



June 19, 2014

TO: THE DISTRICT BOARD OF TRUSTEES
of Valencia College

FROM: SANFORD C. SHUGART
President

RE: 2013-14 ANNUAL FIRE SAFETY, CASUALTY SAFETY AND SANITATION
INSPECTION

The State Requirements for Educational Facilities requires that annual fire safety, casualty safety and sanitation inspections be completed each year and that the schedule of corrections of each deficiency be adopted by the District Board of Trustees. The inspection of our college facilities took place during February of this year. The number of deficiencies found at each location is as follows:

Criminal Justice Institute	1	Osceola Campus	7
Downtown Center	0	East Campus	20
Lake Nona Campus	2	West Campus	35
McCoy Center	13	Winter Park Campus	1

There were a total of 94 deficiencies noted in the inspection of 49 buildings, which encompass approximately 2 million square feet. Last year there were 133 deficiencies. The majority of findings were minor infractions, such as the improper use of extension cords. As of June 2, 2014, all but 6 have been corrected and will be corrected no later than July 31, 2014.

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College approve 2013-14 State Requirements for Educational Facilities Report and the planned correction of the deficiencies listed by July 31, 2014, as presented.

President

2013-14

**ANNUAL SREEF
INSPECTION
REPORTS**

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

D BOT Capt.

College Facility: Valencia College # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Criminal Justice Institute
 ADDRESS: 8600 Valencia College Lane, Orlando, FL 32825 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 1

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Walter D. Spann Jr. (Municipal Fire Safety Inspector) INSPECTION DATE February 24, 2014
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) *Walter D. Spann Jr.* INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 SIGNATURE DATE 2/28/2014 FIRE INSPECTOR CERTIFICATION NUMBER 62373

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Valencia College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Keith W. Houck
 FACILITY ADMINISTRATOR NAME PRINTED
Vice President Operations & Finance
 FACILITY ADMINISTRATOR TITLE

Keith W. Houck
 FACILITY ADMINISTRATOR SIGNATURE
2/28/14
 SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

D30T Copy

College Facility: Valencia College # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Downtown Center
 ADDRESS: 190 South Orange Ave., Orlando, FL 32801 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Walter D. Spann Jr. (Municipal Fire Safety Inspector) February 27, 2014
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED INSPECTION DATE

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) *Walter D. Spann Jr.* Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE INSPECTOR ADDRESS & PHONE NUMBER

SIGNATURE DATE 2/28/2014 FIRE INSPECTOR CERTIFICATION NUMBER 62373
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

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Approval of Reports by Board (Including Letter) ___ YES ___ NO

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Keith W. Houck
 FACILITY ADMINISTRATOR NAME PRINTED
Vice President, Operations & Finance
 FACILITY ADMINISTRATOR TITLE

Keith W. Houck
 FACILITY ADMINISTRATOR SIGNATURE
6/28/14
 SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

D BOT Copy

College Facility: Valencia College # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: East Campus
ADDRESS: 701 N. Ecomlockhatchee Trail, Orlando, FL 32825 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 20

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Walter D. Spann Jr. (Municipal Fire Safety Inspector) INSPECTION DATE February 24, 2014
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) Walter D. Spann Jr. INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
SIGNATURE DATE 2/28/2014 FIRE INSPECTOR CERTIFICATION NUMBER 62373

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

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Approval of Reports by Board (Including Letter) ___ YES ___ NO

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Keith W. Houck
FACILITY ADMINISTRATOR NAME PRINTED
Vice President Operations & Finance
FACILITY ADMINISTRATOR TITLE

Keith W. Houck
FACILITY ADMINISTRATOR SIGNATURE
6/2/14
SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2013/2014 Fire Safety Deficiencies - Valencia College - East Campus	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description				
	WS	1A Portable: No deficiencies noted				1
FFPC 1, 11.1.7.6	WS	1A-119: Extension cord used as permanent wiring at refrigerator	1	5-1-14	5-14-14	2
FFPC 1, 11.1.10	WS	1A-201A: Open j-box in ceiling above door	0	5-1-14	4-23-14	3
FFPC 1, 12.7.5.1	WS	1A-230: Unsealed conduit penetration above door	1	5-1-14	4-23-14	4
FFPC 1, 12.4.6.9.2(8)	WS	1A-2nd & 3rd Floor Stair: Rated door not latching	0	5-1-14	4-10-14	5
	WS	1B Bldg.: No deficiencies noted				6
FFPC 1, 11.1.6.2	WS	02-158A: Power strips linked together	0	5-1-14	5-14-14	7
FFPC 1, 11.1.10	WS	03-152: Open j-boxes on wall behind large electrical gear	0	5-1-14	3-12-14	8
FFPC 1, 4.5.8.1	WS	04-101: Main rated entry doors not latching	0	5-1-14	3-20-14	9
FFPC 1, 11.1.10	WS	04-133F: Outlet cover falling off	0	5-1-14	3-11-14	10
FFPC 1, 11.1.6.2	WS	05-211: Power strip plugged into extension cord and back into power strip at Student Records	1	5-1-14	4-11-14	11
FFPC 1, 11.1.6.2	WS	05-211: Power strips linked together at west wall copy machine area & east cubicle	0	5-1-14	4-15-14	12
FFPC 1, 11.1.6.2	WS	05-214: Power strips linked together	0	5-1-14	4-11-14	13
FFPC 1, 11.1.6.2	WS	05-220, Security Office: Power strips linked together at Ken's Office	0	5-1-14	4-13-14	14
FFPC 1, 11.1.7.6	WS	06-119: Extension cord used as permanent wiring	0	5-1-14	4-13-14	15
FFPC 1, 11.1.6.2	WS	06-226: Several power strips linked together	1	5-1-14		16
FFPC 1, 11.1.7.6	WS	07-142: Extension cord used as permanent wiring at microwave and running under door	0	5-1-14	4-15-14	17
FFPC 1, 4.5.8.1	WS	08-119A: Sprinkler cap missing and sprinkler recessed too far into ceiling	1	5-1-14	4-8-14	18
FFPC 1, 10.19.1	WS	08-121: Excessive storage of combustible material	0	5-1-14	3-19-14	19
FFPC 1, 10.19.1	WS	08-146: Excessive storage of combustible material	0	5-1-14	3-24-14	20
	WS	A Bldg.: No deficiencies noted				21
FFPC 1, 4.5.8.1	WS	B-100: Exit sign out at north entrance	0	5-1-14	4-13-14	22
FFPC 1, 66.9.5.4.1	WS	C-100: Bung plug missing at flammable storage cabinet	0	5-1-14	3-18-14	23
	WS	D Bldg.: No deficiencies noted				24
	WS	E Bldg.: No deficiencies noted				25
	WS	F Bldg.: No deficiencies noted				26
	WS	G Bldg.: No deficiencies noted				27
	WS	H Bldg.: No deficiencies noted				28
	WS	CEP Bldg.: No deficiencies noted				29
	WS	Greenhouse: No deficiencies noted				30

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

DBOT Copy

College Facility: Valencia College
SCHOOL / FACILITY: Lake Nona Campus
ADDRESS: 12350 Narcoossee Road, Orlando, FL 32832

OF SERIOUS FIRE SAFETY VIOLATIONS 0

OF NON-SERIOUS FIRE SAFETY VIOLATIONS 2

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Walter D. Spann Jr. (Municipal Fire Safety Inspector) INSPECTION DATE February 26, 2014
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) Walter D. Spann Jr. INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE Walter D. Spann Jr. 2/28/2014 FIRE INSPECTOR CERTIFICATION NUMBER 62373
SIGNATURE DATE
FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Valencia College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Keith W. Houck
FACILITY ADMINISTRATOR NAME PRINTED
Vice President, Operations & Finance
FACILITY ADMINISTRATOR TITLE

Keith W. Houck
FACILITY ADMINISTRATOR SIGNATURE
6/23/14
SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

Dist Copy

College Facility: Valencia College # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: McCoy Center
 ADDRESS: 8503 Daetwyler Road, Orlando, FL 32812 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 13

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Walter D. Spann Jr. (Municipal Fire Safety Inspector) INSPECTION DATE February 25, 2014
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) *Walter D. Spann Jr.* INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE *Walter D. Spann Jr.* 2/28/2014 FIRE INSPECTOR CERTIFICATION NUMBER 62373
 SIGNATURE DATE
 FIRE INSPECTOR CERTIFICATION NUMBER

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Approval of Reports by Board (Including Letter) YES NO

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Keith W. Houck
 FACILITY ADMINISTRATOR NAME PRINTED
Vice President Operations & Finance
 FACILITY ADMINISTRATOR TITLE

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 FACILITY ADMINISTRATOR SIGNATURE
2/28/14
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ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

DI BOT Copy

College Facility: Valencia College
SCHOOL / FACILITY: Osceola Campus
ADDRESS: 1800 John Denn Road, Kissimmee, FL 34744
OF SERIOUS FIRE SAFETY VIOLATIONS 0
OF NON-SERIOUS FIRE SAFETY VIOLATIONS 7

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Walter D. Spann Jr. (Municipal Fire Safety Inspector) INSPECTION DATE February 26, 2014

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) _____
FIRE INSPECTOR CERTIFICATION NUMBER _____

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
INSPECTOR ADDRESS & PHONE NUMBER Walter D Spann Jr 2/28/2014
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE
FIRE INSPECTOR CERTIFICATION NUMBER 62373

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Keith W. Houck
FACILITY ADMINISTRATOR NAME PRINTED
Vice President Operations & Finance
FACILITY ADMINISTRATOR TITLE

Keith W. Houck
FACILITY ADMINISTRATOR SIGNATURE
6/2/14
SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

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College Facility: Valencia College # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: West Campus
ADDRESS: 1800 South Kirkman Road, Orlando, FL 32811 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 35

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Walter D. Spann Jr. (Municipal Fire Safety Inspector) INSPECTION DATE February 27, 2014
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
SIGNATURE DATE 2/28/2014 FIRE INSPECTOR CERTIFICATION NUMBER 62373

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

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Approval of Reports by Board (Including Letter) ___ YES ___ NO

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Keith W. Houck
FACILITY ADMINISTRATOR NAME PRINTED
Vice President Operations & Finance
FACILITY ADMINISTRATOR TITLE

[Signature]
FACILITY ADMINISTRATOR SIGNATURE
6/28/14
SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2013/2014 Fire Safety Deficiencies - Valencia College - West Campus			Line No.	
		Location, Deficiency Description	Prior Times Cited	Deficiency Corrected By		Date Deficiency Corrected
FFPC 1, 13.7.4.1.4	WS	01-102: Detector hanging out of backbox	0	5-1-14	3-14-14	1
FFPC 1, 14.4.2.1	WS	01-152: Desk obstructing fire door	0	4-1-14	3-17-14	2
FFPC 1, 11.1.10	WS	02-107: Open wires at flex conduit next to door	0	5-1-14	3-13-14	3
FFPC 1, 11.1.10	WS	02-300: J-box covers missing (x2)	0	5-1-14	3-13-14	4
FFPC 1, 11.1.6.2	WS	03-149A: Power strips linked together	1	5-1-14	4-9-14	5
FFPC 1, 12.4.6.3.2	WS	03-237: Cross corridor door not latching (one leaf sticking)	3	5-1-14	3-11-14	6
FFPC 1, 4.5.8.1	WS	03-242: Exit sign out	0	5-1-14	3-11-14	7
FFPC 1, 4.5.8.1	WS	03-242: Main rated entry door not latching	0	5-1-14	3-12-14	8
FFPC 1, 4.5.8.1	WS	03-246: Exit sign out	0	5-1-14	3-11-14	9
FFPC 1, 4.5.8.1	WS	03-252A: Exit sign out in corridor	0	5-1-14	3-12-14	10
	WS	04 Bldg.: No deficiencies noted	—	—	—	11
FFPC 1, 11.1.10	WS	05-112: Flow switch cover missing	0	5-1-14	3-14-14	12
FFPC 1, 12.7.5.1	WS	05-206: Seal around new 3" conduit penetration in floor at Panel 1L10	0	5-1-14	3-12-14	13
FFPC 1, 4.5.8.1	WS	06-100: Exit sign out at exit door	0	5-1-14	3-13-14	14
FFPC 1, 11.1.6.2	WS	06-204: Power strip plugged into yellow extension cord	0	5-1-14	4-9-14	15
FFPC 1, 11.1.6.2	WS	06-310: Power strip plugged into extension cord behind desk	0	5-1-14	4-9-14	16
NFPA 70, Art. 408.7	WS	06-320: Blank missing for open slot in electrical panel 3L2	3	5-1-14	3-11-14	17
FFPC 1, 11.1.7.6	WS	06-327: 2 extension cords used as permanent wiring at NE corner of room	0	5-1-14	4-9-14	18
FFPC 1, 11.1.6.2	WS	06-Lobby: Multiple power strips linked together at Reception desk	0	5-1-14	4-9-14	19
	WS	07 Bldg.: No deficiencies noted	—	—	—	20
FFPC 1, 4.5.8.1	WS	08-104: Rated doors to Lobby not latching	1	5-1-14	3-12-14	21
FFPC 1, 4.5.8.1	WS	08-107: FACP in "trouble" condition	0	5-1-14	2-23-14	22
FFPC 1, 11.1.7.6	WS	09-140B: Extension cord used as permanent wiring at microwave	0	5-1-14	4-9-14	23
FFPC 1, 11.1.7.6	WS	09-208: Extension cord used as permanent wiring at wall opposite door	0	5-1-14	4-9-14	24
FFPC 1, 12.7.5.1	WS	09-231: Conduit penetration to be sealed	0	5-1-14	3-13-14	25
	WS	10 Bldg.: No deficiencies noted	—	—	—	26
FFPC 1, 4.5.8.1	WS	11-103: Cross corridor door not latching	3	5-1-14	3-13-14	27
FFPC 1, 4.5.8.1	WS	11-116A: Cross corridor door not latching	0	5-1-14	3-26-14	28
FFPC 1, 4.5.8.1	WS	11-129: Cross corridor door not latching	0	5-1-14	3-14-14	29
FFPC 1, 13.6.8.1.2	WS	11-142C: Fire extinguisher losing pressure	0	4-1-14	4-1-14	30

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

DBOT Copy

College Facility: Valencia College
SCHOOL / FACILITY: Winter Park Center
ADDRESS: 850 Morse Blvd., Winter Park, FL 32789
OF SERIOUS FIRE SAFETY VIOLATIONS 0
OF NON-SERIOUS FIRE SAFETY VIOLATIONS 1

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Walter D. Spann Jr. (Municipal Fire Safety Inspector) February 26, 2014
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED INSPECTION DATE
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
INSPECTOR ADDRESS & PHONE NUMBER
Signature: *Walter D. Spann Jr.* 2/28/2014
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE
SIGNATURE DATE FIRE INSPECTOR CERTIFICATION NUMBER 62373
FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

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Approval of Reports by Board (Including Letter) ___ YES ___ NO

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Signature: *Keith W. Hourck*
FACILITY ADMINISTRATOR NAME PRINTED
Signature: *Vice President, Operations & Finance*
FACILITY ADMINISTRATOR TITLE

Signature: *Keith W. Hourck*
FACILITY ADMINISTRATOR SIGNATURE
Signature: *W.D. Spann Jr.*
SIGNATURE DATE

