

**VALENCIA COLLEGE
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING**

Minutes

October 21, 2015

Valencia College – Lake Nona Campus, Room 148

Members Present

Mr. Lewis M. Oliver, III, Chair

Dr. Bruce Carlson, Vice Chair

Ms. Maria Grulich

Mr. Guillermo Hansen

Mr. John Crossman

Ms. Daisy Lopez-Cid

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Member Absent

Mr. Raymer F. Maguire, III

Call to Order

Chair Oliver called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:30am. A quorum was present.

Invocation

The invocation was offered by Mr. James Galbraith, Vice President of Public Affairs.

Pledge of Alliance

The Pledge of Allegiance was recited by all.

**Approval of Minutes
September 23, 2015**

Mr. Crossman moved to approve the meeting minutes of the September 23, 2015 Organizational and Regular Meetings as presented. The motion was seconded by Ms. Lopez-Cid and approved unanimously.

President's Report

Dr. Shugart introduced Dr. Gerardo de los Santos, President and CEO of the League for Innovation in the Community College. Dr. Shugart announced that Valencia has accepted the invitation to join the League as a member. Dr. de los Santos provided an overview and history of the League. He indicated that the League is an international organization dedicated to catalyzing the community college involvement. Dr. de los Santos stated that the League leads and participates in numerous projects and initiatives with its member colleges, corporate partners, and other agencies. Dr. Shugart indicated that the College will complete the written report for membership consideration by December 2015.

Dr. Shugart introduced Dr. Dale Whitaker, UCF Provost and Executive Vice President to the Board. Dr. Whitaker and Dr. Falecia Williams, West Campus President, provided an update on the UCF-Valencia Downtown Campus project, and its planned academic programs. Dr. Whitaker indicated that Valencia College will contribute \$2 million towards the development of this project.

Public Comment

No public comment was offered.

New Business

- 1. Guaranteed Maximum Price (GMP) – Buildings 09 and 10, East Campus Film, Sound, and Music Technology and Plant Operations:** Following a discussion led Mr. Loren Bender, Vice President of Business Operations and Finance, Ms. Grulich moved to authorize the College to negotiate and enter into a Guaranteed Maximum Price Contract for Construction Manager at Risk with Skanska USA, and Mr. Crossman seconded. The motion was approved unanimously.
- 2. Contract for Construction Manager at Risk – Building 01 and Central Energy Plant, Poinciana Campus (RFQu # 2016-16):** Following a discussion led by Mr. Loren Bender, Vice President of Business Operations and Finance, Dr. Carlson moved to award the Contract for Construction Manager at Risk for the Poinciana Campus Building 01 and Central Energy Plant Contract to Clancy & Theys, and Ms. Grulich seconded. The motion was approved unanimously. Should the College not be able to negotiate a mutually agreeable contract with Clancy & Theys, negotiations may cease and negotiations may commence with the second ranked firm and so on until a fair, competitive and reasonable agreement is reached.
- 3. Policy Adoptions:**
 - **Policy 6Hx28: 3C-11 – Retirement Contributions:** Following a presentation and discussion led by Dr. Amy Bosley, Vice President, Organizational Development and Human Resources, Mr. Crossman moved to approve the revised Policy 6Hx28: 3C-11, Retirement Contributions, as presented, and Dr. Carlson seconded. The motion was approved unanimously.
- 4. Policy Repeals:**
 - **Policy 6Hx28: 3C-13 – Optional Retirement Programs:** Following discussion, Ms. Lopez-Cid moved to repeal Policy 6Hx28: 3C-13, Optional Retirement Programs, and Ms. Grulich seconded. The motion was approved unanimously.
- 5. Valencia Foundation Annual Review:** Ms. Michelle Matis, Valencia Foundation Vice President and Chief Operating Officer, presented the report, which was distributed to the Board. Ms. Matis noted that the

Valencia Foundation independent auditor's report concluded that the financial statements of the Foundation for the fiscal year ending March 31, 2015 are complete, accurate, and free of material misstatement. Following discussion, Ms. Lopez-Cid moved to approve the Valencia Foundation's 2015 Audit Report as presented, and Ms. Grulich seconded. The motion was approved unanimously.

- 6. Test of Essential Academic Skills (TEAS) Fee Increase:** Following a brief discussion led by Mr. Bender, and Dr. Joyce Romano, Vice President of Student Affairs, Ms. Lopez-Cid moved to approve the TEAS fee increase for non-Valencia students to \$85 and \$65 for Valencia students, and Dr. Carlson seconded. The motion was approved unanimously. Chair Oliver requested a brief letter to be drafted explaining the action, to be sent to the Governor's office reflecting that this matter was discussed fully at today's Regular Board meeting.

A motion was made by Ms. Grulich and seconded by Mr. Crossman to consider, accept and approve items 7, 8, 9, and 10 under New Business in the manner of a consent agenda. The Board unanimously approved the following items of New Business, as recommended:

- 7. Additions, Deletions or Modifications of Courses and Programs**
- 8. Human Resources Agenda**
- 9. Submission of Grant Proposals**
- 10. Property Deletions**

Board Comments

Dr. Shugart and the Board praised and thanked Ms. Grulich for her unselfish efforts and dedication while serving as Chair of the District Board of Trustees of Valencia College.

Reports

- A. Lake Nona Campus Report:** Dr. Mike Bosley, Lake Nona Campus Executive Dean, reported that Lake Nona Campus enrollment is up by 9%, compared to fall 2014. Dr. Bosley introduced Mr. Brian Macon, Mathematics Professor at the Osceola and Lake Nona Campuses. Professor Macon presented the Desmos tool he discovered during his Endowed Chair project to investigate calculator replacements for students. The tool allows students to graph functions and plot tables of data without purchasing or borrowing a graphing calculator, reducing their costs.
- B. Lake Nona SGA Report:** Ms. Isabela Arancibia, Lake Nona Campus SGA President presented the report. She introduced SGA members to the Board. Ms. Arancibia reported on the SGA members' conference visit to Washington DC, and increasing rates of student attendance at campus events.

- C. Financial Indicators Report:** Mr. Bender presented the report, which was distributed to the Board. Mr. Bender briefed the Board on the 2005-2015 enrollment trends, revenue and tuition rates, funding sources, enrollment/state funding (2005-2016), state support (dollars per FTE), state funding per FTE/tuition rates, summary of expenditures, operating costs, and the current year revenue and expenses.
- D. Financial Report:** Mr. Bender presented the report, which was distributed to the Board. He indicated that the College continues to focus on managing investment income and expenses, and maintaining progress on sustainability and related cost savings.
- E. Construction Report:** Mr. Bender presented the report, which was distributed to the Board. He briefed the Board on the progress of the East Campus – Film, Sound, Music Technology Building and Plant Operations Facility, the Poinciana Campus, Master Planning and Building 01, and current project schedules. Mr. Bender indicated that the Advanced Manufacturing Building construction schedule is proceeding on target.
- F. Faculty Council Report:** Ms. Suzette Dohany, President, Faculty Association, presented the report. Ms. Dohany briefed the Board on the Faculty Association work plan for online initiatives. She shared the Faculty Shared Governance’s progress in its work to cultivate relationships with the Valencia Legislative Delegation.
- G. Valencia Foundation Report:** Dr. Shugart presented the report, which was distributed to the Board. He announced that the Valencia Foundation has changed investment advisors, and is seeking a Chief Development Officer to work with Dr. Geraldine Gallagher, Valencia Foundation President, in anticipation of the upcoming campaign. He encouraged the Board to attend the Taste for Learning event to be held on Saturday, November 7, 2015, at the Rosen Shingle Creek Resort.

Adjournment

Chair Oliver adjourned the regular meeting at 11:50am.

Secretary

Chair