## **Core Elements**

Author.	For 3 or more, do, et al. after first. (p. 22)
	Editor may be used, add, editor. (p. 23)
	Translator should be used when the focus is on the translation. Add,
	translator and put author's name under other contributors with by (p.23)
	For creative works, use focus, e.g. actor's name or show creator, with,
	performer or , creator (p. 24)
	Pseudonyms, such as online handles, may be used as author names.
	Corporate authors may be used, but skip if the author is also the publisher
	and just put it in publisher.
	Skip if there is none.
Title of Source.	Standardize capitalization and punctuation.
	Parts go in "" Wholes go in <i>italics</i> .
	When a source is untitled, provide a description that is neither "" nor
	italicized.
Title of Container,	Books, periodicals, web sites here.
	Standardize capitalization and punctuation.
Other contributors,	Translators and editors go here. Use edited by, translated by, etc. before
	name.
Version,	Editions go here. Use ed., e.g. 7 <sup>th</sup> ed.
	This is also where you put things like director's cut for media.
Number,	Use abbreviations such as vol., no. (p. 40)
	Season or episode numbers also go in this space.
Publisher,	For university presses, use UP.
	For other publishers, write out Press.
	If multiple, put all divided by /
	Omit for periodicals and web sites whose title is the same as the publisher.
Publication Date,	Day Month Year format; abbreviate months except May, June, July
	For online publications, cite the most meaningful one, e.g. if the article has
	been reprinted, use the reprint date not the original date.
	If no date is available for an online publication, use the access date
	(Accessed 23 July 2016)
	Use the historical date if the context is important, e.g. the original air date
	for a tv episode. (p. 43-44)
	May use a range of dates for a web site developed over time, 1996-2014.
	Always use the date from the source itself, not a library catalog or Google
	Books or Amazon.
Location.	For page numbers use p. for a single page or pp.
	Use doi for electronic sources, when available.
	For URLs, omit http://. Use permanent URLs for databases when possible.

Repeat for a second round of containers where appropriate, e.g. for databases.

Remove:

- place of publication
- publication medium
- date of access (except when there is no other date)