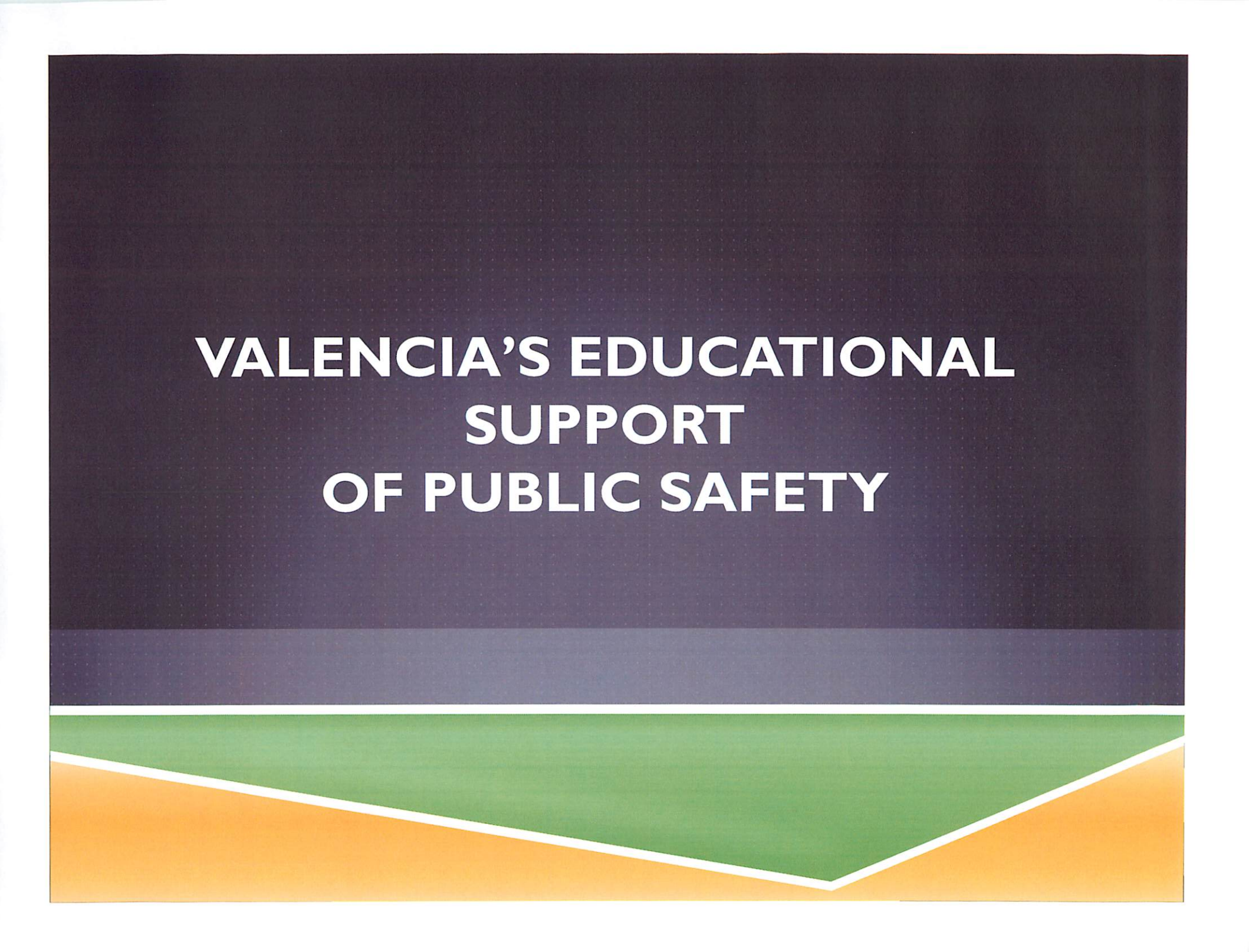


REPORTS

**BRIEFING, PROPOSAL TO EXPAND
PROGRAMMING IN SUPPORT OF
PUBLIC SAFETY**

**VALENCIA'S EDUCATIONAL
SUPPORT
OF PUBLIC SAFETY**

The background features a dark blue upper section with the title text. Below this is a horizontal band of a lighter blue color. The bottom portion of the image is composed of two overlapping geometric shapes: a green trapezoid on top and an orange trapezoid on the bottom, both with white outlines. The orange shape is wider at the bottom and tapers towards the top, while the green shape is wider at the top and tapers towards the bottom, creating a central white negative space.

PUBLIC SAFETY

- ▶ Public Safety in Orange and Osceola Counties is comprised of:
 - ▶ Law Enforcement
 - ▶ Corrections
 - ▶ Fire Service
 - ▶ Emergency Medical Services
 - ▶ Homeland Security
 - ▶ 911 Emergency Operators

PUBLIC SAFETY

- ▶ Valencia's Current Programs Servicing the Community:
 - ▶ Criminal Justice Institute Academy Programs - CJI
 - ▶ Auxiliary Law Enforcement Officer – Certificate
 - ▶ Correctional Officer – Certificate
 - ▶ Crossover: Corrections to Law Enforcement – Certificate
 - ▶ Law Enforcement Officer – Certificate
 - ▶ East Campus
 - ▶ Criminal Justice Technology – A.S. Degree
 - ▶ Criminal Justice Technology Specialist – Certificate
 - ▶ Homeland Security Specialist – Certificate

PUBLIC SAFETY

- ▶ West Campus
 - ▶ Emergency Medical Services Technology – A.S. Degree
 - ▶ Paramedic Technology - Certificate
- ▶ West and Osceola Campuses
 - ▶ Emergency Medical Technology (EMT) – Certificate
- ▶ Continuing Education
 - ▶ PST Academy (911 Operator State Certification)
 - ▶ Workshops in support of Law Enforcement & Fire Service

PUBLIC SAFETY

- ▶ Valencia's New Programs for Public Safety Expanding Service to the Community:
 - ▶ Fire Science Technology – A.S. Degree
 - ▶ Fire Officer I & II – Certificates
 - ▶ Fire Inspector I & II – Certificates
 - ▶ Fire Investigator I – Certificate
 - ▶ Fire Fighting Academy I & II – Certificates (Sponsored)
 - ▶ Fire Pump Operator - Certificate (Sponsored)
 - ▶ Advanced Specialized Training/Continuing Education Courses/Seminars

PUBLIC SAFETY

▶ Program Viability

- ▶ Increased Higher Education emphasis and requirement for advancement within the Fire Service Agencies
- ▶ Address unmet need within the Fire Service Agencies for college credit certificates and degrees
- ▶ Address Need for Continual Advanced Specialized Training
- ▶ Business Model projection covers all Direct Costs and provides a 30% contribution to college operations

PUBLIC SAFETY

▶ Program Characteristics

- ▶ Located at Criminal Justice Institute
- ▶ A.S. Degree & Certificates will be online with some classroom instruction
- ▶ Advanced Specialized Training & Fire Fighting Academy is 60% classroom instruction at CJI and 40% using Fire Facilities at OCPS (Mid-Florida Tech)
- ▶ Partnership with TECO to provide Fire Fighting Academy program in Osceola

PUBLIC SAFETY

- ▶ Future Characteristic
 - ▶ Potential for a New Joint-Use Fire Facility funded by Fire Agencies to replace aging facilities at OCPS

PUBLIC SAFETY

- ▶ DirectConnect to UCF for Potential Bachelor Degrees in:
 - ▶ BA/BS Public Administration
 - ▶ BS Criminal Justice
 - ▶ Bachelor of Applied Science with Specializations:
 - ▶ Criminal Justice
 - ▶ Legal Studies
 - ▶ Supervision & Administration

**BRIEFING, STATE BOARD PROPOSAL
RULE REVISIONS ON FACULTY
CONTINUING CONTRACTS**

**State Board of Education Proposed Rule Revision:
Rule 6A-14.0411, Issuance of Continuing Contracts**

**Briefing for the District Board of Trustees of Valencia College
December 18, 2012**

Key Rule Provisions	Current Tenure Rule	Proposed Tenure Rule
Time Period for Process	Three years of service at college during a period not in excess of five years (continuous, except authorized leave)	Five years of service at college during a period not in excess of seven years (continuous, except authorized leave) Board may also provide for including satisfactory service in other institutions of higher learning.
Criteria to Earn Tenure	<p>Required: Successful performance of duties and demonstration of professional competence.</p> <p>Discretionary: Educational qualifications, efficiency, compatibility, character and capacity to meet the educational needs of the community, and the length of time the duties and responsibilities of this position are expected to be needed.</p>	<p>Required: Successful performance of duties and demonstration of professional competence, pursuant to criteria including:</p> <ol style="list-style-type: none"> 1. Quantifiable measurable effectiveness in the particular area of practice. 2. Continuing professional development; 3. Currency and scope of subject matter knowledge, 4. Student and faculty feedback and feedback from employers of students; and 5. Service to department, college and community.

Current Tenure Rule

Proposed Tenure Rule

<p>Criteria to Earn Tenure</p>		<p>6. As appropriate, criteria must also include evidence of student success, as appropriate for individual faculty member:</p> <p>(i) Demonstrated or documented learning gains, (ii) course completion rates, (iii) graduation and/or certification rates, (iv) continued success in subsequent and additional courses or educational pursuits and (v) job placements in the appropriate field.</p> <p>Discretionary:</p> <ol style="list-style-type: none"> 1. Educational qualifications, efficiency, compatibility, learning outcomes, character; 2. Capacity to meet the educational needs of the community; 3. The length of time the duties and responsibility of this position are expected to be needed; and 4. Such other criteria as shall be included by the board.
<p>Approval Process</p>	<p>Recommendation by the President and approval by the Board.</p>	<p>Recommendation by the President and approval by the Board.</p>
<p>Termination of Continuing Contract (Or Return to Annual Contract)</p>	<p>Recommendation by the President and approval by the Board</p> <p>Cause determined by College or upon consolidation, reduction, or elimination of a college program or</p>	<p>Recommendation by the President and approval by the Board.</p> <p>Cause determined by College (including failure to meet post-award performance criteria), or upon</p>

	Current Tenure Rule	Proposed Tenure Rule
Termination of Continuing Contract (Or Return to Annual Contract)	<p>restriction of the required duties of a position by the board.</p> <p>Employee has the right to a hearing in accordance with the policies and procedures of the college, or may elect to request an administrative hearing in accordance with the guidelines of Chapter 120, Florida Statutes.</p>	<p>consolidation, reduction, or elimination of a college program, insufficient teaching load or restriction of the required duties of a position by the board.</p> <p>Employee has the right to a hearing in accordance with the policies and procedures of the college, or may elect to request an administrative hearing in accordance with the guidelines of Chapter 120, Florida Statutes.</p>
Administrative Leave from Continuing Contract	<p>Any employee holding a continuing contract who accepts an offer of annual employment in a capacity other than that in which the continuing contract was awarded may be granted an administrative leave of absence.</p>	<p>Any full time faculty member holding a continuing contract who accepts an offer of annual employment in a capacity other than that in which the continuing contract was awarded may be granted an administrative leave of absence.</p>
Post-Award Evaluation	<p>N/A</p>	<p>Establishment of post-award performance criteria for faculty under continuing contract is required and periodic review must occur at least every three years.</p> <p>Evaluation criteria must include evidence of:</p> <ol style="list-style-type: none"> 1. Quantifiable measurable effectiveness in the particular area of practice;

	Current Tenure Rule	Proposed Tenure Rule
Post-Award Evaluation	N/A	<p>2. Continuing professional development;</p> <p>3. Currency and scope of subject matter knowledge;</p> <p>4. Student and faculty feedback and feedback from employers of students;</p> <p>5. Service to the department, college, and community.</p> <p>Evaluation criteria must also include evidence of student success, as appropriate for individual faculty member:</p> <p>(i) Demonstrated or documented learning gains, (ii) course completion rates, (iii) graduation and/or certification rates, (iv) continued success in subsequent and additional courses or educational pursuits and (v) job placements in the appropriate field.</p>
Faculty Contracts Options	No faculty contract may exceed one year in length, with allowance for continuing contracts, which do not require annual Board action to renew.	In addition to continuing contracts, each Board may award multiple year contracts (up to three years in length), annual contracts or contracts less than one year to full-time faculty.
Transition to New Rule	N/A	Exemption from new time requirements for faculty being considered for an award of a continuing contract during the 2012-13, 2013-14 and the 2014-15 fiscal years.

The Rulemaking Process and Next Steps

State Level

Rule Development Process

- Drafts developed by Division of Florida Colleges with input from Council of Presidents, and college faculty and staff at two statewide rule development workshops.
- State Board will consider and approve final draft at a time yet to be determined.

Valencia College

If rule is approved by the State Board in its current form, Valencia will have to:

- Amend its policies and implementing procedures, and consider options in light of the changes, using its local authority and prerogatives as appropriate.
- Revise the evaluation process for tenured faculty and the timing and content of its induction process for tenure-track faculty, which currently has two components that run concurrently:
 - The candidate's Individualized Learning Plan (which is primarily formative and developmental, and the successful completion of which is a prerequisite to be eligible for consideration for tenure at later stages) and
 - The assessment of the candidate's ongoing professional practice as supervised by the candidate's dean.
 - When warranted by successful completion of the ILP and responsible professional performance, both components culminate in the evaluation of the candidate's completed pre-tenure work by the Tenure Review Committee, followed by appropriate recommendations from the dean to the Campus President/VP, from the Campus President/VP to the President, and from the President to the District Board of Trustees.

Notice of Development of Rulemaking

DEPARTMENT OF EDUCATION

State Board of Education

RULE NO.: RULE TITLE:

6A-14.0411: Issuance of Continuing Contracts

PURPOSE AND EFFECT: The purpose of the rule development is to update the current process of issuing continuing contracts. The effect will be a rule aligned with Florida Statutes.

SUBJECT AREA TO BE ADDRESSED: Continuing Contracts.

RULEMAKING AUTHORITY: 1001.025(1), 1012.855 FS.

LAW IMPLEMENTED: 1012.83 FS.

A RULE DEVELOPMENT WORKSHOP WILL BE HELD AT THE DATE, TIME AND PLACE SHOWN BELOW:

DATE AND TIME: November 29, 2012, 1:00 p.m. - 4:00 p.m.

PLACE: Seminole State College of Florida, Heathrow Campus, 1055 AAA Drive, Heathrow, FL 32746

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE DEVELOPMENT AND A COPY OF THE PRELIMINARY DRAFT, IF AVAILABLE, IS: Ms. Kasongo Butler, Assistant Chancellor, Division of Florida Colleges, Florida Department of Education, 325 W. Gaines Street, Suite 1544, Tallahassee, Florida 32399-0400; 850.245.9455; Kasongo.Butler@fldoe.org

THE PRELIMINARY TEXT OF THE PROPOSED RULE DEVELOPMENT IS:

6A-14.0411 ~~Employment Contracts for Full Time Faculty~~ ~~Issuance of Continuing Contracts.~~ ~~Continuing contracts are to be awarded for service in a full-time faculty capacity as determined by the college consistent with the following rules.~~

(1) ~~District Boards of Trustees shall develop, maintain and distribute a policy governing the issuance of continuing contracts and other employment contracts for employees serving in a full time faculty capacity as determined by the college. Such policy shall be consistent with this rule.~~

(2)(1) ~~In order to be eligible for a continuing contract, full-time faculty shall must meet the following minimum requirements:~~

(a) ~~Completion~~ ~~Completing of a least five (5) three (3) years of satisfactory service in the same college except as provided below during a period not in excess of seven (7) five (5) years. In all cases, with such service shall be being continuous except for leave duly authorized and granted. The criteria established by the district board of trustees may also provide for including satisfactory service in other institutions of higher learning for purposes of this section.~~

(b) ~~Receive the r~~Recommendation ~~of~~ by the president and approval by the board for a continuing contract based on successful performance of duties, and demonstration of professional competence pursuant to criteria established by the board and the needs of the college.

(c) ~~Compliance with criteria established by the board pursuant to subsection (3) of this rule.~~

(3)(2) ~~Each board shall establish criteria which must be met before a contiuing contract may be awarded. Other criteria for a continuing contract colleges may consider including, without limitation, educational qualifications, efficiency, compatibility, character and capacity to meet the educational needs of the community, and the length of time the duties and responsibilities of this position are expected to be needed. Colleges shall provide in writing to faculty a copy of the criteria for a continuing contract.~~

(a) ~~Such criteria shall at a minimum include the following:~~

1. ~~quantifiable measurable effectiveness in the particular area of practice.~~

2. ~~continuing professional development;~~

3. ~~currency and scope of subject matter knowledge,~~

4. ~~student and faculty feedback and feedback from employers of students; and~~

5. service to department, college and community.

(b) Such criteria may include the following:

1. educational qualifications, efficiency, compatability, learning outcomes, character;

2. capacity to meet the educational needs of the community;

3. the length of time the duties and responsibility of this position are expected to be needed; and

4. such other criteria as shall be included by the board.

(4) Each board may hire full-time faculty positions that are not eligible for continuing contract.

(3) The continuing contract shall be effective at the beginning of the annual college contractual periods.

(5)(4) Each employee issued a continuing contract shall be entitled to continue in their respective full-time a faculty position at the college without the necessity for annual nomination or reappointment until the individual employee resigns from the continuing contract or, except as otherwise provided subsection (7) of in this rule.

(6) Each board shall by policy establish post-award performance criteria for faculty under continuing contract. Periodic review of continuing contract faculty through post-award performance criteria is intended to contribute to their continuing growth and development.

(a) Periodic review shall occur at least every three (3) years.

(b) Periodic review shall include, but not be limited to, factors as evidence of:

1. quantifiable measurable effectiveness in the particular area of practice;

2. continuing professional development;

3. currency and scope of subject matter knowledge;

4. student and faculty feedback and feedback from employers of students; and

5. service to the department, college, and community.

(7)(5)(a) Each district board of trustees The college may terminate dismiss an full-time faculty employee under continuing contract, or return the employee to an annual contract, for failure to meet post-award performance criteria, or, for cause in accordance with college policies and procedures upon recommendation by the president and approval by the board. The president or designee shall notify the full-time faculty employee in writing of the recommendation; and upon approval by the board, shall afford the full-time faculty employee with the right to formally challenge the action a hearing in accordance with the policies and procedures of the college. As an alternative to the hearing rights provided by college polices and procedures, the employee may elect to request an administrative hearing in accordance with the guidelines of Chapter 120, Florida Statutes, by filing a petition with the board within twenty-one (21) days of receipt of the recommendation of the president.

(b) The board may dismiss a full-time faculty employee under continuing contract upon Upon consolidation, reduction, or elimination of a community college program, insufficient teaching load or restriction of the required duties of a position by the board. The board may determine on the basis of the criteria set forth in subsections (1) and (2) and (3), which full-time faculty employees to retain should be retained on a continuing or annual contract and which shall be dismissed or returned to an annual contract. The decision of the board shall not be controlled by any previous contractual relationship. In the evaluation of these factors, the decision of the board shall be final.

(8) In addition, each college, after receiving input from the faculty, shall develop appropriate criteria to measure student success, which may include but shall not be limited to the following factors, as appropriate: (i) demonstrated or documented learning gains, (ii) course completion rates, (iii) graduation and/or certification rates, (iv) continued success in subsequent and additional courses or educational pursuits and (v) job placements in the appropriate field. Such factors selected by the individual college shall be used, as appropriate, for the particular field of learning and the individual faculty member, as consideration in determining whether to grant a continuing contract pursuant to (3) above. Such factors shall also be used, as appropriate, in the review set forth in (6) above.

(9)(6) Any full-time faculty employee holding a continuing contract who accepts an offer of annual employment in a capacity other than that in which the continuing contract was awarded may be granted an administrative leave of absence pursuant to the college's administrative rules.

(10) Each Board may award multiple year contracts, annual contracts or contracts less than one year to full-time faculty employees. No multiple year contract may exceed three (3) years. Each board that awards multiple year contracts, annual contracts or contracts less than one year shall establish rules and policies concerning such contracts.

(11) In order to provide for a transition period for full-time faculty in the process for being considered for continuing contracts, each board may provide an exemption from the time requirements set forth in paragraph (2)(a) of this rule for faculty personnel being considered for an award of a continuing contracts during the 2012-13, 2013-14 and the 2014-15 fiscal year. In addition, each board shall provide credit for satisfactory years of service incurred prior for purposes of determining eligibility for a continuing contract.

Specific Authority 1001.02(1), (9), 1012.83, 1012.855 FS. Law Implemented 1012.83 FS. History—Formerly 6A-8.33, Repromulgated 12-19-74, Amended 12-9-75, 2-14-77, 12-26-77, 7-16-79, Formerly 6A-14.411, Amended 7-20-04,

FACULTY COUNCIL REPORT

**2011-2012 PROGRAM VIABILITY
GROWTH & SUCCESS (PVGS)**

2011 – 2012 Program Viability, Growth and Success



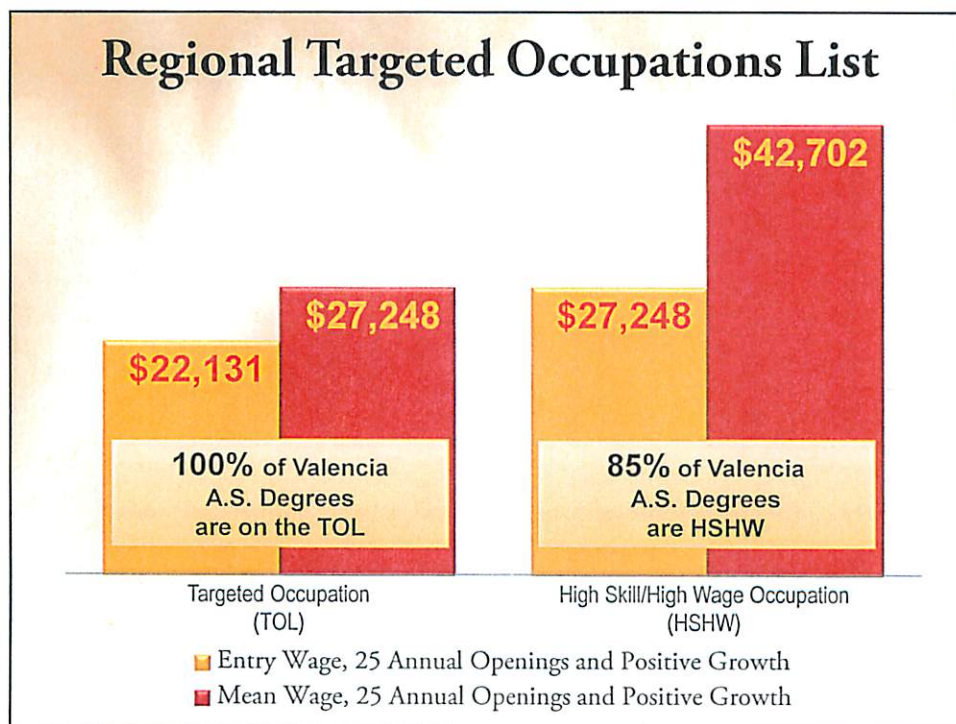
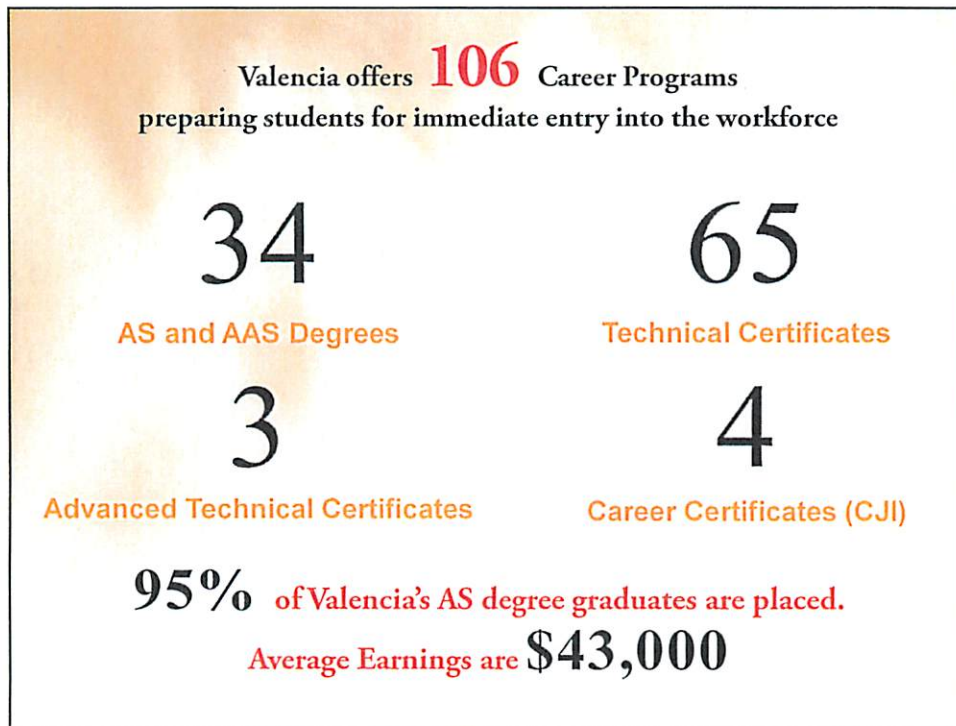
Dr. Nasser Hedayat

Assistant Vice President, Career & Workforce Education

Tuesday, October 30, 2012

AS/AAS Degree and Certificate Program Highlights and Successes for 2011 - 2012

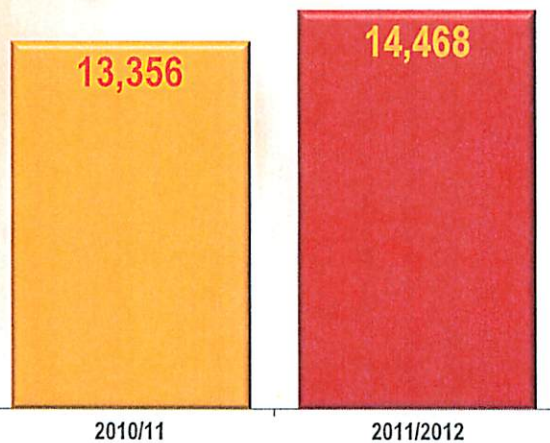




Career Program Advisors A Great Investment

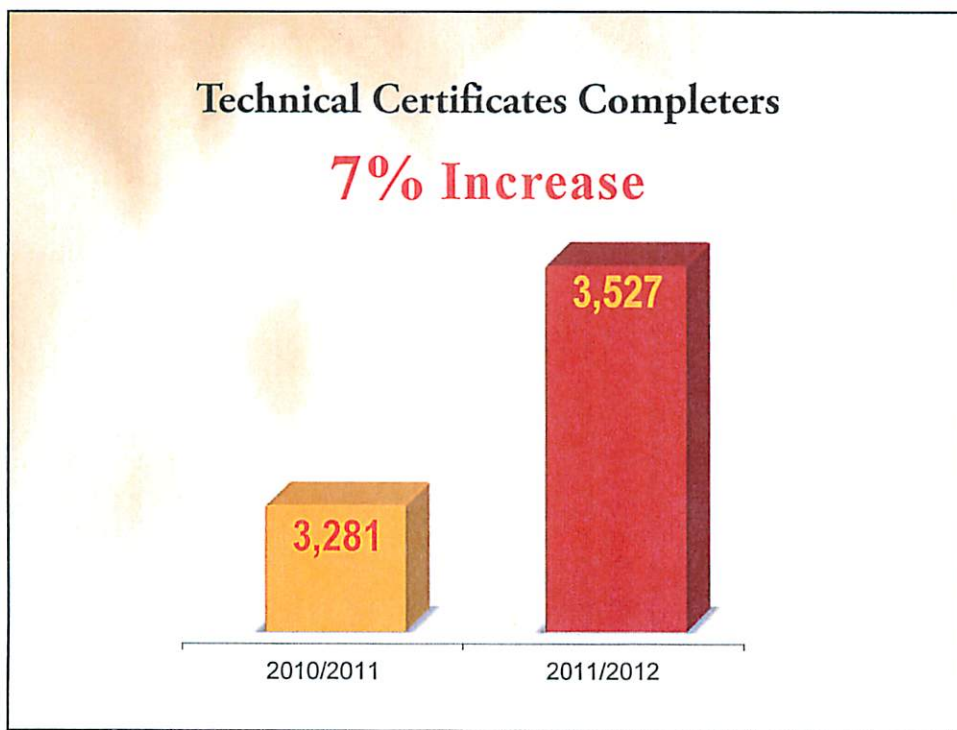
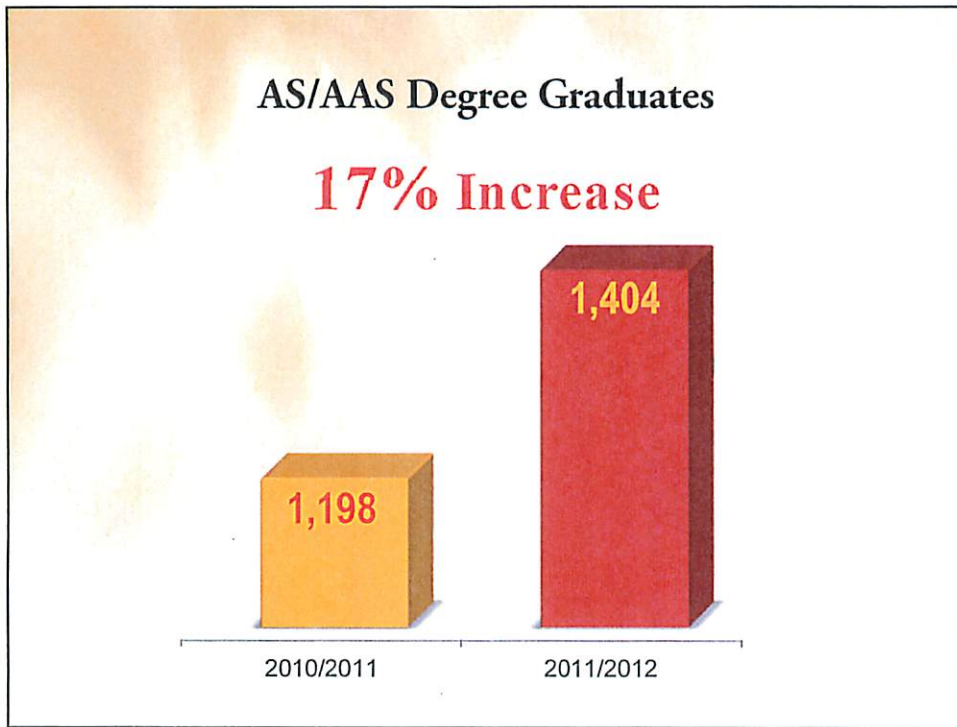
Current Number of
Career Program Advisors is **14**

AS/AAS Degree Declared Majors



8% increase
in AS/AAS degree
majors from 2010/11 to
2011/12.

44% of Valencia's
credit students are
AS/AAS degree and
certificate majors.



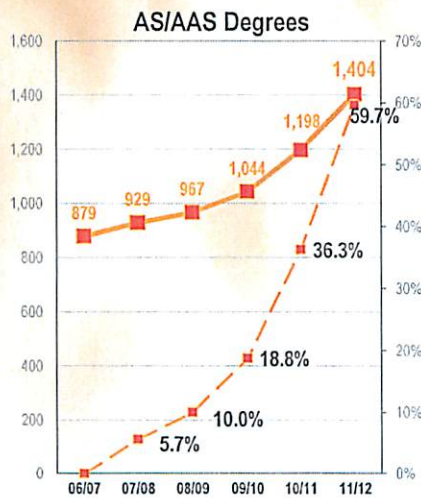
State Rankings for 2011/2012

1 in the number of AS/AAS degree, ATD and Technical Certificate completers **5,116** Miami Dade ranked 2nd with 2,334.

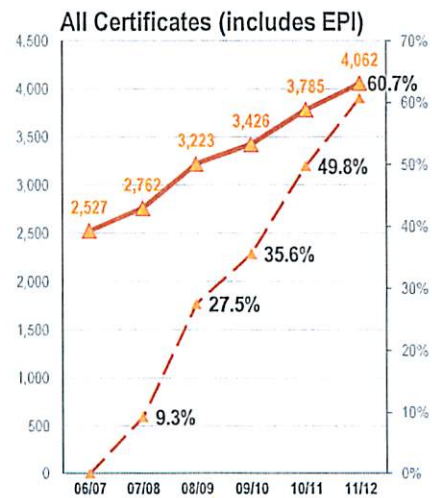
1 in the number of technical certificate completers **3,527**
Seminole State ranked 2nd place with 1,211.

1 in Perkins Grant Funding **\$2,363,408**

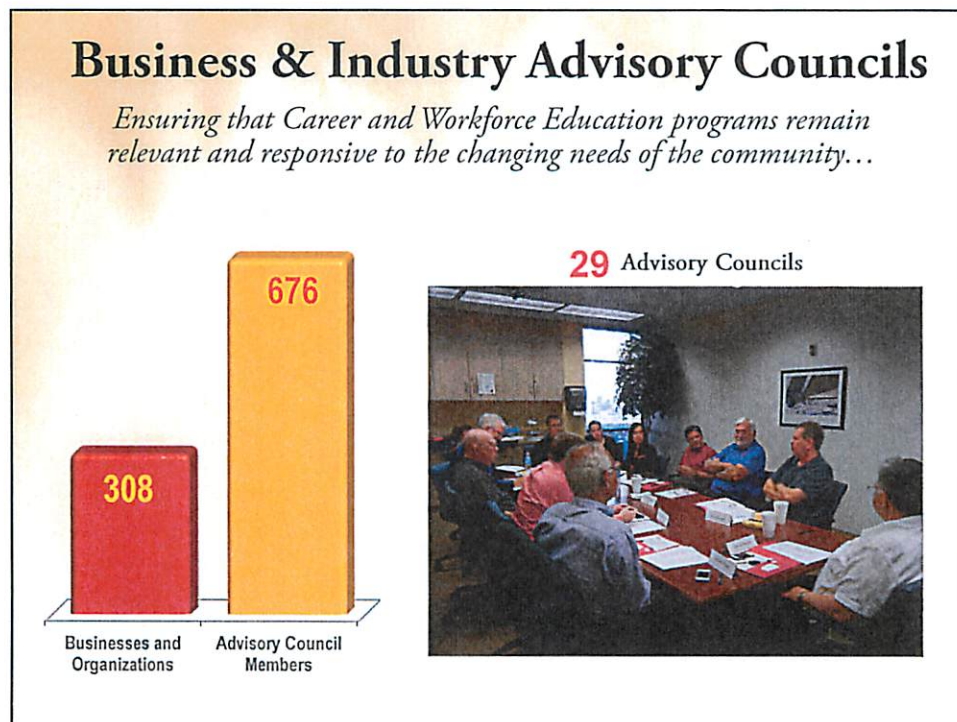
Graduates & Completions Percent Increase Over Last 5 Years



59.7% Increase over last 5 years



60.7% Increase over last 5 years



Work Accomplished

Complete Program Performance Summary:

- Data Review and Analysis, refer to Program Viability Book
(Note: Your Program title is highlighted in yellow at the top of the form.)

Program Health - Identify:

- Strengths
- Challenges
- Opportunities for Improvement

Brief Report from each Discipline Group:

- Academic Deans Report out on program highlights and successes for this past year and recommendations for improvement.

Continuous Program Improvement:

- Return completed Program Performance Summaries today.
- They will be e-mailed back to all of the Program Chairs and Deans for further discussion and program planning.

Thank You!

**For Your Commitment to
Learning & Student Success!**



INTERNAL AUDITOR REPORT

Valencia College Compliance and Auditing Department Audit Plan 2012-2013				
Audits	Scope	Budgeted Hours	Actual Hours	Status
Lab Fees	Review processes used to determine the composition of such fees and compliance with applicable policy and laws.	210		In-Progress
Student Activity	Review processes in place to administer and disburse student activity funds.	165		
International Student Processes	Review various processes and compliance requirements related to international students.	230		
Competitive Solicitation Processes	Review adequacy of internal controls within established policies and procedures and determine college adherence to such policies and procedures in addition to any applicable federal and/or state laws and rules.	240		
Advisory Services	Scope	Budgeted Hours		Status
Emergency Preparedness – Risk Coverage	Determine the adequacy of insurance coverage for potential adverse events.	180		
Follow Up Reviews	Scope	Budgeted Hours		Status
Work Order Process Audit (Collegewide Maintenance)	Review corrective measures of prior audit issues related to college maintenance.	80	80.75	Completed Report No. CA2013-101
Other Projects	Scope	Budgeted Hours	Actual Hours	Status
Quality Assurance & Improvement Program	Internal self-assessment of the internal audit function.	130		In-Progress
Year-end Bookstore Inventory – FY12	Validation of bookstore inventory for financial statement purposes.	32	27.75	Completed
Investigations	Scope	Budgeted Hours	Actual Hours	Status
Improper Activities/Whistleblower	Not disclosed due to the investigation being incomplete.	N/A		In-Progress

Note: Audit plan is subject to change due to unforeseen high risk projects, whistleblower issues or special administrative projects that require internal audit resources.

**Follow Up Review – Work Order Process Audit
Report No. CA2013-101
November 2012**

Audit Issue No.	Description of Prior Audit Issue	Management's Action Plan	Status of Audit Issue
1	Several instances of system privileges (or rights) were provided to inappropriate Plant Operations personnel, personnel no longer employed at the College, or that had moved to other divisions of the College.	A periodic review of system privileges will be conducted by Superintendents to determine if any unauthorized changes have been made. Only Plant Operations superintendents and supervisors are designated to have privileges to the module that houses the privilege table and to the "Assign roles" privilege.	Resolved
2	Information within several reports available to management within the Intelligent Work Management system was incomplete and unreliable.	MasterLink is reviewing and correcting all reports included in the IWM system. All currently known issues with the information included in the reports will be corrected within 90 days.	Resolved
3	An authorized amendment to the vendor agreement was not in place reflecting the hosting changes of the IWM system.	MasterLink will work with Valencia to draft a contract amendment to reflect the current hosting situation.	Resolved
4	Certain processes related to work orders need improvement.	MasterLink will provide a report or an enhanced "Jobs List" page which will expose jobs which have never been scheduled. MasterLink will modify the IWM system to record user information when a job is canceled and display that information via an enhanced Jobs List page or within a report.	Resolved
5	Departmental practices did not account for the replenishment and issuance of material and stock supply maintained at various campus locations.	Materials purchased that are necessary to complete a work order will now be described on the completed work order and become part of the job history. A preliminary inventory control procedural document has been drafted for possible implementation to address the replenishment and issuance of supply stock.	Resolved

**GRANT SUBMISSIONS
REPORT**

GRANT SUBMISSIONS

October and November 2012

GRANT	DESCRIPTION	AMOUNT REQUESTED	MATCH	STATUS
<p>National Science Foundation Louis Stokes Alliances for Minority Participation (LSAMP) Bridges to Baccalaureate Alliances (B2B)</p> <p>Submitted 10/19/2012</p>	<p>Valencia College on behalf of the Central Florida STEM Alliance (CFSA) is seeking funding under the LSAMP B2B program to double the number of underrepresented minority (URM) STEM students transferring from three community colleges to the University of Central Florida (UCF) and other universities. In year 3 (2016), at least 642 underrepresented minority students from the Alliance Colleges will transfer into bachelors' STEM majors. The community colleges within the Alliance are: Valencia College, Lake-Sumter Community College, and Seminole State College of Florida. This alliance will develop a comprehensive array of services that will create strong direction for URM students while connecting them to STEM baccalaureate degrees.</p> <p>Dr. Kathleen Plinske will be the PI, with two Co-PIs from the Alliance colleges. Of the annual \$500,000 budget, each college will receive the following funding: Valencia: \$250,000; Lake-Sumter CC: \$100,000; Seminole State College: \$150,000</p> <p>At Valencia, activities will include student outreach activities to the school districts for students and faculty, student support services such as SL courses for Science, learning support through study groups, hosting an annual STEM colloquium, defining pathways for STEM majors, supporting students in science and math through co-curricular activities, and dedicated advising. Valencia is committing to sustain <u>three</u> Program Advisor positions by the end of the project period in 2016. The <i>Program Advisor for Scientists</i> position will initially funded through the grant, it will be housed on one campus in year 1, and sustained by the college in years 2-3 and beyond. A new <i>Program Advisor for Scientists</i> grant-funded position will be created on a different campus in year 2, and be sustained in year 3 and beyond. Finally, the <i>Program Advisor for Scientists</i> grant-funded position will be created on a third campus in the grant's final year to be sustained by the college after the grant has ended.</p>	\$1,500,000	None	Pending

GRANT	DESCRIPTION	AMOUNT REQUESTED	MATCH	STATUS
<p>National Science Foundation (NSF)</p> <p>Advanced Technological Education (ATE), Regional Center</p> <p>Sub-award from Indian River State College</p> <p>Submitted 10/18/12</p>	<p>Gaby Hawat and Nasser Hedayat will lead the College's participation in a NSF, ATE Regional Center in Lasers and Fiber Optics (LFO) Technology grant project. The lead applicant for the project is Indian River State College. Through this project, Valencia will offer one-day seminars for secondary school teachers in LFO education; hire a PT Enrollment Services Advisor to help with student recruitment and enrollment as well as increase minority student participation in photonics; encourage adjunct faculty to enroll in photonics courses; attend national conferences and visit participating colleges; and other work related to support for this project and photonics education.</p> <p>Through this project, a regional laser and fiber optic technology center will be established to serve the following states of the southeast United States: Florida, Georgia, Alabama, Mississippi, Tennessee, Kentucky, South Carolina, and North Carolina. With the assistance of a prior NSF planning grant (NSF/DUE 1104077), the applicant (IRSC) developed a network of 12 colleges and more than 253 companies that will participate in this regional center which has the following goals:</p> <ol style="list-style-type: none"> 1. Study the specific technician needs of the laser and fiber optic industry in the southeast region and establish training programs and strategies, priorities and timelines to satisfy these needs. 2. Identify the specific area of focus for each partner college and create training programs for it. 3. Expand the coalition of partner colleges with LFO training programs to meet industry needs. 4. Enlist faculty and industry representatives to provide advice and direction for the Center's activities. 5. Create an outreach education program for middle and high school science teachers, counselors and administrators. 6. Recruit and assist returning veterans to enter LFO programs in the southeast US. 	<p>\$400,000.00</p>	<p>None</p>	<p>Pending</p>

GRANT	DESCRIPTION	AMOUNT REQUESTED	MATCH	STATUS
<p>National Science Foundation</p> <p>Advanced Technological Education (ATE) Regional Center</p> <p>Sub-award with Seminole State College</p> <p>Submitted 10/18/12</p>	<p>Valencia will collaborate with Seminole State College (lead applicant) and other local institutions to establish a Regional Center for the Software Development Educational Pathway. Colin Archibald will serve as Co-PI on the project. Lisa Macon will also provide content expertise to the project, while faculty stipends are available to assist with other activities.</p> <p>Over the past two years the ATE project "Software Development Educational Pathway (SDEP)" has successfully created a new bachelor's degree in Software Development at the University of Central Florida. It is designed for graduates of the Associate in Science degree in Computer Programming and Analysis from four central Florida community and state colleges. This pathway, addresses the current shortage of software developers in the Central Florida area. The partnership is asking NSF for funding to expand the successful work done on this project, by creating a Regional Center. This Center will broaden the scope and geography of the current efforts in Software Development education to the rest of Florida. This new Regional Center will continue with prior goals set in the planning grant that seek to expand educational opportunities in Software Development, and will add additional outreach to students and faculty at the middle and high school levels.</p>	<p>\$337, 563</p>	<p>None</p>	<p>Pending</p>
<p>National Endowment for the Humanities and the American Library Association</p> <p>Muslim Journeys Bookshelf</p> <p>Submitted 10/25/12</p>	<p>Valencia applied to the Muslim Journeys Bookshelf in order to receive a collection of 25 books, three films, and one DVD of short films related to Islamic identity, heritage, and culture. In order to receive the collection, the College was required to plan at least one program promoting the availability of the materials. If selected, Areeje Zufari, Professor of Humanities at Valencia, will lead the efforts to promote materials and conduct programs, in collaboration with the Valencia College East Campus Library Director, Dennis Weeks, and other College members. A year-long plan to promote Muslim Journeys materials and engage College members and the community with the print materials was developed for implementation in January 2013. Planned activities include reading circles, poetry readings, film screenings, poster creation, and discussion. Other collaborators include the external organization, Knowledge for Living, and the internal Peace and Justice Initiative, led by Rachel Allen.</p>	<p>No dollars, but a collection of materials related to Islam valued at approximately \$1,000.00</p>	<p>None</p>	<p>Pending</p>

GRANT	DESCRIPTION	AMOUNT REQUESTED	MATCH	STATUS
<p>National Science Foundation</p> <p>Alliances for Graduate Education and the Professoriate (AGEP) – Transformation</p> <p>Sub-award from UCF</p> <p>Submitted 11/1/12</p>	<p>Joyce Romano will serve as the institution's PI and Kathleen Plinske will serve as Co-PI for this project. They will lead Valencia's efforts in project activities supported by this collaborative sub-award grant from the University of Central Florida. UCF is the lead applicant, and the remaining partner institutions include, the University of South Florida, Hillsborough Community College, and Florida Education Fund.</p> <p>The Alliance held an AGEP Planning grant last year to develop their research question and project design, and will now submit an application for a full AGEP Transformation grant for 42 months of funding. The Alliance partners are splitting the grant award to support various project areas.</p> <p>The purpose of the Alliance project is to create or enhance academic and social support mechanisms to better prepare under-represented minority (URM) students enrolled in either Valencia or HCC planning to transfer, as well as transfer and FTIC students at UCF or USF, to progress through baccalaureate programs and enter STEM doctoral programs. Essentially the proposed support structure will accompany URM STEM students from the community college-level to the doctoral-level. Another purpose of the alliance will be to encourage and prepare STEM professionals who are not students to complete their doctoral degrees if needed and enter the professoriate.</p>	<p>\$227,629.00</p>	<p>None</p>	<p>Pending</p>
<p>Workforce Florida Quick Response Training Grant</p> <p>Banker Steel, Inc.</p>	<p>This Quick Response Training grant will support training over a 24-month period for 60 new personnel of the acquisition of Foote Steel in Orlando, FL.</p>	<p>\$77,112 Valencia receives indirect costs of \$3,672</p>	<p>Company provided in-kind match</p>	<p>Awarded on 10/12/12</p>

FINANCIAL REPORT

**VALENCIA COLLEGE
FINANCIAL SUMMARY
FISCAL YEAR 2012-13
As of October 31, 2012**

	Budgeted Annual Revenue	Collected Year To Date	% Collected Of Annual
Student Fees	91,886,867	51,205,672	56%
State Funding	68,034,188	22,999,250	34%
Other Revenues	4,575,938	930,089	20%
Total Revenues	164,496,993	75,135,011	46%

	Budgeted Annual Expenditures	Expenditures Year To Date	% Expended Of Annual
Salaries	125,641,402	35,955,644	29%
Current Expense	32,598,127	8,070,347	25%
Capital Outlay	8,308,101	1,706,439	21%
Total Expenditures	166,547,630	45,732,431	27%

**Valencia College
Fund Balance Summary Projection
2012 - 2013 Fiscal Year**

Fund Balance Carryforward from Fiscal Year 2011-12		
Actual Unallocated Fund Balance		\$14,352,935
Reserve for Encumbrances and Board Designations		9,146,326
Total Actual Fund Balance Available for FY 2012-13		\$23,499,261
Plus		
Actual Revenues To Date	75,135,011	
Projected Additional Revenues	89,361,982	
Total Revenues		\$164,496,993
Total Projected Funds Available		\$187,996,254
Minus		
Actual Expenditures To Date	45,732,431	
Projected Additional Expenditures	120,815,199	
Total Projected Expenditures		166,547,630
Total Projected Fund Balance Available for FY 2012-13		\$21,448,624
Less: Encumbrances and Board Designations		\$7,915,000
Total Projected Fund Balance Unallocated for FY 2013-14		\$13,533,624
Projected Unallocated Fund Balance Percentage:		7.20%

VALENCIA COLLEGE

Budget to Actual

Fiscal Year 2012-13 and Fiscal Year 2011-12

As of October 31, 2012

	Budget FY 12-13	Collected 10/31/12	% Collect	Budget FY 11-12	Collected 10/31/11	% Collect
Revenue:						
Tuition	67,545,734	38,872,012	58%	74,848,364	40,607,136	54%
Out of State Fees	13,557,381	6,797,526	50%	10,442,396	7,308,936	70%
Other Student Fees	10,783,752	5,536,135	51%	11,610,574	5,533,097	48%
State Support - CCPF Recurring	51,100,510	19,045,555	37%	52,771,488	17,610,052	33%
State Support - CCPF NonRecurring	6,036,296	0	0%	0	0	N/A
State Support - Lottery	10,897,382	3,953,695	36%	7,814,525	2,604,842	33%
Other Revenues	4,575,938	930,089	20%	3,314,942	846,726	26%
Total Revenues	164,496,993	75,135,011	46%	160,802,289	74,510,789	46%

	Budget FY 12-13	Expended 10/31/12	% Expend	Budget FY 11-12	Expended 10/31/11	% Expend
Expenses:						
Personnel Expenses:						
Full Time	83,905,907	23,926,234	29%	81,506,898	24,025,704	29%
Part Time	21,814,687	6,046,943	28%	23,465,165	6,512,131	28%
Fringe Benefits	19,920,808	5,982,467	30%	19,683,131	6,014,669	31%
Sub Total	125,641,402	35,955,644	29%	124,655,194	36,552,504	29%

	Budget	Expended	%	Budget	Expended	%
Other Expenses:						
Travel	992,096	237,031	24%	949,218	192,659	20%
Postage & Telephone	996,791	369,703	37%	1,074,220	305,512	28%
Printing	754,710	170,640	23%	785,475	192,275	24%
Repairs & Maintenance	1,227,258	323,123	26%	1,155,836	340,429	29%
Rental & Insurance	2,983,737	1,503,410	50%	3,592,842	1,566,221	44%
Utilities	5,480,288	1,383,246	25%	5,364,672	1,447,153	27%
Services	7,524,526	2,217,775	29%	7,182,895	1,981,198	28%
Supplies & Subscriptions	6,589,067	1,737,656	26%	6,459,592	1,678,421	26%
Scholarship & Waivers	83,937	56,981	68%	83,937	52,631	63%
Other Expenses	5,965,717	70,783	1%	7,536,998	42,281	1%
Sub Total:	32,598,127	8,070,347	25%	34,185,685	7,798,778	23%

Capital Outlay	8,308,101	1,706,439	21%	7,065,717	1,403,120	20%
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Total Expenses	166,547,630	45,732,431	27%	165,906,596	45,754,402	28%
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Revenue Over (Under) Expenses	(2,050,637)	29,402,581	N/A	(5,104,307)	28,756,387	N/A
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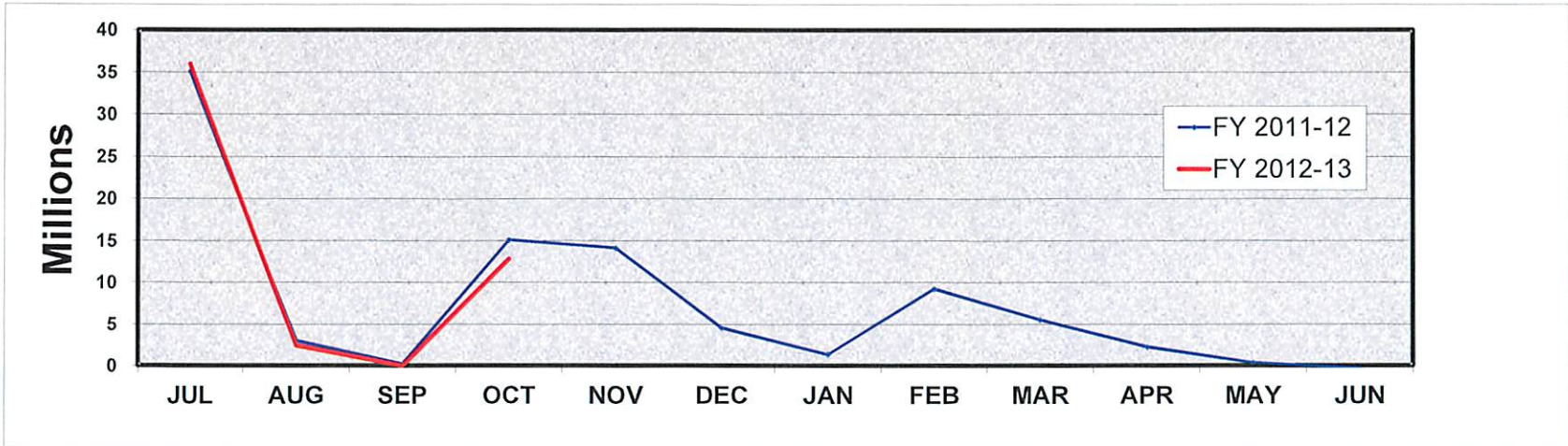
Reconciliation of Original Operating Budget to Current Budget

General Renovation & Repair Allocation	450,000
FY 1112 Encumbrances Expensed FY 1213	956,404
FY 1112 Prepaid Software Expensed FY 1213	486,095
FY 1112 Strategic Equipment Expensed FY 1213	158,138
Total Adjustments	2,050,637
Projected Expenses Over Revenues	(2,050,637)
Difference	\$ -

STUDENT FEES MONITOR

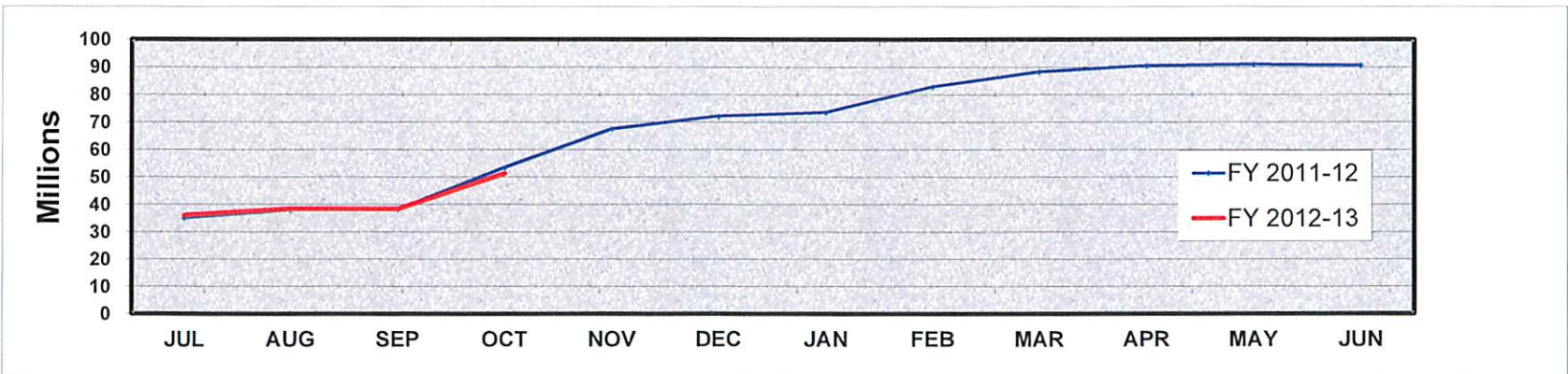
MONTHLY STUDENT FEES

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 2011-12	35,074,199	3,028,730	203,854	15,142,386	14,154,425	4,591,421	1,357,294	9,247,121	5,545,060	2,305,420	386,845	(290,149)
FY 2012-13	35,918,811	2,446,452	(6,290)	12,846,699								



CUMULATIVE STUDENT FEES

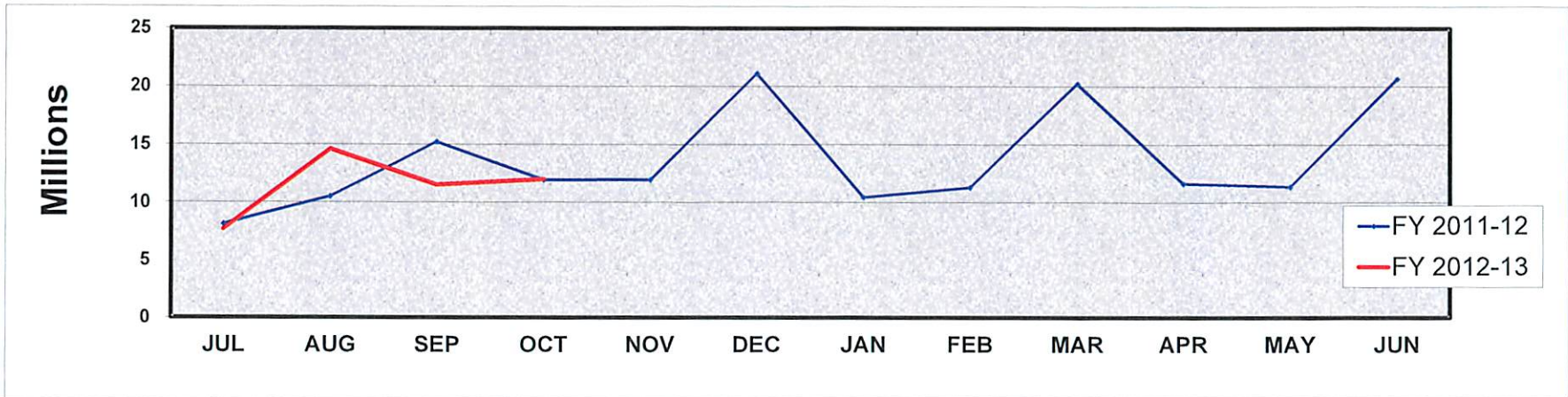
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 2011-12	35,074,199	38,102,929	38,306,783	53,449,169	67,603,594	72,195,015	73,552,309	82,799,430	88,344,490	90,649,910	91,036,755	90,746,606
FY 2012-13	35,918,811	38,365,263	38,358,973	51,205,672								



EXPENSE MONITOR

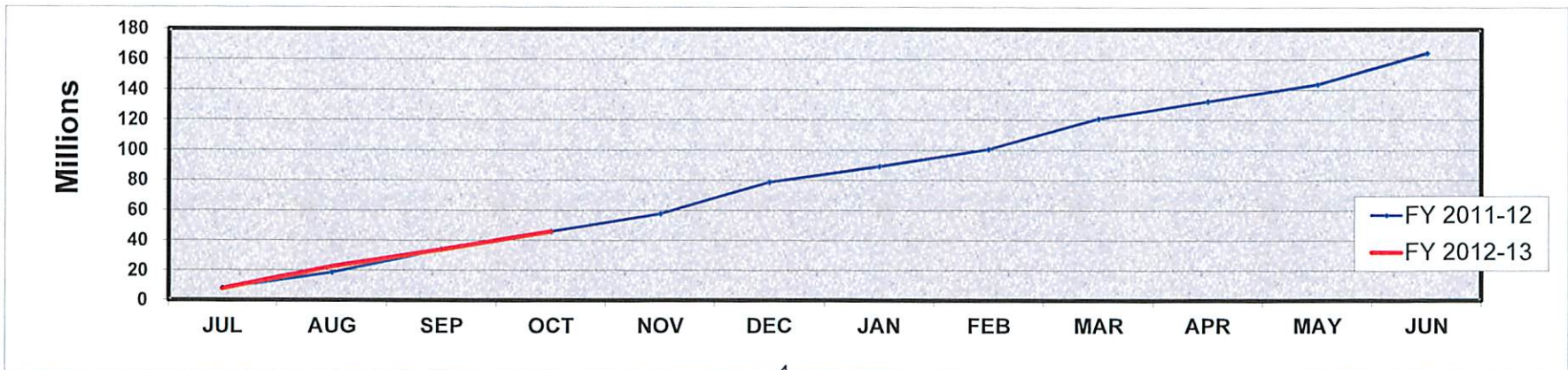
MONTHLY EXPENSES

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 2011-12	8,150,794	10,509,136	15,195,447	11,899,025	11,934,687	21,095,386	10,454,031	11,303,304	20,196,999	11,622,848	11,350,496	20,636,227
FY 2012-13	7,686,672	14,574,536	11,487,327	11,983,896								



CUMULATIVE EXPENSES

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY 2011-12	8,150,794	18,659,930	33,855,377	45,754,402	57,689,089	78,784,475	89,238,506	100,541,810	120,738,809	132,361,657	143,712,153	164,348,380
FY 2012-13	7,686,672	22,261,208	33,748,535	45,732,431								



**VALENCIA COLLEGE
RESTRICTED, AUXILIARY AND PLANT FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND OTHER CHANGES
FOR THE PERIOD ENDING OCTOBER 31, 2012**

	Current Fund Restricted	Bookstore	Other Auxiliary	Quasi Endowments	Scholarship	Unexpended Plant	Debt Service
<u>REVENUES</u>							
Student Fees	\$ 3,494,144		\$ 18,020		\$ 2,180,117	\$ 3,227,759	
State Support	237,580				4,977,264	(1,100,000)	
Federal Support	1,570,599				40,916,161		
Gifts & Contracts	80,393				238,516		
Sales		8,674,526	364,331				
Bond Proceeds							
Other Revenues	39,537	27,248	(4,471)	19,131	15,601	10,062	
Transfers from Other Funds	89,924		105,128		247,656	3,000,000	
TOTAL REVENUES	\$ 5,512,176	\$ 8,701,773	\$ 483,009	\$ 19,131	\$ 48,575,315	\$ 5,137,821	\$ -
<u>EXPENDITURES</u>							
<u>Personnel Expenditures</u>							
Full Time	\$ 545,949	\$ 365,175					
Part Time	707,240	24,484	430				
Fringe Benefits	158,964	103,455	6				
Subtotal	\$ 1,412,153	\$ 493,113	\$ 436	\$ -	\$ -	\$ -	\$ -
<u>Other Expenses</u>							
Travel	\$ 152,957	\$ 10,584	\$ (500)				
Postage & Telephone		16,292					
Printing	39,354	17,934	7,041				
Repairs & Maintenance	1,658	8,877	10,951			95,460	
Rental & Insurance	15,396	8,351	17,610			250	
Utilities		78	1,348				
Services	314,959	223,542	10,524			39,767	
Materials & Supplies	463,605	11,422	84,649			93,013	
Cost of Goods Sold		7,496,087					
Scholarships & Waivers	28,286				47,003,445		
Transfers to Other Funds	315,430	3,566,795	5,000		22,150		
Other Expenses	58,812				10,755		
Subtotal	\$ 1,390,457	\$ 11,359,962	\$ 136,622	\$ -	\$ 47,036,350	\$ 228,491	\$ -

**VALENCIA COLLEGE
RESTRICTED, AUXILIARY AND PLANT FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND OTHER CHANGES
FOR THE PERIOD ENDING OCTOBER 31, 2012**

	Current Fund Restricted	Bookstore	Other Auxiliary	Quasi Endowments	Scholarship	Unexpended Plant	Debt Service
Capital Outlay							
Furniture & Equipment	\$ 838,616	\$ 73,912	\$ 25,659			2,255,032	
Architect & Engineering Services						371,369	
General Construction						13,396,815	
Renovation & Remodeling		5,546				334,177	
Land						36,631	
Structures & Improvements						64,983	
Subtotal	\$ 838,616	\$ 79,458	\$ 25,659	\$ -	\$ -	\$ 16,459,008	\$ -
TOTAL EXPENDITURES	\$ 3,641,225	\$ 11,932,533	\$ 162,717	\$ -	\$ 47,036,350	\$ 16,687,499	\$ -
NET INCREASE (DECREASE) IN FUND BALANCE	\$ 1,870,950	\$ (3,230,760)	\$ 320,292	\$ 19,131	\$ 1,538,965	\$ (11,549,678)	\$ -

VALENCIA COLLEGE
RESTRICTED, AUXILIARY AND PLANT FUNDS BALANCE SHEET
AS OF OCTOBER 31, 2012

	Current Fund Restricted	Bookstore	Other Auxiliary	Quasi Endowments	Scholarship	Unexpended Plant	Debt Service	Investment in Plant
<u>ASSETS</u>								
Cash	\$ 3,274,555	\$ 7,177,898	\$ 4,252,767	\$ 14,550,124	\$ 2,361,167	\$ 18,418,581		
Accounts Receivable, Net	11,214	1,481,830			9,493	3,885,885		
Investments							123,795	
Inventories		2,687,763						
Prepaid Expenses		71,300				2,397,335		
Capital Leases, Net								
Land								29,154,247
Buildings, Net								132,542,018
Other Structures & Improvements, Net								8,974,464
Furniture & Equipment, Net								23,696,030
Construction in Progress								55,245,592
TOTAL ASSETS	\$ 3,285,769	\$ 11,418,791	\$ 4,252,767	\$ 14,550,124	\$ 2,370,660	\$ 24,701,801	\$ 123,795	\$ 249,612,351
<u>LIABILITIES AND FUND BALANCE</u>								
<u>Liabilities:</u>								
Accounts Payable	\$ 55,450	\$ 2,641	\$ 1,441					
Retainage Payable						3,225,548		
Salaries & Benefits Payable								
Sales Tax Payable		27,398						
Bonds Payable								5,520,000
Leases Payable								
Total Liabilities	\$ 55,450	\$ 30,039	\$ 1,441	\$ -	\$ -	\$ 3,225,548	\$ -	\$ 5,520,000
<u>Fund Balance:</u>								
Funds Restricted for Encumbrances	2,055,201	700,550	71,233			14,173,431		
Investment in Plant								244,092,351
Unallocated Fund Balance	1,175,118	10,688,201	4,180,094	\$ 14,550,124	2,370,660	7,302,822	123,795	
Total Fund Balance	\$ 3,230,319	\$ 11,388,751	\$ 4,251,326	\$ 14,550,124	\$ 2,370,660	\$ 21,476,253	\$ 123,795	\$ 244,092,351
TOTAL LIABILITIES AND FUND BALANCE	\$ 3,285,769	\$ 11,418,791	\$ 4,252,767	\$ 14,550,124	\$ 2,370,660	\$ 24,701,801	\$ 123,795	\$ 249,612,351

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VALENCIA COLLEGE
COLLEGEWIDE VENDOR PAYMENT REPORT WITH MINORITY SUPPLIERS
FOR THE THREE MONTH PERIOD: JULY 1, 2012 THROUGH SEPTEMBER 30, 2012

DISTRIBUTION OF EXPENDITURES						
Benchmark Categories	Goal	Total	Benchmark			Actual FY 11/12
	Percentage	Expenditures	MIN	MAX	ACTUAL	
Construction with Subcontractors	5%-10%	\$ 10,193,993	\$ 509,700	\$ 1,019,399	\$ 1,297,578	\$ 281,829
Goods and Supplies	4%-9%	4,697,572	\$ 234,879	\$ 469,757	193,511	159,780
Services	16%-21%	4,608,770	\$ 230,439	\$ 460,877	263,536	262,053
Professional Services	5%-10%	198,339	\$ 9,917	\$ 19,834	25,816	29,540
Subtotal		\$ 19,698,674			\$ 1,780,441	\$ 733,202
Non-Benchmark Categories						
Purchases for Resale		8,379,169			35,390	8,812
Memberships		113,748			-	-
Subtotal		\$ 8,492,917			\$ 35,390	\$ 8,812
GRAND TOTAL		\$ 28,191,591			\$ 1,815,831	\$ 742,014

DISTRIBUTION BY OWNERSHIP DESIGNATION				
	Amount FY1213	% of Total	Amount FY1112	% of Total
African American	\$ 38,851	0.14%	\$ 90,254	0.41%
Hispanic American	82,147	0.29%	173,737	0.79%
Asian American	737,909	2.62%	104,277	0.17%
Native American	2,067	0.01%	-	
Woman Owned	646,466	2.29%	369,108	1.67%
Local Developing	1,551	0.01%	2,051	0.01%
Disabled Veteran	306,840	1.09%	2,587	0.01%
TOTAL	\$ 1,815,831	6.44%	\$ 742,014	3.37%

**SUMMARY OF INVESTMENT RESULTS
VALENCIA COLLEGE
FY 2012-13 (ALL FUNDS)**

FY 2012-13 REVENUE/RATES OF RETURN			
Period	Investment Income \$	Investment Income %	Average Principal Invested
July	\$ 23,837	0.344%	\$ 83,261,943
August	\$ 18,295	0.279%	\$ 78,705,462
September	\$ 16,372	0.235%	\$ 83,500,111
October	\$ 18,917	0.274%	\$ 82,859,272
November			
December			
January			
February			
March			
April			
May			
June			
TOTAL	\$ 77,421	0.377%	

FISCAL YEAR 2011-12 REVENUE/RATES OF RETURN			
Period	Investment Income \$	Investment Income %	Average Principal Invested
July	\$ 22,357	0.299%	\$ 89,675,414
August	\$ 22,652	0.314%	\$ 86,450,605
September	\$ 22,312	0.278%	\$ 96,345,298
October	\$ 23,864	0.335%	\$ 85,404,902
November	\$ 24,695	0.327%	\$ 90,571,790
December	\$ 25,286	0.333%	\$ 91,216,306
January	\$ 26,073	0.323%	\$ 96,932,982
February	\$ 24,674	0.253%	\$ 116,887,640
March	\$ 28,914	0.316%	\$ 109,885,534
April	\$ 27,226	0.320%	\$ 102,104,874
May	\$ 26,306	0.332%	\$ 95,185,445
June	\$ 24,295	0.312%	\$ 93,396,967
TOTAL	\$ 298,653	0.312%	

RATES OF RETURN AS OF 10/31/2012				
1 Yr Treasury	5/3 Bank	B of A	SBA	Money Market
0.18%	0.26%	N/A (see below)	0.29%	0.60%

INVESTMENT MIXTURE AS OF 10/31/2012				
1 Yr Treasury	5/3 Bank	B of A	SBA	Money Market
0.0%	17.0%	32.6%	23.3%	27.1%

Note: The College's benchmark (per our investment policy) for our investment return is the 1 year US Treasury constant maturity rate, as shown above.

SBA: State Board of Administration Local Govt. Investment Pool

Bank of America: Converted to earned credit rate of .40% instead of interest rate on bank balance. Savings realized this fiscal year total \$21,114 versus interest that would have been earned of \$1,662.

As a result the Troubled Asset Relief Program (TARP), banks began charging government clients a Federal Deposit Insurance Corporation (FDIC) assessment fee, based on the rate charged to the bank and client's average monthly bank balance. Fifth Third has elected to waive this fee for Valencia, resulting in an average monthly savings of \$2,240. Bank of America does not waive this fee, which averages \$1,808 per month. Staff monitors the balance with Bank of America closely in an effort to maximize the earned credit rate savings versus the FDIC assessment.

CONSTRUCTION REPORT

CONSTRUCTION REPORT

November 2012

Osceola Campus – Building 4

Sidewalks are complete. Precast benches are being installed. Finishing touches are being completed. Furniture and computers are being delivered. The punch list is underway. The building will be substantially complete on schedule. A Temporary Certificate of Occupancy was issued on November 27, 2012.

West Campus - Building 10

Flooring is at final stages everywhere as are doors, cabinets and blinds. Wall talkers, appliances and accessories will be completed in November. Data room was transferred and OIT is working on final trim out. Furniture is being stalled. Final inspections will take place during the first week of December, and we should have Certificate of Occupancy the following week.

West Campus - Student Services Building

The Design Construction package has been submitted and the Construction Manager has provided the associated cost estimate. The renovated area is approximately 30,000 SF and the construction budget is \$2,400,000. Affected departments are: Answer Center, Admissions, Atlas Lab, Bridges, Assessment, International Student Suite, Dual Enrollment, Business Office, Financial Aid, Graduation, Career Center, Internships, Call Center, and Functional Technicians.

Construction is scheduled to start in February 2013 and projected to be complete in September 2013.

District Office

The program requirements for the building are being developed. Meetings are taking place with the various departments to discuss needs and relationships. Schematic design drawings should be ready for review before the holiday break.

OSCEOLA CAMPUS REPORT

SGA REPORT