



May 27, 2015

TO: THE DISTRICT BOARD OF TRUSTEES  
Valencia College

FROM: SANFORD C. SHUGART  
President

RE: PROPERTY DELETIONS

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. Equipment which is surplus, obsolete or not economically repairable may be donated to local school systems, non-profit organizations or other governmental entities (see attached list). The remainder of the items are disposed of through recyclers or to trash, depending on the type of equipment. All electronic equipment is disposed of through recyclers.

For your information, we have also attached a list of organizations that have benefited from equipment the college has disposed of in recent months.

Per Florida Statute 274.02, equipment with a cost or fair market value of \$1,000 or more and a projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. Therefore, original cost reflects the cost of the item at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives:

- Computers – three years
- Vehicles, office machines, educational equipment – five years
- Furniture – seven years

Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation).

Missing

1 asset with an original cost of \$1,798.12 with a book value of \$0.00

Obsolete

123 assets with an original cost of \$206,250.56 a current book value of \$0.00

Economically Unrepairable

6 assets with an original cost of \$17,526.61 with a book value of \$0.00

RECOMMENDED ACTION:

The President recommends that the Board of Trustees approve the disposition and deletion of equipment from the property records as requested and authorize the College to exchange, dispose of, or trade in the items as surplus property according to Board Policy 6Hx28:5-11.

\_\_\_\_\_  
President

A Gift for Teaching  
A1Assets, Inc.  
Accept Pregnancy Center  
Academic Chretienne Haitienne D'Orlando  
Accessible Solutions at Avalon Park  
Agape Ministries International  
Aids Resource Alliance  
Aisha Home Inc.  
Alliance of Guyanese Expatriates of Central FL  
American Cancer Society  
American Red Cross (Orlando)  
American Diabetes Association  
American Sign Language  
American Society of Training and Development  
Anthony House Inc.  
Antioch Young Life Center  
Area Agency on Aging of Central Florida  
Astatula Elementary  
BETA Center  
Bishop Moore Catholic High School  
Boggy Creek Gang  
Boys & Girls Club of Central Florida  
Boys Town  
Braille Association of Mid-Florida  
Bread of Life Fellowship  
Calvary Assembly  
Catholic Charities  
Center for Drug Free Living  
Center for Independence  
Center for Independence Tech & Education  
Center for Independent Living  
Center of Faith Church  
Central Care Mission of Orlando  
Central Florida Children's Home  
Central Florida Community Breadbasket  
Charity & Love, Inc.  
Children's Rights Foundation  
Children's Home Society  
Christian Help  
Chrysalis, Inc.  
Church in the Sun  
Church Missionary of Christ Inc.  
Church of God  
Church of God Cathedral of Hope  
Church of God Cathedral of Hope  
Circle of Faith Ministries  
City of Eatonville  
City of Life  
City of Winter Garden  
City of Winter Garden Parks Department  
Civil Air Patrol  
Coalition for the Homeless  
Community coordinated Care for Children  
Community Vision

Compassion Corner  
Conway Christian School  
Cornerstone Charter Academy  
Crossroads Christian Academy  
Crystal Lake Supportive Environments  
Diocese of Orlando  
Downey Christian School  
Early Learning Coalition of Osceola County  
East Side Club  
Eastland Baptist Church  
Eglise Baptiste De Logos  
El Calvario Christian Academy  
Epilepsy Association of Central Florida  
Faith United Church of God  
Fellowship in Praise  
Final Freedom After Care  
First Baptist Church of St. Cloud  
First Baptist Church of Winter Garden  
First United Methodist Church of Pine Hills  
Florida Baptist Convention  
Florida Dept. of Corrections  
Florida Electric Apprenticeship  
Foundation Academy  
Freedom Drive for Kids  
Freedom Outreach Center  
Full Gospel Assembly  
Fundacion Boricua Inc.  
Girl Scouts of Citrus Council  
Give Kids the World  
Gorman Family Life Center  
Green Isle Children's Ranch  
Grove Counseling Center  
Guardian Care, Inc.  
Habitat for Humanity  
Haitian Coalition of Central Florida  
Haitian Museum of Art and Culture  
Hampden Dubose Academy  
Hands of Central Florida  
Hands to the World  
Harbor House  
Health Care Center for the Homeless  
Heart of Mercy Church of the Nazarene  
Help Now of Osceola  
Heritage Christian School  
Heritage Prep School  
Higher Level Skills Camps & A Future 4 U  
Hindu Society of Central Florida  
Hindu University of America  
Hispanic Resource Link  
Home Builders Institute  
Hope for All Crisis, Inc.  
Hope for the Poor International  
House Blend Café  
Iglesia Casa Del Alfarero

Interfaith Humanitarian Services  
Jefferson & Madison County Health Departments  
Keep Orlando Beautiful  
King of Kings Evangelical Church/School  
Lake Eola Charter School  
Lakeside Alternatives  
Last Frontier Outreach Center, Church of God  
Life Academy  
Lighthouse Tabernacle of Prayer  
Lions Roar International  
Love Covenant Word Church  
March of Dimes  
Mary Lee Depugh Nursing Center  
Men of Destiny Ministries  
Mending Hearts Charities  
Mental Health Association  
Messiah Christian Center  
Metropolitan Orlando Urban League Inc.  
Mid-Florida Tech  
Minority Women Enterprise Alliance  
Miracle of Love  
Missing Children Center  
Missionary Computer Fellowship  
Mississippi Delta Community College  
Monster Club Foundation Services  
Montverde Academy  
Montverde Academy  
Mt. Pleasant No Longer Bound Inc.  
Muscular Dystrophy Association  
Mustard Seed of Central Florida  
National Kidney Foundation  
New Destiny Christian Center Church  
New Life Ministries World Outreach Center  
Oakland Nature Preserve  
Ocoee Lions Club and Foundation  
Orange County Public Schools  
Orange County Sheriff's Office  
Orange County agencies  
Orlando Birthing Project  
Orlando Christian Prep  
Orlando Community Services Organization  
Orlando Faith Ministries International  
Orlando Lutheran Academy  
Orlando Neighborhood Improvement Corp.  
Orlando Power Stars Cultural Assoc.  
Orlando Regional Christian Educational System  
Orlando Recycles  
Orlando Rescue Mission  
Orlando Tech  
Orlando Veterans Center  
Orlando Union Rescue Mission  
Osceola Center for the Arts  
Osceola Mental Health  
Osceola Opportunity Center  
Osceola County Council on Aging

Osceola County Health Department  
Osceola County Public School District  
Osceola Veterans Center  
Pace Center for Girls  
Parent Resource Center  
Pathways Drop In Center  
Pathways School  
Planned Parenthood of Greater Orlando  
Polk County Schools  
Quest, Inc.  
Reach Back Foundation  
Reedy Creek Solid Waste and Recycling  
Rescue Outreach Mission  
Restore Orlando  
Restore Team Development School  
Ripple Effects Inc.  
Royal Oaks Learning Academy  
Russell Home  
Sadie Holmes Help Service Inc.  
Salvation Army  
Second Chance  
Second Haitian Church of the Nazarene  
Second Harvest Food Bank  
Seed of Hope  
Seminole State College  
Seminole Work Opportunity  
Seniors First  
Sexual Abuse Treatment Program  
Snow Babies  
Solid Rock Christian Fellowship Inc.  
Southeastern Data  
Southland Christian School  
Spirit of Joy Lutheran Church  
Spouse Abuse  
Spring of Life  
St. Andrew Catholic Church  
St. Francis House  
St. Mark Preparatory School  
St. Matthew Holiness Church  
St. Paul AME Church  
St. Paul's Presbyterian Church  
St. Vincent De Paul Society  
Stepping Stone Distribution  
Stepping Stone Medical Equipment Bank  
Sunrise Dental Inc.  
Sunrise Drop In Center  
Teen Challenge  
Temporary Living Center  
The Apostolic Church of Jesus Inc.  
The Branch Christian Church  
The Bridge Alliance  
The Galilean Family Worship Center  
The Life Academy  
The Russell House  
The Transition House Inc.

The Word of God Church  
Threshold, Inc.  
Trace Academy  
Tri-L Christian Academy Inc.  
Trinity Christian School  
Trinity Downtown Lutheran School  
United Amputee Services  
United Bible College  
United Cerebral Palsy  
United Church of the Nazarene  
United Community Outreach Inc.  
University of Central Florida  
University of Florida  
Urban League  
Valencia College  
Victory Outreach  
Vine of Life Ministries

Vision Educational Learning Center  
Way of Grace Ministries  
Way of Life Ministries  
We Care Crisis Center  
Wells Built Museum  
Westminster Retirement Community  
Westside Tech  
Williams Chapel Missionary Baptist Church  
Windermere Elementary School  
Winter Haven Elementary School  
Winter Haven Police Dept.  
Winter Park Public Library  
Witness to Hope Alive in Christ  
Women's Residential Counseling Center  
Wycliff Bible Translators  
Yashua International Assembly Ministries  
Youth & Family Services

# Property Deletion Detail

Wednesday, May 27, 2015

Asset Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
<b>Missing</b>					
00221727	6/30/2014	1314	Projector, PANASONIC, PT-VW435NU	\$1,798.12	\$0.00
1 detail record				\$1,798.12	\$0.00
<b>Obsolete</b>					
00112757	6/10/1997	9697	Monitor, MITSUBISHI,	\$1,041.25	\$0.00
00112758	6/10/1997	9697	Monitor, MITSUBISHI,	\$1,041.25	\$0.00
00114468	1/29/1999	9899	Printer, HEWLETT PACKARD, LJ4000	\$1,037.10	\$0.00
00115105	10/5/1999	9900	Printer, HEWLETT PACKARD, 4050N	\$1,332.00	\$0.00
00115113	10/5/1999	9900	Printer, HEWLETT PACKARD, 4050N	\$1,332.00	\$0.00
00115155	10/26/1999	9900	Ethernet Router, CISCO, 2600	\$4,484.60	\$0.00
00117463	1/25/2001	0001	Ethernet Switching Module, CISCO, WS-G5486	\$1,020.77	\$0.00
00117944	3/21/2001	0001	Catalyst, CISCO, 3508G XL	\$3,396.60	\$0.00
00200351	1/24/2002	0102	Camera Adapter, Ikegami, MCA-400K	\$2,547.75	\$0.00
00202692	1/28/2003	0203	Printer, HEWLETT PACKARD, 4100TN	\$1,843.00	\$0.00
00203660	8/12/2003	0304	Monitor, SONY, PVM-20L5/1	\$2,627.00	\$0.00
00203840	9/15/2003	0304	Catalyst, CISCO, C3550	\$2,376.60	\$0.00
00203889	10/16/2003	0304	Touch Panel, CRESTRON, TPS-4500	\$4,137.00	\$0.00
00203941	10/30/2003	0304	Microphone, TANDBERG, DIRECTOR	\$1,301.97	\$0.00
00203946	10/30/2003	0304	Microphone, TANDBERG, STUDENT	\$1,301.97	\$0.00
00203950	10/30/2003	0304	Wide Angle View Camera, TANDBERG, WAVE II	\$1,404.47	\$0.00
00204349	2/12/2004	0304	Laptop, DELL, D600	\$2,476.68	\$0.00
00204482	2/26/2004	0304	LCD Monitor, SHARP, LC-M3700	\$4,750.50	\$0.00
00204483	2/26/2004	0304	LCD Monitor, SHARP, LC-M3700	\$4,750.50	\$0.00
00204538	3/23/2004	0304	Touch Panel, CRESTRON, TPS-4500	\$3,666.00	\$0.00
00204860	6/1/2004	0304	Processor, CRESTRON, PRO 2	\$2,048.00	\$0.00
00205045	6/30/2004	0304	PC, DELL, GX270	\$1,312.54	\$0.00
00205046	6/30/2004	0304	PC, DELL, GX270	\$1,312.54	\$0.00
00205047	6/30/2004	0304	PC, DELL, GX270	\$1,312.54	\$0.00
00205048	6/30/2004	0304	PC, DELL, GX270	\$1,312.54	\$0.00
00205049	6/30/2004	0304	PC, DELL, GX270	\$1,312.54	\$0.00
00205051	6/30/2004	0304	PC, DELL, GX270	\$1,312.54	\$0.00
00205052	6/30/2004	0304	PC, DELL, GX270	\$1,312.54	\$0.00
00205074	6/30/2004	0304	Catalyst, CISCO, WS-C3550-48-SMI	\$3,341.80	\$0.00
00205075	6/30/2004	0304	Catalyst, CISCO, WS-C3550-48-SMI	\$3,341.80	\$0.00
00205077	6/30/2004	0304	Catalyst, CISCO, WS-C3550-24PWR-SMI	\$2,411.70	\$0.00
00205260	9/9/2004	0405	Projector, SHARP, PG-C45X	\$2,475.00	\$0.00
00206193	1/20/2005	0405	Catalyst, CISCO, 3550-48	\$3,496.90	\$0.00
00206236	1/11/2005	0405	Classroom Performance System, EINSTRUCTION,	\$1,997.50	\$0.00
00206237	1/11/2005	0405	Classroom Performance System, EINSTRUCTION,	\$1,997.50	\$0.00
00206238	1/11/2005	0405	Classroom Performance System, EINSTRUCTION,	\$1,997.50	\$0.00
00206467	2/8/2005	0405	Projector, PANASONIC, PT-L735U	\$2,700.00	\$0.00
00207263	8/16/2005	0506	PC, DELL, GX280	\$1,398.70	\$0.00

Asset Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
00208141	1/31/2006	0506	Catalyst, CISCO, C3550	\$8,645.90	\$0.00
00208504	3/30/2006	0506	Projector, PANASONIC, PT-LB20U	\$1,312.00	\$0.00
00209786	11/21/2006	0607	PC, DELL, GX520	\$1,085.88	\$0.00
00210056	1/9/2007	0607	Laptop, DELL, D620	\$1,607.34	\$0.00
00210659	5/1/2007	0607	PC, DELL, 745	\$1,238.15	\$0.00
00211341	9/4/2007	0708	PC, DELL, 745	\$1,202.24	\$0.00
00211424	9/25/2007	0708	Laptop, DELL, D630	\$1,718.66	\$0.00
00211638	11/26/2007	0708	PC, DELL, 745	\$1,092.18	\$0.00
00211704	11/29/2007	0708	Laptop, APPLE, MACBOOK PRO	\$3,732.01	\$0.00
00211823	12/13/2007	0708	PC, DELL, 745	\$1,056.17	\$0.00
00211848	12/13/2007	0708	PC, DELL, 745	\$1,220.63	\$0.00
00212339	4/8/2008	0708	Laptop, APPLE, MACBOOK PRO	\$3,621.78	\$0.00
00212369	4/29/2008	0708	PC, DELL, 755	\$1,225.29	\$0.00
00212591	6/3/2008	0708	PC, DELL, 755	\$1,116.27	\$0.00
00212664	6/12/2008	0708	PC, DELL, 755	\$1,067.29	\$0.00
00212684	6/12/2008	0708	PC, DELL, 755	\$1,090.20	\$0.00
00212855	7/29/2008	0809	PC, DELL, 755	\$1,118.64	\$0.00
00213265	12/2/2008	0809	Laptop, DELL, E6400	\$1,173.94	\$0.00
00214082	6/9/2009	0809	Catalyst, CISCO, WS-C3560E-48TD-S	\$7,436.90	\$0.00
00214399	8/13/2009	0910	Laptop, DELL, E6400	\$1,230.59	\$0.00
00214465	9/22/2009	0910	Laptop, DELL, E6400	\$1,379.20	\$0.00
00214507	9/29/2009	0910	PC, DELL, 760	\$1,157.87	\$0.00
00214525	9/22/2009	0910	Projector, PANASONIC, PT-LB80U	\$1,215.19	\$0.00
00214771	10/22/2009	0910	PC, DELL, 760	\$1,006.41	\$0.00
00214784	10/22/2009	0910	PC, DELL, 760	\$1,006.41	\$0.00
00214789	10/22/2009	0910	PC, DELL, 760	\$1,006.41	\$0.00
00214795	10/22/2009	0910	PC, DELL, 760	\$1,006.41	\$0.00
00214885	12/10/2009	0910	Laptop, DELL, E6400	\$1,493.79	\$0.00
00214886	12/10/2009	0910	Laptop, DELL, E6400	\$1,493.79	\$0.00
00214956	11/24/2009	0910	PC, DELL, 760	\$1,011.17	\$0.00
00215286	1/5/2010	0910	PC, DELL, T1500	\$1,268.74	\$0.00
00215355	2/9/2010	0910	PC, DELL, 780	\$1,082.29	\$0.00
00215357	2/9/2010	0910	PC, DELL, 780	\$1,082.29	\$0.00
00215362	2/9/2010	0910	PC, DELL, 780	\$1,082.29	\$0.00
00215368	2/9/2010	0910	PC, DELL, 780	\$1,082.29	\$0.00
00215371	2/9/2010	0910	PC, DELL, 780	\$1,082.29	\$0.00
00215372	2/9/2010	0910	PC, DELL, 780	\$1,082.29	\$0.00
00215373	2/9/2010	0910	PC, DELL, 780	\$1,082.29	\$0.00
00215375	2/9/2010	0910	PC, DELL, 780	\$1,082.29	\$0.00
00215376	2/9/2010	0910	PC, DELL, 780	\$1,082.29	\$0.00
00215378	2/9/2010	0910	PC, DELL, 780	\$1,082.29	\$0.00
00215379	2/9/2010	0910	PC, DELL, 780	\$1,082.29	\$0.00
00215380	2/9/2010	0910	PC, DELL, 780	\$1,082.29	\$0.00
00215399	3/23/2010	0910	Laptop, DELL, E6400	\$1,360.91	\$0.00
00215414	3/4/2010	0910	Laptop, APPLE, MACBOOK PRO	\$2,898.00	\$0.00
00215810	7/27/2010	1011	PC, DELL, 780	\$1,163.08	\$0.00
00215949	8/24/2010	1011	Laptop, DELL, E6410	\$1,227.14	\$0.00
00215950	8/24/2010	1011	Laptop, DELL, E6410	\$1,227.14	\$0.00
00215954	8/24/2010	1011	Laptop, DELL, E6410	\$1,227.14	\$0.00

Asset Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
00216061	9/21/2010	1011	PC, DELL, 780	\$1,087.09	\$0.00
00216064	9/21/2010	1011	PC, DELL, 780	\$1,087.09	\$0.00
00216179	10/7/2010	1011	Laptop, DELL, E6410	\$1,224.69	\$0.00
00216363	12/2/2010	1011	Laptop, DELL, E6410	\$1,125.65	\$0.00
00216410	12/16/2010	1011	PC, DELL, 780	\$1,082.42	\$0.00
00216491	1/20/2011	1011	Laptop, DELL, E6410	\$1,247.49	\$0.00
00216507	1/11/2011	1011	PC, DELL, 780	\$1,095.77	\$0.00
00216509	1/11/2011	1011	PC, DELL, 780	\$1,095.77	\$0.00
00216524	1/27/2011	1011	PC, DELL, 780	\$1,064.97	\$0.00
00216533	1/20/2011	1011	Laptop, DELL, 6410	\$1,247.49	\$0.00
00216534	1/20/2011	1011	Laptop, DELL, 6410	\$1,247.49	\$0.00
00216535	1/20/2011	1011	Laptop, DELL, 6410	\$1,247.49	\$0.00
00216577	2/1/2011	1011	Laptop, DELL, E6410	\$1,247.49	\$0.00
00216580	2/1/2011	1011	Laptop, DELL, E6410	\$1,247.49	\$0.00
00216582	2/1/2011	1011	Laptop, DELL, E6410	\$1,247.49	\$0.00
00216622	2/1/2011	1011	PC, DELL, 780	\$1,064.97	\$0.00
00216631	2/1/2011	1011	PC, DELL, 780	\$1,064.97	\$0.00
00216649	3/1/2011	1011	PC, DELL, 780	\$1,120.97	\$0.00
00216673	3/1/2011	1011	PC, DELL, 780	\$1,120.97	\$0.00
00216674	3/1/2011	1011	PC, DELL, 780	\$1,120.97	\$0.00
00216677	3/1/2011	1011	PC, DELL, 780	\$1,120.97	\$0.00
00216678	3/1/2011	1011	PC, DELL, 780	\$1,120.97	\$0.00
00216679	3/1/2011	1011	PC, DELL, 780	\$1,120.97	\$0.00
00216684	3/1/2011	1011	PC, DELL, 780	\$1,120.97	\$0.00
00216686	3/1/2011	1011	PC, DELL, 780	\$1,120.97	\$0.00
00216888	4/28/2011	1011	Laptop, DELL, E6410	\$1,449.59	\$0.00
00217057	5/31/2011	1011	Laptop, DELL, E6420	\$1,482.55	\$0.00
00217283	6/30/2011	1011	Combination Mic System, SHURE, ULXP124/85	\$1,256.20	\$0.00
00217481	8/18/2011	1112	Laptop, DELL, E6420	\$1,369.24	\$0.00
00217915	2/2/2012	1112	Laptop, DELL, E6420	\$1,374.93	\$0.00
00217933	2/23/2012	1112	Laptop, DELL, E6420	\$1,540.32	\$0.00
00217954	3/15/2012	1112	Laptop, DELL, E6420	\$1,374.93	\$0.00
00217956	3/15/2012	1112	Laptop, DELL, E6420	\$1,374.93	\$0.00
00217969	3/15/2012	1112	Laptop, DELL, E6420	\$1,374.93	\$0.00
00217970	3/15/2012	1112	Laptop, DELL, E6420	\$1,374.93	\$0.00
G00004048	8/5/2008	0809	Laptop, DELL, D630	\$1,192.90	\$0.00
123 detail records				\$206,250.56	\$0.00
<b>Economically Unrepairable</b>					
00206963	6/9/2005	0405	Processor, CRESTRON, PRO 2	\$2,167.86	\$0.00
00212546	6/30/2008	0708	Presentation System, CRESTRON, MPS-200	\$2,835.75	\$0.00
00212567	6/30/2008	0708	Presentation System, CRESTRON, MPS-200	\$2,835.75	\$0.00
00216191	11/9/2010	1011	Touch Panel, CRESTRON, TPS-4000	\$3,460.00	\$0.00
00221684	6/5/2014	1314	Security Camera, , KA-UVP4D27N	\$2,521.70	\$0.00
G00003855	4/12/2007	0607	Projector, SONY, VPL-VW50	\$3,705.55	\$0.00
6 detail records				\$17,526.61	\$0.00
<b>Grand Total</b>	130 detail records			\$225,575.29	\$0.00