

April 19, 2011

TO: BOARD OF TRUSTEES
Valencia Community College

FROM: SANFORD C. SHUGART
President

RE: PROPERTY DELETIONS

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. Equipment which is surplus, obsolete or not economically repairable may be donated to local school systems, non-profit organizations or other governmental entities.

Per Florida Statute 274.02, equipment with a cost or fair market value of \$1,000 or more and a projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. Therefore, original cost reflects the cost of the item at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives:

- Computers – three years
- Vehicles, office machines, educational equipment – five years
- Furniture – seven years

Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation).

Missing

4 assets with an original cost of \$7,114.19 with a book value of \$0.00

Obsolete

4 assets with an original cost of \$12,184.25 with a book value of \$0.00

Surplus


216 assets with an original cost of \$271,313.09 with a book value of \$0.00

Economically Unrepairable

2 assets with an original cost of \$6,199.00 with a book value of \$0.00

RECOMMENDED ACTION:

The President recommends that the Board of Trustees approve the disposition and deletion of equipment from the property records as requested and authorize the College to exchange, dispose of, or trade in the items as surplus property according to Board Policy 6Hx28:06-26.



President

Property Deletion Detail

Tuesday, April 19, 2011

VCC Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
Missing					
00106829	7/31/1992	92-93	Lectern w/ Wireless Mic, Diplomat, VANSAN200	\$1,560.00	\$0.00
00116406	8/22/2000	00-01	Visual Presenter, 00-018, Elmo. EV400AF	\$1,800.00	\$0.00
00202435	12/10/2002	02-03	Visual Presenter, 02-035, Elmo, EV-4400AF	\$2,164.19	\$0.00
00209310	6/30/2006	05-06	Projector, Panasonic, PT-LB60U	\$1,590.00	\$0.00
4 detail records				\$7,114.19	\$0.00
Obsolete					
00117961	3/27/2001	00-01	PC, Apple, G4	\$3,778.00	\$0.00
00200035	12/6/2001	01-02	Stairmaster, Stairmaster, 5600	\$3,740.11	\$0.00
00203755	9/9/2003	03-04	Laptop, Dell, C640	\$1,705.14	\$0.00
00206330	2/3/2005	04-05	Printer, Hewlett Packard, 9050N	\$2,961.00	\$0.00
4 detail records				\$12,184.25	\$0.00
Surplus					
00115306	12/14/1999	99-00	Laser Printer, Hewlett Packard, HP8100N	\$2,635.00	\$0.00
00115684	2/10/2000	99-00	Laptop, Dell, A400XT	\$3,955.00	\$0.00
00119519	11/13/2001	01-02	PC, Dell, GX150	\$1,491.00	\$0.00
00119529	11/13/2001	01-02	PC, Dell, GX150	\$1,701.00	\$0.00
00200386	2/11/2002	01-02	Triple 5" Monitors, Panasonic, WV-BM-503	\$1,080.80	\$0.00
00200387	2/11/2002	01-02	Triple 5" Monitors, Panasonic, WV-BM-503	\$1,080.80	\$0.00
00200426	2/14/2002	01-02	Dell, Dell,	\$8,586.00	\$0.00
00201119	5/14/2002	01-02	Laptop, Dell, C610	\$2,119.00	\$0.00
00202138	10/24/2002	02-03	PC, Apple, Imac 700	\$1,399.00	\$0.00
00203571	7/22/2003	03-04	Laptop, Dell, C840	\$1,996.97	\$0.00
00203587	7/29/2003	03-04	Laptop, Tablet PC, Compaq,	\$1,537.00	\$0.00
00205402	11/18/2004	04-05	PC, Dell, GX280	\$1,091.88	\$0.00
00205667	12/9/2004	04-05	PC, Dell, GX280	\$1,001.34	\$0.00
00205692	12/7/2004	04-05	PC, Dell, GX280	\$1,038.95	\$0.00
00205768	12/20/2004	04-05	PC, Dell, GX280	\$1,039.74	\$0.00
00207177	6/30/2005	04-05	PC, Dell, GX280	\$1,126.38	\$0.00
00207287	8/30/2005	05-06	PC, Dell, GX280	\$1,076.38	\$0.00
00207298	8/30/2005	05-06	PC, Dell, GX280	\$1,076.38	\$0.00
00207299	8/30/2005	05-06	PC, Dell, GX280	\$1,076.38	\$0.00
00207529	10/11/2005	05-06	PC, Dell, GX520	\$1,109.96	\$0.00
00207535	10/11/2005	05-06	PC, Dell, GX520	\$1,109.96	\$0.00
00207536	10/11/2005	05-06	PC, Dell, GX520	\$1,109.96	\$0.00
00207568	10/13/2005	05-06	PC, Dell, GX520	\$1,050.00	\$0.00
00207574	10/13/2005	05-06	PC, Dell, GX520	\$1,050.00	\$0.00
00207593	10/13/2005	05-06	PC, Dell, GX520	\$1,050.00	\$0.00
00207595	10/13/2005	05-06	PC, Dell, GX520	\$1,050.00	\$0.00
00207625	10/27/2005	05-06	PC, Dell, GX520	\$1,053.10	\$0.00
00207626	10/27/2005	05-06	PC, Dell, GX520	\$1,053.10	\$0.00

VCC Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
00207683	10/27/2005	05-06	PC, Dell, GX520	\$1,053.10	\$0.00
00207684	10/27/2005	05-06	PC, Dell, GX520	\$1,053.10	\$0.00
00207685	10/27/2005	05-06	PC, Dell, GX520	\$1,053.10	\$0.00
00207686	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207687	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207689	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207690	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207691	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207692	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207693	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207694	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207695	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207696	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207697	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207698	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207699	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207700	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207701	10/27/2005	05-06	PC, Dell, GX520	\$1,053.09	\$0.00
00207803	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207806	11/29/2005	05-06	PC, Dell, GX520	\$1,160.52	\$0.00
00207824	11/29/2005	05-06	PC, Apple, Imac G5	\$1,501.00	\$0.00
00207907	12/6/2005	05-06	PC, Dell, GX520	\$1,109.96	\$0.00
00208000	1/17/2006	05-06	PC, Dell, GX520	\$1,114.70	\$0.00
00208024	1/17/2006	05-06	PC, Dell, GX520	\$1,346.17	\$0.00
00208153	2/14/2006	05-06	PC, Dell, GX520	\$1,113.53	\$0.00
00208208	2/14/2006	05-06	PC, Dell, GX520	\$1,136.44	\$0.00
00208241	2/14/2006	05-06	PC, Dell, GX520	\$1,136.44	\$0.00
00208286	2/28/2006	05-06	Laptop, Dell, D610	\$1,639.73	\$0.00
00208515	4/6/2006	05-06	PC, Dell, GX520	\$1,141.97	\$0.00
00208516	4/6/2006	05-06	PC, Dell, GX520	\$1,141.97	\$0.00
00208530	4/6/2006	05-06	PC, Dell, GX520	\$1,336.31	\$0.00
00208531	4/6/2006	05-06	PC, Dell, GX520	\$1,336.31	\$0.00
00208545	4/6/2006	05-06	Laptop, Dell, D610	\$1,691.37	\$0.00
00208547	4/6/2006	05-06	Laptop, Dell, D610	\$1,691.37	\$0.00
00208548	4/6/2006	05-06	Laptop, Dell, D610	\$1,691.37	\$0.00
00208953	5/30/2006	05-06	PC, Dell, GX520	\$1,113.53	\$0.00
00208965	5/24/2006	05-06	PC, Dell, GX520	\$1,090.62	\$0.00
00208971	5/24/2006	05-06	PC, Dell, GX520	\$1,090.62	\$0.00
00209032	5/30/2006	05-06	PC, Dell, GX520	\$1,082.72	\$0.00
00209182	6/27/2006	05-06	PC, Dell, GX520	\$1,043.22	\$0.00
00209183	6/27/2006	05-06	PC, Dell, GX520	\$1,043.22	\$0.00
00209190	6/27/2006	05-06	PC, Dell, GX520	\$1,043.22	\$0.00
00209191	6/27/2006	05-06	PC, Dell, GX520	\$1,043.22	\$0.00
00209196	6/27/2006	05-06	PC, Dell, GX520	\$1,043.22	\$0.00
00209201	6/27/2006	05-06	PC, Dell, GX520	\$1,043.22	\$0.00
00209213	6/27/2006	05-06	PC, Dell, GX520	\$1,074.82	\$0.00
00209349	7/25/2006	06-07	PC, Dell, GX520	\$1,074.82	\$0.00
00209368	8/1/2006	06-07	PC, Dell, GX520	\$1,097.73	\$0.00
00209416	9/14/2006	06-07	PC, Dell, GX620	\$1,357.64	\$0.00

VCC Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
00209428	9/14/2006	06-07	PC, Dell, GX520	\$1,074.82	\$0.00
00209452	9/14/2006	06-07	PC, Dell, GX520	\$1,097.73	\$0.00
00209454	9/14/2006	06-07	Laptop, Dell, D620	\$1,530.36	\$0.00
00209603	11/7/2006	06-07	PC, Dell, GX620	\$1,322.09	\$0.00
00209620	10/5/2006	06-07	PC, Dell, GX520	\$1,074.03	\$0.00
00209661	11/7/2006	06-07	PC, Dell, GX520	\$1,074.03	\$0.00
00209662	11/7/2006	06-07	PC, Dell, GX520	\$1,074.03	\$0.00
00209689	11/7/2006	06-07	PC, Dell, GX520	\$1,074.03	\$0.00
00209702	11/9/2006	06-07	Laptop, Dell, D620	\$1,935.19	\$0.00
00209878	12/5/2006	06-07	PC, Dell, 745	\$1,220.16	\$0.00
00209882	12/5/2006	06-07	PC, Dell, 745	\$1,220.16	\$0.00
00209895	12/5/2006	06-07	PC, Dell, GX520	\$1,070.85	\$0.00
00209896	12/5/2006	06-07	PC, Dell, GX520	\$1,070.85	\$0.00
00209906	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209907	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209908	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209909	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209910	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209911	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209912	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209913	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209914	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209915	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209916	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209917	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209918	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209919	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209920	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209921	12/5/2006	06-07	PC, Dell, GX520	\$1,047.15	\$0.00
00209934	12/5/2006	06-07	PC, Dell, GX520	\$1,070.85	\$0.00
00209953	12/5/2006	06-07	PC, Dell, GX520	\$1,070.85	\$0.00
00210104	1/11/2007	06-07	PC, Dell, GX520	\$1,086.65	\$0.00
00210109	1/11/2007	06-07	PC, Dell, GX520	\$1,086.65	\$0.00
00210112	1/11/2007	06-07	PC, Dell, GX520	\$1,086.65	\$0.00
00210119	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210120	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210121	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210122	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210123	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210124	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210125	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210126	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210127	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210128	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210129	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210130	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210131	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210132	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210133	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00

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00210134	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210135	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210136	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210137	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210138	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210139	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210140	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210141	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210142	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210143	1/11/2007	06-07	PC, Dell, 745	\$1,372.63	\$0.00
00210183	2/1/2007	06-07	PC, Dell, 745	\$1,527.47	\$0.00
00210416	3/27/2007	06-07	PC, Dell, 745	\$1,517.20	\$0.00
00210568	4/5/2007	06-07	PC, Dell, 745	\$1,533.79	\$0.00
00210606	4/19/2007	06-07	Laptop, Dell, D620	\$1,818.27	\$0.00
00210609	4/17/2007	06-07	PC, Dell, 745	\$1,186.98	\$0.00
00210649	4/19/2007	06-07	PC, Dell, 745	\$1,386.85	\$0.00
00210885	5/29/2007	06-07	PC, Dell, 745	\$1,167.75	\$0.00
00210910	5/29/2007	06-07	PC, Dell, 745	\$1,167.75	\$0.00
00210972	6/5/2007	06-07	PC, Dell, 745	\$1,284.15	\$0.00
00211061	6/30/2007	06-07	Laptop, Dell, Latitude D620	\$1,653.16	\$0.00
00211210	8/1/2007	07-08	Laptop, Dell, Latitude D620	\$1,512.54	\$0.00
00211454	10/9/2007	07-08	PC, Dell, 745	\$1,216.90	\$0.00
00211578	10/30/2007	07-08	Laptop, Dell, D630	\$1,640.80	\$0.00
00211631	11/26/2007	07-08	PC, Dell, 745	\$1,092.18	\$0.00
00211645	11/26/2007	07-08	PC, Dell, 745	\$1,092.18	\$0.00
00211677	11/29/2007	07-08	PC, Apple, CTO	\$3,732.01	\$0.00
00211776	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00211843	12/13/2007	07-08	PC, Dell, 745	\$1,220.63	\$0.00
00212164	3/11/2008	07-08	Laptop, Dell, D630	\$1,282.58	\$0.00
00212165	3/11/2008	07-08	Laptop, Dell, D630	\$1,282.58	\$0.00
00212166	3/11/2008	07-08	Laptop, Dell, D630	\$1,282.58	\$0.00
00212167	3/11/2008	07-08	Laptop, Dell, D630	\$1,282.58	\$0.00
00212168	3/11/2008	07-08	Laptop, Dell, D630	\$1,282.58	\$0.00
00212169	3/11/2008	07-08	Laptop, Dell, D630	\$1,282.58	\$0.00
00212170	3/11/2008	07-08	Laptop, Dell, D630	\$1,282.58	\$0.00
00212171	3/11/2008	07-08	Laptop, Dell, D630	\$1,282.58	\$0.00
00212172	3/11/2008	07-08	Laptop, Dell, D630	\$1,282.58	\$0.00
G00003044	6/30/2002	01-02	PC, Dell, GX240	\$1,592.00	\$0.00
G00003069	9/24/2002	02-03	Laptop, Dell, 2600	\$2,282.82	\$0.00
G00003071	9/26/2002	02-03	PC, Dell, GX240	\$1,540.00	\$0.00
G00003360	9/16/2004	04-05	PC, Dell, GX270	\$1,244.01	\$0.00
216 detail records				\$271,313.09	\$0.00
Economically Unrepairable					
00200841	3/7/2002	01-02	Projector, Proxima, DP6860	\$3,999.00	\$0.00
00207314	8/25/2005	05-06	Projector, Panasonic, PT-LB30U	\$2,200.00	\$0.00
2 detail records				\$6,199.00	\$0.00

VCC Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
Grand Total	226 detail records			\$296,810.53	\$0.00