



**THE DISTRICT BOARD OF TRUSTEES  
OF VALENCIA COLLEGE  
REGULAR MEETING**

**Minutes**

**April 26, 2017**

Valencia College – Lake Nona Campus – Room 148

Members Present

Mr. Lewis M. Oliver, III, Chair

Dr. Bruce Carlson, Vice Chair

Ms. Maria Grulich

Mr. Guillermo Hansen

Mr. Raymer F. Maguire, III

Mr. John Crossman

Ms. Daisy Lopez-Cid

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

**Call to Order**

Chair Oliver called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:30am. A quorum was present.

**Invocation**

The invocation was offered by Dr. William Mallowney, Vice President for Policy and General Counsel.

**Pledge of Alliance**

The Pledge of Allegiance was recited by all.

**Approval of Minutes  
February 22, 2017**

Ms. Lopez-Cid moved to approve the meeting minutes of the February 22, 2017 Regular Meeting, as presented. The motion was seconded by Mr. Hansen and approved unanimously.

**President's Report**

Dr. Mallowney presented a legislative session briefing. He thanked the Board for their great efforts and engagement in Tallahassee. Dr. Mallowney indicated that the Senate and House are still working on this year's budget, and reported on the status of the governance bill, which would establish a

new State Board of Community Colleges and could impact the local authority of the Florida Colleges' district boards of trustees.

Dr. Shugart provided data from Florida Education Training and Placement Information Program (FETPIP) with respect to earnings of Valencia graduates and completers with full-time employment in October-December 2014.

Dr. Shugart reminded the Board about the Downtown Campus Groundbreaking event, to be held May 11, 2017, at Creative Village, UCF Center for Emerging Media.

Dr. Shugart reported that U.S. Secretary of Education Betsy DeVos visited Valencia on Friday, March 24, 2017. Secretary DeVos toured the College's Advanced Manufacturing Training Center, and attended several roundtable discussions with students and faculty at the Osceola Campus. Dr. Shugart thanked Mr. Oliver, and Valencia's faculty and staff for their help and involvement during Secretary DeVos' very productive visit.

Ms. Cynthia Santiago-Guzmán, Director, Compliance and Audit, reported that she performed an internal audit investigation to review suspected improper activities on the part of Valencia's former Assistant Vice President for Financial Assistance. She stated that she recommended additional internal controls to Valencia's Administration, and she validated implementation with a follow up audit. A review of internal controls in other areas disbursing funds was conducted and such controls were found to be in place and deemed to be adequate. She reported that she will continue to assess and test controls during risk assessment and her next audit engagement. Ms. Santiago-Guzmán thanked Mr. Oliver for his support and guidance during this process.

Dr. Shugart announced that Dr. Kathleen Plinske, Osceola and Lake Nona Campuses President, and Dr. Falecia Williams, West and Downtown Campuses President, have been recognized as Inaugural Graduates of the Aspen Presidential Fellows Program, Class of 2016-2017.

Dr. Shugart reminded the Board about the College's 2017 Commencement ceremonies, to be held May 7<sup>th</sup>, 2017, at 10m and again at 2pm, at the UCF Arena.

**Public Comment**

No public comment was offered.

**New Business**

- 1. Strategic Conversation: Valencia College's Property Strategy:** Mr. Loren Bender, Vice President for Business Operations and Finance, presented the report, which was distributed to the Board. He reported on key factors and issues affecting and concerning the College, including community growth, capacity needs, access factors, capital allocation

plan, operational options, assessment challenges, long term plan, and the Lake Nona Campus and School of Public Safety's master plans/real estate portfolios. Following a full discussion, Ms. Lopez-Cid moved to acknowledge the receipt of the Strategic Conversation: Valencia College's Property Strategy Report, by way of a motion, and Ms. Grulich seconded. The motion was approved unanimously.

- 2. Request to Reallocate Funds in Fund 1 to Fund 7 – Building of CAT and Jobs Building 11 on Osceola:** Following discussion led by Mr. Bender, Ms. Grulich moved that Valencia College approve the reallocation of \$4.5 million from the operating fund (Fund 1) to Fund 7, to be used to fully fund Phase I of this referenced project. In addition, Valencia is requesting the reallocation of \$1.5 million from Fund 1 to Fund 7, to be used for the planning of Phase II of this referenced project. Authorization for the actual expenditure of these funds will be requested in the future, as deemed appropriate, as the projects proceed. Ms. Lopez-Cid seconded, and the motion was approved unanimously.
- 3. Fund Allocation Request – Renovation of Building 1B – East Campus:** Following discussion led by Mr. Bender, Ms. Lopez-Cid moved to approve that Valencia College approve the allocation of \$2.3 million from Fund 7 to fully fund the remodeling and renovation of Building 1B. Mr. Maguire seconded, and the motion was approved unanimously.
- 4. Fund Allocation Request – 2019 Downtown Campus – Tenant Improvement:** Following discussion led by Mr. Bender, Ms. Lopez-Cid moved to approve that Valencia College designate \$2 million within Fund 7 to be encumbered in furtherance of the Valencia improvements in the Creative Village project, consistent with the provisions of the Memorandum of Understanding, which was distributed to the Board. Mr. Hansen seconded. The motion was approved by a 6-0 vote, with Mr. Crossman abstaining from voting on this item due to the possibility of or appearance of a conflict of interest under Florida law. Mr. Craig Ustler, President, Ustler Development, Inc., thanked Valencia for its partnership, and its great vision of future for the Downtown Orlando community. Mr. Oliver thanked Mr. Ustler for his partnership.
- 5. Canvas Software Purchase:** Mr. John Slot, Vice President, Information Technology and Chief Information Officer, presented the report, which was distributed to the Board. Mr. Slot thanked Dr. Susan Ledlow, Assistant Vice President, Academic Affairs and Planning, Dr. Wendi Dew, Assistant Vice President, Teaching and Learning, Mr. David Renteria, Information Technology Manager, Instructional Design Services, and Mr. Neal Phillips, President, Faculty Association, for their work and collaboration during this process. Following discussion led by Mr. Slot, Dr. Carlson moved to approve that Valencia College approve

entering into a five-year agreement with Instructure, at a cost of approximately \$587,000 per year and in accordance with mutually agreed upon terms and conditions, to provide Valencia College with the Canvas learning management system and renew the current Blackboard contracts for one year to support the migration. Mr. Maguire seconded, and the motion was approved unanimously.

A motion was made by Ms. Lopez-Cid and seconded by Ms. Grulich to consider, accept, and approve items 6, 7, 8, 9, and 10 under New Business in the manner of a consent agenda. The Board unanimously approved the following items of New Business in the consent agenda, as recommended:

- 6. 2016-2017 Annual Equity Update**
- 7. Continuing Education Courses**
- 8. Human Resources Agenda**
- 9. Submission of Grant Proposals**
- 10. Property Deletions**

#### **Board Comments**

Mr. Crossman shared several stories regarding Valencia's positive impact in the Central Florida community.

#### **Reports**

- A. Lake Nona Campus Report:** Dr. Mike Bosley, Executive Dean, Lake Nona Campus, reported that several international architects visited the Lake Nona Campus, while attending the American Institute of Architecture conference in Orlando. Dr. Susan Ingersoll, Program Manager, Biotechnology Laboratory Sciences, Lake Nona Campus, presented the report, which was distributed to the Board. She indicated that the Biotechnology Laboratory Associate in Science degree program teaches students learn the fundamentals of biotechnology, while gaining hands-on experience through lab work and internship experience.
- B. Lake Nona Campus SGA Report:** Mr. Michael Longhitano, Lake Nona Campus SGA President, presented the report, which was distributed to the Board. Mr. Longhitano and his team reported on the SGA's conversations with legislative representatives during their visit to Tallahassee, student recommendations, and future events.
- C. Financial Report:** The report was distributed to the Board and discussed.
- D. Construction Report:** The report was distributed to the Board and discussed.
- E. Faculty Council Report:** Mr. Neal Phillips, President, Faculty Association, presented the report. Mr. Phillips shared his thoughts and ideas regarding the renewal of college resources. He reported that

Valencia's Organizational Development and Human Resources has created a collaborative process with the College's Faculty Council and campus presidents, to help faculty currently holding an administrative position go back to a tenured faculty position, if they wish to do so.

- F. Valencia Foundation Report:** Ms. Lopez-Cid presented the report, which was distributed to the Board. She reported that the Pulse Donor Reception will be held June 8, 2017, 6-8pm, at the West Campus Special Events Center. Ms. Lopez-Cid announced that the Foundation net assets reached \$90million. She reminded the Board about the Taste for Learning event, to be held at the Rosen Shingle Creek Resort, May 20, 2017. Mr. Oliver recognized Ms. Lopez-Cid for her election as the 2017 National Association of Hispanic Real Estate Professionals (NAHREP) President-Elect.

**Adjournment**

- G.** Chair Oliver adjourned the regular meeting at 12:30pm.

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Secretary

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Chair