Niss: It is important to have representative from the bachelor degree programs. We will have 3 baccalaureate degree programs come Spring 2014 so it seems like a natural addition.*

*Deidre Holmes Dubois: I recommend that an SLS faculty be on the committee.*

*FINAL THOUGHTS: KAREN BORGLUM WILL CONTACT FACULTY AND FIND OUT IF ANY BACHELOR DEGREE PROGRAM FACULTY OR SLS FACULTY WOULD LIKE TO JOIN THE COMMITTEE.*

*\*Additional update from Deidre, the Physical Education department feels that they are represented through their dean and the at-large member.*

## 6. **Information Items**

*There were no Information items presented this month.*

The next meeting of the College Curriculum Committee is scheduled for October 16, 2013, and will be held on the West Campus, Room HSB 107. *Deadline for submission of materials for the October agenda is **October 2, 2013.***