

May 25, 2016

TO: THE DISTRICT BOARD OF TRUSTEES

OF VALENCIA COLLEGE

FROM: SANFORD C. SHUGART

President

RE: PROPERTY DELETIONS

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. Equipment which is surplus, obsolete or not economically repairable may be donated to local school systems, non-profit organizations or other governmental entities (see attached list). The remainder of the items are disposed of through recyclers or to trash, depending on the type of equipment. All electronic equipment is disposed of through recyclers.

For your information, we have also attached a list of organizations that have benefited from equipment the college has disposed of in recent months.

Per Florida Statute 274.02, equipment with a cost or fair market value of \$1,000 or more and a projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. Therefore, original cost reflects the cost of the item at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives:

- Computers three years
- Vehicles, office machines, educational equipment five years
- Furniture seven years

Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation.

## Trade-In

1 asset with an original cost of \$4,438.89 with a book value of \$0.00

### Outdated/Obsolete

209 assets with an original cost of \$393,932.96 with a current book value of \$0.00

## Economically Unrepairable

1 assets with an original cost of \$3,700.00 with a book value of \$0.00

### RECOMMENDED ACTION:

The President recommends that the District Board of Trustees approve the disposition and deletion of equipment from the property records as requested and authorize the College to exchange, dispose of, or trade in the items as surplus property according to Board Policy 6Hx28:5-11.

A Gift for Teaching A1Assets, Inc.

Accept Pregnancy Center

Academic Chretienne Haitienne D'Orlando

Accessible Solutions at Avalon Park Agape Ministries International Aids Resource Alliance

Aisha Home Inc.

Alliance of Guyanese Expatriates of Central FL

American Cancer Society American Red Cross (Orlando) American Diabetes Association American Sign Language

American Society of Training and Development

Anthony House Inc.

Antioch Young Life Center

Area Agency on Aging of Central Florida

Astatula Elementary BETA Center

Bishop Moore Catholic High School

Boggy Creek Gang

Boys & Girls Club of Central Florida

**Boys Town** 

Braille Association of Mid-Florida

Bread of Life Fellowship Calvary Assembly Catholic Charities

Center for Drug Free Living Center for Independence

Center for Independence Tech & Education

Center for Independent Living Center of Faith Church

Central Care Mission of Orlando Central Florida Children's Home

Central Florida Community Breadbasket

Charity & Love, Inc.

Children's Rights Foundation Children's Home Society

Christian Help Chrysalis, Inc. Church in the Sun

Church Missionary of Christ Inc.

Church of God

Church of God Cathedral of Hope Church of God Cathedral of Hope

Circle of Faith Ministries City of Eatonville

City of Eatonvil City of Life

City of Winter Garden

City of Winter Garden Parks Department

Civil Air Patrol

Coalition for the Homeless

Community coordinated Care for Children

Community Vision

Compassion Corner Conway Christian School Cornerstone Charter Academy Crossroads Christian Academy

Crystal Lake Supportive Environments

Diocese of Orlando Downey Christian School

Early Learning Coalition of Osceola County

East Side Club

Eastland Baptist Church Eglise Baptiste De Logos El Calvario Christian Academy

Epilepsy Association of Central Florida

Faith United Church of God Fellowship in Praise Final Freedom After Care First Baptist Church of St. Cloud First Baptist Church of Winter Garden

First United Methodist Church of Pine Hills

Florida Baptist Convention Florida Dept. of Corrections Florida Electric Apprenticeship

Foundation Academy
Freedom Drive for Kids
Freedom Outreach Center
Full Gospel Assembly
Fundacion Boricua Inc.
Girl Scouts of Citrus Council

Give Kids the World Gorman Family Life Center Green Isle Children's Ranch Grove Counseling Center Guardian Care, Inc.

Guardian Care, Inc. Habitat for Humanity

Haitian Coalition of Central Florida Haitian Museum of Art and Culture

Hampden Dubose Academy Hands of Central Florida Hands to the World Harbor House

Health Care Center for the Homeless Heart of Mercy Church of the Nazarene

Help Now of Osceola Heritage Christian School Heritage Prep School

Higher Level Skills Camps & A Future 4 U

Hindu Society of Central Florida Hindu University of America Hispanic Resource Link Home Builders Institute Hope for All Crisis, Inc. Hope for the Poor International

House Blend Café

Iglesia Casa Del Alfarero

Interfaith Humanitarian Services

Jefferson & Madison County Health Departments

Keep Orlando Beautiful

King of Kings Evangelical Church/School

Lake Eola Charter School Lakeside Alternatives

Last Frontier Outreach Center, Church of God

Life Academy

Lighthouse Tabernacle of Prayer

Lions Roar International Love Covenant Word Church

March of Dimes

Mary Lee Depugh Nursing Center

Men of Destiny Ministries Mending Hearts Charities Mental Health Association Messiah Christian Center

Metropolitan Orlando Urban League Inc.

Mid-Florida Tech

Minority Women Enterprise Alliance

Miracle of Love

Missing Children Center

Missionary Computer Fellowship Mississippi Delta Community College Monster Club Foundation Services

Montverde Academy Montverde Academy

Mt. Pleasant No Longer Bound Inc. Muscular Dystrophy Association Mustard Seed of Central Florida

National Kidney Foundation

New Destiny Christian Center Church New Life Ministries World Outreach Center

Oakland Nature Preserve

Ocoee Lions Club and Foundation Orange County Public Schools Orange County Sherriff's Office

Orange County agencies Orlando Birthing Project Orlando Christian Prep

Orlando Community Services Organization Orlando Faith Ministries International

Orlando Lutheran Academy

Orlando Neighborhood Improvement Corp. Orlando Power Stars Cultural Assoc.

Orlando Regional Christian Educational System

Orlando Recycles Orlando Rescue Mission

Orlando Tech

Orlando Veterans Center Orlando Union Rescue Mission Osceola Center for the Arts Osceola Mental Health Osceola Opportunity Center Osceola County Council on Aging Osceola County Health Department
Osceola County Public School District

Osceola Veterans Center Pace Center for Girls Parent Resource Center Pathways Drop In Center

Pathways School

Planned Parenthood of Greater Orlando

Polk County Schools

Quest, Inc.

Reach Back Foundation

Reedy Creek Solid Waste and Recycling

Rescue Outreach Mission

Restore Orlando

Restore Team Development School

Ripple Effects Inc.

Royal Oaks Learning Academy

Russell Home

Sadie Holmes Help Service Inc.

Salvation Army Second Chance

Second Haitian Church of the Nazarene

Second Harvest Food Bank

Seed of Hope

Seminole State College Seminole Work Opportunity

Seniors First

Sexual Abuse Treatment Program

**Snow Babies** 

Solid Rock Christian Fellowship Inc.

Southeastern Data

Southland Christian School Spirit of Joy Lutheran Church

Spouse Abuse Spring of Life

St. Andrew Catholic Church

St. Francis House

St. Mark Preparatory School St. Matthew Holiness Church

St. Paul AME Church

St. Paul's Presbyterian Church St. Vincent De Paul Society Stepping Stone Distribution

Stepping Stone Medical Equipment Bank

Sunrise Dental Inc. Sunrise Drop In Center Teen Challenge

Temporary Living Center

The Apostolic Church of Jesus Inc. The Branch Christian Church

The Bridge Alliance

The Galilean Family Worship Center

The Life Academy
The Russell House
The Transition House Inc.

The Word of God Church

Threshold, Inc. Trace Academy

Tri-L Christian Academy Inc. Trinity Christian School

Trinity Downtown Lutheran School

United Amputee Services United Bible College United Cerebral Palsy

United Church of the Nazarene United Community Outreach Inc. University of Central Florida

University of Florida

Urban League Valencia College Victory Outreach Vine of Life Ministries Vision Educational Learning Center

Way of Grace Ministries Way of Life Ministries We Care Crisis Center Wells Built Museum

Westminster Retirement Community

Westside Tech

Williams Chapel Missionary Baptist Church

Windermere Elementary School Winter Haven Elementary School Winter Haven Police Dept. Winter Park Public Library Witness to Hope Alive in Christ

Women's Residential Counseling Center

Wycliff Bible Translators

Yashua International Assembly Ministries

Youth & Family Services

# Property Deletion Detail

Wednesday, May 25, 2016

| Asset<br>Number | Date of<br>Purchase | FY   | Description, Make, Model                | Original<br>Cost | Book<br>Value |
|-----------------|---------------------|------|---|------------------|---------------|
| Trade-In        |                     |      |   |                  |               |
| 00207308        | 8/30/2005           | 0506 | Treadmill, PRECOR, C954I                | \$4,438.89       | \$0.00        |
| 1 detail record |                     |      |   | \$4,438.89       | \$0.00        |
| Outdated        |                     |      |   |                  |               |
| 00108201        | 8/24/1993           | 9394 | Visual Presenter, ELMO, EV 368          | \$3,006.00       | \$0.00        |
| 00112817        | 6/13/1997           | 9697 | Credenza, KIMBALL, KIM85                | \$1,280.00       | \$0.00        |
| 00115179        | 11/30/1999          | 9900 | Mower, KUBOTA, F2560                    | \$13,700.00      | \$0.00        |
| 00115722        | 2/23/2000           | 9900 | Autoclave, , 80100-D8E                  | \$3,130.13       | \$0.00        |
| 00116408        | 8/22/2000           | 0001 | Visual Presenter, ELMO, EV 400AF        | \$1,800.00       | \$0.00        |
| 00117117        | 1/29/2001           | 0001 | PC, DELL, GX110                         | \$1,304.48       | \$0.00        |
| 00117121        | 1/29/2001           | 0001 | PC, DELL, GX110                         | \$1,304.48       | \$0.00        |
| 00117841        | 7/1/2000            | 0001 | Dual Select Handpiece, CAVITRON,        | \$1,020.00       | \$0.00        |
| 00200059        | 12/11/2001          | 0102 | Plug on Transmitter, LECTROSOR, UH-200C | \$1,204.00       | \$0.00        |
| 00203385        | 6/26/2003           | 0203 | Visual Presenter, SAMSUNG, SVP-6000     | \$4,000.00       | \$0.00        |
| 00205025        | 6/22/2004           | 0304 | Touch Panel, CRESTRON, TPS-4000V        | \$4,000.00       | \$0.00        |
| 00206106        | 1/20/2005           | 0405 | Processor, CRESTRON, MP2E               | \$1,000.00       | \$0.00        |
| 00206126        | 1/20/2005           | 0405 | Touch Panel, CRESTRON, TPS-4500V        | \$4,045.00       | \$0.00        |
| 00206940        | 6/9/2005            | 0405 | Touch Panel, CRESTRON, TPS-4500V        | \$4,000.00       | \$0.00        |
| 00206941        | 6/9/2005            | 0405 | Touch Panel, CRESTRON, TPS-4500V        | \$4,000.00       | \$0.00        |
| 00206942        | 6/9/2005            | 0405 | Touch Panel, CRESTRON, TPS-4500V        | \$4,000.00       | \$0.00        |
| 00207324        | 8/25/2005           | 0506 | Touch Panel, CRESTRON, TPS-4500V        | \$4,000.00       | \$0.00        |
| 00207875        | 12/1/2005           | 0506 | PC, DELL, GX520                         | \$1,084.68       | \$0.00        |
| 00207879        | 12/1/2005           | 0506 | PC, DELL, GX520                         | \$1,084.68       | \$0.00        |
| 00208104        | 12/20/2005          | 0506 | Touch Panel, CRESTRON, TPS-4500V        | \$4,000.00       | \$0.00        |
| 00208106        | 12/20/2005          | 0506 | Touch Panel, CRESTRON, TPS-4500V        | \$4,000.00       | \$0.00        |
| 00209351        | 7/25/2006           | 0607 | PC, DELL, GX520                         | \$1,074.82       | \$0.00        |
|                 |                     |      |   |                  |               |

| Asset<br>Number | Date of<br>Purchase | FY   | Description, Make, Model                     | Original<br>Cost | Book<br>Value |
|-----------------|---------------------|------|--|------------------|---------------|
| 00210987        | 6/19/2007           | 0607 | Loveseat, ST. TIMOTHY, CHESTNUT & ORNAMENTAL | \$1,190.40       | \$0.00        |
| 00211499        | 10/9/2007           | 0708 | PC, DELL, 745                                | \$1,216.90       | \$0.00        |
| 00213744        | 4/16/2009           | 0809 | Projector, PANASONIC, PT-LB80U               | \$1,215.19       | \$0.00        |
| 00213954        | 5/21/2009           | 0809 | Wireless Mic, LECTRO, UM400A                 | \$1,069.00       | \$0.00        |
| 00214902        | 11/10/2009          | 0910 | Laptop, DELL, E6400                          | \$1,432.20       | \$0.00        |
| 00214920        | 11/5/2009           | 0910 | Laptop, DELL, E6400                          | \$1,317.47       | \$0.00        |
| 00215018        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215019        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215020        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215021        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215022        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215023        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215024        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215025        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215026        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215027        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215028        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215029        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215030        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215031        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215032        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215033        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215034        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215035        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215036        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215037        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215038        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215039        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |
| 00215040        | 12/10/2009          | 0910 | PC, DELL, 780                                | \$1,062.49       | \$0.00        |

| · | Asset<br>Number | Date of<br>Purchase | FY   | Description, Make, Model | Original<br>Cost | Book<br>Value |
|---|-----------------|---------------------|------|--------------------------|------------------|---------------|
|   | 00215042        | 12/10/2009          | 0910 | PC, DELL, 780            | \$1,062.49       | \$0.00        |
|   | 00215043        | 12/10/2009          | 0910 | PC, DELL, 780            | \$1,062.49       | \$0.00        |
|   | 00215044        | 12/10/2009          | 0910 | PC, DELL, 780            | \$1,062.49       | \$0.00        |
|   | 00215045        | 12/10/2009          | 0910 | PC, DELL, 780            | \$1,062.49       | \$0.00        |
|   | 00215046        | 12/10/2009          | 0910 | PC, DELL, 780            | \$1,062.49       | \$0.00        |
|   | 00215047        | 12/10/2009          | 0910 | PC, DELL, 780            | \$1,062.49       | \$0.00        |
|   | 00215048        | 12/10/2009          | 0910 | PC, DELL, 780            | \$1,062.49       | \$0.00        |
|   | 00215050        | 12/10/2009          | 0910 | PC, DELL, 780            | \$1,062.49       | \$0.00        |
|   | 00215051        | 12/10/2009          | 0910 | PC, DELL, 780            | \$1,062.49       | \$0.00        |
|   | 00215052        | 12/10/2009          | 0910 | PC, DELL, 780            | \$1,062.49       | \$0.00        |
|   | 00215101        | 12/21/2009          | 0910 | PC, DELL, 780            | \$1,073.50       | \$0.00        |
|   | 00215106        | 12/21/2009          | 0910 | PC, DELL, 780            | \$1,073.50       | \$0.00        |
|   | 00215112        | 12/21/2009          | 0910 | PC, DELL, 780            | \$1,073.50       | \$0.00        |
|   | 00215124        | 12/21/2009          | 0910 | PC, DELL, 780            | \$1,073.50       | \$0.00        |
|   | 00215265        | 1/20/2010           | 0910 | PC, DELL, 780            | \$1,073.50       | \$0.00        |
|   | 00215411        | 3/30/2010           | 0910 | Scanner, KODAK, I1320    | \$1,460.00       | \$0.00        |
|   | 00215412        | 3/30/2010           | 0910 | Scanner, KODAK, I1320    | \$1,460.00       | \$0.00        |
|   | 00215413        | 3/30/2010           | 0910 | Scanner, KODAK, I1320    | \$1,460.00       | \$0.00        |
|   | 00215446        | 3/4/2010            | 0910 | PC, DELL, T3500          | \$2,573.82       | \$0.00        |
|   | 00215451        | 5/4/2010            | 0910 | PC, APPLE, MAC PRO       | \$2,662.00       | \$0.00        |
|   | 00215562        | 5/6/2010            | 0910 | Scanner, KODAK, I1320    | \$1,380.00       | \$0.00        |
|   | 00215563        | 5/6/2010            | 0910 | Scanner, KODAK, I1320    | \$1,380.00       | \$0.00        |
|   | 00215564        | 5/6/2010            | 0910 | Scanner, KODAK, I1320    | \$1,380.00       | \$0.00        |
|   | 00215565        | 5/6/2010            | 0910 | Scanner, KODAK, I1320    | \$1,380.00       | \$0.00        |
|   | 00215566        | 5/6/2010            | 0910 | Scanner, KODAK, I1320    | \$1,380.00       | \$0.00        |
|   | 00215567        | 5/6/2010            | 0910 | Scanner, KODAK, I1320    | \$1,380.00       | \$0.00        |
|   | 00215568        | 5/6/2010            | 0910 | Scanner, KODAK, I1320    | \$1,380.00       | \$0.00        |
|   | 00215569        | 5/6/2010            | 0910 | Scanner, KODAK, I1320    | \$1,380.00       | \$0.00        |
|   | 00215570        | 5/6/2010            | 0910 | Scanner, KODAK, I1320    | \$1,380.00       | \$0.00        |

|     | sset<br>mber | Date of<br>Purchase | FY   | Description, Make, Model       | Original<br>Cost | Book<br>Value |
|-----|--------------|---------------------|------|--------------------------------|------------------|---------------|
| 002 | 215571       | 5/6/2010            | 0910 | Scanner, KODAK, I1320          | \$1,380.00       | \$0.00        |
| 002 | 215573       | 5/25/2010           | 0910 | Laptop, DELL, E6410            | \$1,123.38       | \$0.00        |
| 002 | 215585       | 5/25/2010           | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215586       | 5/25/2010           | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215587       | 5/25/2010           | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215588       | 5/25/2010           | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215589       | 5/25/2010           | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215590       | 5/25/2010           | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215591       | 5/25/2010           | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215592       | 5/25/2010           | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215593       | 5/25/2010           | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215594       | 5/25/2010           | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215600       | 6/1/2010            | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215601       | 6/1/2010            | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215602       | 6/1/2010            | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215603       | 6/1/2010            | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215604       | 6/1/2010            | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215605       | 6/1/2010            | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215606       | 6/1/2010            | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215607       | 6/1/2010            | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215608       | 6/1/2010            | 0910 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215818       | 7/29/2010           | 1011 | Scanner, KODAK, I1320          | \$1,365.00       | \$0.00        |
| 002 | 215851       | 8/31/2010           | 1011 | Projector, PANASONIC, PT-LB90U | \$1,244.39       | \$0.00        |
| 002 | 215904       | 8/19/2010           | 1011 | Laptop, DELL, E6410            | \$1,274.39       | \$0.00        |
| 002 | 215926       | 8/24/2010           | 1011 | PC, DELL, 780                  | \$1,072.52       | \$0.00        |
| 002 | 216022       | 9/16/2010           | 1011 | PC, DELL, 780                  | \$1,070.46       | \$0.00        |
| 002 | 216023       | 9/16/2010           | 1011 | PC, DELL, 780                  | \$1,070.46       | \$0.00        |
| 002 | 216024       | 9/16/2010           | 1011 | PC, DELL, 780                  | \$1,070.46       | \$0.00        |
| 002 | 216033       | 9/16/2010           | 1011 | PC, DELL, 780                  | \$1,070.46       | \$0.00        |

| Asset<br>Number | Date of Purchase   | FY  | Description, Make, Model   | Original<br>Cost   | Book<br>Value   |
|-----------------|--|---|--|--|---|
| 00216070        | 9/21/2010  | 1011  | PC, DELL, 780  | \$1,087.09   | \$0.00  |
| 00216182        | 11/18/2010   | 1011  | Laptop, DELL, E6410  | \$1,497.84   | \$0.00  |
| 00216185        | 11/9/2010  | 1011  | Presentation System, CRESTRON, MPS-200   | \$3,220.00   | \$0.00  |
| 00216186        | 11/9/2010  | 1011  | Presentation System, CRESTRON, MPS-200   | \$3,220.00   | \$0.00  |
| 00216187        | 11/9/2010  | 1011  | Presentation System, CRESTRON, MPS-200   | \$3,220.00   | \$0.00  |
| 00216188        | 11/9/2010  | 1011  | Presentation System, CRESTRON, MPS-200   | \$3,220.00   | \$0.00  |
| 00216190        | 11/9/2010  | 1011  | Touch Panel, CRESTRON, TPS-4000  | \$3,460.00   | \$0.00  |
| 00216192        | 11/9/2010  | 1011  | Touch Panel, CRESTRON, TPS-4000  | \$3,460.00   | \$0.00  |
| 00216193        | 11/9/2010  | 1011  | Touch Panel, CRESTRON, TPS-4000  | \$3,460.00   | \$0.00  |
| 00216194        | 11/9/2010  | 1011  | Touch Panel, CRESTRON, TPS-4000  | \$3,460.00   | \$0.00  |
| 00216306        | 11/18/2010   | 1011  | PC, DELL, T1500  | \$1,343.79   | \$0.00  |
| 00216317        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216320        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216321        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216322        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216323        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216324        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216325        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216326        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216327        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216328        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216329        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216330        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216331        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216332        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216334        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216335        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216336        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
| 00216337        | 12/7/2010  | 1011  | PC, APPLE, MAC PRO   | \$3,200.64   | \$0.00  |
|                 | Number  00216070  00216182  00216185  00216186  00216187  00216190  00216192  00216193  00216306  00216317  00216320  00216321  00216322  00216323  00216323  00216324  00216325  00216327  00216327  00216328  00216329  00216330  00216331  00216332  00216332  00216335  00216335 | Number         Purchase           00216070         9/21/2010           00216182         11/18/2010           00216185         11/9/2010           00216186         11/9/2010           00216187         11/9/2010           00216188         11/9/2010           00216190         11/9/2010           00216192         11/9/2010           00216193         11/9/2010           00216306         11/18/2010           00216317         12/7/2010           00216320         12/7/2010           00216321         12/7/2010           00216322         12/7/2010           00216323         12/7/2010           00216324         12/7/2010           00216325         12/7/2010           00216326         12/7/2010           00216327         12/7/2010           00216328         12/7/2010           00216329         12/7/2010           00216330         12/7/2010           00216331         12/7/2010           00216332         12/7/2010           00216333         12/7/2010           00216334         12/7/2010           00216335         12/7/2010           00216336 | Number         Purchase         FY           00216070         9/21/2010         1011           00216182         11/18/2010         1011           00216185         11/9/2010         1011           00216186         11/9/2010         1011           00216187         11/9/2010         1011           00216188         11/9/2010         1011           00216190         11/9/2010         1011           00216192         11/9/2010         1011           00216193         11/9/2010         1011           00216306         11/18/2010         1011           00216317         12/7/2010         1011           00216320         12/7/2010         1011           00216321         12/7/2010         1011           00216322         12/7/2010         1011           00216323         12/7/2010         1011           00216324         12/7/2010         1011           00216325         12/7/2010         1011           00216326         12/7/2010         1011           00216327         12/7/2010         1011           00216328         12/7/2010         1011           00216330         12/7/2010 <td< td=""><td>Number         Purchase         FY         Description, Make, Model           00216070         9/21/2010         1011         PC, DELL, 780           00216182         11/18/2010         1011         Laptop, DELL, E6410           00216185         11/9/2010         1011         Presentation System, CRESTRON, MPS-200           00216186         11/9/2010         1011         Presentation System, CRESTRON, MPS-200           00216187         11/9/2010         1011         Presentation System, CRESTRON, MPS-200           00216188         11/9/2010         1011         Touch Panel, CRESTRON, TPS-4000           00216190         11/9/2010         1011         Touch Panel, CRESTRON, TPS-4000           00216192         11/9/2010         1011         Touch Panel, CRESTRON, TPS-4000           00216193         11/9/2010         1011         Touch Panel, CRESTRON, TPS-4000           00216304         11/9/2010         1011         Touch Panel, CRESTRON, TPS-4000           00216317         12/7/2010         1011         PC, APPLE, MAC PRO           00216321         12/7/2010         1011         PC, APPLE, MAC PRO           00216322         12/7/2010         1011         PC, APPLE, MAC PRO           00216323         12/7/2010         1011         PC, A</td><td>Number         Purchase         FY         Description, Make, Model         Cost           00216070         921/2010         1011         PC, DELL, 780         \$1,087.09           00216182         11/18/2010         1011         Laptop, DELL, E6410         \$1,497.84           00216186         11/9/2010         1011         Presentation System, CRESTRON, MPS-200         \$3,220.00           00216187         11/9/2010         1011         Presentation System, CRESTRON, MPS-200         \$3,220.00           00216188         11/9/2010         1011         Presentation System, CRESTRON, MPS-200         \$3,220.00           00216190         11/9/2010         1011         Touch Panel, CRESTRON, TPS-4000         \$3,460.00           00216191         11/9/2010         1011         Touch Panel, CRESTRON, TPS-4000         \$3,460.00           00216392         11/19/2010         1011         Touch Panel, CRESTRON, TPS-4000         \$3,460.00           00216393         11/18/2010         1011         Touch Panel, CRESTRON, TPS-4000         \$3,460.00           00216317         12/7/2010         1011         PC, APPLE, MAC PRO         \$3,200.64           00216321         12/7/2010         1011         PC, APPLE, MAC PRO         \$3,200.64           00216322         12/7/20</td></td<> | Number         Purchase         FY         Description, Make, Model           00216070         9/21/2010         1011         PC, DELL, 780           00216182         11/18/2010         1011         Laptop, DELL, E6410           00216185         11/9/2010         1011         Presentation System, CRESTRON, MPS-200           00216186         11/9/2010         1011         Presentation System, CRESTRON, MPS-200           00216187         11/9/2010         1011         Presentation System, CRESTRON, MPS-200           00216188         11/9/2010         1011         Touch Panel, CRESTRON, TPS-4000           00216190         11/9/2010         1011         Touch Panel, CRESTRON, TPS-4000           00216192         11/9/2010         1011         Touch Panel, CRESTRON, TPS-4000           00216193         11/9/2010         1011         Touch Panel, CRESTRON, TPS-4000           00216304         11/9/2010         1011         Touch Panel, CRESTRON, TPS-4000           00216317         12/7/2010         1011         PC, APPLE, MAC PRO           00216321         12/7/2010         1011         PC, APPLE, MAC PRO           00216322         12/7/2010         1011         PC, APPLE, MAC PRO           00216323         12/7/2010         1011         PC, A | Number         Purchase         FY         Description, Make, Model         Cost           00216070         921/2010         1011         PC, DELL, 780         \$1,087.09           00216182         11/18/2010         1011         Laptop, DELL, E6410         \$1,497.84           00216186         11/9/2010         1011         Presentation System, CRESTRON, MPS-200         \$3,220.00           00216187         11/9/2010         1011         Presentation System, CRESTRON, MPS-200         \$3,220.00           00216188         11/9/2010         1011         Presentation System, CRESTRON, MPS-200         \$3,220.00           00216190         11/9/2010         1011         Touch Panel, CRESTRON, TPS-4000         \$3,460.00           00216191         11/9/2010         1011         Touch Panel, CRESTRON, TPS-4000         \$3,460.00           00216392         11/19/2010         1011         Touch Panel, CRESTRON, TPS-4000         \$3,460.00           00216393         11/18/2010         1011         Touch Panel, CRESTRON, TPS-4000         \$3,460.00           00216317         12/7/2010         1011         PC, APPLE, MAC PRO         \$3,200.64           00216321         12/7/2010         1011         PC, APPLE, MAC PRO         \$3,200.64           00216322         12/7/20 |

| Asset<br>Number | Date of<br>Purchase | FY   | Description, Make, Model               | Original<br>Cost | Book<br>Value |
|-----------------|---------------------|------|--|------------------|---------------|
| 00216338        | 3 12/7/2010         | 1011 | PC, APPLE, MAC PRO                     | \$3,200.64       | \$0.00        |
| 00216339        | 12/7/2010           | 1011 | PC, APPLE, MAC PRO                     | \$3,200.64       | \$0.00        |
| 00216340        | 12/7/2010           | 1011 | PC, APPLE, MAC PRO                     | \$3,200.64       | \$0.00        |
| 00216341        | 12/7/2010           | 1011 | PC, APPLE, MAC PRO                     | \$3,200.64       | \$0.00        |
| 00216342        | 2 12/7/2010         | 1011 | PC, APPLE, MAC PRO                     | \$3,200.64       | \$0.00        |
| 00216343        | 3 12/7/2010         | 1011 | PC, APPLE, MAC PRO                     | \$3,200.64       | \$0.00        |
| 00216344        | 12/7/2010           | 1011 | PC, APPLE, MAC PRO                     | \$3,200.64       | \$0.00        |
| 00216345        | 5 12/7/2010         | 1011 | PC, APPLE, MAC PRO                     | \$3,200.64       | \$0.00        |
| 00216346        | 5 12/7/2010         | 1011 | PC, APPLE, MAC PRO                     | \$3,200.64       | \$0.00        |
| 00216348        | 3 12/7/2010         | 1011 | PC, APPLE, MAC PRO                     | \$3,200.64       | \$0.00        |
| 00216422        | 5/21/2009           | 0809 | Projector, PANASONIC, PT-LB80U         | \$2,831.94       | \$0.00        |
| 00216436        | 5 1/13/2011         | 1011 | Presentation System, CRESTRON, MPS-200 | \$4,168.00       | \$0.00        |
| 00216438        | 3 1/13/2011         | 1011 | Presentation System, CRESTRON, MPS-200 | \$4,168.00       | \$0.00        |
| 00216439        | 1/13/2011           | 1011 | Presentation System, CRESTRON, MPS-200 | \$4,168.00       | \$0.00        |
| 00216440        | 1/13/2011           | 1011 | Touch Panel, CRESTRON, TPS-3000        | \$2,280.00       | \$0.00        |
| 00216441        | 1/13/2011           | 1011 | Touch Panel, CRESTRON, TPS-3000        | \$2,280.00       | \$0.00        |
| 00216442        | 2 1/13/2011         | 1011 | Touch Panel, CRESTRON, TPS-3000        | \$2,280.00       | \$0.00        |
| 00216443        | 3 1/13/2011         | 1011 | Touch Panel, CRESTRON, TPS-3000        | \$2,280.00       | \$0.00        |
| 00216467        | 7 1/20/2011         | 1011 | PC, DELL, 780                          | \$1,122.59       | \$0.00        |
| 00216468        | 3 1/20/2011         | 1011 | PC, DELL, 780                          | \$1,122.59       | \$0.00        |
| 00216648        | 3/1/2011            | 1011 | PC, DELL, 780                          | \$1,120.97       | \$0.00        |
| 00216662        | 2 3/1/2011          | 1011 | PC, DELL, 780                          | \$1,120.97       | \$0.00        |
| 00216665        | 3/1/2011            | 1011 | PC, DELL, 780                          | \$1,120.97       | \$0.00        |
| 00216672        | 2 3/1/2011          | 1011 | PC, DELL, 780                          | \$1,120.97       | \$0.00        |
| 00216711        | 4/12/2011           | 1011 | Projector, PANASONIC, PT-F300U         | \$2,057.51       | \$0.00        |
| 00216712        | 2 4/12/2011         | 1011 | Projector, PANASONIC, PT-F300U         | \$2,057.51       | \$0.00        |
| 00216718        | 3 4/12/2011         | 1011 | Projector, PANASONIC, PT-F300U         | \$2,057.51       | \$0.00        |
| 00216721        | 4/12/2011           | 1011 | Projector, PANASONIC, PT-F300U         | \$2,057.51       | \$0.00        |
| 00216754        | 4/12/2011           | 1011 | Projector, PANASONIC, PT-F300U         | \$2,057.51       | \$0.00        |

|   | Asset<br>Number | Date of<br>Purchase | FY   | Description, Make, Model        | Original<br>Cost | Book<br>Value |
|---|-----------------|---------------------|------|---------------------------------|------------------|---------------|
| 0 | 00216861        | 4/5/2011            | 1011 | Laptop, DELL, E6410             | \$1,449.59       | \$0.00        |
| 0 | 00217200        | 6/30/2011           | 1011 | PC, DELL, 780                   | \$1,014.65       | \$0.00        |
| 0 | 00217206        | 6/30/2011           | 1011 | PC, DELL, 780                   | \$1,014.65       | \$0.00        |
| 0 | 00217243        | 6/30/2011           | 1011 | PC, DELL, 790                   | \$1,026.21       | \$0.00        |
| 0 | 00217257        | 6/30/2011           | 1011 | PC, DELL, 790                   | \$1,026.21       | \$0.00        |
| 0 | 00217260        | 6/30/2011           | 1011 | PC, DELL, 790                   | \$1,026.21       | \$0.00        |
| 0 | 00217586        | 8/30/2011           | 1112 | Laptop, DELL, E6420             | \$1,329.03       | \$0.00        |
| 0 | 00217718        | 11/22/2011          | 1112 | Projector, PANASONIC, PT-FX400U | \$2,111.55       | \$0.00        |
| 0 | 00217764        | 11/22/2011          | 1112 | PC, DELL, 790                   | \$1,063.25       | \$0.00        |
| 0 | 00217765        | 11/22/2011          | 1112 | PC, DELL, 790                   | \$1,063.25       | \$0.00        |
| 0 | 00217766        | 11/22/2011          | 1112 | PC, DELL, 790                   | \$1,063.25       | \$0.00        |
| 0 | 00217767        | 11/22/2011          | 1112 | PC, DELL, 790                   | \$1,063.25       | \$0.00        |
| 0 | 00217768        | 11/22/2011          | 1112 | PC, DELL, 790                   | \$1,063.25       | \$0.00        |
| 0 | 00217769        | 11/22/2011          | 1112 | PC, DELL, 790                   | \$1,063.25       | \$0.00        |
| 0 | 00217770        | 11/22/2011          | 1112 | PC, DELL, 790                   | \$1,063.25       | \$0.00        |
| 0 | 00217771        | 11/22/2011          | 1112 | PC, DELL, 790                   | \$1,063.25       | \$0.00        |
| 0 | 00217772        | 11/22/2011          | 1112 | PC, DELL, 790                   | \$1,063.25       | \$0.00        |
| 0 | 00217773        | 11/22/2011          | 1112 | PC, DELL, 790                   | \$1,063.25       | \$0.00        |
| 0 | 00217774        | 11/22/2011          | 1112 | PC, DELL, 790                   | \$1,063.25       | \$0.00        |
| 0 | 00217775        | 11/22/2011          | 1112 | PC, DELL, 790                   | \$1,063.25       | \$0.00        |
| 0 | 00217799        | 12/15/2011          | 1112 | Laptop, APPLE, MACBOOK PRO      | \$1,399.00       | \$0.00        |
| 0 | 00217951        | 1/24/2012           | 1112 | PC, APPLE, IMAC                 | \$1,149.00       | \$0.00        |
| 0 | 00217958        | 3/15/2012           | 1112 | Laptop, DELL, E6420             | \$1,374.93       | \$0.00        |
| 0 | 00218387        | 7/26/2012           | 1213 | Laptop, DELL, E6420             | \$1,400.83       | \$0.00        |
| 0 | 00218505        | 7/31/2012           | 1213 | Laptop, DELL, E6530             | \$1,501.49       | \$0.00        |
| 0 | 00218704        | 8/2/2012            | 1213 | Laptop, DELL, E6420             | \$1,400.83       | \$0.00        |
| 0 | 00218763        | 8/2/2012            | 1213 | Laptop, DELL, E6530             | \$1,501.49       | \$0.00        |
| 0 | 00218772        | 8/2/2012            | 1213 | Laptop, DELL, E6530             | \$1,501.49       | \$0.00        |
| 0 | 00218775        | 8/2/2012            | 1213 | Laptop, DELL, E6530             | \$1,501.49       | \$0.00        |

| Asset<br>Number    | Date of<br>Purchase | FY   | Description, Make, Model            | Original<br>Cost | Book<br>Value |
|--------------------|---------------------|------|-------------------------------------|------------------|---------------|
| 00218776           | 8/2/2012            | 1213 | Laptop, DELL, E6530                 | \$1,501.49       | \$0.00        |
| 00218781           | 8/2/2012            | 1213 | Laptop, DELL, E6530                 | \$1,501.49       | \$0.00        |
| 00219151           | 11/16/2012          | 1213 | Laptop, DELL, E6430s                | \$1,495.00       | \$0.00        |
| 00219168           | 11/16/2012          | 1213 | Laptop, DELL, E6430s                | \$1,495.00       | \$0.00        |
| 00219170           | 11/16/2012          | 1213 | Laptop, DELL, E6430s                | \$1,495.00       | \$0.00        |
| 00219173           | 11/16/2012          | 1213 | Laptop, DELL, E6430s                | \$1,495.00       | \$0.00        |
| 00219188           | 11/16/2012          | 1213 | Laptop, DELL, E6430s                | \$1,495.00       | \$0.00        |
| 00219704           | 2/7/2013            | 1213 | Laptop, APPLE, MAC PRO              | \$1,372.00       | \$0.00        |
| G00002284          | 11/28/2000          | 0001 | Video Camera, CANON, GL1            | \$2,007.47       | \$0.00        |
| G00002297          | 10/19/2000          | 0001 | PC, APPLE, G4                       | \$1,899.00       | \$0.00        |
| G00002300          | 10/19/2000          | 0001 | PC, APPLE, G4                       | \$1,899.00       | \$0.00        |
| G00002361          | 11/13/2001          | 0102 | PC, DELL, GX150                     | \$1,606.00       | \$0.00        |
| G00003121          | 2/27/2003           | 0203 | Video Camera, CANON, GL1            | \$1,823.23       | \$0.00        |
| 209 detail records |                     |      |                                     | \$393,932.96     | \$0.00        |
| Economically Uni   | repairable          |      |                                     |                  |               |
| G00003117          | 2/20/2003           | 0203 | Printer, HEWLETT PACKARD, DESIGNJET | \$3,700.00       | \$0.00        |
| 1 detail record    |                     |      |                                     | \$3,700.00       | \$0.00        |
| Grand Total 21     | 1 detail records    |      |                                     | \$402,071.85     | \$0.00        |