

February 25, 2015

TO: DISTRICT BOARD OF TRUSTEES of Valencia College

FROM: SANFORD C. SHUGART President

RE: CONTINUING EDUCATION COURSES AND FEES

The President recommends that the Board of Trustees approve the following Continuing Education courses and fees:

Course Area	Course Number	Course Title	Fee
CNB	6001	Communication and Interview Techniques - Training for the Interviewer	\$295.00
CNP	7273	Introduction to QuickBooks 2014 - ONLINE	\$119.00
CNP	7274	Stocks, Bonds and Investing: Oh my! - ONLINE	\$119.00
CNP	7275	Introduction to Microsoft PowerPoint 2010 - ONLINE	\$119.00
CNP	7276	Introduction to Microsoft PowerPoint 2013 - ONLINE	\$119.00
CNZ	2032	Introduction to Architectural REVIT	\$410.00
CNZ	2033	Advanced Rapid Prototyping	\$475.00

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College approve the Continuing Education courses and fees as presented.

Anyart Sanford C. Shugart

Sanford CJShu Presiden