

## **Grantmaking Tips**

- 1.** Prove that you have a significant need or problem in your proposal.
- 2.** Deliver an answer to the need, or solution to the problem, based on experience, ability, and imagination throughout your proposal.
- 3.** Reflect planning, research and vision throughout your proposal.
- 4.** Research grant makers, the funding source providing grants, the types of funds the grant makers award, and the types of grant seekers the grant makers award funds to.
- 5.** Determine whether the grant makers and funding goals and objectives for grant making match your grant seeking.
- 6.** Target your proposal to grant makers appropriate to your field and project.
- 7.** Contact the grant maker to determine specific grant making guidelines.
- 8.** Present the proposal in the appropriate and complete format, and include all required attachments.
- 9.** State clearly and concisely the community's and organization's needs and objectives. Write well; use proper grammar and correct spelling. Prepare an interesting, unique proposal.
- 10.** Always cover the following important criteria: project purpose, feasibility, community need, applicant accountability and competence.
- 11.** State project logic, probable impact, money needed, and demonstrate community support.
- 12.** Unless specifically requested by the grant maker, omit the following information which can detract from the proposal: working relationships, advocates, minority status, social acceptability, prior funding, and influence of others.