

June 21, 2011

TO: BOARD OF TRUSTEES
Valencia Community College

FROM: SANFORD C. SHUGART
President

RE: STUDENT FEES 2011-12

The Appropriations Act for fiscal year 2011-12 includes provisions for an increase of up to 8% for Associate level courses and Baccalaureate level courses as proposed in the schedule. The attached tabulations show fees for the Associate level courses as approved for 2010-2011 and the proposed increase, as well as the proposed Baccalaureate courses in comparison with the University of Central Florida.

RECOMMENDED ACTION:

The President recommends that the Board of Trustees approve the 8% increase in the Associate courses and the proposed fee for the Baccalaureate courses.



President

VALENCIA COMMUNITY COLLEGE
Proposed Student Fee Schedule
 Effective July 1, 2011 For Fall Term Registration

Resident Fees By Instructional Type								
Program	State Fee Schedule			Proposed	Valencia Fees		Increase	Increase
	Standard	Minimum	Maximum		Current			
<i>Credit (A&P, PSV, College Prep)</i>								
Matriculation	\$ 68.56	\$ 61.70	\$ 78.84	\$ 76.66	\$ 70.98	\$ 5.68	8.00%	
Technology (5%)	3.43	3.09	3.94	3.83	3.55	0.28	8.00%	
Student Financial Aid (5%)	3.43	3.09	3.94	3.83	3.55	0.28	8.00%	
Student Activities & Services (10%)	6.86	6.17	7.88	7.07	6.55	0.52	8.00%	
Capital Improvement Fee (10%)	6.86	6.17	7.88	7.67	7.10	0.57	8.00%	
Total Credit Programs Resident Fees	\$ 89.14	\$ 80.22	\$ 102.48	\$ 99.06	\$ 91.73	\$ 7.33	8.00%	
Full Time Resident Cost (30 Hrs)	\$ 2,674.20	\$ 2,406.60	\$ 3,074.40	\$ 2,971.80	\$ 2,751.78	\$ 220.02	8.00%	
<i>Post-Secondary Adult Voc (PSAV)</i>								
Matriculation	\$ 66.60	\$ 63.27	\$ 69.93	\$ 68.24	\$ 63.18	\$ 5.06	8.00%	
Technology (5%)	3.33	3.16	3.50	3.41	3.16	0.25	8.00%	
Student Financial Aid (10%)	6.66	6.27	6.99	-	-	-	-	
Capital Improvement Fee (5%)	3.33	3.16	3.50	3.41	3.16	0.25	8.00%	
Total PSAV Resident Fees	\$ 79.92	\$ 75.86	\$ 83.92	\$ 75.06	\$ 69.50	\$ 5.56	8.00%	
Contact Hour Rate	\$ 2.66	\$ 2.53	\$ 2.80	\$ 2.50	\$ 2.32	\$ 0.18	8.00%	
<i>Continuing Workforce Education</i>	100% of total costs for programs			TBA - Varies by course				

Non-Resident Fees By Instructional Type								
Program	State Fee Schedule			Proposed	Valencia Fees		Increase	Increase
	Standard	Minimum	Maximum		Current			
<i>Credit (A&P, PSV, College Prep)</i>								
Out-of State Fee	\$ 205.82	\$ 185.24	\$ 236.69	\$ 230.13	\$ 213.08	\$ 17.05	8.00%	
Technology (5%)	13.72	12.35	15.78	15.34	14.20	1.14	8.00%	
Student Financial Aid (5%)	13.72	12.35	15.78	15.34	14.20	1.14	8.00%	
Student Activities & Services (10%)	6.86	6.17	7.88	7.07	6.55	0.52	8.00%	
Capital Improvement Fee (10%)	27.44	24.69	31.55	30.68	28.41	2.27	8.00%	
Total Credit Add'l Fees (non-resident)	\$ 267.56	\$ 240.80	\$ 307.68	\$ 298.56	\$ 276.44	\$ 22.12	8.00%	
Add Resident Fee	68.56	61.70	78.84	76.66	70.98	5.68	8.00%	
Total Out-of-State Credit Fees	\$ 336.12	\$ 302.50	\$ 386.52	\$ 375.22	\$ 347.42	\$ 27.80	8.00%	
Full Time Out-of-State Cost (30 Hrs)	\$ 10,083.60	\$ 9,075.00	\$ 11,595.60	\$ 11,256.60	\$ 10,422.60	\$ 834.00	8.00%	
<i>Post-Secondary Adult Voc (PSAV)</i>								
Out-of State Fee	\$ 199.80	\$ 189.81	\$ 209.79	\$ 204.69	\$ 189.53	\$ 15.16	8.00%	
Technology (5%)	13.32	12.65	13.99	13.65	12.64	1.01	8.00%	
Student Financial Aid (10%)	26.64	25.31	27.97	-	-	-	-	
Capital Improvement Fee (5%)	13.32	12.65	13.99	13.65	12.64	1.01	8.00%	
Total Post-Secondary Adult Out-of-State Fees	\$ 253.08	\$ 240.42	\$ 265.74	\$ 231.99	\$ 214.81	\$ 17.18	8.00%	
Add Resident Fees	66.60	63.27	69.93	68.24	63.18	5.06	8.00%	
Total Out-of-State PSAV Fees	\$ 319.68	\$ 303.69	\$ 335.67	\$ 300.22	\$ 277.99	\$ 22.24	8.00%	
Contact Hour Rate	\$ 10.66	\$ 10.12	\$ 11.19	\$ 10.00	\$ 9.26	\$ 0.74	8.00%	
<i>Continuing Workforce Education</i>	100% of total costs for programs			TBA - Varies by course				

VALENCIA COMMUNITY COLLEGE
DRAFT Proposed Student Fee Schedule - BACCALAUREATE
Effective July 1, 2011 For Fall Term Registration

<u>Resident Fees By Instructional Type</u>				
Program	Baccalaureate Degree			Difference
	Proposed- VCC	2010-2011 - UCF		
<i>Credit (A&P, PSV, College Prep)</i>				
Matriculation	\$ 87.42	\$ 95.67	\$	(8.25)
Technology (5%)	4.37	4.78	\$	(0.41)
Student Financial Aid (5%)	4.37	4.78	\$	(0.41)
Student Activities & Services (10%)	8.74	10.79	\$	(2.05)
Capital Improvement Fee (10%)	8.74	2.44	\$	6.30
Other Student Fees	-	48.89	\$	(48.89)
Total Credit Programs Resident Fees	\$ 113.64	\$ 167.35	\$	(53.71)
Full Time Resident Cost (30 Hrs)	\$ 3,409.20	\$ 5,020.50	\$	(1,611.30)

<u>Non-Resident Fees By Instructional Type</u>				
Program	Baccalaureate Degree			Difference
	Proposed- VCC	2010-2011 - UCF		
<i>Credit (A&P, PSV, College Prep)</i>				
Out-of State Fee	\$ 262.26	\$ 491.41	\$	(229.15)
Technology (5%)	17.48	4.78		12.70
Student Financial Aid (5%)	17.48	29.35		(11.87)
Student Activities & Services (10%)	8.74	10.79		(2.05)
Capital Improvement Fee (10%)	34.97	2.44		32.53
Other Student Fees	-	48.89		(48.89)
Total Credit Add'l Fees (non-resident)	\$ 340.93	\$ 587.66	\$	(246.73)
Add Resident Fee	87.42	95.67		(8.25)
Total Out-of-State Credit Fees	\$ 428.35	\$ 683.33	\$	(254.98)
Full Time Out-of-State Cost (30 Hrs)	\$ 12,850.50	\$ 20,499.90	\$	(7,649.40)

June 21, 2011

TO: BOARD OF TRUSTEES
Valencia Community College


FROM: SANFORD C. SHUGART
President

RE: GUARANTEED MAXIMUM PRICE (GMP)
Lake Nona, Building #1

At the February 16, 2010, District Board of Trustees meeting, the Board approved PPI as the Construction Manager at Risk for the above referenced project. On April 29, 2011, PPI submitted a guaranteed maximum price of \$21,750,000 for all site work, the construction of the Central Energy Plant, and approximately 83,000 square feet of Building 1 on the Lake Nona Campus.

RECOMMENDED ACTION:

The President recommends the Board of Trustees allow the College, after input from the Board, to enter into a Guaranteed Maximum Price Contract for Construction Manager at Risk with PPI. The total Guaranteed Maximum price \$21,750,000.



President

June 21, 2011

TO: BOARD OF TRUSTEES
Valencia Community College

FROM: SANFORD C. SHUGART
President

RE: GUARANTEED MAXIMUM PRICE (GMP)
Building 4, Osceola Campus

At the September 21, 2010, District Board of Trustees meeting, the Board approved Clancy and Theys as the Construction Manager at Risk for the above referenced project. Clancy and Theys submitted a Guaranteed Maximum Price of \$2,893,258 for the purchase of equipment for the Central plant and the construction of a new parking lot. A separate Guaranteed Maximum Price will be submitted later for the building.

RECOMMENDED ACTION:

The President recommends the Board of Trustees allow the College, after input from the Board, to enter into the first of two Guaranteed Maximum Price Contracts for Construction Manager at Risk with Clancy and Theys. The total Guaranteed Maximum price is \$2,893,258.



President

June 21, 2011

TO: BOARD OF TRUSTEES
Valencia Community College

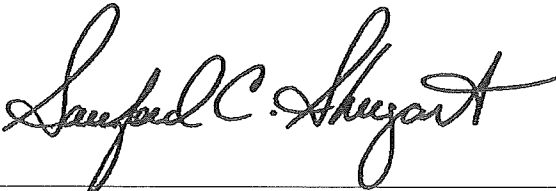
FROM: SANFORD C. SHUGART
President

RE: CATALOG CHANGES BETWEEN 2010-2011 and 2011-2012 CATALOGS

The President recommends that the Board approve the catalog changes (between the 2010-2011 and 2011-2012 catalogs) as proposed in the attached.

RECOMMENDED ACTION:

The President recommends that the Board of Trustees approve the additions, deletions, or modifications of courses and programs as requested.

A handwritten signature in black ink, reading "Sanford C. Shugart". The signature is written in a cursive style with a large initial 'S' and 'C'.

President

VALENCIA COMMUNITY COLLEGE
CHANGES BETWEEN 2010-2011 and 2011-2012 CATALOGS

1. THROUGHOUT CATALOG

- Changed name from Valencia Community College to Valencia College
- Changed all websites and e-mails from “valenciacc.edu” to “valenciacollege.edu”
- Changed Provost to Campus President
- Added Valencia at Lake Nona
- Added information regarding the Postsecondary Education Readiness Test (PERT)
- Changed Career Development Services to Career Centers
- Renumbered building locations at Osceola Campus

2. GENERAL INFORMATION/INTRODUCTION

- Updated District Board of Trustees entry to note Raymer F. Maguire, III as Chairman
- Added a bullet under “About Valencia Community College” entry to note name change and addition of bachelor’s degrees

3. ADMISSIONS, RECORDS AND REGISTRATION

- Added bachelor’s degree application fee of \$50
- Clarified that transcripts must be in a sealed envelope from the sending institution
- Added information regarding denial of admission for sexual offenders/sexual predators and referenced College Procedure 6Hx28:8-02
- Moved Declaration of Domicile to Tier Two
- Added verbiage to Reclassification of Residence entry to add that residency in Florida was not temporary or incidental to enrolling in a Florida institution and that you cannot have been enrolled full time.
- Added that for Dual Enrollment admission you must have college-level English and reading entry test scores and added Dual Enrollment application deadlines
- Updated Admission to the Health Sciences Programs entry to clarify associate of science programs in the first sentence, and that students seeking admission to the bachelor’s degree in health sciences will be admitted to the college if they present/satisfy admission requirements and permission to register in upper level courses will be determined by the department
- Added bullet to Degree-Seeking classification to students to note required successful completion of the associate degree for students seeking a bachelor’s degree
- Noted in the Transient Student from Valencia entry that there is a \$3.00 transcript fee
- Revised Inactive Student entry to add that students seeking a bachelor’s degree must pay the \$50 readmission application fee
- Added definitions for Junior and Senior

4. FINANCIAL INFORMATION AND FEES

- Added information that the application fee is based on the degree you are seeking and the bachelor’s application fee is \$50
- At the time of this summary, the 2011-12 Registration Fees have not been established. If they are determined prior to our print deadline and are approved by the Board of Trustees, they will be

included in the print catalog. If they are not established and approved at our print deadline, we will include a statement that they will be posted in the online official catalog

- Updated State Employees Waiver to add bachelor's degree application fee information
- Increased TEAS fee from \$40.00 to \$50.00
- Added Valencia Debit Card replacement fee for an inactive card of \$10.00
- Updated all program expenses with Dean and Program Director approval
- Updated Refund of Fees entry with information regarding the Valencia Debit Card, noted that refunds are made to the student's Valencia Debit Card and added that refunds are processed approximately 15 business days after the Drop/Refund Deadline and weekly thereafter
- Added a Disputed Credit Cards entry to note that if students dispute two credit card charges they can no longer use that form of tender

5. FINANCIAL AID

- Updated File Completion Dates
- Updated Eligible Technical Certificate, Career Certificate, and Educator Preparation Institute Programs entry with revised list of covered programs
- Removed information regarding the second Pell Grant in a same year information
- Deleted Academic Competitiveness Grant (ACG) entry as the program has been discontinued
- Changed the title of Federal Family Education Loans to Federal Direct Loan Programs
- Deleted loan limits from both the Subsidized Federal Stafford Loan and the Unsubsidized Federal Stafford Loan entries and inserted a URL for students to find these limits online

6. STUDENT AND CAMPUS SERVICES

- Update Bookstore entry #5 to add that if applicable, books must still be in wrapping and to suggest that students bring a printed copy of their schedule with them when shopping
- Updated Valencia Alert entry to add weather emergency and to note that we are not liable for messages not received
- Updated Libraries entry with current holdings information and changed LINCWeb URL
- Revised New Student Orientation section to clarify that this is for degree-seeking students
- Revised Transfer Tips section to add that DirectConnect to UCF can be indicated by completing a Student Record Information Form and indicated that student should apply for graduation in the term in which they will complete their degree with a minimum of 60 hours along with a link to the Valencia Important Dates calendar

7. ENTRY TESTING AND PLACEMENT, COLLEGE-PREPARATORY COURSES, AND MANDATORY COURSES

- Changed ACT, CPT and SAT entry to remove the statement that students can submit an official transcript with the scores to any campus Assessment Office
- Added PERT as the primary placement test and updated placement charts
- Updated Immigrants and Nonimmigrants entries to include information on New Student Orientation (placement explained by an Academic Advisor in Student Services)
- Changed college preparatory course numbers for English, Reading and Mathematics
- Revised Entry Testing for Dual Enrollment Students to add that a student's English and Reading scores must be at college-level to be admitted to the program
- Updated EAP completion chart to note new Co or Prerequisite to EAP1640C of EAP1560C and to add Cs to EAP levels 300-600

- Added a statement to Limitation on Attempts in a Course to note courses deemed equivalent will count as an attempt even if the current course number is not the same as a previous attempt

8. DISTANCE LEARNING WITH VALENCIA ONLINE

- Updated Technology Requirements entry with hours of availability for Atlas Help Desk and Blackboard Help Desk

9. ALTERNATIVE WAYS TO EARN CREDIT

- Removed listing of all certifications under Credit through Licensure or Certification entry and replaced it with a URL to find the agreements and form online
- Revised College Level Examination Program (CLEP) entry to add that no quality points or letter grade will be assigned
- Updated Service Learning entry with new introductory language and to note that each credit hour requires a minimum of 20 total hours of service

10. TRANSFER PLANS

- No changes in this section

11. EDUCATIONAL ENHANCEMENT OPPORTUNITIES

- Updated the Mathematics entry to add information on Statway™
- Revised Bridges to Success entry with a history and mission of the program
- Revised Dual Enrollment entry with application deadline dates and a statement that reading and English scores must be at college level to be admitted to the program
- Updated Student Abroad and Global Exchange entry with new name (Study Abroad and Global Experiences) and new URL of valenciacollege.edu/international/studyabroad
- Added a bullet to University of Central Florida Partnerships entry to state students must apply to UCF in or prior to the term they plan to graduate from Valencia

12. TEACHER PREPARATION AND RECERTIFICATION

- Revised Educator Preparation Institute to separate introductory language and program requirements
- Revised Teacher Recertification entry with a new description

13. ACADEMIC POLICIES AND PROCEDURES

- Added an Excess Hours Advisory Statement
- Revised "NO SHOW" STATUS entry to clarify a WN will appear on the transcript
- Updated Transfer Credits section to direct students to Atlas for the Request for Review of Non-Equivalent Course Work form and to note that bachelor's students will have all credits from the associate's degree transferred to their bachelor's degree
- Added a statement to Course Attempts/Course Withdrawals that courses deemed equivalent will count as an attempt even if the current course number is not the same as the previous attempt(s)
- Clarified that grades of I, W, WN, X, AR, and M count as attempts
- Updated Conditions of Grade Forgiveness for Valencia Course Work to state that bachelor's courses are limited to two instances of grade forgiveness
- Added a statement in Repeated Courses/Grade Forgiveness section that in limited access programs, *including the bachelor's programs*, the opportunity to repeat a course is not guaranteed

14. HONORS AND INTERDISCIPLINARY STUDIES PROGRAMS

- PERT Cut Scores for Honors Placement – The Honors Department submitted a memorandum, Catalog markup, Honors Program placement criteria, and the Minutes of the January 21, 2011, Honors Advisory Board meeting (Either Writing 99, Reading 104, Math 123, CPT(I) 50 or Writing 116, Reading 116 and Algebra 113). Focus was on the new PERT implementation as it impacts Honors Program placement

15. DEGREES

- Clarified that if a student has the equivalent of a bachelor's degree from a foreign country they cannot earn an AA

16. UNIVERSITY PARALLEL PROGRAM: ASSOCIATE IN ARTS (AA) DEGREE

- Clarified that if a student has the equivalent of a bachelor's degree from a foreign country they cannot earn an AA
- Added Pre-Major: Music Performance, A.A. Degree
- Eliminated Musicianship I, MUT 1121 from Gen Ed Humanities and added Music Theory I, MUT 1111 due to the new A.A. Music Pre-Major
- Added A.A. Pre-Major: Computer Science (UCF), A.A. to B.S. Degree
- Associate in Arts in Dance Performance degree Program Outcomes Modification: removal of the following two Program Outcomes: Apply dance fitness principles and Appreciate dance principles and concepts
- Addition of MUT 1011C, Introduction to Music Theory, to General Education Program Requirements. The addition will satisfy a non-writing Humanities General Education requirement for the Sound Technology Specialization in the Sound and Music Technology A.S. Degree program
- Associate in Arts, Foreign Language Proficiency Requirement - Addition of SPN 1340 Spanish for Heritage Speaker I and SPN 1341 Spanish for Heritage Speaker II to the General Education Foreign Language Proficiency Requirements
- Pre-Major: Sign Language Interpretation, A.A. Degree - 1) Reflect the curriculum changes in excluding using the fourth levels of foreign language to meet a Humanities requirement; 2) To add ASL 2510 Deaf Culture as the required Social Science for the Pre-major AA in Sign Language Interpretation; 3) To reflect the deletion of 2 credits of INT2941 Internship Exploration in Sign language
- Addition of ASL 2510, Deaf Culture, to the list of eligible courses for General Education credit in Area 5. Social Sciences
- Associate in Arts Degree Program Outcomes – Program outcomes developed for A.A. Degree, which will be implemented for the 2011-12 academic year
- Articulated Pre-Major: Engineering (UCF) - Editorial changes in Valencia's 2011-12 Catalog will be made to this program, based upon the following changes that UCF has made to their Catalog. Valencia has an articulation agreement with UCF governing this program:
- In engineering electives (UCF) section, change "EGS 2373 (all majors except computer and electrical)" to "(all majors except civil, computer, construction, environmental, and electrical);"
 - Remove SUR 1101C from the listing;
 - Remove the NOTE section

17. CAREER PROGRAMS: ASSOCIATE IN APPLIED SCIENCE (A.A.S.) DEGREES ASSOCIATE IN SCIENCE (A.S.) DEGREES

APPLIED TECHNOLOGY DIPLOMA CERTIFICATES

- Added two new courses – EET 2552C (Photovoltaic Systems) and EST 1835 (Introduction to Alternative and Renewable Energy) to the Electronics Engineering Technology with Specializations in: Electronics, Laser and Photonics, Robotics and Simulation, Telecommunication and Wireless, A.S. degree Program's Degree Electives section
- Eliminated required courses that are being deleted from the Catalog and substituted with the equivalent courses that replace the deletions in the Sound and Music Technology A.S. degree
- Added Film-Film Production Fundamentals Technical Certificate
- Added a new course (RTE 1111C) in Patient Care for the Radiography Program, replacing the previous course, HSC 1230C, Methods of Patient Care. HSC 1230C is being modified, and will be used only for the Sonography Program
- Aligned Gen Ed Program in the Career Programs section to match Gen Ed Program in the University Parallel Program section of the catalog
- Modified Hospitality and Tourism Management, A.A.S. Degree to clarify student needs in registration and graduation
- Removed ENC 1102 (Freshmen Composition II) from Gen Ed in Hospitality and Tourism Management, A.S. Degree (Articulated AS to BS Career Path), and replaced with a Humanities course from Gen Ed
- Add three homeland security electives and a three-course specialization in Homeland Security that consists of the three homeland security electives to Criminal Justice Technology, A.S. Degree
- Added Criminal Justice Technology Specialist, Technical Certificate
- Deleted Criminal Justice Technology, A.A.S. Degree since state is looking to eliminate A.A.S. degrees
- Added OST 2466, Capstone Simulation for Coding, to the Medical Information Coder/Biller Administration, A.S. Degree Program. Removing OST 1461, Medical Office Simulation, since it does not apply to coding
- Added Medical Office Management, Technical Certificate
- Temporary removal of Magnetic Resonance Imaging and Computed Tomography ATC's, while course leveling changes are discussed with the State
- Diagnostic Medical Sonography, A.S. Degree Program - Changes being made to SON 1001C and SON 1112C, as well as the addition of the "L" (lab) designation for four courses; In addition, in order to be in compliance with our accreditation agency (JRC-DMS), the following changes need to be made: JRC-DMS Finding: Only prerequisite is Anatomy & Physiology I III. RESOURCES Curriculum 1. Curriculum Requisites: The following curriculum requisites must be met prior to the beginning of the core curriculum of the diagnostic medical sonography education program; they must be included in college level courses: a. Algebra, statistics, or higher mathematics course b. General college-level physics and/or radiographic physics c. Communication skills and d. Human anatomy and physiology RESPONSE The following courses are being changed from co-requisites to prerequisites: BSC 1094C Human Anatomy and Physiology II MAC 1105 College Algebra ENC 1101 Freshman Composition I PSY 1012 General Psychology Humanities There is no change to the courses, just a change in the arrangement of the courses. Total credit hours remain at 72
- Computer Engineering Technology (Networking), A.S. Degree program - Replace the obsolete curriculum and technology with the current requirements; include the required general education courses; and adjust the credit hours and prerequisite requirements to meet the new curriculum changes

- Cisco Network Associate (CCNA), Technical Certificate - Reflect the changes made in the CET program: 1) reduce the credit hour CET 1610C and CET 2615C from 4 to 3; 2) add 2 credit hours of electives to maintain the total program hours at 12
- Microcomputer Repairer/Installer, Technical Certificate – Modify the required electives
- Microsoft Systems Administrator, Technical Certificate - Reflect the changes in the Microsoft certification requirements
- Microsoft Systems Engineer (MCSE), Technical Certificate is being deleted due to changes in the Microsoft certification requirements. Summer 2011 is the last session students can enter the program
- Electronics Engineering Technology, A.S. Degree - 1. Remove CET 2486C from the Foundation courses; 2. Increase the general education requirements from 15 to 18 credit hours; 3. Add SPC 1608, POS 2041, and MAC 1105 to foundation courses section to satisfy the general education requirements; 4. Modify the Telecommunication and Wireless Specialization to reflect the changes made by the CET program
- Wireless and IP Communication Technician, Technical Certificate - Adjust CET 2675 credit hours from 4 to 3; adjust the elective credits from 2 to 3
- Nursing, Generic Track, A.S. Degree (AS to BS Career Path) - Change Nursing, Generic Track Curriculum Prerequisites for Admission for Humanities to read: "Any course that meets the Humanities General Education requirements"
- Nursing, Advanced Standing Track, A.S. Degree - Change Nursing, Advanced Standing Track Curriculum Prerequisites for Admission for Humanities to read: "Any course that meets the Humanities General Education requirements"
- A.S./A.A.S. Degrees with INP 1301 Option - Remove INP 1301 from programs offering it, because INP 1301 is no longer a General Education option
- Respiratory Care, A.S. Degree - 1. Remove MAT 1033C since it is no longer a general education course. 2. Un-bold and move HSC 2550 under pre-requisite since it no longer a general education course and it's more appropriate as a pre-requisite. 3. Remove ENC 1102 since it no longer a general education humanities course
- Emergency Medical Services Technology, A.S. Degree - 1. To change the math/science component of the AS degree in EMS Technology to align with the general education requirements for the college
- Graphics Technology, A.S. Degree - 1) Change current requirement GRA 1933 Fundamentals of Creative Thinking to instead be DIG 2100C Web Essentials. Do not "Delete" GRA 1933 Fundamentals of Creative Thinking from the program offerings because it will be modified to be a 3 credit hour course (it is currently 2 credit hours) and will be included as one of the "Graphics Elective" offerings; 2) Change current requirement, GRA 2141C Illustrating to instead be "Graphics Elective." Student will be able to pick from a list of pre-approved elective options. Do not "Delete" GRA 2151C Illustrating from program offerings because it will be included as one of the "Graphics Elective" offerings; 3) Since INP 1301 Psychology in Business & Industry is being removed from Valencia's General Education core, change current General Education course requirement in Social Science to read "PSY 1012 General Psychology OR SYG 2000 Introductory Sociology." (Currently reads: "PSY 1012 General Psychology OR INP Psychology in Business and Industry"); 4) Create "Graphics Elective" course options list: GRA 2151C Illustrating, GRA 2207C Advanced Image Editing, GRA 2930 Selected Topics in Graphic Arts, ART 2400C Printmaking, ART 1301 Drawing II, PGY 1800C Digital Photography, PGY 2401C Photography I, DOG 2430C Digital Storytelling, GEB

- 1011 Introduction into Business, MKA 2511 Advertising, MAR 2011 Principles of Marketing; 5) Change current requirement, GRA 2207C Advanced Image Editing to instead be “Graphics Elective”
- Computer Information Technology, A.S. Degree - 1) To simplify program electives, restricted and non-restricted electives are combined into a single description of CIT electives. A) Under Foundation Courses: “Remove CTS 1120;” B) Add CET 2178C; C) Under Intermediate Courses: Remove CET 2178C Add CTS 1120 and CGS 2091; D) Change Total Credits to 24 from 21; E) Under Advanced Courses: Remove reference to Restricted and Non-Restricted Electives and change to “Computer Information Technology Electives,” F) Change CIT Electives hours to 13 from 16; G) Change Total Credits to 18 from 21; H) Remove references to Restricted and Non-Restricted Electives and change to “Computer Information Technology Electives”; I) Under Computer Information Technology Business Electives: Remove ACG 2021, BUL 2241, GEB 1136, MNA 1031; J) Under Computer Information Technology Non-Restricted Electives: Remove entirely and replace with “Computer Information Technology Electives” any course in the Course Descriptions section of the Valencia Catalog with the subject prefix of CET, CGS, (except CGS 1060), CTS, CAP, CIS, COP, or COT prefix not already used to satisfy program requirements
 - Computer Information Technology Analyst, Technical Certificate - 1) To simplify program electives, restricted and non-restricted electives are combined into a single description of CIT electives; A) Under Foundation Courses: Remove reference to Restricted and Non-Restricted Electives and change to “Computer Information Technology Electives”
 - Computer Information Technology Specialist, Technical Certificate - 1) To simplify program electives, restricted and non-restricted electives are combined into a single description of CIT electives; A) Under Foundation Courses: Remove reference to Restricted and Non-Restricted Electives and change to “Computer Information Technology Electives
 - Computer Programming and Analysis, A.S. Degree - 1) Increase consistency among the students and guarantee that all of the program outcomes are met by every student. A) All students required to take Operating Systems; B) Under Foundation Courses: Remove “or CET 2179C” This will require all CP&A students to have CGS 2091 Social, Legal and Ethical Issues in IT; C) Also, we are evening out the intermediate and advanced lists. Under Intermediate Courses: Add CGS 2091 Social, Legal and Ethical Issues in IT; D) Add A.S. General Education Elective; E) Increase Total Credits to 21 from 15, students can take any Gen Ed elective to make 18 credits for this degree. They are no longer pushed toward COMP II; F) Under Advanced Courses: Remove “CGS 2091 or ENC 1102”; G) Reduce Comp. Prog. Electives hours to 10 from 13; H) Reduce Total Credits to 21 from 27. This will allow students to use some CGS courses as electives that were previously not permitted. No student can use both CGS 21200 AND CGS 1060; I) Under Computer Programming and Analysis Electives: After CGS add “(except CGS 1060)”
 - Computer Programming w/Specializations in: Computer Programming, Web Development, Game Programming, Technical Certificate - 1) To reflect the rearrangement of electives in the parent A.S. Degree. Under Foundation Courses: Remove “or CET 2179C”
 - Computer Programming Specialist, Technical Certificate – 1) To reflect the rearrangement of electives in the parent A.S. Degree. Under Foundation Courses: remove “or CET 2179C”
 - Sound and Music Technology-Sound Technology Specialization, A.S. Degree - 1) Re-introduction of MUT 2720 Music Business II, modified to address the needs of Sound & Music Entrepreneurs & Freelancers. 2) Replacement of MUM 2607C Soundtrack Development by DIG 2282C Visual Media for Audio Professionals. 3) Replacement of PSY 1012 General Psychology by POS 2041 U.S. Government as the required Social Science General Education course

- Sound and Music Technology-Audio Engineering Specialization, A.S. Degree - Creates an articulated pathway from the A.S. in Sound & Music Technology to the B.S.E.C.E.T.
- Entertainment Design and Technology – Production Design Specialization - Update curriculum, increase student choice for courses selection and allow for better student and program assessment
- Business Management, Marketing and Administration, A.S. Degree – The A.S. degree is being created due to the current A.A.S. Degree in Business Administration with Specializations being phased out by the state
- Property and Casualty Insurance Management Operations, Technical Certificate - This new certificate program is designed for students seeking specialized training in the insurance industry in the areas of life, health, property and casualty insurance for employment or career advancement
- Property and Casualty Insurance Management Specialist, Technical Certificate – This new certificate program is designed for students seeking specialized training in the insurance industry in the areas of life, health, property and casualty insurance for employment or career advancement
- Business Administration w/Specializations, A.A.S. Degree - The A.A.S. Degree will be phased out by the State and since we need to make changes to one of our Specializations, it makes sense to go ahead and delete the A.A.S. and create a new A.S. with our updated Specializations. Session 4 was the last session that a student could begin this program
- Property and Casualty Insurance Management, Technical Certificate – This TC is being deleted due to the courses for our Insurance Specialization changing. Session 4 was the last session that a student could begin this program
- Sound and Music Technology w/Specializations, A.S. Degree – Add MUT 1011C, Introduction to Music Theory, to the list of General Education requirements; delete a course from the required list of courses; add one elective to specialization

18. BACHELORS DEGREE SECTION ADDED

- Added Radiologic and Imaging Sciences, B.S. Degree
 - Revision of list of core courses, requirements for concentrations, and list of acceptable elective courses
- Added Electrical and Computer Engineering Technology, B.S. Degree

19. COURSE DESCRIPTIONS (HIGHLIGHTS OF ADDITIONS, MODIFICATIONS, AND DELETIONS)

- Added courses for both bachelor's degree programs
- Revised and added courses in our Music program to reflect new pre-major
- Added courses for new TSA program
- Revised college preparatory course numbers and added MAT0029 for Statway™ program
- Revised prerequisites for Microbiology and Anatomy and Physiology
- Revised lab fees for Science and Hospitality courses
- Revised course descriptions for Spanish for Heritage Speakers to indicated this sequence can be used to satisfy foreign language proficiency requirement
- Revised EAP levels 300-600 to add C designation to signify combined lab time
- Deleted 18 courses which have not been taught in 5 years
- Field review changes include: PGY2410C to PGY2402C; COP1006 to COP1000; COP2802 discontinued; EET2552C to ETP2402C; and EST1835 to ETP1501

20. VALENCIA CONTINUING EDUCATION AND PROFESSIONAL TRAINING

- Changed title from Valencia Enterprises
- Removed Consulting and Training entry and Meeting Services and Event Space entry
- Added information on program areas in which training is available
- Updated URL from valenciaenterprises.org to valenciacc.edu/continuingeducation

21. COLLEGE AND COMMUNITY RELATIONS

- Revised introductory language regarding C&CR goals
- Deleted Conference & Meeting Planning Services and Leadership Valencia entries

22. VALENCIA COLLEGE FOUNDATION, INC.

- Updated endowment and award information
- Updated language regarding Valencia's national rank
- Updated Board of Directors and Valencia Foundation staff information

23. ADVISORY COMMITTEES

- Revised with current membership information

24. VALENCIA EMERITI

- Revised with new Valencia Emeritus and In Memorium individuals

25. APPENDIX A: FLORIDA RESIDENCY FOR TUITION PURPOSES INFORMATION

- No changes

26. APPENDIX B: DRUG FREE SCHOOLS AND COMMUNITIES ACT

- No changes

27. APPENDIX C: CRIMINAL JUSTICE INSTITUTE CONDUCT AND BEHAVIOR POLICIES

- Updated Memos and Research Papers entry to note all work is expected to be original
- Updated Telephone Use entry to add information about cell phone usage

28. APPENDIX D: FOREIGN CREDENTIAL EVALUATION AGENCIES

- Changed entry to remove the list of NACES agencies and instead refer students to either the AACRAO-IES web site or the NACES web site for current agency information

29. APPENDIX E: RESOLUTION OF STUDENT ISSUES CHART

- Changed Chief Learning Officer to Vice President of Academic Affairs

30. GLOSSARY

- Updated to include many new terms including PERT, Junior, Senior, Learning Day, and Valencia Debit Card
- Deleted WebCT as it is no longer in use

June 21, 2011

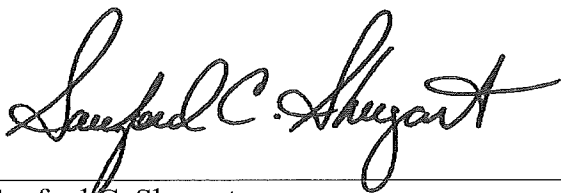
TO: BOARD OF TRUSTEES
Valencia Community College

FROM: SANFORD C. SHUGART
President

RE: ADDITIONS, DELETIONS or MODIFICATIONS of COURSES and PROGRAMS

RECOMMENDED ACTION:

The President recommends that the Board of Trustees approve the Additions, Deletions or Modifications of Courses and Programs as proposed.

A handwritten signature in black ink that reads "Sanford C. Shugart". The signature is written in a cursive style with a horizontal line underneath it.

Sanford C. Shugart
President

COLLEGE CURRICULUM COMMITTEE

April 13, 2011

Draft MINUTES

Members Present: Colin Archibald, Joe Bivins, Chris Borglum, Karen Borglum (co-chair), Diane Dalrymple, Dan Dutkofski, Robert Gessner, Celeste Henry, Jim Johnson (alternate for Betty Wanielista), Anita Kovalsky, James McDonald, John Niss (co-chair), Kristy Pennino, Pam Sandy

Ex-Officio Present: Alys Arceneaux, Krystal Cortez, Cheryl Robinson, George Ruiz, Edwin Sanchez

Staff: Kim Adams (recording)

Guests: Jamy Chulak, Valerie Burks

Karen Borglum opened the meeting by welcoming everyone. She noted that co-chair John Niss was detained, but since a quorum was present, she would step in for him and begin the meeting.

1. **Review of Minutes – March 16, 2011**

The minutes of the March 16, 2011 CCC meeting were approved by consensus.

2. **Consent Agenda** – Course modifications or deletions involving minor editing of course descriptions or level changes which do not impact other departments are eligible for placement on the consent agenda. Any members of the committee may request to remove a proposal from the consent agenda for the purpose of discussion.

The following course(s) have outlines in Course Outline Builder which may be viewed in ATLAS:

HSC 4500	Epidemiology (New Course)
PSG 4000	Polysomnographic Technology III (New Course)
PSG 4000L	Polysomnographic Technology III Laboratory (New Course)
PSG 4001	Polysomnographic Technology IV (New Course)
PSG 4001L	Polysomnographic Technology IV Laboratory (New Course)
PSG 4800L	Polysomnographic Technology Clinical III Practicum (New Course)
PSG 4801L	Polysomnographic Technology Clinical IV Practicum (New Course)
RET 3284	Cardiopulmonary Diagnostics I (New Course)
RET 3354	Medical Pharmacology (New Course)
RET 3536	Cardiopulmonary Rehabilitation (New Course)
RET 3715	Neonatal Medicine (New Course)
RET 4034	Problems in Patient Management (New Course)
RET 4285	Cardiopulmonary Diagnostics II (New Course)
RET 4286	Critical Care Management (New Course)

- RET 4441C Vascular Ultrasound (New Course)
- RET 4443C Cardiac Ultrasound (New Course)
- RET 4520 Community Health (New Course)
- RET 4908 Research in Vascular Ultrasound (New Course)
- RET 4909 Research in Cardiac Ultrasound (New Course)
- RET 4914 Research Methods and Information Literacy (New Course)
- RET 4941 Internship (New Course)

The following outlines are being presented as part of the Two-Year Program Review Cycle (in COB, the course number will be followed with the number 2 in parentheses [i.e., OST 1108 (2)])

- MAT 0012C Pre-Algebra
- MAT 0024C Beginning Algebra

The Consent Agenda was approved by consensus.

3. Regular Agenda

1011-210 INT 2203 Interactive Interpreting IV, CCM..... Debbie Drobney

Purpose: INT 2203 was recently reduced to 2 credits in case the Deaf Culture course was not added to AREA 4: acceptable Social Science requirements. Deaf Culture was added to AREA 4 and, therefore, INT 2203 needs to be increased back to 3 credits so that the Pre-Major: Sign Language Interpreting program has the requisite 60 hours; **Revised Credit/Class (Lecture)/Lab Hours:** 3/3/0 (previously 2/2/0); **Effective Date:** Fall 2011 (201210).

Proposal 1011-210 was approved by consensus.

1011-211 Diagnostic Medical Sonography, A.S. Degree, CPM Barbara Ball

Purpose: In order to be in compliance with our accreditation agency (JRC-DMS), the following changes need to be made: JRC-DMS Finding: Only prerequisite is Anatomy & Physiology I III. RESOURCES Curriculum 1. Curriculum Requisites: The following curriculum requisites must be met prior to the beginning of the core curriculum of the diagnostic medical sonography education program; they must be included in college level courses: a. Algebra, statistics, or higher mathematics course b. General college-level physics and/or radiographic physics c. Communication skills and d. Human anatomy and physiology RESPONSE The following courses are being changed from co-requisites to prerequisites: BSC 1094C Human Anatomy and Physiology II MAC 1105 College Algebra ENC 1101 Freshman Composition I PSY 1012 General Psychology Humanities There is no change to the courses, just a change in the arrangement of the courses. Total credit hours remain at 72; **Effective Date:** Fall 2011 (201210).

There was some discussion that moving these courses to become program prerequisites could present a problem for students using financial aid. Courses outside of the program itself are not covered by financial aid; since five courses are moving to become prerequisites (totaling 16 credit hours), this could be a real problem.

It was noted that if students declare an A.A. degree as a secondary degree, that would be the only way that they could receive financial aid for these courses prior to being accepted into the A.S. degree program. The exceptions to this are if a student has already completed these course requirements as part of an A.A. degree program, or if they have already earned a Bachelor's degree.

This proposal was approved by consensus.

**1011-212 EMS 1119 Fundamentals of Emergency Medical Technology,
CCM Penny Conners**

Purpose: Approval was granted at the February CCC meeting for a new program requirement for the EMT Applied Technology Diploma. The most efficient method to implement this requirement is to assign a prerequisite to the EMS 1119 course; **Revised Prerequisites:** Minimum PERT scores of 84 on reading, 90 on writing, and 96 on math or equivalent scores on other state-approved entry test; **OR** minimum grades of C in either REA 0007C or EAP 1520C, and in either ENC 0015C or EAP 1540C, and in MAT 0018C; **OR** a minimum PERT score of 96 or equivalent score on other state-approved entry test or minimum grade of C in MAT 0018C, and a minimum LOEP score of 106. (previously, there were no prerequisites); **Effective Date:** Fall 2011 (201210).

The revised prerequisite wording was discussed at some length, due to the lack of inclusion of CPT scores being specifically stated as acceptable. Although the wording states that, "... equivalent scores on other state-approved entry test(s) . . ." are also acceptable, some of the Committee members felt that students who had taken the CPT might be confused if it was not specifically stated.

At this time, there are no score equivalencies between the PERT and the CPT tests. Advisors need to be aware of the situation so that they know they can use the CPT scores, as well.

There was also discussion about not being able to use the PERT test for Ability to Benefit (students who earn a Certificate of Completion from high school and need federal financial aid). However, this will only impact a small number of our students.

At the end of the discussion, the decision was made to include the acceptance of CPT scores in the wording of the revised prerequisites. With that change, the proposal was approved.

B.S. Degree in Cardiopulmonary Sciences

Karen introduced Jamy Chulak, telling the Committee members that he is presenting what will become the third B.S. degree that Valencia will offer. The University of Central Florida plans to sunset their Cardiopulmonary B.S. degree this May; it is possible that Florida A&M may do the same. Valencia will be filling a gap with the establishment of this B.S. degree program.

As the State's Discipline Coordinator for Respiratory Care, Jamy worked with the SCNS and discipline committee to obtain numbers for each of the courses that will be presented. Prior to this meeting, after additional conversations with the discipline committee and SCNS, changes

were made in a couple of the numbers (the revised numbers will be reflected in these Minutes). The program will have three concentrations: Community Health; Polysomnography; and Non-Invasive Cardiology.

Several items were noted:

- All courses that should have lab fees will be brought back to the CCC once the details are worked out and the fees are established;
- If a course has a prerequisite that states, "A.S. Degree in Respiratory Care . . .," that will be removed, since that is a program prerequisite, not a course prerequisite;
- The following verbiage will be added to the end of each course description of the 3000 and 4000 level courses: "Minimum grade of C required if used to satisfy Cardiopulmonary Sciences, B.S. Degree requirement."
- Since an A.S. Degree in Respiratory Care is a B.S. degree program entrance requirement, all Respiratory Care 1000 and 2000 level courses will need a minimum grade of C if they are to be used for admission to the B.S. degree program. As such, Credit Course Modifications (CCM) will be submitted to make that change. Karen Borglum will work with Jamy Chulak on the wording to use for the CCM's.

1011-213 HSC 4500 Epidemiology, CCA.....Jamy Chulak

Purpose: This course is essential to the learning outcome requirements for the B.S. degree in Cardiopulmonary Science and Community Health concentration. Understanding the patient population with cardiopulmonary disease from a regional perspective allows advanced practitioners, especially in lead roles, the tools needed to anticipate staffing, financial, and training needs for in-patient and out-patient care; **Catalog Course Description:** Students in this course will study the pattern of health and illness for patients with chronic disease. Discussions on a clinical approach to prevention and treatment of chronic illness. Students will learn how to identify risk factors and utilize evidence-based medicine in a clinical setting; **Prerequisites:** Admission into the Cardiopulmonary Program and Community Health Track; **Co-requisites:** None; **Credit/Class (Lecture)/Lab Hours:** 3/3/0; **Effective Date:** Fall 2012 (201310).

A minor change in the wording of the course description was made, adding a comma and the word "with" prior to "discussions on a clinical approach . . ." Additionally, it was determined that RET 4524 (Community Health) should be a co-requisite for this course.

Karen requested a Committee vote, which was unanimous.

1011-214 PSG 4000 Polysomnographic Technology III, CCAJamy Chulak

Purpose: This will be a new course for the Cardiopulmonary Sciences, A.S. to B.S. degree program, and will be utilized in the Polysomnography concentration; **Catalog Course Description:** This course introduces principles of Polysomnographic technology. Topics covered in the course include: medical terminology, instrumentation setup and calibration, recording and monitoring techniques, documentation, professional issues and patient-technologist interactions related to Polysomnographic Technology. This course is designed for advanced practitioners in Polysomnographic Technology while exploring pediatric and neonatal Neurodiagnostics, MSLT (multiple sleep latency test), pharmacology and sleep disorders, including cataplexy and narcolepsy; **Prerequisites:** A.S. degree in Respiratory Care and

admission into Cardiopulmonary Science Program and Polysomnography Track; *Co-requisites:* PSG 4000L and PSG 4800L; *Credit/Class (Lecture)/Lab Hours:* 3/3/0; *Effective Date:* Fall 2012 (201310).

Proposal 1011-214 was approved by consensus, with a minor change in the Course Description. In the second sentence, the words, “. . . covered in the course. . .” will be removed.

1011-215 PSG 4000L Polysomnographic Technology III Laboratory, CCAJamy Chulak

Purpose: This will be a new course for the Cardiopulmonary Sciences, A.S. to B.S. degree program, and will be utilized in the Polysomnography concentration; ***Catalog Course Description:*** Provides laboratory instruction and practical experience in polysomnographic techniques used in neonatal, pediatric and adult populations. Topics include related medical terminology, conducting of a patient sleep history, patient assessment, patient preparation, instrumentation setup and calibration, MSLT (multiple sleep latency test), recording and monitoring techniques, documentation, patient-technologist interactions. This course is an extension of Polysomnographic Technology III; ***Prerequisites:*** A.S. Degree in Respiratory Care and Admission into Cardiopulmonary Science Program and Polysomnography Track; ***Co-requisites:*** PSG 4000 and PSG 4800L; ***Credit/Class (Lecture)/Lab Hours:*** 1/0/3; ***Effective Date:*** Fall 2012 (201310).

1011-216 PSG 4001 Polysomnographic Technology IV, CCAJamy Chulak

Purpose: This will be a new course for the Cardiopulmonary Sciences, A.S. to B.S. degree program, and will be utilized in the Polysomnography concentration; ***Catalog Course Description:*** This course provides instruction in advanced aspects of Polysomnographic Technology. This course expands upon the topics covered in Polysomnographic Technology III and expands on neonatal and pediatric sleep medicine trends, biostatistics, and treatment plans. Students will become familiar with the skills and knowledge needed to obtain and evaluate high quality sleep recordings. Topics include: sleep scoring and event recognition, instrumentation setup and calibration, recording and monitoring techniques, documentation, therapeutic interventions, specialty sleep studies and patient-technologist. ***Prerequisites:*** Minimum grade of “C” in PSG 4000, PSG 4000L, and PSG 4800L; ***Co-requisites:*** PSG 4001L and PSG 4801L; ***Credit/Class (Lecture)/Lab Hours:*** 3/3/0; ***Effective Date:*** Fall 2012 (201310).

1011-217 PSG 4001L Polysomnographic Technology IV Laboratory, CCAJamy Chulak

Purpose: This will be a new course for the Cardiopulmonary Sciences, A.S. to B.S. degree program, and will be utilized in the Polysomnography concentration; ***Catalog Course Description:*** Provides laboratory instruction in advanced aspects of polysomnographic technology. Topics include: sleep scoring and event recognition, instrumentation setup and calibration, recording and monitoring techniques, documentation, therapeutic interventions, specialty sleep studies and patient-technologist interactions related to polysomnographic technology in the neonatal, pediatric and adult population. This course is an extension of Polysomnographic Technology IV; ***Prerequisites:*** Minimum grade of “C” in PSG 4000, PSG 4000L and PSG 4800L; ***Co-requisites:*** PSG 4001 and PSG 4801L; ***Credit/Class (Lecture)/Lab Hours:*** 1/0/3; ***Effective Date:*** Fall 2012 (201310).

1011-218 PSG 4800L Polysomnographic Technology Clinical III Practicum, CCA
.....Jamy Chulak

Purpose: This will be a new course for the Cardiopulmonary Sciences, A.S. to B.S. degree program, and will be utilized in the Polysomnography concentration; **Catalog Course Description:** An introduction to polysomnographic procedures performed in the clinical setting with neonatal, pediatric and adult patients. Students will observe, perform (under supervision), and evaluate basic sleep studies. Students will be required to master the skills of: conducting a complete sleep history, patient assessment, patient preparation and instrumentation setup, calibration and operation, recording and monitoring procedures during the test, documentation, record keeping and patient-technologist interactions; **Prerequisites:** A.S. Degree in Respiratory Care and admission into Cardiopulmonary Science Program and Polysomnography Track; **Co-requisites:** PSG 4000 and PSG 4000L; **Credit/Class (Lecture)/Lab Hours:** 1/0/6; **Effective Date:** Fall 2012 (201310).

1011-219 PSG 4801L Polysomnographic Technology Clinical IV Practicum, CCA
.....Jamy Chulak

Purpose: This will be a new course for the Cardiopulmonary Sciences, A.S. to B.S. degree program, and will be utilized in the Polysomnography concentration; **Catalog Course Description:** This course is designed to continue the development of skills and concepts begun in Practicum III. Students will observe, perform (under supervision), and evaluate basic and advanced sleep studies for neonatal, pediatric and adult patients. In addition, this course will focus more on the scoring of sleep studies, therapeutic interventions used, and more advanced and specialized aspects of Polysomnography designed to prepare the student for employment in any sleep lab and to take the RPSGT and/or SDS credentialing examination. Students will be required to master the skills of: sleep scoring and event recognition, CPAP titration, therapeutic and pharmacological interventions, specialty sleep studies and patient-technologist interactions related to Polysomnographic Technology; **Prerequisites:** Minimum grade of "C" in PSG 4000, PSG 4000L and PSG 4800L; **Co-requisites:** PSG 4001 and PSG 4001L; **Credit/Class (Lecture)/Lab Hours:** 1/0/6; **Effective Date:** Fall 2012 (201310).

Proposals 1011-215 through 1011-219 were approved by consensus. For proposals 1011-218 and 1011-219, it is noted that although these courses have only lab hours, they take place out in the community and, as such, use the resources from wherever the practicum takes place, rather than using items that Valencia must purchase. For that reason, there will not be any lab fees associated with these two courses.

1011-220 RET 3284 Cardiopulmonary Diagnostics I, CCA.....Jamy Chulak

Purpose: Course designed to be a core course in the new A.S. to B.S. Cardiopulmonary Sciences program; **Catalog Course Description:** This course is designed to provide students with an understanding of non-invasive cardiopulmonary diagnostic procedures. These primary diagnostic studies include complete pulmonary function studies with data analysis, cardiac monitoring with interpretation, stress testing protocols and treatment plans; **Prerequisites:** A.S. Degree in Respiratory Care or A.S. Degree Cardiovascular Technology, and state or national

credential within discipline; *Co-requisites:* None; *Credit/Class (Lecture)/Lab Hours:* 3/3/0; *Effective Date:* Fall 2012 (201310).

Proposal 1011-220 was approved by consensus. The number was changed by the SCNS prior to the meeting and will be RET 3287.

1011-221 RET 3354 Medical Pharmacology, CCA.....Jamy Chulak
Purpose: Course designed to be a core course in the new A.S. to B.S. Cardiopulmonary Sciences program; ***Catalog Course Description:*** This course is designed to provide students with a broad understanding of pharmaceutical therapy for acute and chronic illness in patients with cardiopulmonary disease. Topics will include the identification of drug classes, administration techniques, and elimination of the drug by the body, as well as research and development; ***Prerequisites:*** A.S. Degree in Respiratory Care or A.S. Degree Cardiovascular Technology, and state or national credential within discipline; ***Co-requisites:*** None; ***Credit/Class (Lecture)/Lab Hours:*** 3/3/0; ***Effective Date:*** Fall 2012 (201310).

1011-222 RET 3536 Cardiopulmonary Rehabilitation, CCAJamy Chulak
Purpose: Course designed to be a core course in the new A.S. to B.S. Cardiopulmonary Sciences program; ***Catalog Course Description:*** This course is designed to provide students with a comprehensive understanding of cardiopulmonary rehabilitation. Students will learn how to optimize the quality of life for chronically ill patients with cardiopulmonary disease through rehabilitation, education and outpatient management; ***Prerequisites:*** A.S. Degree in Respiratory Care or A.S. Degree Cardiovascular Technology, and state or national credential within discipline; ***Co-requisites:*** None; ***Credit/Class (Lecture)/Lab Hours:*** 3/3/0; ***Effective Date:*** Fall 2012 (201310).

1011-223 RET 3715 Neonatal Medicine, CCA.....Jamy Chulak
Purpose: This course is essential to the core learning outcome requirements for the B.S. degree in Cardiopulmonary Science. Neonatal medicine is a growing area within cardiopulmonary care and identifies conditions unique to the neonatal population unique to cardiopulmonary illness; ***Catalog Course Description:*** This course will provide students an overview of fetal and neonatal development and physiology of the cardiopulmonary system. Normal and abnormal physiology, diagnostics, and possible treatment available to the neonatal patient will be discussed. An examination of trends and technology utilized for neonatal care will be researched; ***Prerequisites:*** A.S. Degree in Respiratory Care or A.S. Degree Cardiovascular Technology, and state or national credential within discipline; ***Co-requisites:*** None; ***Credit/Class (Lecture)/Lab Hours:*** 3/3/0; ***Effective Date:*** Fall 2012 (201310).

Proposals 1011-221, 1011-222, and 1011-223 were approved by consensus.

1011-224 RET 4034 Problems in Patient Management, CCAJamy Chulak
Purpose: This course is essential to the learning outcome requirements for community health track within the B.S. degree in Cardiopulmonary Science. Patient management within an in-patient and outpatient care setting relies upon advanced practitioners understanding of disease management, community resources, and instructional discipline; ***Catalog Course Description:*** This course is designed to provide an understanding of patient management within acute care

facilities, long term care, outpatient centers, and homecare environments. Students will learn how to utilize the resources that support patient care with acute and chronic cardiopulmonary disease in our community; *Prerequisites:* Admission into the Cardiopulmonary Program and Community Health Track; *Co-requisites:* RET 4941; *Credit/Class (Lecture)/Lab Hours:* 3/3/0; *Effective Date:* Fall 2012 (201310).

Proposal 1011-224 was approved by consensus, with the following change – the number of the co-requisite will change from RET 4941 to RET 4942. This is based upon a number change that was made by the Curriculum Committee later in the meeting. The course number as presented, RET 4941, Internship, was numbered inconsistently with the rest of Valencia’s internship courses. The 941 number is reserved for “Internship Exploration” courses, while 942 is for “Internship” courses.

1011-225 RET 4285 Cardiopulmonary Diagnostics II, CCA.....Jamy Chulak

Purpose: This course is essential to the core learning outcome requirements for the B.S. degree in Cardiopulmonary Science. Invasive diagnostic strategies require advanced practice knowledge of equipment, physiology, and are an important tool when determining the treatment plans for patients with cardiopulmonary disease; *Catalog Course Description:* This course is designed to provide students with an understanding of invasive cardiopulmonary diagnostic procedures. These primary diagnostic studies include diagnostic/therapeutic bronchoscopy, perfusion scans, pulmonary artery catheterization and electrophysiology; *Prerequisites:* A.S. Degree in Respiratory Care or A.S. Degree Cardiovascular Technology, and state or national credential within discipline; *Co-requisites:* None; *Credit/Class (Lecture)/Lab Hours:* 3/3/0; *Effective Date:* Fall 2012 (201310).

Proposal 1011-225 was approved by consensus. The number was changed prior to the meeting by the SCNS and will be RET 4288.

1011-226 RET 4286 Critical Care Management, CCA.....Jamy Chulak

Purpose: This course is essential to the core learning outcome requirements for the B.S. degree in Cardiopulmonary Science. Critical care management of patients requires advanced practice therapist to understand disease, equipment and resources available within an acute care facility; *Catalog Course Description:* This course provides an overview of critical care management for patients in an acute care facility. This scenario-based discussion focuses on critically ill patients and the collaborative work and resources available for allied health disciplines and physicians delivering patient care; *Prerequisites:* A.S. Degree in Respiratory Care or A.S. Degree Cardiovascular Technology, and state or national credential within discipline; *Co-requisites:* None; *Credit/Class (Lecture)/Lab Hours:* 3/3/0; *Effective Date:* Fall 2012 (201310).

Proposal 1011-226 was approved by consensus. The number was changed prior to the meeting by the SCNS and will be RET 4285.

1011-227 RET 4441C Vascular Ultrasound, CCA.....Jamy Chulak

Purpose: This course is essential to the learning outcome requirements for Non-Invasive Cardiology track within the B.S. degree in Cardiopulmonary Science. Non-invasive monitoring of peripheral, cardiac and cerebral blood flow is safe, reliable, and in accordance with best

practice within hemodynamic monitoring; *Catalog Course Description:* This course presents an introduction to non-invasive vascular medicine including those tests performed for the purpose of the diagnosis and treatment of vascular disease. The course is designed to introduce students to the physics of ultrasound technology, as well as medical sonography where students can apply the use of scanning vascular extremities, cerebrovascular principles and arterial procedures; *Prerequisites:* Admission into the Cardiopulmonary Program and Non-Invasive Cardiology Track; *Co-requisites:* RET 4908; *Credit/Class (Lecture)/Lab Hours:* 4/3/3; *Effective Date:* Fall 2012 (201310).

Proposal 1011-227 was approved by consensus, with changes. The prerequisite will change; "Cardiopulmonary Program," will be removed and the wording will become, "Admission into the Non-Invasive Cardiology Track." The number of the co-requisite will change, based upon the new number assigned by the SCNS. The new number is RET 4903.

1011-228 RET 4443C Cardiac Ultrasound, CCAJamy Chulak

Purpose: This course is essential to the learning outcome requirements for Non-Invasive Cardiology track within the B.S. degree in Cardiopulmonary Science. Non-invasive monitoring of cardiac vessels, cardiac blood flow and cardiac valves is safe, reliable, and in accordance with best practices within hemodynamic monitoring; *Catalog Course Description:* This course presents an introduction to non-invasive cardiology, including those tests performed for the purpose of the diagnosis and treatment of cardiovascular disease. The course is designed to introduce students to the physics of ultrasound technology, as well as medical sonography where students can apply the use of scanning cardiac circulation, cardiac valves and myocardium; *Prerequisites:* Admission into the Cardiopulmonary Program and Non-Invasive Cardiology Track; *Co-requisites:* RET 4909; *Credit/Class (Lecture)/Lab Hours:* 4/3/3; *Effective Date:* Fall 2012 (201310).

Proposal 1011-228 was approved by consensus, with changes. The course number was changed by the SCNS, and will become RET 4440C. In addition, the prerequisite will change; "Cardiopulmonary Program," will be removed and the wording will become, "Admission into the Non-Invasive Cardiology Track." The number of the co-requisite will change, based upon the new number assigned by the SCNS. The new number is RET 4904.

1011-229 RET 4520 Community Health, CCA.....Jamy Chulak

Purpose: This course is essential to the learning outcome requirements for community health track within the B.S. degree in Cardiopulmonary Science; *Catalog Course Description:* This course provides an overview of the public health system. Students will discuss how to provide education involving disease management for acute and chronic cardiopulmonary illness. The course will discuss state and local emergency management, reimbursement, and legislation; *Prerequisites:* Admission into the Cardiopulmonary Program and Community Health Track; *Co-requisites:* RET 4500; *Credit/Class (Lecture)/Lab Hours:* 3/3/0; *Effective Date:* Fall 2012 (201310).

Proposal 1011-229 was approved by consensus, with changes. The course number was changed by the SCNS, and will become RET 4524. In addition, the co-requisite was incorrect and should be HSC 4500 (was shown as RET 4500).

1011-230 RET 4908 Research in Vascular Ultrasound, CCAJamy Chulak

Purpose: This course is essential to the learning outcome requirements for Non-Invasive Cardiology track within the B.S. degree in Cardiopulmonary Science. Researching this diagnostic technique will provide students insight to the technology, application, and patient perspective of cardiovascular disease; **Catalog Course Description:** This course provides an overview of advanced practice in non-invasive vascular diagnostic modalities. The focus of this course is the management of the disease from the patient perspective, extending from diagnosis to treatment; **Prerequisites:** Admission into the Cardiopulmonary Program and Non-Invasive Cardiology Track; **Co-requisites:** RET 4441C; **Credit/Class (Lecture)/Lab Hours:** 1/1/0; **Effective Date:** Fall 2012 (201310).

Proposal 1011-230 was approved by consensus, with the following change. The course number was changed by the SCNS, and will become RET 4903. In addition, the prerequisite will change; "Cardiopulmonary Program," will be removed and the wording will become, "Admission into the Non-Invasive Cardiology Track."

1011-231 RET 4909 Research in Cardiac Ultrasound, CCA.....Jamy Chulak

Purpose: This course is essential to the learning outcome requirements for Non-Invasive Cardiology track within the BS degree in Cardiopulmonary Science. Researching this diagnostic technique will provide students insight to the technology, application, and patient perspective of cardiovascular disease; **Catalog Course Description:** This course provides an overview of advanced practice in non-invasive cardiovascular diagnostic modalities. The focus of this course is the management of the disease from the patient perspective, extending from diagnosis to treatment; **Prerequisites:** Admission into the Cardiopulmonary Program and Non-Invasive Cardiology Track; **Co-requisites:** RET 4443C; **Credit/Class (Lecture)/Lab Hours:** 1/1/0; **Effective Date:** Fall 2012 (201310).

Proposal 1011-231 was approved by consensus, with changes. The course number was changed by the SCNS, and will become RET 4904. The number of the co-requisite will change, based upon the new number assigned by the SCNS. The new number is RET 4440C.

1011-232 RET 4914 Research Methods and Information Literacy, CCAJamy Chulak

Purpose: This course is essential to the core learning outcome requirements for the B.S. degree in Cardiopulmonary Science. Advanced practitioners require scholarship in research to communicate and practice evidence based medicine; **Catalog Course Description:** Research methods and information literacy are important because the health care profession is continually changing, which requires healthcare practitioners to possess new knowledge to function competently. The healthcare practitioner should contribute to the body of knowledge and be able to effectively analyze resources to promote growth in the profession. The attitude of lifelong learning enables the healthcare practitioner to stay in step with the current health care environment and be prepared to help foster the future and increase awareness of the profession in the global community. This content is geared to increase and disseminate intellectual inquiry, information literacy and the use of scholarly research methods; **Prerequisites:** A.S. Degree in Respiratory Care or A.S. Degree Cardiovascular Technology, and

state or national credential within discipline; *Co-requisites:* None; *Credit/Class (Lecture)/Lab Hours:* 3/3/0; *Effective Date:* Fall 2012 (201310).

Proposal 1011-232 was approved by consensus. The course description, at the request of the CCC, will be reviewed and revised. It was thought to be too wordy and not descriptive enough of the course itself.

1011-233 RET 4941 Internship, CCAJamy Chulak
Purpose: This course is essential to the learning outcome requirements for community health track within the B.S. degree in Cardiopulmonary Science. The internship provides students with hands-on management of patient care within health care providers within the community for both in-patient and outpatient needs; ***Catalog Course Description:*** This course is designed to provide students with community health partners in order to promote, support, and deliver quality healthcare for our patients with cardiopulmonary disease. Students will learn how engaging ideas to solve problems in healthcare delivery, access and prevention are addressed; ***Prerequisites:*** Admission into the Cardiopulmonary Program and Community Health Track; ***Co-requisites:*** RET 4034; ***Credit/Class (Lecture)/Lab Hours:*** 1/0/6; ***Effective Date:*** Fall 2012 (201310).

Proposal 1011-233 was approved by consensus, with a change in the course number from RET 4941 to RET 4942. The course number as presented, RET 4941, Internship, was numbered inconsistently with the rest of Valencia’s internship courses. The 941 number is reserved for “Internship Exploration” courses, while 942 is for “Internship” courses.

In addition, the CCC requested that Jamy and Penny have a broader conversation to include Barbara Frazier and Falecia Williams regarding the course title, description, credit hours, fees, etc. Jamy agreed to do that in the near future.

**1011-234 Cardiopulmonary Sciences, A.S. to B.S. Degree with Concentrations
In Community Health, Polysomnography, and Non-Invasive
Cardiology, CPAJamy Ckhulak**
Purpose: The program purpose is to provide a career path for Respiratory Therapy and Cardiovascular Technology students to achieve a baccalaureate degree; ***Effective Date:*** Fall 2012 (201310).

Proposal 1011-234 was approved by consensus. There was some discussion regarding the program sheet, which underwent several revisions, including the revision of those course numbers changed by SCNS.

4. **Discussion Items**

There are no Discussion Items for April.

5. Information Items

EMS Courses Approved for “C” Designation – A proposal was presented and approved at the March 16, 2011 meeting to add the “C” designation to the following EMS courses:

EMS 1431 Emergency Medical Technician Clinical Practicum
EMS 2666 Paramedic I Clinical
EMS 2667 Paramedic II Clinical
EMS 2668 Paramedic III Clinical

Later, during Catalog entry, it was discovered that these courses do not currently have any class/lecture hours assigned to them. Therefore, the “C” designation will be changed to an “L” until such time as class/lecture hours are added by way of a Credit Course Modification.

Radiology Course Approved to Remove “C” Designation – At the February 9, 2011 meeting, a proposal was approved to remove the “C” designation from RTE 1418, Principles of Radiography I. The department inadvertently forgot to include the new hours for the course on the Credit Course Modification form, so the change will be made on an editorial basis. The new hours will go FROM 3/2/3 TO 3/2/0.

PERT Cut Scores for Honors Placement – The Honors Department submitted a memorandum, Catalog markup, Honors Program placement criteria, and the Minutes of the January 21, 2011, Honors Advisory Board meeting. Focus is on the new PERT implementation as it impacts Honors Program placement.

Valerie Burks, Director of the Honors Program, spoke briefly about the information provided. Due to the transition from the CPT to PERT, there was a need to develop new cut scores for Honors Placement. The documents provided describe that process and the cut scores that will be used.

Radiologic and Imaging Sciences, B.S. Degree: Changes to Practicum Prerequisites – Changes to the Radiologic and Imaging Sciences B.S. degree program sheet that were approved at the February 9, 2011 CCC meeting will affect the prerequisites for RTE 4941L in the various concentrations. As such, an editorial change will be made to the prerequisites for this course, as follows:

“A minimum grade of C in specified concentration coursework: Quality Management - RTE 4474 and RTE 3205; or Magnetic Resonance Imaging - RTE 3591 and RTE 3592; or Computed Tomography - RTE 3590 and RTE 4474”

The next meeting of the College Curriculum Committee is scheduled for May 11, 2011, and will be held on the West Campus, Room 6-202. However, if the Agenda permits, the meeting will either be held electronically or will not be held. *Deadline for submission of materials for the May Agenda is April 27, 2011.*

June 21, 2011

TO: BOARD OF TRUSTEES
Valencia Community College

FROM: SANFORD C. SHUGART
President

RE: VALENCIA ENTERPRISES CONTINUING EDUCATION COURSES AND FEES

RECOMMENDED ACTION:

The President recommends that the Board of Trustees approve the Valencia Enterprises Continuing Education courses and fees as presented.

A handwritten signature in black ink, reading "Sanford C. Shugart". The signature is written in a cursive style with a large, prominent initial 'S'.

President

CONTINUING EDUCATION

Courses and Fees *May 2011 Board Meeting*

Center for Technology and Certification

Course Area	Course Number	Course Title	Fee
CNP	7828	C# Programming for the Absolute Beginner - ONLINE	\$119.00

June 21, 2011

TO: BOARD OF TRUSTEES
Valencia Community College

FROM: SANFORD C. SHUGART
President

RE: HUMAN RESOURCES AGENDA

RECOMMENDED ACTION:

The President recommends that the Board of Trustees approve the Human Resources Agenda as proposed.

A handwritten signature in black ink, reading "Sanford C. Shugart". The signature is written in a cursive style with a large initial 'S' and 'C'.

Sanford C. Shugart
President

Agenda for Human Resources



Valencia Community College

Chairman District Board of Trustees

President

May 17, 2011

Valencia Community College Agenda for Human Resources

Executive Management Personnel

Employee Name	Position Title	Effective Date	End Date	Notes
<i>Separations</i>				
Prather, Ruth L.	Provost-East Campus	05/31/12		4.

Administrative Personnel

Employee Name	Position Title	Effective Date	End Date	Notes
<i>Internal Changes</i>				
Dixon, Sherri L.	Asst VP, Budget/Aux Services	05/02/11		
<i>Separations</i>				
Armour, Lisa R.	Dean, Mathematics, W	05/06/11		
Kelley, Susan E.	VP, Institutional Advancement	06/30/11		4.
Rivera, Pedro L.	Asst VP Budget/Logistic Svc	07/29/11		4.

Instructional Personnel – Tenure Earning/Tenured

Employee Name	Position Title	Effective Date	End Date	Notes
<i>Separations</i>				
Moeinian, Bijan	Professor, Economics	06/21/11		4.
Renfroe, Lynda J.	Professor, English	12/19/11		4.

Instructional Personnel – Temporary

Employee Name	Position Title	Effective Date	End Date	Notes
<i>Appointments</i>				
Bondzie, Victor A.	Instructor, Physics	05/05/11	08/03/11	
Brasseux, Leslie J.	Instructor, Dance	05/05/11	08/03/11	
Ellison, Jason K.	Instructor, Graphics Techn	05/05/11	08/03/11	
Hammack, Alison A.	Instructor, Mathematics	05/05/11	08/03/11	
Hickman, Thomas J., Jr.	Instructor, EMS	05/05/11	08/03/11	

Notes:

1. Grant Funded; 2. Internal Administrative Leave From Tenured Position; 3. Eligible and Recommended For Tenure; 4. Retirement

Valencia Community College Agenda for Human Resources

Employee Name	Position Title	Effective Date	End Date	Notes
Howard, Marie P.	Instructor, Office Sys Techn	05/05/11	08/03/11	
McCormick, Jennifer L.	Instructor, Mathematics	05/05/11	08/03/11	
Sabat, Louis E., II	Instructor, EMS	05/05/11	08/03/11	
Sartor, Bobbie W.	Instructor, EMS	05/05/11	08/03/11	
Valentino, Nicole	Instructor, English	05/05/11	08/03/11	
Volling, Kathleen M.	Instructor, Nursing	05/05/11	08/03/11	

Professional Personnel

Employee Name	Position Title	Effective Date	End Date	Notes
<i>Appointments</i>				
Pande, Jyoti S.	Asst Dir, Adjunct Faculty Dev	04/04/11		
<i>Separations</i>				
Twillman, Virgil E.	IT Mgr, Computer Lab Tech	06/30/11		
Zaragoza, Luis M.	Senior News Writer	04/19/11		

Career Service Personnel

Employee Name	Position Title	Effective Date	End Date	Notes
<i>Appointments</i>				
Cordero Guzman, Luis	Student Services Specialist	04/25/11		
Rivas, Catherine	Financial Aid Specialist	04/25/11		
Rodriguez Gomez, Dianelys	Records Doc Mgmt Systems Spec	04/04/11		
<i>Internal Changes</i>				
Carroll, Angelika	Administrative Assistant	04/25/11		
Cuevas, Carlos	Trades/Maintenance Supervisor	04/25/11		
Horton, Jason A.	Student Services Specialist	05/02/11		
<i>Separations</i>				
Daye, Richard L.	Tutorial Center Coordinator	05/03/11		
Nelson, Lorin W.	Specialist, Stud Acctg Sys Sup	04/07/11		
Porter, Alina M.	Technical Document Specialist	04/06/11		
Williams, Cheryl A.	Word Processing Supervisor	04/29/11		4.

Notes:

1. Grant Funded; 2. Internal Administrative Leave From Tenured Position; 3. Eligible and Recommended For Tenure; 4. Retirement

Valencia Community College Agenda for Human Resources

Employee Name	Position Title	Effective Date	End Date	Notes

Career Service Personnel - Temporary

Employee Name	Position Title	Effective Date	End Date	Notes
<i>Appointments</i>				
Johnson, Demetra N.	Security Clerk	03/21/11	09/17/11	

Part-time Instructional Personnel

Employee Name	Position Title	Effective Date	End Date	Notes
<i>Appointments</i>				
Alastra, Anna	Speech			
Bolin, Bryce	Physics			
Delahunty, Janice	Nursing			
Hanbery, Jerry	Business			
Henry, Rita	VE Languages Open Enrollment			
Knuuttila, Brian	Criminal Justice Tech			
Lue, Celena T.	Business, IT, Social Science			
Marsh, Nicole L.	Speech			
Reidy, Mary R.	Nursing			
Then, Terrell R.	Digital Media			
Tsegaye, Samuel H.	Mathematics			
Vanderberg, Edward M.	Criminal Justice Institute			
Walker, Carla D.	English			
Younce, Craig W.	Biology			

Part-time Hourly Personnel

Employee Name	Position Title	Effective Date	End Date	Notes
<i>Appointments</i>				
Baker, Lauren E.	Campus Security Svcs			
Batra, Dinesh K.	Testing Center			
Betances, Ellen	Music			
Bolyard, Steven	Mathematics			

Notes:

1. Grant Funded; 2. Internal Administrative Leave From Tenured Position; 3. Eligible and Recommended For Tenure; 4. Retirement

Valencia Community College Agenda for Human Resources

Employee Name	Position Title	Effective Date	End Date	Notes
Brown, Clinton D.	Student Activity SL			
Cabral, Franklin R.	Financial Aid Office			
Cobb, Lavonda P.	Student Activity SL			
Dalrymple, Jeremy	Library			
Dowdell, Frances-Ann	Student Activity Tutoring			
Finkel, Marlon	Student Activity Tutoring			
Hollie, Christina F.	Custodial Services			
Hoskins, Larry J.	Business & It Lab Support			
Johnston, Jamie R.	Academic Success Center			
Nguyen, Hung	Student Activity Tutoring			
Orlando, Jeffrey S.	Dean of Students			
Rogers, George B.	Testing Center			
Sangines, Alejandro	Maintenance Operations			
Sontos, Shaun M.	Physical Science			
Sorrough, Amy E.	College Reading Prep			
Zindler, Audrey A.	Graphics Tech			

Notes:

1. Grant Funded; 2. Internal Administrative Leave From Tenured Position; 3. Eligible and Recommended For Tenure; 4. Retirement

June 21, 2011

TO: BOARD OF TRUSTEES
Valencia Community College

FROM: SANFORD C. SHUGART
President

RE: SUBMISSION OF GRANT PROPOSALS

RECOMMENDED ACTION:

The President recommends that the Board of Trustees approve the submission of grant proposals as presented.

A handwritten signature in black ink that reads "Sanford C. Shugart". The signature is written in a cursive style with a large initial 'S' and 'C'.

President

GRANT SUBMISSIONS

May 2011

GRANT	DESCRIPTION	AMOUNT REQUESTED	MATCH	STATUS
<p>Improving Access to Pathways in Allied Health and Nursing (Year 2 of 3)</p> <p>US Department of Labor Seminole State College Community-Based Job Training Grant Program</p> <p>Project Director: Louise Pitts</p>	<p>This grant supports Year 2 of SSC's three-year grant designed to increase awareness of the career path to nursing and allied health, provide incumbent worker training, and increase the number of new graduate nurses. Valencia's role is identifying eligible Valencia nursing faculty who will pursue advanced degrees, and facilitating nursing faculty participation in NLN CNE certification exam preparation.</p>	<p>\$115,017.00</p>	<p>None</p>	<p>Funded</p>
<p>Valencia-UCF 2+2 Articulated Program Support</p> <p>Florida Department of Education Two Plus Two Public and Private Partnerships</p> <p>Project Director: Karen Borglum</p>	<p>Funded from the 2010-11 General Appropriations Act, \$4 million will be awarded to public colleges and universities with partnership articulation agreements to provide 2+2 baccalaureate degree programs during the 2010-11 academic year.</p> <p>An additional \$1 million will be allocated for incentive grants to public colleges and universities for partnership agreements that were new in 2010-11.</p> <p>The amount of funding depends on the number of eligible applications received by the state, as the total will be divided among those accepted and eligible.</p>	<p>The college requested a share of funds that will be made available based on a formula developed by the state, factoring in the number of upper division baccalaureate degree credit hours of instruction that were generated by state universities on the campuses of the public college partners.</p> <p>Over 41,000 hours were reported for students taking upper division UCF courses on Valencia's West and Osceola campuses.</p>	<p>None</p>	<p>Pending (decision expected June 2011)</p>

GRANT	DESCRIPTION	AMOUNT REQUESTED	MATCH	STATUS
<p>Developmental Education Initiative (Year 2 of 3) Bill and Melinda Gates Foundation MDC, Inc. Project Director: Nick Bekas</p>	<p>This grant supports the second year of a three-year project that builds upon demonstrated results in the College's Achieving The Dream developmental education work.</p> <p>The aim of the project is to scale policies and practices that have the potential to increase dramatically positive outcomes for communitary college students who need developmental education.</p>	<p>\$244,444.00</p>	<p>None</p>	<p>Funded</p>
<p>Articulated Science and Math Programs to Improve Student Success for Low-Income Students, Hispanic/Latino Students, and Other Minorities Underrepresented in STEM (Osceola Campus) (Year 1 of 5) US Department of Education Office of Postsecondary Education Hispanic-Serving Institutions Science, Technology, Engineering, and Mathematics and Articulation Programs (HSI-STEM) Project Director: Melody Boeringer-Hartnup</p>	<p>This grant provides the opportunity to Hispanic-Serving Institutions (HSI), eligible for Title V grants, to execute plans to increase the number of Hispanic and disadvantaged students attaining STEM degrees, and to develop model transfer and articulation agreements in STEM fields.</p> <p>The Valencia Foundation will raise 1:1 matching funds to support establishing an endowment for Osceola Campus to support the future needs of science and math faculty and students.</p>	<p>\$4,331,997.00</p>		<p>Pending (decision expected September 2011)</p>

GRANT	DESCRIPTION	AMOUNT REQUESTED	MATCH	STATUS
<p>Expanding and Enhancing STEM Pathways for Hispanic/Latinos and Other Underrepresented Minorities and Low-Income Students (East Campus) (Year 1 of 5)</p> <p>US Department of Education Office of Postsecondary Education Hispanic-Serving Institutions Science, Technology, Engineering, and Mathematics and Articulation Programs (HSI-STEM)</p> <p>Project Director: Gisela Acosta</p>	<p>This grant provides the opportunity to Hispanic-Serving Institutions (HSI) that are eligible for Title V grants to execute plans to increase the number of Hispanic and disadvantaged students attaining STEM degrees, and to develop model transfer and articulation agreements in STEM fields.</p> <p>The Valencia Foundation will raise 1:1 matching funds to support establishing an endowment for East Campus to support the future needs of science and math faculty and students.</p>	<p>\$4,287,628.00</p>	<p>None</p>	<p>Pending (decision expected September 2011)</p>
<p>College Reach-Out Program</p> <p>Florida Department of Education Office of K-16 Articulation</p> <p>Project Director: Tanisha Carter</p>	<p>This grant provides support for the college's REACH program, where 125 middle and high school predominantly minority students will be provided with summer and academic year experiences that will encourage them to continue their education at the postsecondary level.</p> <p>Targeted schools include the Technical Education Center of Osceola County (TECO), Evans, Ocoee, Celebration, Gateway, Liberty, Osceola, and Poinciana high schools, Osceola School for the Arts, and Parkway, Robinswood, and Meadowbrook middle schools.</p>	<p>\$61,332.97</p>	<p>Cash Match: \$53,932.80</p> <p>In-Kind Match: \$18,270.00</p> <p>Partnership In-Kind Match: \$2,900.00</p>	<p>Pending (decision expected August 2011)</p>

TO: BOARD OF TRUSTEES
Valencia Community College

June 21, 2011

FROM: SANFORD C. SHUGART
President

RE: PROPERTY DELETIONS

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. Equipment which is surplus, obsolete or not economically repairable may be donated to local school systems, non-profit organizations or other governmental entities.

Per Florida Statute 274.02, equipment with a cost or fair market value of \$1,000 or more and a projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. Therefore, original cost reflects the cost of the item at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives:

- Computers – three years
- Vehicles, office machines, educational equipment – five years
- Furniture – seven years

Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation).

Missing

1 asset with an original cost of \$1,606.00 with a book value of \$0.00

Obsolete

26 assets with an original cost of \$48,138.38 with a book value of \$0.00

Surplus


68 assets with an original cost of \$84,996.75 with a book value of \$0.00

Economically Unrepairable

3 assets with an original cost of \$17,727.10 with a book value of \$0.00

RECOMMENDED ACTION:

The President recommends that the Board of Trustees approve the disposition and deletion of equipment from the property records as requested and authorize the College to exchange, dispose of, or trade in the items as surplus property according to Board Policy 6Hx28:06-26.


President

Property Deletion Detail

Tuesday, May 17, 2011

VCC Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
Missing					
G00002777	11/6/2001	01-02	PC, Dell, GX150	\$1,606.00	\$0.00
1 detail record				\$1,606.00	\$0.00
Obsolete					
00113895	4/3/1998	97-98	CD Tower (7 Bay/7 Drive), JES Hardware Solutions, IT7	\$2,099.00	\$0.00
00115942	6/20/2000	99-00	Digital Camera, Sony, DSC-D770	\$1,420.00	\$0.00
G00002035	9/28/1999	99-00	PC, Dell, P3	\$1,440.00	\$0.00
G00002043	9/28/1999	99-00	PC, Dell, P3	\$1,440.00	\$0.00
G00002062	9/28/1999	99-00	Server, Dell, 2300	\$3,502.00	\$0.00
G00002870	3/7/2002	01-02	Laptop #6, Dell, C810	\$1,877.62	\$0.00
G00002871	3/7/2002	01-02	Laptop #2, Dell, C810	\$1,877.62	\$0.00
G00002872	3/7/2002	01-02	Laptop #8, Dell, C810	\$1,877.62	\$0.00
G00002874	3/7/2002	01-02	Laptop #5, Dell, C810	\$1,877.62	\$0.00
G00002875	3/7/2002	01-02	Laptop #3, Dell, C810	\$1,877.62	\$0.00
G00002916	4/30/2002	01-02	Laptop cart 21, Dell, C810	\$1,858.00	\$0.00
G00002919	4/30/2002	01-02	Laptop, cart 17, Dell, C810	\$1,858.00	\$0.00
G00002921	4/30/2002	01-02	Laptop, cart 19, Dell, C810	\$1,858.00	\$0.00
G00002922	4/30/2002	01-02	Laptop cart 22, Dell, C810	\$1,858.00	\$0.00
G00002923	4/30/2002	01-02	Laptop, cart 18, Dell, C810	\$1,858.00	\$0.00
G00002925	4/30/2002	01-02	Laptop, cart 16, Dell, C810	\$1,858.00	\$0.00
G00002946	5/7/2002	01-02	Laptop, cart 10, Dell, C810	\$1,858.00	\$0.00
G00002948	5/7/2002	01-02	Laptop, cart 01, Dell, C810	\$1,858.00	\$0.00
G00003190	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
G00003194	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
G00003195	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
G00003197	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
G00003198	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
G00003199	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
G00003201	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
G00003202	6/10/2003	02-03	15" Starboard, Hitachi, 15EM	\$1,748.16	\$0.00
26 detail records				\$48,138.38	\$0.00
Surplus					
00107906	6/22/1993	92-93	Electric Spiral Binder, Elektro Kombo, EPK21IBICO	\$1,250.00	\$0.00
00111815	11/1/1996	96-97	Laser Printer, Hewlett Packard, 5	\$1,185.91	\$0.00
00202796	3/5/2003	02-03	PC, Dell, GX260T	\$1,441.90	\$0.00
00203925	10/23/2003	03-04	PC, Dell, GX270T	\$1,179.33	\$0.00
00206791	5/10/2005	04-05	PC, Dell, GX280	\$1,896.36	\$0.00
00207181	6/30/2005	04-05	PC, Dell, GX280	\$1,126.38	\$0.00
00207242	8/9/2005	05-06	PC, Dell, GX520	\$1,046.76	\$0.00
00207290	8/30/2005	05-06	PC, Dell, GX280	\$1,076.38	\$0.00
00207293	8/30/2005	05-06	PC, Dell, GX280	\$1,076.38	\$0.00

VCC Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
00207645	10/27/2005	05-06	PC, Dell, GX520	\$1,053.10	\$0.00
00207661	10/27/2005	05-06	PC, Dell, GX520	\$1,053.10	\$0.00
00207793	11/17/2005	05-06	PC, Dell, GX520	\$1,132.08	\$0.00
00207804	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207807	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207808	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207809	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207811	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207813	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207814	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207815	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00208013	1/17/2006	05-06	PC, Dell, GX520	\$1,097.32	\$0.00
00208252	3/21/2006	05-06	PC, Dell, GX520	\$1,141.97	\$0.00
00208261	2/16/2006	05-06	PC, Apple, G5	\$4,592.00	\$0.00
00208421	3/21/2006	05-06	PC, Dell, GX520	\$1,097.73	\$0.00
00208933	5/24/2006	05-06	PC, Dell, GX220	\$1,097.73	\$0.00
00208934	5/24/2006	05-06	PC, Dell, GX220	\$1,097.73	\$0.00
00208939	5/24/2006	05-06	PC, Dell, GX220	\$1,097.73	\$0.00
00208992	5/30/2006	05-06	PC, Dell, GX520	\$1,113.53	\$0.00
00209075	6/15/2006	05-06	PC, Dell, GX520	\$1,105.63	\$0.00
00209081	6/15/2006	05-06	PC, Dell, GX520	\$1,105.63	\$0.00
00209301	6/30/2006	05-06	PC, Dell, GX520	\$1,113.53	\$0.00
00209302	6/30/2006	05-06	PC, Dell, GX520	\$1,113.53	\$0.00
00209303	6/30/2006	05-06	PC, Dell, GX520	\$1,113.53	\$0.00
00209434	9/14/2006	06-07	PC, Dell, GX520	\$1,097.73	\$0.00
00209629	10/5/2006	06-07	PC, Dell, GX520	\$1,074.03	\$0.00
00209631	10/17/2006	06-07	PC, Dell, GX520	\$1,074.03	\$0.00
00209650	11/7/2006	06-07	PC, Dell, GX520	\$1,145.13	\$0.00
00209797	11/21/2006	06-07	PC, Dell, GX520	\$1,085.88	\$0.00
00209901	12/5/2006	06-07	PC, Dell, GX520	\$1,070.85	\$0.00
00209925	12/5/2006	06-07	PC, Dell, GX520	\$1,070.85	\$0.00
00209928	12/5/2006	06-07	PC, Dell, GX520	\$1,070.85	\$0.00
00209938	12/5/2006	06-07	PC, Dell, GX520	\$1,070.85	\$0.00
00209963	12/12/2006	06-07	PC, Dell, GX520	\$1,074.03	\$0.00
00209988	12/20/2006	06-07	PC, Dell, GX620	\$1,285.92	\$0.00
00210049	1/4/2007	06-07	Laptop, Apple, Macbook 13"	\$1,455.00	\$0.00
00210214	2/20/2007	06-07	PC, Dell, 745	\$1,472.17	\$0.00
00210339	2/27/2007	06-07	PC, Dell, 745	\$1,194.15	\$0.00
00210350	2/27/2007	06-07	PC, Dell, 745	\$1,194.15	\$0.00
00210375	3/1/2007	06-07	PC, Dell, 745	\$1,495.08	\$0.00
00210415	3/27/2007	06-07	PC, Dell, 745	\$1,517.20	\$0.00
00210437	3/27/2007	06-07	PC, Dell, 745	\$1,216.10	\$0.00
00210455	3/27/2007	06-07	PC, Dell, 745	\$1,391.50	\$0.00
00210458	3/27/2007	06-07	PC, Dell, 745	\$1,391.50	\$0.00
00210460	3/27/2007	06-07	PC, Dell, 745	\$1,391.50	\$0.00
00210625	4/17/2007	06-07	PC, Dell, 745	\$1,186.98	\$0.00
00210895	5/29/2007	06-07	PC, Dell, 745	\$1,167.75	\$0.00
00210897	5/29/2007	06-07	PC, Dell, 745	\$1,167.75	\$0.00
00211234	8/22/2007	07-08	Laptop, Dell, Latitude D630	\$1,442.16	\$0.00

VCC Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
00211245	8/2/2007	07-08	PC, Dell, 390	\$1,987.93	\$0.00
00211484	10/9/2007	07-08	PC, Dell, 745	\$1,216.90	\$0.00
00211505	10/9/2007	07-08	PC, Dell, 745	\$1,216.90	\$0.00
00211523	10/18/2007	07-08	PC, Dell, 745	\$1,404.23	\$0.00
00211786	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00211798	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00211805	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00211812	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
G00003131	3/5/2003	02-03	Flatbed Scanner, Microtek, 9800XL	\$1,120.21	\$0.00
G00003356	9/16/2004	04-05	PC, Dell, GX270	\$1,333.33	\$0.00
68 detail records				\$84,996.75	\$0.00
Economically Unrepairable					
00104057	10/18/1989	89-90	Vehicle, Van FCC/RMC #3, Chevrolet, CG21305	\$12,435.88	\$0.00
00109916	4/21/1995	94-95	Dishwasher, National, NUC 92	\$2,816.22	\$0.00
00206233	11/16/2004	04-05	Projector, Panasonic, PT-L735U	\$2,475.00	\$0.00
3 detail records				\$17,727.10	\$0.00
Grand Total	98 detail records			\$152,468.23	\$0.00