

**VALENCIA COLLEGE
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING**

Minutes

October 22, 2014

Valencia College – Lake Nona Campus, Room 148

Members Present

Mr. Lewis M. Oliver, III, Vice Chair

Ms. Daisy Lopez-Cid

Mr. Raymer F. Maguire, III

Mr. Guillermo Hansen

Mr. John Crossman

Dr. Bruce Carlson

Members Absent

Ms. Maria Grulich, Chair

Mr. Fernando Perez

Dr. Sanford C. Shugart, Secretary to the Board and President of the College

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| Call to Order | Vice Chair Oliver called the Regular Meeting of the District Board of Trustees of Valencia College to order at 8:40am. A quorum was present. |
| Invocation | The invocation was offered by Mr. James Galbraith, Vice President for Public Affairs. |
| Pledge of Alliance | The Pledge of Allegiance was recited by all. |
| Board Orientation on BoardEffect Application | Mr. Bill White, Chief Information Officer, Information Technology Office, provided the Board with instructions and information regarding the new BoardEffect application. |
| Approval of Minutes September 24, 2014 | Ms. Lopez-Cid moved to approve the meeting minutes of the September 24, 2014 Regular Meeting as presented. The motion was seconded by Dr. Carlson and approved unanimously. |
| President's Report | Dr. Shugart discussed the Valencia College Advanced Manufacturing Grant. He indicated that the College's division of Continuing Education and the West Campus Engineering Technology Division developed the \$2.5 million grant proposal to expand training in manufacturing. Mr. Joe Battista, Chief Operating Office, CE Administration indicated that this recently awarded grant will support efforts to target and train eligible individuals, unemployed veterans, and women for skilled jobs in Florida's manufacturing industry. |

Dr. Shugart reported on the annual College Night, held at the Osceola and West campuses on October 7, and 9, 2014, respectively. He noted that more than three thousand students from local high schools attended and visited with representatives from myriad colleges and universities from across the country. Students also received information on the numerous grants and scholarships which may be available to them. Dr. Shugart thanked Dr. Kathleen Plinske, Osceola and Lake Nona Campuses President, Dr. Falecia Williams, West Campus President, and their staff for their leadership in supporting the needs of local secondary students.

Dr. Shugart reported on the status of the UCF/Valencia Downtown Creative Village project. He stated that a team comprised of UCF and Valencia College staff will be traveling to Phoenix at the end of this month to visit Arizona State University, the inspiration for this joint project.

Dr. Shugart stated that work on the acquisition of the Poinciana campus property continues, and it is hoped that an agreement will be finalized and ready to be approved by the Board at the December 2014 Regular Board meeting.

Dr. Shugart and Mr. Galbraith thanked the Board for their assistance and conversations with Florida legislators regarding the acceleration of funding for the construction of Phase 1 of the Poinciana campus. Dr. Shugart noted a growing consensus from the Department of Education and the Chancellor's office to make this a political and funding priority.

Dr. Shugart announced that Mr. Keith Houck, Vice President of Operations and Finance will be retiring from Valencia College at the end of July 2015. A search for his replacement will begin in January 2015.

Dr. Shugart announced that Ms. Lucy Boudet, Vice President of Marketing/Strategic Communications will be resigning from Valencia College December 31, 2014.

Public Comment

No public comment was offered.

New Business

1. Election of Foundation Board Representative: Mr. Hansen nominated Ms. Lopez-Cid to serve as Board representative to the Valencia College Foundation Board. Dr. Carlson seconded the nomination. Vice Chair Oliver moved to close nominations. The motion was seconded by all and approved unanimously. Dr. Carlson moved to approve the election of Ms. Lopez-Cid, and Mr. Crossman seconded. The motion was approved unanimously.

A motion was made by Mr. Crossman and seconded by Mr. Maguire to accept and approve items 2, 3, 4, 5, 6, and 7 under New Business as a part of the consent agenda. The Board unanimously approved the following items of New Business, as recommended:

- 2. Policy Adoption**
- 3. Additions, Deletions or Modifications of Courses and Programs**
- 4. Continuing Education Courses and Fees**
- 5. Human Resources Agenda**
- 6. Submission of Grant Proposals**
- 7. Property Deletions**

Board Comments

Mr. Crossman praised the College's staff and faculty for their hard work and dedication to Valencia. Ms. Lopez-Cid and Mr. Crossman praised Dr. Geraldine Gallagher, Valencia Foundation President and CEO.

Reports

A. Lake Nona Campus Report: Dr. Mike Bosley, Lake Nona Campus Executive Dean, presented the report, which was distributed to the Board. He introduced Dr. Debra Hollister, Professor, Psychology. Dr. Hollister was awarded a 2012-2013 Valencia Foundation Endowed Chair for Learning Leadership. She indicated she is working on a project that involves the gathering of information and materials to help students explore and make decisions regarding their educational and professional futures.

B. Lake Nona Student Government Association (SGA) Report: Ms. JuliAnn Immordino, Lake Nona Campus SGA President, presented the report. Ms. Immordino reported that the SGA is preparing for this year's government elections, and is working to help increase public transportation in the Lake Nona area. The Board engaged Ms. Immordino in discussion following her report.

C. Continuing Education Progress Report: Mr. Battista presented the report, which was distributed to the Board. He elaborated on three major areas of focus: Professional and International Continuing Education, International Student Services, and Public Safety.

D. Financial Report: Mr. Keith Houck presented the report, which was distributed to the Board. He indicated that enrollment and revenue are above this fiscal year's targets, and personnel expenses are on target. Mr. Houck stated that the College is expected to have selected an architectural firm for the Poinciana Campus project by February 2015.

E. Construction Report: Mr. Houck presented the report, which was distributed to the Board. He characterized all current projects as on time and on budget.

F. Faculty Council Report: Mr. Carl Creasman, President, Faculty Association, presented the report. He indicated that peer faculty is involved in researching the College's faculty educator central competencies to ensure the adequacy of current methods. Mr. Creasman updated the Board on the progress regarding the Developmental and General Education programs.

G. Valencia Foundation Report: Mr. Hansen presented the report, which was distributed to the Board. Mr. Hansen encouraged the Board to attend the Foundation Board Retreat to be held on November 20-21, 2014 in St. Pete Beach, Florida. He stated that while attending the October 15, 2014 Major Gifts Campaign event, Dr. Shugart provided an informative speech regarding the non-traditional student population and its educational challenges and needs.

Adjournment

Vice Chair Oliver adjourned the regular meeting at 10:38am.

Secretary

Chair