

**VALENCIA COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES**

Minutes

Regular Meeting – February 15, 2011

West Campus, Bldg. 8, Room 111

Present

Mr. Raymer F. Maguire III, Chair
Ms. Bertica Cabrera-Morris, Vice Chair
Mr. Lewis M. Oliver III
Ms. Jerry D. Buchanan
Ms. Jo Quittschreiber
Ms. Maria Grulich-Toumazos

Absent

Ms. Lori Kifer-Johnson

Dr. Sanford C. Shugart, Secretary to the Board and President of the College

Invocation	The invocation was offered by Dr. Stan Stone, Vice President of Human Resources and Diversity.
Pledge of Allegiance	The pledge of allegiance was recited by all.
Approval of Minutes, December 14, 2010 Regular Meeting	A motion was made by Mr. Oliver and seconded by Ms. Cabrera-Morris to approve the December 14, 2010 Regular Meeting minutes. The motion was approved unanimously.
West Campus Report	<p>Dr. Falecia Williams, Interim Provost, West Campus, welcomed the trustees, staff and guests to the West Campus.</p> <p>Dr. Williams provided the Board with an overview of the mission, programs, and basic demographics of the West Campus.</p> <p>Dr. Williams introduced Dr. Nasser Hedayat, Dean, Division of Architecture, Engineering and Technology and several members of his department including, Mr. Andy Ray, Faculty/Program Chair, Building Construction Technology; Dr. Wael Yousif, Professor, Computer Engineering Technology; Mr. Shannon Hellard, Professor/Program Chair, Civil/Surveying Engineering Technology and Drafting and Design Technology; Mr. Ali Notash, Professor/Program Chair, Electronics Engineering Technology; and Dr. Lisa Macon, Professor, Computer Information Technology and Computer Programming and Analysis. They presented an overview of the Architecture, Engineering and Technology program on West campus.</p>

West Campus SGA Report	No report
Spring Enrollment Report	Dr. Joyce Romano, Vice President of Student Affairs, reported that Valencia's spring enrollment exceeded 40,000 students. This represents a 7.5% enrollment growth or an additional 2,860 students, since spring 2010. The College-wide headcount is now at 40,343 students, and the diversity among those students accurately reflects Central Florida's population demographics.
Quarterly Financial Report	Mr. Keith Houck, Vice President, Administrative Services, reported that the College is financially sound despite a slight decrease in tuition revenues. The College has adequately built a reserve to deal with enrollment-related revenue shortfalls.
Construction Report	<p>Mr. Houck presented the following Construction Report:</p> <p><u>OSCEOLA CAMPUS</u> <u>Building 4:</u> The design development is progressing on schedule. Construction will be completed in two phases: central plant and parking lot in summer 2011 and building construction will start in the fall, to be completed by October 1, 2012.</p> <p><u>SOUTHEAST (Lake Nona) CAMPUS</u> The 50% Construction Documents were submitted. The Guaranteed Maximum Price (GMP) is due April 29, 2011, and construction is scheduled to begin the first week of June 2011. Construction is scheduled to be completed July 2012 with classes starting on August 27, 2010.</p>
Foundation Report	The Foundation report was presented following the President's Report.
Report on Teaching & Learning Academy	Dr. Macon and Ms. Celine Kavalec-Miller, professor of English and Teaching and Learning Academy (TLA) Director, presented an overview of Valencia's Teaching and Learning Academy - designed to support new faculty, including professors, counselors, and librarians, as they develop Individualized Learning Plans. The TLA is a prerequisite to tenure consideration, designed to assist tenure candidates to expand and improve their professional practices and students' learning. The Academy provides support on pedagogy, course design, student development, and professional portfolio development; it serves to induct faculty into a culture of "Learning First". To date, 156 of Valencia's 430 faculty members have successfully completed the TLA with another 81 faculty currently enrolled in the program. Dr. Macon and Ms. Kavalec-Miller also provided an overview of the essential competencies of a

Valencia educator and strategies employed by the TLA to assist faculty in developing and refining those competencies.

Progress Report (2009-2010) on Valencia's 4 Strategic Goals

Ms. Susan Kelley, Vice President, Institutional Advancement and Dr. Amy Bosley, Associate Vice President, Organizational Development presented an overview of Valencia's vision, mission, values, and 4 strategic goals for 2008-2014. They reported specifically on the progress of Goal 1: Building Pathways, and its 5 objectives. Progress reports on Goals 2 through 4 will be presented at subsequent meetings of the Board.

President's Report

Dr. Shugart briefed the Board on the Governor's budget and its potential impact on the Florida college system and Valencia. He also discussed the Governor's Recommendation on Pension Reform and its potential impact on Valencia.

Dr. Shugart and Dr. William J. Mallowney, Vice President for Policy and General Counsel, reported that companion bills have been filed in the House and Senate that provide for changing the name of the College from *Valencia Community College* to *Valencia College*.

Drs. Shugart and Mallowney reported that a Capital Improvement Fee bill has been filed in the House to provide for a temporary enhancement of capital improvement fees for colleges with critical facility needs.

Drs. Shugart and Mallowney reported that outstanding Board appointments are being addressed in the Governor's office. Also, it has been determined that by operation of the applicable State Board of Education Rule, it would be appropriate to request that the Governor appoint a fourth trustee from Osceola County, resulting in a nine member Valencia District Board of Trustees, with five (5) members from Orange County and four (4) members from Osceola County.

Dr. Shugart presented to the Board a plan for the construction of the next building on the West Campus - which will house the Center for Global Languages, Valencia Enterprises, the Office for Information Technology, and classrooms - and for issuing an RFQ for related design/build contracting services. Without taking formal action, the Board assented and did not object to the College moving forward with an RFQ for design/build contracting services and using the design/build method to construct this new building on West Campus.

Dr. Shugart requested that the Board consider scheduling a Board meeting in March to develop a plan for responding to the Governor's budget as well as to consider his proposed plan for funding the construction of the new building on West campus. The Board unanimously agreed to schedule a Board meeting on March 15, 2011 to consider legislative developments, construction matters, and any other appropriate College business.

Dr. Shugart discussed Valencia's Learning Day 2011, which was held on Friday, February 11, 2011 for Valencia's faculty and staff. He recognized and congratulated Ms. Kelley, Dr. Bosley and the staff of the Office for Staff and Organizational Development for their dedicated work in planning, presenting, and ensuring the success of the event.

Dr. Shugart recognized and congratulated College staff and especially Ms. Chara Young, Director, Conferencing Services, and the Conferencing Services team for their dedicated work in planning, presenting, and ensuring the success of Valencia's sixth annual Community College Conference on Legal Issues (2011), which was held at the Gaylord Palms Resort January 30 through February 1, 2011.

Foundation Report

Ms. Buchanan announced that the Foundation's *A Taste for Learning* event is scheduled for April 2, 2011 at the Rosen Shingle Creek.

Ms. Buchanan reported that a total of 6,054 monetary gifts were received by the Foundation for the 2009-2010 fiscal year. The average gift amount was \$486. The largest individual donors for FY 2009-2010 were James Heavener, Philip Bishop, Ann Farrell, and Helen Von Dolteren-Fournier. The top three corporate donors were Orlando Health, Florida Hospital and Walt Disney World Co. MDC Inc., Florida Citrus Sports Foundation Inc. and Foundation for Osceola Education Inc. were the top foundation donors.

Also, the results of the 2010 NACUBO endowment survey placed Valencia Community College and Valencia Foundation as the highest ranked community college among those who took part in the survey. Ranking is based on endowment size; Valencia's was \$63 million, a 5.3 percent increase from 2009.

New Business

Ms. Cabrera-Morris moved to consolidate Items A – I of New Business as a consent agenda. The motion was seconded by Mr. Oliver, and the motion was approved unanimously.

Ms. Cabrera-Morris moved that the Board approve the following items as part of a consent agenda including: Letter of Intent to Offer Bachelor of Science in Cardiopulmonary Sciences; 2010 Valencia Emeriti; Foundation State Matching Grant Program Funds Approval; Policy Adoption - 6Hx28:5-13, Facsimile Signatures; Additions, Deletions or Modifications of Courses and Programs; Valencia Enterprises Courses and Fees; Human Resources Agenda; Submission of Grant Proposals; and Property Deletions. The motion was seconded by Mr. Oliver, and the motion was approved unanimously.

Letter of Intent to Offer
Bachelor of Science in
Cardiopulmonary
Sciences

2010 Valencia Emeriti

Foundation State
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Approval

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Additions, Deletions
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Valencia Enterprises
Courses and Fees

Human Resources
Agenda

Submission of Grant
Proposals

Property Deletions

Adjournment

Mr. Maguire moved for adjournment, the motion was seconded by Ms. Quittschreiber, and the motion was approved. The meeting adjourned at 10:45 a.m.

Secretary

Chairman