



May 27, 2015

**TO:** THE DISTRICT BOARD OF TRUSTEES  
of Valencia College

**FROM:** SANFORD C. SHUGART  
President

**RE:** CONTINUING EDUCATION COURSES AND FEES

The President recommends that the Board of Trustees approve the following Continuing Education courses and fees:

Course Area	Course Number	Course Title	Fee
CNB	6005	Leadership +	\$5,500.00
CNB	6006	CPM Levels 1-7	\$3,465.00
CNZ	2035	Network Essentials	\$464.00
CNZ	2036	Database Management Systems	\$375.00
CNZ	2037	Computer Maintenance Essentials	\$464.00
CNZ	2038	Keyboarding and Document Processing I	\$441.00
CNZ	2039	Medisoft	\$441.00
CNZ	2040	Microsoft Windows	\$191.00
CNZ	2041	Microsoft Office	\$441.00
CNZ	2042	Computer Keyboarding	\$191.00
CNZ	2043	Desktop Publishing	\$441.00
CNZ	2044	Construction Blueprint Reading	\$375.00
CNZ	2045	Advanced Architectural REVIT	\$417.00

**RECOMMENDED ACTION:**

The President recommends that the District Board of Trustees of Valencia College approve the Continuing Education courses and fees as presented.

  
Sanford C. Shugart  
President