

POLICY: 6Hx28: 3D-01



Responsible Official: Vice President,
Organizational Development and Human
Resources

Specific Authority: 1001.64, F.S.
Law Implemented: 1001.64, F.S.

Effective Date: 04-16-2013

Paid Non-Duty Days

Policy Statement:

- I. Twelve-month employees will observe holidays and other paid non-duty days on the days approved by the District Board of Trustees. However, the president or his designee is authorized to modify the holiday schedule by providing an equivalent number of days to be observed at other times during the year.
- II. An employee must have worked or have been on approved leave with pay for the full workday before and, except for retiring employees, the full workday after the holiday(s) or paid non-duty day(s), in order to be compensated.

Procedure:

There is no procedure statement associated with this policy.

Policy

History:

Adopted: 1-19-83; Amended: 11-18-92; Amended 5-15-01; Amended 10-22-02; Amended 4-16-13;
Repealed 11-2-16; Formerly 6Hx28:07-11